



# Boy Scouts of the Philippines

## National Office

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March 14, 2024

### NATIONAL OFFICE MEMORANDUM

No. **025** Series of 2024

**TO :** Regional Youth Development Officers, Council Scout Executives / Officers-In-Charge

**SUBJECT :** 2024 SEARCH FOR THE MOST OUTSTANDING REGIONAL SCOUT COMMISSIONER

1. The Boy Scouts of the Philippines is pleased to announce the **2024 Search for the Most Outstanding Regional Scout Commissioner**. The search is open to duly elected Regional Scout Commissioner from all 10 Scouting Regions nationwide, whose outstanding performance of their duties and functions in the over-all implementation and administration of Scouting programs, projects and activities for the year 2023 have contributed immensely in the achievement of the BSP's Key Strategic Priorities as stated in the BSP Performance Evaluation Scorecard.
2. **Background and Rationale.** As part of the culminating activity of the upcoming **2024 Annual National Council Meeting** in Zamboanga City and through the implementation of the new and revised guidelines, mechanics and procedures that was adopted and approved by the NEB during its meeting last 21 January 2022, the AIS Committee is aiming to craft policies, procedures and guidelines that will help ensure all Adults in Scouting are highly motivated, trained, competent and duly recognized with their efforts and contributions to Scouting, especially in the areas of program implementation and quality training for leaders as projected to provide our young people the opportunity to contribute to nation-building.
3. **Aim.** The Annual Search for the Most Outstanding Regional Scout Commissioner aims to recognize the exemplary and outstanding performance of duly elected Regional Scout Commissioner whose significant contributions in the youth development program of Scouting in their respective jurisdiction have created an impact and positive change to the lives of young people in their communities creating a better world.
4. **Qualification.** The search is open to all duly elected Regional Scout Commissioner from 10 Scouting Regions nationwide who have exemplary performed the mandate of their duties and functions of their elective position. Must be have significant tenure in Scouting as Regional Chairperson and at least a graduate of Basic Training Course for Commissioners or Leaders of Adults.
5. **Nomination Process.** The nomination shall be **OPEN TO ALL** registered and qualified Regional Scout Commissioner. Nomination shall include an "Executive Summary" or brief narrative as to why the nominee has qualified for the award and deserves due recognition as the Most Outstanding Regional Scout Commissioner. This should clearly expound on the Nominee's significant impact and extraordinary contribution to the cause of Scouting towards the community and the young people.



6. The Search Committee shall check, verify and validate all nominations received thru the Regional Office where the nominee is registered. Nominations can be made by any duly registered Adult Leader or any member of the National Executive Board, Regional Scout Committee and / or the of good moral character with first-hand information or knowledge about the Nominee's tenured involvement, participation and leadership in Scouting in the Region.

**7. Selection Process.**

1. All nominations shall be submitted to the National Office, BSP, addressed to the Adults in Scouting Committee for initial screening and assessment.
  2. Once qualified, the Committee, thru its Secretariat will formally notify the candidate, thru its Regional Office, that the Nomination has been officially accepted. This also includes a notice to submit pertinent documents to support the nomination of the candidate.
  3. The Committee will schedule a Panel Interview with the Candidates.
8. **Revised Criteria for Judging.** The revised criteria for judging shall focus on the performance of duties and responsibilities pursuant to the AIS Policy and at the same time, their significant contributions to the Local Council with respect to the BSP's Performance Evaluation Scorecard.

**8.1. Performance of Duties and Responsibilities**

**20%**

1. Provides guidance, supervision and support to the work of the Regional Commissioner Staff (Program, Training, Public Relations, Community-Based Scouting, the Council Scout Commissioners and their Deputy Commissioners) through appointments, meetings and consultations
2. Provides opportunities for personal and professional development and other training events to all Regional Commissioner Staff.
3. Works collaboratively to the Regional Chairperson and the Regional Scout Committee.
4. Regularly attends the Regional Scout Committee meeting.
5. Provides appraisal and feedback to the work of the Regional Scout Committees as deemed necessary.
6. Helps disseminate policies, rules and regulations of the BSP.
7. Helps promote and implement regional programs, projects and activities regularly.
8. Helps promote and encourage membership recruitment at the regional level.
9. Provides guidance, supervision and support to the work of the Regional Scout Director in the areas of Youth Program and Adults in Scouting.

**8.2 Significant Contributions to the Local Council**

**45%**

1. Scouts helping create better communities by integrating community service projects and tree planting in their Council Activities under the Better World Framework and Scouts for SDGs.
2. Appropriate recognition conferred to Scouts and Adults in Scouting through the number of Scouts advanced to the next higher rank and number of adults received their National Awards.
3. Introduced Scouting to More Young People as a positive measure of Membership Growth.
4. Enable Adults in Scouting to be competent Leaders of Scouts through the number of quality trainings conducted.
5. Development of Business Enhancement Systems through timely compliance to quality standards and required reports by the Regional Office and/or National Office.
6. Sustainable Revenue Streams for Organizational Stability through resource generation and mobilization of resources other than membership fees.

**8.3 Participation to Scouting Events within the last 3 Years**

**10%**

1. Local Council Events - Max. of 3 Points
2. Regional Events - Max. of 5 Points
3. National Events - Max. of 2 Points



#### 8.4 Awards and Recognition

15%

- |   |                   |
|---|-------------------|
| 1. National Awards Received (1 Point each)  | Max. of 12 Points |
| 2. Awards Received from other Organizations | Max. of 3 Points  |

#### 8.5. Tenure in Service

10%

1. Must have served as Regional Scout Commissioner for at least three (3) years.

#### 9. The timetable of the 2024 Search for the "Most Outstanding Regional Scout Commissioner" as follows:

18 March	-	Start of the Submission of the Nomination Forms
1 April	-	Deadline of Submission of the Nomination Forms
8-12 April	-	Initial Screening and Assessment by the AIS Committee
15 April	-	Start of Confirmation and Notice of Acceptance of Nomination
19 April	-	Deadline of Submission of Supporting Documents
22-26 April	-	Review and Evaluation of Supporting Documents
29 April - May 3	-	Panel Interview of the Shortlisted Nominees
16 May	-	Awarding of Winners at the BSP's 66th Annual National Council Meeting

10. **Announcement of National Winners.** As approved by the NEB, there will be one (1) winner of tagged as "**The Most Outstanding Regional Scout Commissioner**". The announcement of winner will be highlighted during the BSP's 67th Annual National Council Meeting on 15-17 May 2024 in Zamboanga City. National Winners shall receive a Cash Incentive, Plaque and Souvenirs.

11. All Nominations should be addressed to:

#### **WILFREDO B. GRANADA**

Chairman, Adults in Scouting Committee

Thru: **FIELD OPERATIONS DIVISION**

2024 Search for the Most Outstanding Regional Scout Commissioner  
Selection Committee Secretariat  
181 Natividad Almeda Lopez St., Ermita, Manila  
National Office, BSP

12. For any related queries, you may contact **Mr. Alvin P. San Joaquin, Project Officer** thru mobile phone no. 0949-7124872 or BSP trunk line 527-8317 to 19 local 528 or via email at [alvinsanjoaquin@scouts.gov.ph](mailto:alvinsanjoaquin@scouts.gov.ph).
13. For information, guidance, widest dissemination and appropriate action.



**KIM ROBERT C. DE LEON**

Director IV (Secretary General)



**2024 SEARCH FOR THE MOST OUTSTANDING REGIONAL SCOUT COMMISSIONER**  
**BOY SCOUTS OF THE PHILIPPINES | National Office | Manila**  
181 Natividad Almeda Lopez St., Ermita, Manila

**OFFICIAL NOMINATION FORM**

**2" X 2"**

**PHOTO**

**IN TYPE A SCOUT  
UNIFORM**

**Name:** \_\_\_\_\_  
Given Name Middle Name Family Name / Surname

**Region:** \_\_\_\_\_ **Local Council:** \_\_\_\_\_

**EXECUTIVE SUMMARY**

(Brief narrative that explains why the nominee has qualified for the award and deserves due recognition as the Most Outstanding Regional Scout Commissioner).

**Nominated by:** \_\_\_\_\_ **Relationship to the Nominee:** \_\_\_\_\_  
Signature over Printed Name

**Position in Scouting:** \_\_\_\_\_

**Contact Information:**

Email Address: \_\_\_\_\_ Membership Reg. ID No: \_\_\_\_\_  
Mobile No: \_\_\_\_\_ Valid Until: \_\_\_\_\_