



Boy Scouts of the Philippines

National Office

181 Natividad Almeda-Lopez Street, Ermita, 1000 Manila

PO Box 1378, Manila CPO, Philippines

Website: www.scouts.org.ph

E-mail: bsp@scouts.org.ph

(632) 528-05-55 / (632) 527-51-09 / (632) 527-83-17 to 20 / Fax: (632) 528-05-77

February 19, 2024

NATIONAL OFFICE MEMORANDUM

No. 14 Series of 2024

TO : All Regional Youth Development Officers, Local Council Scout Executives / Officers-In-Charge

SUBJECT : 2024 TRIBUTE TO THE OUTSTANDING SCOUTMASTERS

1. The Boy Scouts of the Philippines is pleased to announce the **2024 Tribute to the Outstanding Scoutmasters** for all duly registered Unit Leaders who have exemplary performance and outstanding achievements in their tenure as Scoutmasters.
2. **Aim.** The Annual Search for the Outstanding Scoutmasters aims to recognize the significant contributions and outstanding achievements of men and women who have served as "Scoutmasters" and have demonstrated excellence in their Unit Leadership, thereby providing citizenship training and character building among the youth and young people in the country.
3. **Qualification.** The word "Scoutmaster" is a generic term used for Scout Leader who is directly involved in leading Scouts in their Units as Unit Leaders. This covers all registered Langkay Leader, Kawan Leader, Troop Leader, Outfit Advisor and Rover Leader from any Sponsoring Institution in good standing with exemplary moral character. The nominee should be a Wood Badge Holder.
4. **Nomination Process.** The nomination shall be **OPEN TO ALL** registered and qualified Unit Leaders. Nomination shall include brief narrative as to why the nominee has qualified for the award and deserves due recognition as an "Outstanding Scoutmaster". This should clearly expound on the Nominee's significant impact and extraordinary contribution to the cause of Scouting towards the community and the young people.

The Search Committee shall check, verify and validate all nominations received thru the Local Council where the nominee is registered. Nominations can be made by any duly registered Scouts or Leaders of good moral character with first-hand information or knowledge about the Nominee's tenured involvement, participation and leadership in Scouting in the Local Council.

5. Selection Process.

- a. All nominations shall be submitted to the National Office, BSP, addressed to the Adults in Scouting Committee for initial screening and assessment.
- b. Once qualified, the Committee, thru its Secretariat's will formally notify the candidate, thru its Local Council, that the Nomination has been officially accepted. This also includes notice to submit pertinent documents to support the nomination of the candidate.
- c. The Committee will schedule a Panel Interview with the Candidates.

6. **Revised Criteria for Judging.** The AIS Committee has given due importance of the Unit Leader's performance of his / her role in the areas of Scout Advancement and Activities that led to the earning Merit Badges and accomplishment of the next higher rank.

A. Performance of Duties and Responsibilities **60%**

1. **Scout Advancement** **40%**
 - a. No. of Scouts advanced to the next higher rank - Max. of 20 Points
 - b. No. of Scouts advanced to the highest rank - Max. of 20 Points
2. **Moral Character** **10%**
 - a. 1 Letter from the School Principal / Institutional Head
 - b. at least 2 Letters from a Parent of his / her Scouts
 - c. at least 2 Letters from a Colleague (Co-Unit Leader)
 - d. at least 5 Testimonial Letters from former Scouts
3. **Service as Unit Leader** **10%**
 - a. Tenure and Proof of Membership in Scouting - Max. of 5 Points
 - b. Personal Development for Scouting through trainings - Max. of 5 Points

B. Awards and Recognition **15%**

1. National Awards Received (1Point each award) - Max. of 9 Points
2. Awards/Recognition Received by his/her Unit - Max. of 3 Points
3. Awards Received from other Organization - Max. of 3 Points

C. Service to Others **15%**

1. Organize and/or Guide the Scouts to Implement Community Development / Service Projects in the Unit - Max. of 12 Points
2. Active Service as Merit Badge Counselor - Max. of 3 Points

D. Participation to Scouting Events within the last 5 Years **10%**

1. Local (District / Council) Events - Max. of 5 Points
2. Regional Events - Max. of 3 Points
3. National Events - Max. of 2 Points

9. The timetable of the 2024 Search for the Outstanding Scoutmasters as follows:

1 March	-	Start of the Submission of the Nomination Forms
15 March	-	Deadline of Submission of the Nomination Forms
15 -29 March	-	Initial Screening and Assessment by the AIS Committee
3 April	-	Start of Confirmation and Notice of Acceptance of Nomination
12 April	-	Deadline of Submission of Supporting Documents
15-19 April	-	Review and Evaluation of Supporting Documents
22-26 April	-	Panel Interview of the Shortlisted Nominees
16 May	-	Awarding of Winners at the BSP's 66th Annual National Council Meeting

10. **Announcement of National Winners.** The Committee shall shortlist nominees that will pass its initial screening and will be subjected to the final interview. The announcement of winners will be highlighted during the BSP's 67th Annual National Council Meeting in 15-17 May 2024, in Zamboanga City. National Winners shall receive a Cash Incentive, Plaque and Souvenirs.

11. All Nominations should be addressed to:

WILFREDO B. GRANADA

Chairman, Adults in Scouting Committee
2024 Search for the Outstanding Scoutmaster
Selection Committee and Technical Working Group

Thru: **FIELD OPERATIONS DIVISION**

2024 Search for the Outstanding Scoutmaster
Selection Committee Secretariat
181 Natividad Almeda Lopez St., Ermita, Manila
National Office, BSP


12. For any related queries, you may contact **Mr. Alvin P. San Joaquin, Project Officer** thru mobile phone no. 0949-7124872 or BSP trunk line 527-8317 to 19 local 528 or via email at alvinsanjoaquin@scouts.gov.ph.

13. For information, guidance, widest dissemination and appropriate action.



KIM ROBERT C. DE LEON

Director IV (Secretary General)



OFFICIAL NOMINATION FORM

2" X 2"
PHOTO
IN TYPE A SCOUT
UNIFORM

Name: _____
Given Name Middle Name Family Name / Surname

Region: _____ Local Council: _____

EXECUTIVE SUMMARY

(Brief narrative that explains why the nominee has qualified for the award and deserves due recognition as the Outstanding Scoutmasters).

Nominated by: _____ Relationship to the Nominee: _____
Signature over Printed Name

Contact Information:

Email Address: _____ Membership Reg. ID No: _____
Mobile No: _____ Valid Until: _____

Position in Scouting: _____