BIDDING DOCUMENTS

Procurement of INFRASTRUCTURE PROJECTS WATERPROOFING WORKS OF ROOF DECK AND PAINTING WORKS OF EXTERIOR WALLS AT NATIONAL OFFICE BUILDING

Government of the Republic of the Philippines



Boy Scouts of the Philippines

National Office

181 Natividad Almeda-Lopez Street, Ermita, 1000 Manila P.O. Box 1378, Manila CPO, Philippines

Sixth Edition July 2020

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Infrastructure Projects (hereinafter referred to also as the "Works") through Competitive Bidding have been prepared by the Government of the Philippines for use by all branches, agencies, departments, bureaus, offices, or instrumentalities of the government, including government-owned and/or -controlled corporations, government financial institutions, state universities and colleges, local government units, and autonomous regional government. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The PBDs are intended as a model for admeasurements (unit prices or unit rates in a bill of quantities) types of contract, which are the most common in Works contracting.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract; (ii) the eligibility requirements of Bidders; (iii) the expected contract duration; and (iv)the obligations, duties, and/or functions of the winning Bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Works to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Infrastructure Projects. However, they should be adapted as necessary to the circumstances of the particular Project.
- b. Specific details, such as the "name of the Procuring Entity" and "address for bid submission," should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, BDS, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, and Bill of Quantities are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the names of the Project, Contract, and Procuring Entity, in addition to date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

TABLE OF CONTENTS

| TERMS, ABBREVIATIONS, AND ACRONYMS 6 SECTION I. INVITATION TO BID 9 Boy Scouts of the Philippines 9 National Office 9 181 Natividad Almeda-Lopez St., Ermita, 1000 Manila 9 E-mail: bsp@scouts.org.ph 9 Website: www.scouts.org.ph 9 Tels. (632) 528 0555 * 527 8317 to 20 * Telefax: (632) 528 0577 9 SECTION II. INSTRUCTIONS TO BIDDERS 11 1. Scope of Bid 11 2. Funding Information 11 3. Bidding Requirements 11 4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices 11 5. Eligible Bidders 12 6. Origin of Associated Goods 12 7. Subcontracts 12 8. Pre-Bid Conference 13 9. Clarification and Amendment of Bidding Documents 13 10. Documents Comprising the Bid: Eligibility and Technical Components 13 11. Documents Comprising the Bid: Financial Component 14 12. Alternative Bids 14 13. Bid Prices 14 14. Bid and Payment Currencies 1 | GLOSSA | ARY OF | 6 |
|---|---------|---|----|
| Boy Scouts of the Philippines 9 National Office 9 181 Natividad Almeda-Lopez St., Ermita, 1000 Manila 9 E-mail: bsp@scouts.org.ph 9 Website: www.scouts.org.ph 9 Tels. (632) 528 0555 * 527 8317 to 20 * Telefax: (632) 528 0577 9 SECTION II. INSTRUCTIONS TO BIDDERS 11 1. Scope of Bid 11 2. Funding Information 11 3. Bidding Requirements 11 4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices 11 5. Eligible Bidders 12 6. Origin of Associated Goods 12 7. Subcontracts 12 8. Pre-Bid Conference 13 9. Clarification and Amendment of Bidding Documents 13 10. Documents Comprising the Bid: Eligibility and Technical Components 13 11. Documents Comprising the Bid: Financial Component 14 12. Alternative Bids 14 13. Bid Prices 14 14. Bid and Payment Currencies 14 15. Bid Security 15 16. Sealing and Marking of Bids 15 17. Deadline for Submission of Bids 15 | TERMS, | , ABBREVIATIONS, AND ACRONYMS | 6 |
| National Office 9 181 Natividad Almeda-Lopez St., Ermita, 1000 Manila 9 E-mail: bsp@scouts.org.ph 9 Website: www.scouts.org.ph 9 Tels. (632) 528 0555 * 527 8317 to 20 * Telefax: (632) 528 0577 9 SECTION II. INSTRUCTIONS TO BIDDERS 11 1. Scope of Bid 11 2. Funding Information 11 3. Bidding Requirements 11 4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices 11 5. Eligible Bidders 12 6. Origin of Associated Goods 12 7. Subcontracts 12 8. Pre-Bid Conference 13 9. Clarification and Amendment of Bidding Documents 13 10. Documents Comprising the Bid: Eligibility and Technical Components 13 11. Documents Comprising the Bid: Financial Component 14 12. Alternative Bids 14 13. Bid Prices 14 14. Bid and Payment Currencies 14 15. Bid Security 15 16. Sealing and Marking of Bids 15 17. Deadline for Submission of Bids 15 18. Opening and Preliminary Examination of Bids | SECTIO | ON I. INVITATION TO BID | 9 |
| 181 Natividad Almeda-Lopez St., Ermita, 1000 Manila .9 E-mail: bsp@scouts.org.ph .9 Website: www.scouts.org.ph .9 Tels. (632) 528 0555 * 527 8317 to 20 * Telefax: (632) 528 0577 .9 SECTION II. INSTRUCTIONS TO BIDDERS .11 1. Scope of Bid .11 2. Funding Information .11 3. Bidding Requirements .11 4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices .11 5. Eligible Bidders .12 6. Origin of Associated Goods .12 7. Subcontracts .12 8. Pre-Bid Conference .13 9. Clarification and Amendment of Bidding Documents .13 10. Documents Comprising the Bid: Eligibility and Technical Components .13 11. Documents Comprising the Bid: Financial Component .14 12. Alternative Bids .14 13. Bid Prices .14 14. Bid and Payment Currencies .14 15. Bid Security .15 16. Sealing and Marking of Bids .15 17. Deadline for Submission of Bids .15 18. Opening and Preliminary Examination of Bids .15 </th <th>Boy Sco</th> <th>outs of the Philippines</th> <th>9</th> | Boy Sco | outs of the Philippines | 9 |
| E-mail: bsp@scouts.org.ph .9 Website: www.scouts.org.ph .9 Tels. (632) 528 0555 * 527 8317 to 20 * Telefax: (632) 528 0577 .9 SECTION II. Instructions to Bidders .11 1. Scope of Bid .11 2. Funding Information .11 3. Bidding Requirements .11 4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices .11 5. Eligible Bidders .12 6. Origin of Associated Goods .12 7. Subcontracts .12 8. Pre-Bid Conference .13 9. Clarification and Amendment of Bidding Documents .13 10. Documents Comprising the Bid: Eligibility and Technical Components .13 11. Documents Comprising the Bid: Financial Component .14 12. Alternative Bids .14 13. Bid Prices .14 14. Bid and Payment Currencies .14 15. Bid Security .15 16. Sealing and Marking of Bids .15 17. Deadline for Submission of Bids .15 18. Opening and Preliminary Examination of Bids .15 | Nationa | al Office | 9 |
| E-mail: bsp@scouts.org.ph .9 Website: www.scouts.org.ph .9 Tels. (632) 528 0555 * 527 8317 to 20 * Telefax: (632) 528 0577 .9 SECTION II. Instructions to Bidders .11 1. Scope of Bid .11 2. Funding Information .11 3. Bidding Requirements .11 4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices .11 5. Eligible Bidders .12 6. Origin of Associated Goods .12 7. Subcontracts .12 8. Pre-Bid Conference .13 9. Clarification and Amendment of Bidding Documents .13 10. Documents Comprising the Bid: Eligibility and Technical Components .13 11. Documents Comprising the Bid: Financial Component .14 12. Alternative Bids .14 13. Bid Prices .14 14. Bid and Payment Currencies .14 15. Bid Security .15 16. Sealing and Marking of Bids .15 17. Deadline for Submission of Bids .15 18. Opening and Preliminary Examination of Bids .15 | 181 Nat | tividad Almeda-Lopez St., Ermita, 1000 Manila | 9 |
| Website: www.scouts.org.ph. .9 Tels. (632) 528 0555 * 527 8317 to 20 * Telefax: (632) 528 0577. .9 SECTION II. INSTRUCTIONS TO BIDDERS. 11 1. Scope of Bid. .11 2. Funding Information .11 3. Bidding Requirements. .11 4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices .11 5. Eligible Bidders. .12 6. Origin of Associated Goods. .12 7. Subcontracts .12 8. Pre-Bid Conference .13 9. Clarification and Amendment of Bidding Documents .13 10. Documents Comprising the Bid: Eligibility and Technical Components .13 11. Documents Comprising the Bid: Financial Component .14 12. Alternative Bids .14 13. Bid Prices .14 14. Bid and Payment Currencies .14 15. Bid Security .15 16. Sealing and Marking of Bids .15 17. Deadline for Submission of Bids .15 18. Opening and Preliminary Examination of Bids .15 | | - | |
| Tels. (632) 528 0555 * 527 8317 to 20 * Telefax: (632) 528 0577 | | | |
| SECTION II. INSTRUCTIONS TO BIDDERS 11 1. Scope of Bid 11 2. Funding Information 11 3. Bidding Requirements 11 4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices 11 5. Eligible Bidders 12 6. Origin of Associated Goods 12 7. Subcontracts 12 8. Pre-Bid Conference 13 9. Clarification and Amendment of Bidding Documents 13 10. Documents Comprising the Bid: Eligibility and Technical Components 13 11. Documents Comprising the Bid: Financial Component 14 12. Alternative Bids 14 13. Bid Prices 14 14. Bid and Payment Currencies 14 15. Bid Security 15 16. Sealing and Marking of Bids 15 17. Deadline for Submission of Bids 15 18. Opening and Preliminary Examination of Bids 15 | | | |
| 1. Scope of Bid 11 2. Funding Information 11 3. Bidding Requirements 11 4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices 11 5. Eligible Bidders 12 6. Origin of Associated Goods 12 7. Subcontracts 12 8. Pre-Bid Conference 13 9. Clarification and Amendment of Bidding Documents 13 10. Documents Comprising the Bid: Eligibility and Technical Components 13 11. Documents Comprising the Bid: Financial Component 14 12. Alternative Bids 14 13. Bid Prices 14 14. Bid and Payment Currencies 14 15. Bid Security 15 16. Sealing and Marking of Bids 15 17. Deadline for Submission of Bids 15 18. Opening and Preliminary Examination of Bids 15 | | | |
| 2.Funding Information113.Bidding Requirements114.Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices115.Eligible Bidders126.Origin of Associated Goods127.Subcontracts128.Pre-Bid Conference139.Clarification and Amendment of Bidding Documents1310.Documents Comprising the Bid: Eligibility and Technical Components1311.Documents Comprising the Bid: Financial Component1412.Alternative Bids1413.Bid Prices1414.Bid and Payment Currencies1415.Bid Security1516.Sealing and Marking of Bids1517.Deadline for Submission of Bids1518.Opening and Preliminary Examination of Bids15 | | | |
| 3. Bidding Requirements 11 4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices 11 5. Eligible Bidders 12 6. Origin of Associated Goods 12 7. Subcontracts 12 8. Pre-Bid Conference 13 9. Clarification and Amendment of Bidding Documents 13 10. Documents Comprising the Bid: Eligibility and Technical Components 13 11. Documents Comprising the Bid: Financial Component 14 12. Alternative Bids 14 13. Bid Prices 14 14. Bid and Payment Currencies 14 15. Bid Security 15 16. Sealing and Marking of Bids 15 17. Deadline for Submission of Bids 15 18. Opening and Preliminary Examination of Bids 15 | | - | |
| 4.Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices115.Eligible Bidders126.Origin of Associated Goods127.Subcontracts128.Pre-Bid Conference139.Clarification and Amendment of Bidding Documents1310.Documents Comprising the Bid: Eligibility and Technical Components1311.Documents Comprising the Bid: Financial Component1412.Alternative Bids1413.Bid Prices1414.Bid and Payment Currencies1415.Bid Security1516.Sealing and Marking of Bids1517.Deadline for Submission of Bids1518.Opening and Preliminary Examination of Bids15 | 2. | | |
| 5. Eligible Bidders 12 6. Origin of Associated Goods 12 7. Subcontracts 12 8. Pre-Bid Conference 13 9. Clarification and Amendment of Bidding Documents 13 10. Documents Comprising the Bid: Eligibility and Technical Components 13 11. Documents Comprising the Bid: Financial Component 14 12. Alternative Bids 14 13. Bid Prices 14 14. Bid and Payment Currencies 14 15. Bid Security 15 16. Sealing and Marking of Bids 15 17. Deadline for Submission of Bids 15 18. Opening and Preliminary Examination of Bids 15 | 3. | Bidding Requirements | 11 |
| 6.Origin of Associated Goods127.Subcontracts128.Pre-Bid Conference139.Clarification and Amendment of Bidding Documents1310.Documents Comprising the Bid: Eligibility and Technical Components1311.Documents Comprising the Bid: Financial Component1412.Alternative Bids1413.Bid Prices1414.Bid and Payment Currencies1415.Bid Security1516.Sealing and Marking of Bids1517.Deadline for Submission of Bids1518.Opening and Preliminary Examination of Bids15 | 4. | Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices | 11 |
| 7.Subcontracts128.Pre-Bid Conference139.Clarification and Amendment of Bidding Documents1310.Documents Comprising the Bid: Eligibility and Technical Components1311.Documents Comprising the Bid: Financial Component1412.Alternative Bids1413.Bid Prices1414.Bid and Payment Currencies1415.Bid Security1516.Sealing and Marking of Bids1517.Deadline for Submission of Bids1518.Opening and Preliminary Examination of Bids15 | 5. | Eligible Bidders | 12 |
| 8.Pre-Bid Conference139.Clarification and Amendment of Bidding Documents1310.Documents Comprising the Bid: Eligibility and Technical Components1311.Documents Comprising the Bid: Financial Component1412.Alternative Bids1413.Bid Prices1414.Bid and Payment Currencies1415.Bid Security1516.Sealing and Marking of Bids1517.Deadline for Submission of Bids1518.Opening and Preliminary Examination of Bids15 | 6. | Origin of Associated Goods | 12 |
| 9. Clarification and Amendment of Bidding Documents | 7. | Subcontracts | 12 |
| 9. Clarification and Amendment of Bidding Documents | 8. | Pre-Bid Conference | 13 |
| 10.Documents Comprising the Bid: Eligibility and Technical Components1311.Documents Comprising the Bid: Financial Component1412.Alternative Bids1413.Bid Prices1414.Bid and Payment Currencies1415.Bid Security1516.Sealing and Marking of Bids1517.Deadline for Submission of Bids1518.Opening and Preliminary Examination of Bids15 | 9. | | |
| 12. Alternative Bids1413. Bid Prices1414. Bid and Payment Currencies1415. Bid Security1516. Sealing and Marking of Bids1517. Deadline for Submission of Bids1518. Opening and Preliminary Examination of Bids15 | 10. | | |
| 12. Alternative Bids1413. Bid Prices1414. Bid and Payment Currencies1415. Bid Security1516. Sealing and Marking of Bids1517. Deadline for Submission of Bids1518. Opening and Preliminary Examination of Bids15 | 11. | Documents Comprising the Bid: Financial Component | 14 |
| 14. Bid and Payment Currencies1415. Bid Security1516. Sealing and Marking of Bids1517. Deadline for Submission of Bids1518. Opening and Preliminary Examination of Bids15 | 12. | | |
| 15. Bid Security | 13. | Bid Prices | 14 |
| 16. Sealing and Marking of Bids | 14. | Bid and Payment Currencies | 14 |
| 16. Sealing and Marking of Bids | 15. | Bid Security | 15 |
| 17. Deadline for Submission of Bids | 16. | | |
| 18. Opening and Preliminary Examination of Bids | 17. | | |
| | 18. | | |
| 17. Detailed Lydraution and Comparison of Dids | | | |
| 20. Post Qualification | | | |
| 21. Signing of the Contract 16 | | | |

| SECTION | ON III. BID DATA SHEET | 17 |
|---------|---|----|
| SECTIO | ON IV. GENERAL CONDITIONS OF CONTRACT | 18 |
| 1. | Scope of Contract | 18 |
| 2. | Sectional Completion of Works | 18 |
| 3. | Possession of Site | 18 |
| 4. | The Contractor's Obligations | 18 |
| 5. | Performance Security | 19 |
| 6. | Site Investigation Reports | 19 |
| 7. | Warranty | 19 |
| 8. | Liability of the Contractor | 19 |
| 9. | Termination for Other Causes | 19 |
| 10. | Day works | 20 |
| 11. | Program of Work | 20 |
| 12. | Instructions, Inspections and Audits | 20 |
| 13. | Advance Payment | 20 |
| 14. | Progress Payments | 20 |
| 15. | Operating and Maintenance Manuals | 21 |
| SECTIO | ON V. SPECIAL CONDITIONS OF CONTRACT | 22 |
| SECTIO | ON VI. SPECIFICATIONS | 24 |
| SECTIO | ON VII. DRAWINGS | 25 |
| SECTIO | ON VIII. BILL OF QUANTITIES | 25 |
| | ON IX. CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS | |

Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term "related" or "analogous services" shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nations.

Section I. Invitation to Bid



Boy Scouts of the Philippines National Office

181 Natividad Almeda-Lopez St., Ermita, 1000 Manila E-mail: bsp@scouts.org.ph; Website: www.scouts.org.ph Tels. (632) 528 0555 * 527 8317 to 20 * Telefax: (632) 528 0577

Invitation to Bid for the Procurement Project: Waterproofing Works of Roof Deck and Painting Works of Exterior Wall Perimeter Phase 1 (Rear Side Wall Only) at the Boy Scouts of the Philippines (BSP), National Office building

- 1. The BOY SCOUTS OF THE PHILIPPINES, through the CORPORATE OPERATING BUDGET (COB) 2023 intends to apply the sum of FOUR MILLION NINE HUNDRED NINETY-NINE THOUSAND SIX HUNDRED SEVENTY-THREE PESOS AND 40/100 (₱4,999,673.40) being the Approved Budget for the Contract (ABC) to payments under the contract of WATERPROOFING WORKS OF ROOF DECK AND PAINTING WORKS OF EXTERIOR WALL PERIMETER AT THE BSP-NATIONAL OFFICE BUILDING. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2. The BOY SCOUTS OF THE PHILIPPINES now invites bids for the above Procurement Project. Completion of the Works is required NINETY (90) CALENDAR DAYS. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
- 3. Bidding will be conducted through open competitive bidding procedures using nondiscretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
- 4. Interested bidders may obtain further information from PROPERTY MANAGEMENT AND DEVELOPMENT DIVISION and inspect the Bidding Documents at the address given below from Monday to Friday except Holidays, 9:00 a.m. to 4:00 p.m.
- 5. A complete set of Bidding Documents may be acquired by interested bidders on July 24 to August 11, 2023 from given address and website/s below upon payment of non-refundable fee of **FIVE THOUSAND PESOS** (₱5,000.00) for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB. It may also be downloaded free of charge from the website(s) of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the BSP, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids to the BSP Cashier, 4th Floor BSP Building, Ermita, Manila or Bank Deposit/Transfer either to the following depository bank accounts of the BSP:

Land Bank of the Philippines (YMCA) Philippines

or

Development Bank of the

Account No. 1982-1079-77

Account No. 0410-034761-030

- 6. The Procuring Entity shall allow the bidder to present its proof of payment for the fees either in personal or email.
- 7. The *BSP* will hold a Pre-Bid Conference on *August 11, 2023*, 10:00 a.m. at *the 5th Floor, NEB Room, BSP Building, 181 Natividad Almeda Lopez Street, Ermita, Manila* which shall be open to prospective bidders.
- 8. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below on or before August 23, 2023, 9:30 a.m.. Late bids shall not be accepted.
- 9. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
- 10. Bid opening shall be on *August 23, 2023*, 10:00 a.m. at 5th Floor, NEB Room, BSP Building, 181 Natividad Almeda Lopez Street, Ermita, Manila. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
- 11. The BOY SCOUT OF THE PHILIPPINES reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 12. For further information, please refer to:

BAC Secretariat
Ground Floor, Procurement Office
BSP National Office
181 Natividad Almeda Lopez Street, Ermita, Manila
Email address: bacsec_bsp18@yahoo.com
Tel. No. (02) 8527-83-17 loc. 443; (02) 8712-5391

13. You may visit the following websites: : *Procurement – BSP(scouts.org.ph)*For downloading of Bidding Documents.

SOFRONIO D. HONTANOSAS Chairman

Bv:

(signed) JOSEPH FLORANTE C. ALVARO Vice Chairman

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, *BOY SCOUT OF THE PHILIPPINES* invites Bids for the *WATERPROOFING WORKS OF ROOF DECK AND PAINTING WORKS OF EXTERIOR WALLS PHASE 1 AT NATIONAL OFFICE BUILDING* with Project Identification Number *PR23-07-415*.

The Procurement Project (referred to herein as "Project") is for the construction of Works, as described in Section VI (Specifications).

2. Funding Information

- 2.1. The GOP through the source of funding as indicated below for 2023 in the amount of FOUR MILLION NINE HUNDRED NINETY-NINE THOUSAND SIX HUNDRED SEVENTY-THREE AND 40/100 PESOS (\$\frac{1}{2}4,999,673.40)
- 2.2. The source of funding is:
 - a. GOCC and GFIs, the proposed Corporate Operating Budget.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be "similar" to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that: [Select one, delete other/s]

- a. Subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the **BDS**, which shall not exceed fifty percent (50%) of the contracted Works.
- b. Subcontracting is not allowed.
- 7.2. [If Procuring Entity has determined that subcontracting is allowed during the bidding, state:] The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criterial stated in ITB Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.

- 7.3. [If subcontracting is allowed during the contract implementation stage, state:] The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in ITB Clause 5 to the implementing or end-user unit.
- 7.4. Subcontracting of any portion of the Project does not relieve the Contractor of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Contractor's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address {[insert if applicable] and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid special PCAB License in case of Joint Ventures, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.

- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

11. Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

14. Bid and Payment Currencies

- 14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 14.2. Payment of the contract price shall be made in:
 - a. Philippine Pesos.

15. Bid Security

- 15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 15.2. The Bid and bid security shall be valid until [indicate date]. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

16. Sealing and Marking of Bids

Each Bidder shall submit THREE (3) COPIES (one (1) ORIGINAL/CERTIFIED TRUE COPY of the first and second component and TWO (2) PHOTO COPIES of both components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

17. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time at its physical address as indicated in paragraph 7 of the **IB**.

18. Opening and Preliminary Examination of Bids

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "passed" using non-discretionary pass/fail criteria. The BAC

shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

- 19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 15 shall be submitted for each contract (lot) separately.
- 19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

| ITB Clause | | | | |
|------------|--|--|--|--|
| 5.2 | For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be: Repair: Re-waterproofing works of roof deck and painting works of exterior wall perimeter Phase I (rear side wall only) | | | |
| 7.1 | [Specify the portions of Works and the maximum percentage allowed to be subcontracted, which shall not be significant or material components of the Project as determined by the Procuring Entity.] | | | |
| 10.3 | [Specify if another Contractor license or permit is required.] | | | |
| 10.4 | The key personnel must meet the required minimum years of experience set below: Key Personnel General Experience Relevant Experience Technical Employee: | | | |
| | Civil Engineer/Architect General Works 3 years Safety Officer Safety Works 5 years Foreman General Works 5 years | | | |
| 10.5 | The minimum major equipment requirements are the following: <u>Equipment</u> <u>Capacity</u> <u>Number of Units</u> | | | |
| 12 | [Insert Value Engineering clause if allowed.] | | | |
| 15.1 | The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts: a. The amount of not less than [Insert two percent (2%) of ABC], if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; | | | |
| | b. The amount of not less than [Insert five percent (5%) of ABC] if bid security is in Surety Bond. | | | |
| 19.2 | Partial bids are allowed, as follows: [Insert grouping of lots by specifying the items and the quantity for every identified lot.] | | | |
| 20 | [List licenses and permits relevant to the Project and the corresponding law requiring it, e.g. Environmental Compliance Certificate, Certification that the project site is not within a geohazard zone, etc.] | | | |
| 21 | Additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as construction schedule and Scurve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the DOLE, and other acceptable tools of project scheduling. | | | |

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. Possession of Site

- 3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the SCC, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.
 - 3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor.

7. Warranty

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the **SCC**.

8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the SCC, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and

implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.

10. Day works

Subject to the guidelines on Variation Order in Annex "E" of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the SCC, the Dayworks rates in the Contractor's Bid shall be used for small additional amounts of work only when the Procuring Entity's Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

- 11.1. The Contractor shall submit to the Procuring Entity's Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.
- 11.2. The Contractor shall submit to the Procuring Entity's Representative for approval an updated Program of Work at intervals no longer than the period stated in the SCC. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity's Representative may withhold the amount stated in the SCC from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor's accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex "E" of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity's Representative/Project Engineer. Except as otherwise stipulated in the SCC, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

- 15.1. If required, the Contractor will provide "as built" Drawings and/or operating and maintenance manuals as specified in the **SCC**.
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity's Representative's approval, the Procuring Entity's Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

Section V. Special Conditions of Contract

| GCC Clause | |
|------------|---|
| 2 | [If different dates are specified for completion of the Works by section, i.e. "sectional completion," these dates should be listed here.] |
| 4.1 | [Specify the schedule of delivery of the possession of the site to the Contractor, whether full or in part.] |
| 6 | The site investigation reports are: [list here the required site investigation reports.] |
| 7.2 | [Select one, delete the other.] |
| | [In case of permanent structures, such as buildings of types 4 and 5 as classified under the National Building Code of the Philippines and other structures made of steel, iron, or concrete which comply with relevant structural codes (e.g., DPWH Standard Specifications), such as, but not limited to, steel/concrete bridges, flyovers, aircraft movement areas, ports, dams, tunnels, filtration and treatment plants, sewerage systems, power plants, transmission and communication towers, railway system, and other similar permanent structures:] Fifteen (15) years. |
| | [In case of semi-permanent structures, such as buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures:] Five (5) years. |
| | [In case of other structures, such as bailey and wooden bridges, shallow wells, spring developments, and other similar structures:] Two (2) years. |
| 10 | [Select one, delete the other:] |
| | a. Day works are applicable at the rate shown in the Contractor's original Bid. |
| | b. No day works are applicable to the contract. |
| 11.1 | The Contractor shall submit the Program of Work to the Procuring Entity's Representative within <i>seven</i> (7) <i>calendar</i> days of delivery of the Notice of Award. |
| 11.2 | The amount to be withheld for late submission of an updated Program of Work is [<i>insert amount</i>]. |
| 13 | The amount of the advance payment is [insert amount as percentage of the contract price that shall not exceed 15% of the total contract price and schedule of payment]. |
| 14 | [If allowed by the Procuring Entity, state:] Materials and equipment delivered on the site but not completely put in place shall be included for payment. |
| 15.1 | The date by which operating and maintenance manuals are required is [date]. |

| | The date by which "as built" drawings are required is the day before the final inspection and acceptance of the project by the BSP. |
|------|---|
| 15.2 | The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is |
| | [amount in local currency]. |

Section VI. Specifications The Technical Specifications consisting of 7 pages, are attached as ANNEX I.

Section VII. Drawings

The Drawings consisting of 7 pages, which include all the plans related to the prosecution of this project, are attached as ANNEX 1I.

Section VIII. Bill of Quantities

| Item | Description | Qty | Unit | Unit Cost | Amount | Weight % |
|------|--|----------|------|------------|--------------|----------|
| No. | | | | | | |
| 1 | GENERAL REQUIREMENTS | 1.00 | Lot | 303,163.87 | 303,163.87 | 6.06% |
| 2 | SURFACE PREPARATION AND APPLICATION OF WATERPROOFING MATERIALS AT ROOF DECK AREA | 1.00 | SQM | 1196.49 | 822,551.06 | 16.45% |
| 3 | SURFACE PREPARATION AND APPLICATION OF WATERPROOFING MATERIALS AT 4TH FLOOR BALCONY AREA & 6THT FLOOR CANOPY | 1.00 | SQM | 1154.12 | 294,057.07 | 5.88% |
| 4 | PAINTING WORKS (REAR WALL ONLY) | 1,338.00 | SQM | 897.67 | 2,187,892.50 | 43.76% |
| 5 | CRACK REPAIR (REAR WALL, ROOF DECK and 4 TH FLOOR BALCONY ONLY) | 133.80 | SQM | 411.89 | 1,392,008.90 | 27.84% |
| | GRAND TOTAL | | | | 4,999,673.40 | 100% |

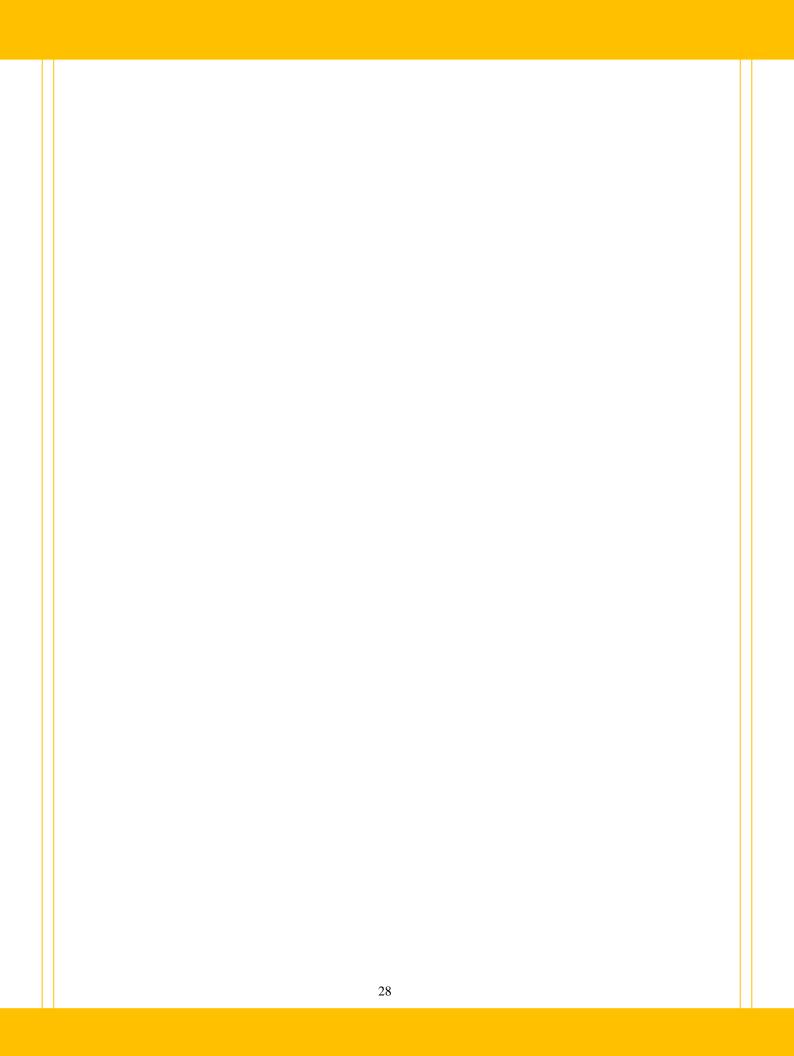
Section IX. Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

| <u>Legal Do</u> | <u>cuments</u> |
|-----------------|---|
| (a) | Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR; |
| (b) S | I Documents Statement of the prospective bidder of all its ongoing government and private ontracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and |
| (c) | Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; and |
| (d) | Special PCAB License in case of Joint Ventures <u>and</u> registration for the type and cost of the contract to be bid; <u>and</u> |
| (e) | Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission <u>or</u> original copy of Notarized Bid Securing Declaration; <u>and</u> |
| (f) | Project Requirements, which shall include the following: a. Organizational chart for the contract to be bid; b. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data; |
| | c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; and |
| (g) | Original duly signed Omnibus Sworn Statement (OSS) <u>and</u> if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. |
| Financia (h) | <u>I Documents</u> The prospective bidder's computation of Net Financial Contracting Capacity (NFCC). |

| | Class "B" Documents |
|------------|--|
| (i) | If applicable, duly signed joint venture agreement (JVA) in accordance with |
| | RA No. 4566 and its IRR in case the joint venture is already in existence or |
| | duly notarized statements from all the potential joint venture partners stating |
| | that they will enter into and abide by the provisions of the JVA in the instance |
| | that the bid is successful. |
| II EINIAN | NCIAL COMPONENT ENVELOPE |
| II. FIINAI | |
| | j) Original of duly signed and accomplished Financial Bid Form; and |
| Other | documentary requirements under RA No. 9184 |
| | k) Original of duly signed Bid Prices in the Bill of Quantities; and |
| | l) Duly accomplished Detailed Estimates Form, including a summary shee |
| ` ` | indicating the unit prices of construction materials, labor rates, and equipment |
| | rentals used in coming up with the Bid; and |
| | Cost Flore to Occupan |
| (: | m) Cash Flow by Quarter. |



| TECHNICAL SPECIFICATIONS |
|-----------------------------|
| "ANNEX I" |
| |
| |
| |
| |
| |
| |

WATERPROOFING AND PAINTING GUIDELINES FOR NEW CONSTRUCTION PROJECTS FOR GOOD CONSTRUCTION PRACTICES

As Part of Bidding Document

INDEX

1. WATERPROOFING TREATMENT ON EXTERNAL WALL SURFACES

a. MATERIAL

 Elastomeric acrylic based waterproofing coating having crack bridging ability to achieve a thickness of 110 microns in two coats. It should satisfy following performance requirement as per the mentioned test standard/equivalent standard.

| Properties | Test Method | Values | |
|---|--------------------|--------------------------|--|
| Tensile Strength, N/mm ² | ASTM D 412 : 2002 | >1.5 | |
| Elongation, % | ASTM D 412 : 2002 | > 100 | |
| UV Resistant – Accelerated Weathering (2000 hours) | ASTM D 4587 | No thermal degradation | |
| Adhesion Strength, N/mm ² | ASTM D 4541 : 2002 | >1 | |
| Algae & Fungus Resistant | SS 345 : 1998 | No algae & fungus growth | |
| Carbon dioxide | DIN EN 1062-6:2002 | 55 | |
| diffusion | | | |
| (equivalent air | | | |
| layer | | | |
| thickness), meter | | | |

b. SURFACE PREPARATION

- i. All new cement-sand renderings /concrete surfaces should be allowed to age minimum 28 days before surface coating.
- ii. Cracks on the surface to be properly treated with polymer crack filling material after routing
- iii. Cracks in form of 'V' grooves.
- iv. Remove dirt, laitance, loose particles, paints, etc., by means of pressure water cleaning or wire brushing.
- v. Clean with water jet and make surface saturated dry (SSD) condition.

c. APPLICATION

- i. Prime the surface with an acrylic based primer diluted with potable water as per manufacture's specification and allow the primed surface to dry for 2 to 3 hours.
- ii. Apply two coats of elastomeric coating without dilution by a roller at a time interval of 5-6 hours.
- iii. For enhanced protection, apply additional coat on rain lashing walls, parapet walls, surfaces exposed to industrial environment & marine climate.

2. METHOD STATEMENT OF WATERPROOFING TREATMENT OF WET AREAS

a. MATERIAL

i. The waterproofing material shall be a polymer modified cementitious coating or any other approved liquid applied seamless coating. The material should confirm to water permeability test (Depth of penetration at 5 bar pressure) where no leakage should occur after 24 hours as per EN 12390, part 8:2000 or as per IS 2645:2003 test methods.

b. SURFACE PREPARATION

- i. RCC kerb of 100 mm high to be constructed at floor level at all masonry wall to prevent migration of moisture into dry areas.
- ii. Waterproofing should extend up to 150 mm into dry area covering the kerb surface
- iii. Angle fillet (corner rounding) of 50 mm x 50 mm shall be done using polymer modified mortar at all horizontal and vertical junctions (floor & wall junction) along with screed mixed with waterproofing compound.
- iv. Angle fillet (corner rounding) of 25 mm x 25 shall be done using polymer modified mortar at all horizontal and vertical junctions (sunken floor, sunken bath tub etc.) along with screed mixed with waterproofing compound.
- v. Surfaces to be applied upon must be clean, reasonably dry, free form dirt, loose material, oil & grease and be as smooth as possible.
- vi. Honeycombing in concrete should be filled with polymer modified grouts before applying any surface patch material.
- vii. Slope of the surface to be checked before applying waterproofing material

c. WATERPROOFING APPLICATION

- i. Surface should be pre-wetted to make surface saturated dry (SSD) condition.
- ii. Apply by brush or roller a coat of a polymer modified cementitious liquid applied seamless waterproofing coating at a specified coverage per kg to all required areas to achieve a thickness of 500 600 micron in one coat and allow the surface to dry for 4 -6 hours.
- iii. Apply second coat in the opposite direction at the same rate. After the application of second coat, the total thickness of membrane should be 1 to 1.2 mm. The treatment is left as it is for 48 hours for air cure before carrying out ponding test.
- iv. At the floor & wall joint junction provide a glass fibre mesh cut to size covering the fillet area laid to size and shape followed by 2nd coat of waterproofing for additional protection.

- v. Sprinkle coarse sand after the 2nd coat application while it is still wet for providing a key for subsequent tile adhesive material.
- vi. The waterproofing shall be carried at least 300 mm on vertical surfaces above the floor finish level except the splash zone of shower where the waterproofing should be carried out to 1.8 to
- vii. 2.1 m height in bathroom and toilets. In other wet areas the vertical surface should be waterproofed for a minimum height of 150 mm.
- viii. The coating shall be applied to the internals of the down pipes for minimum 50 mm down to the floor outlet before laying of the tiles, bedding and floor traps.

d. PONDING TEST

i. Ponding test shall be carried out at a depth of 50 mm for 48 hours to determine the water tightness after closing all the outlets. Necessary remedial actions should be taken for any seepage or leakage of water. The waterproofing shall be considered satisfactory, if no leaks or damp patches show on the soffit.

3. PAINTING SPECIFICATIONS

a. GENERAL

i. Scope

Contractor shall provide all labor, material, and equipment and perform all operations necessary for all painting work specified including the painting of concrete block walls, reinforced concrete walls, and concrete slab floors.

ii. Submittals

Prior to beginning work, Contractor shall furnish to Owner the following:

A material list for all painting materials to be used. Said list shall include manufacturer's name, designation, description, color charts and related data.

b. MATERIALS

- Contractor shall deliver all painting materials to the work site in original containers with seals and labels intact. Containers shall not be opened until after they have been inspected by Owner.
- ii. Painting materials for prime and finish coats shall be Frazee or FSC coatings, or approved equal.
- iii. Prepared material shall be used without cutting or diluting except as specified herein or as directed by manufacturer and approved by Owner.

c. WORKMANSHIP

i. All work shall be done by thoroughly qualified painters in a neat and workmanlike manner. All work which shows carelessness or lack of skill in execution or is defective due to any other cause will be rejected. Said work

shall be redone to satisfaction of Owner prior to acceptance of work.

d. APPLICATION

- Unless specified otherwise, paint shall be applied by brush or spray. Paint system shall have a dry film thickness of five (5) mils minimum, unless specified otherwise.
- ii. Paint shall be applied only on thoroughly clean and dry surfaces, unless specified otherwise. Paint shall not be applied in extreme heat, cold, damp or humid weather, or in dust- or smoke-laden air.
- iii. Paint materials shall be kept sealed or covered when not in use. Oily rags or waste shall be kept in covered containers and disposed of at frequent intervals.
- iv. If brushes are used, they shall have sufficient body and length of bristle to spread paint in a uniform coat. Paint shall be evenly spread and thoroughly brushed out and no residual brush marks shall remain. On surfaces which are inaccessible for brushing, paint shall be applied by spray, sheepskin daubers, or other means as approved by Owner.
- v. If a spray method is used, the operator shall be thoroughly qualified in use of the equipment required. Air compressors employed in spray painting shall be equipped with suitable trapping devices to keep water, oil, and other impurities from entering air lines. Runs, sags, thin areas, or other imperfections in paint coat shall be considered as cause for rejection and Contractor shall be required to make all necessary corrections to satisfaction of Owner.
- vi. All exposed iron and steel work together with pumping units, electrical switchgear, piping, valves, and miscellaneous metal shall receive a prime coat(s), shop applied if possible, before installation. After installation, said materials shall be cleaned and all welds, tool marks, and other defects shall receive a touch-up prime coat. Said materials shall then receive two finish coats.

e. PAINT SYSTEM

i. Previously Uncoated Concrete Block Walls.

- 1. All surface defects shall be repaired and surfaces shall be cured a minimum of seven (7) days thereafter. Surfaces shall then be cleaned with steam or with a commercial cleaner to remove all grease, oil, and chemical residues and then thoroughly rinsed with water.
- 2. The prime coat, shall be applied according to manufacturer's recommendations.

- 3. The finish coat, shall be applied in the color specified and in sufficient quantity to achieve specified thickness.
- 4. Minimum drying time between prime coat and finish coat shall conform to the manufacturer's recommendations.

ii. Previously Uncoated Reinforced Concrete Walls.

- 1. All surface defects shall be repaired and surfaces shall be cured a minimum of seven (7) days thereafter. Surfaces shall be cleaned with steam or with a commercial cleaner to remove all grease, oil, and chemical residues and then thoroughly rinsed with water.
- 2. The prime coat, shall be applied according to manufacturer's recommendations.
- 3. The finish coat, shall be applied in the color specified and in sufficient quantity to achieve specified thickness.
- 4. Minimum drying time between prime coat and finish coat shall conform to the manufacturer's recommendations.

iii. Previously Coated Concrete or Masonry Walls.

- 1. Prior to any work, the existing paint shall be tested for compatibility by applying thinner, manufacturer shall be consulted before performing any work. If the existing paint has not begun to lift or wrinkle, the paint system shall be applied as specified herein.
- All surface defects shall be repaired and all surfaces shall be scraped
 to remove deteriorated coatings and other deleterious materials.
 Surfaces shall then be cleaned with steam or with a commercial
 cleaner to remove all grease, oil, and chemical residues.
- 3. The prime coat, shall be applied to thoroughly dry surfaces.
- 4. The finish coat, shall be applied in the color specified and in sufficient quantity to achieve specified thickness.
- 5. Minimum drying time between prime coat and finish coat shall conform to manufacturer's recommendations.

iv. Previously Uncoated Concrete Slab Floors.

- All surface defects shall be repaired and surfaces shall be cured a minimum of 30 days. Floor shall be cleaned with etching solution, and then thoroughly rinsed with water.
- 2. The prime coat, shall be applied to thoroughly dry surfaces (4 days minimum drying time) after it has been thinned approximately 25% with thinner.
- 3. The finish coat, shall be applied in the color specified and in sufficient quantity to achieve specified thickness.
- 4. Minimum drying time between prime coat and finish coat shall be

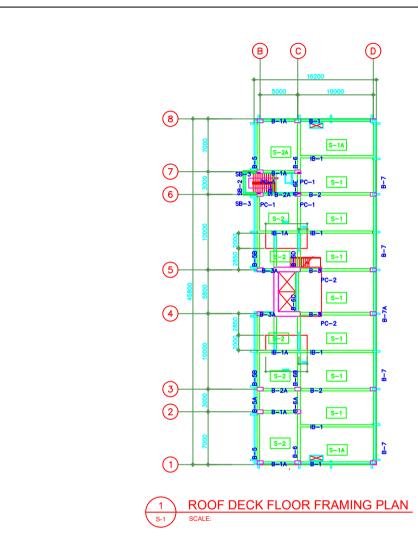
16 hours and minimum drying time before normal traffic shall be 24 hours.

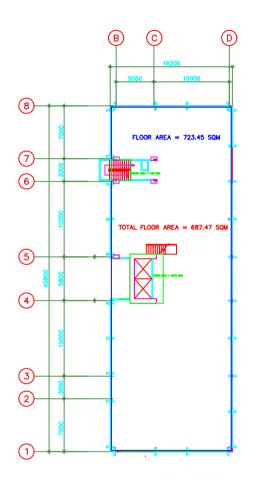
v. Previously Coated Concrete Slab Floors.

- 1. Prior to any work, the existing paint shall be tested for compatibility by applying thinner, to a small test portion of the floor. If after 30 minutes the existing paint has begun to lift or wrinkle, manufacturer shall be consulted before performing any work. If the existing paint has not begun to lift or wrinkle, the paint system shall be applied as specified herein.
- 2. All surface defects shall be repaired and allowed to dry thoroughly. Floor shall then be cleaned with commercial cleaner.
- 3. The prime coat, shall be applied to thoroughly dry surfaces.
- 4. The finish coat, shall be applied in the color specified and in sufficient quantity to achieve specified thickness.
- Minimum drying time between prime coat and finish coat shall be
 16 hours and minimum drying time before normal traffic shall be 24 hours.

f. PROTECTION

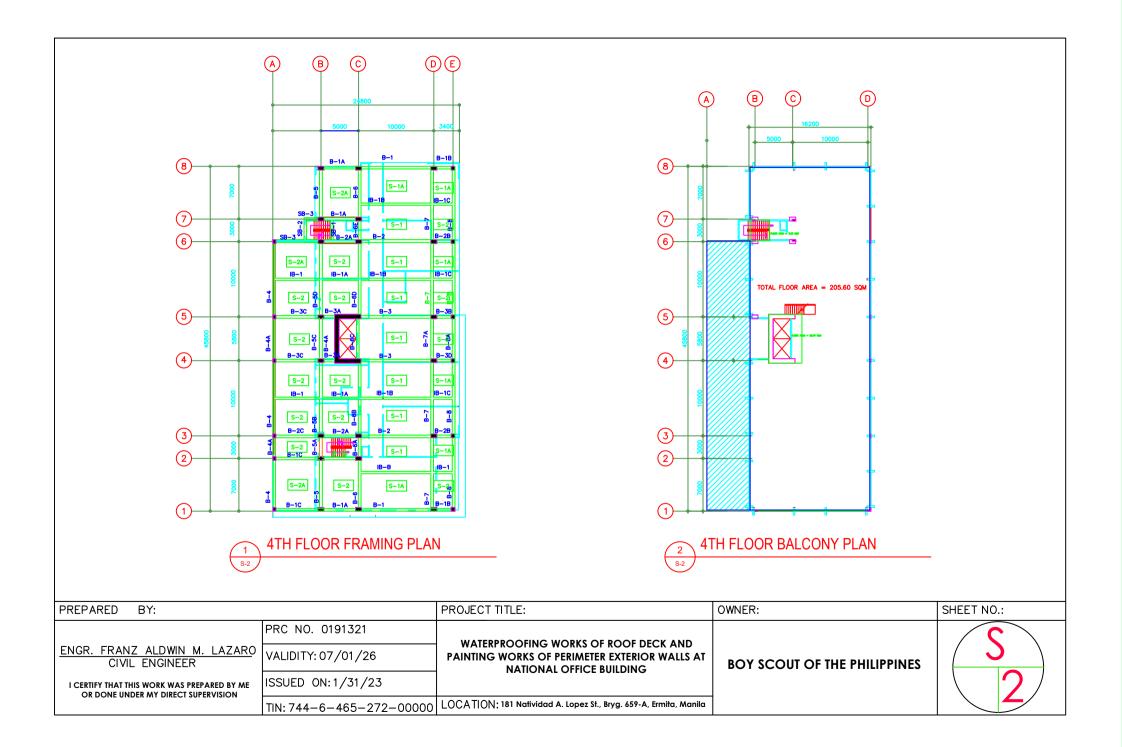
- i. Contractor shall protect freshly painted or epoxied surfaces from accumulation of dust, dirt, water, or other foreign materials, whatever the cause or source. Any damaged surfaces shall be wiped clean, sanded, or stripped to a clean, dry condition and recoated to satisfaction of Owner.
- ii. Contractor shall protect all parts of the work site during his operation. Tarps and cloths shall be placed where required to protect floors and equipment from spatter and droppings. Electric switch plates, lighting fixtures, nameplates, hardware, glass, vehicles, and all other items not to be painted or epoxied shall be removed, covered, or otherwise protected during coating operations. Contractor shall clean or otherwise restore any surfaces which are painted or epoxied as a result of Contractor's failure to provide proper protection and said restoration shall be performed to satisfaction of Owner.

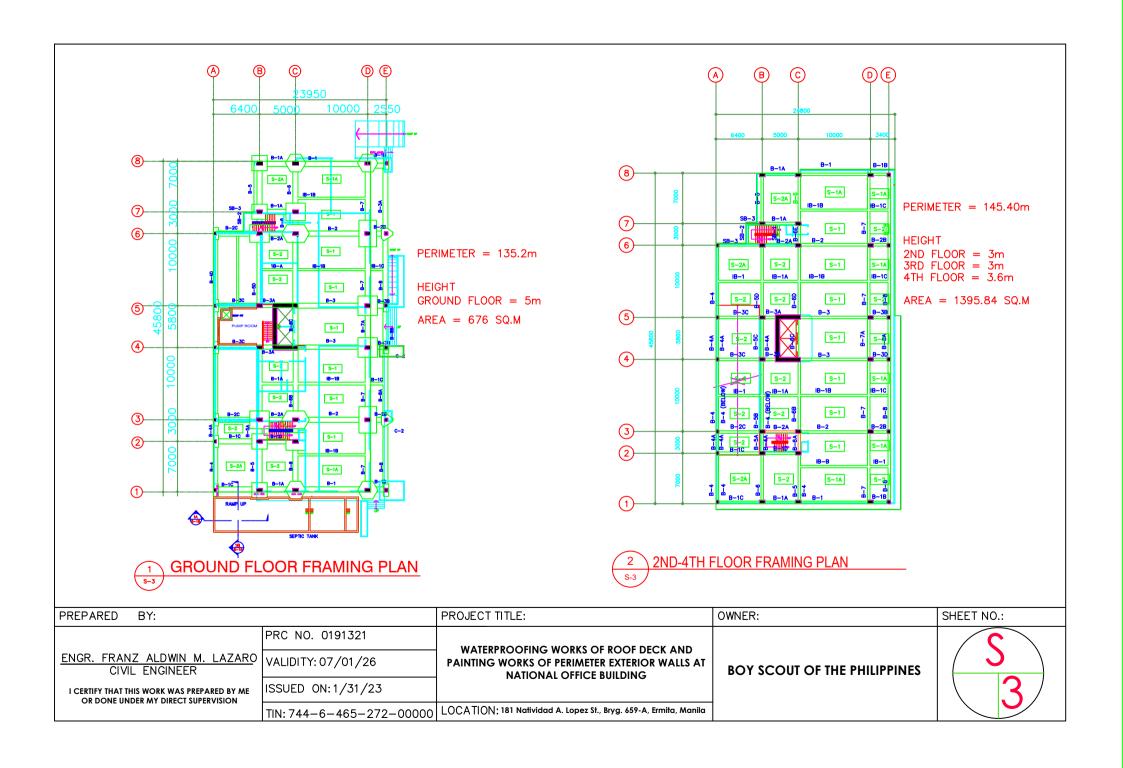


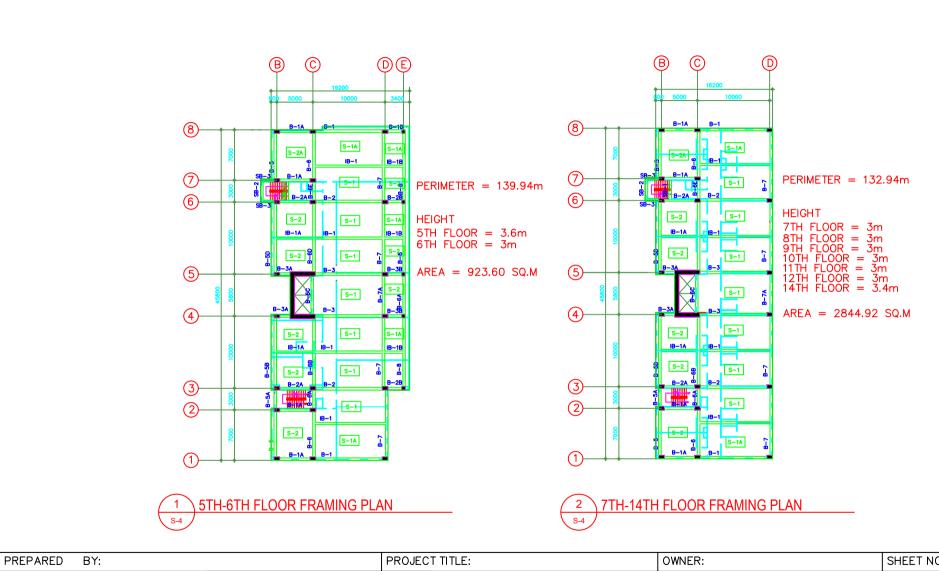


ROOF DECK FLOOR FRAMING PLAN
SCALE:

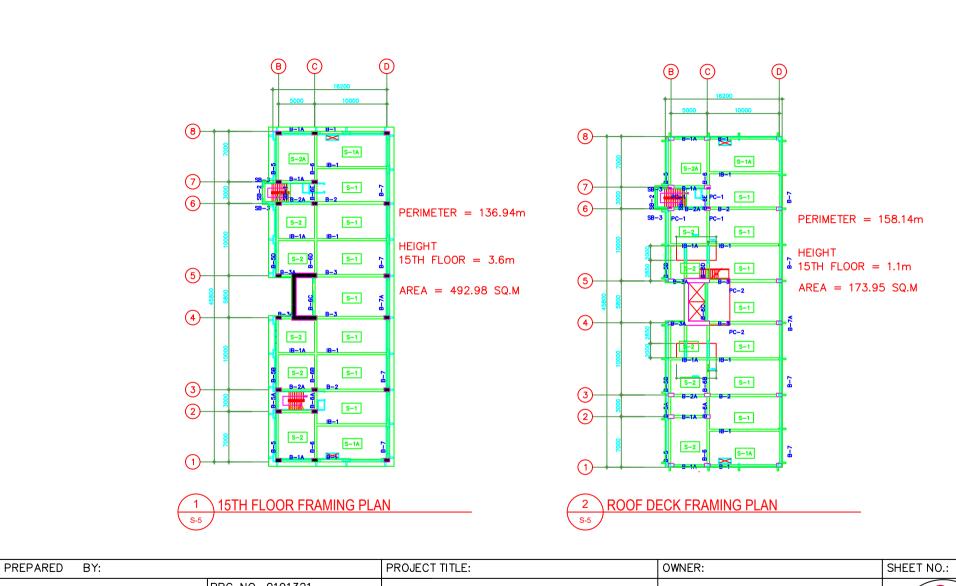
| PREPARED BY: | | PROJECT TITLE: | OWNER: | SHEET NO.: |
|---|--------------------------|--|------------------------------|------------|
| | PRC NO. 0191321 | WATERPROOFING WORKS OF ROOF DECK AND | | C |
| ENGR. FRANZ ALDWIN M. LAZARO CIVIL ENGINEER | VALIDITY: 07/01/26 | PAINTING WORKS OF PERIMETER EXTERIOR WALLS AT NATIONAL OFFICE BUILDING | BOY SCOUT OF THE PHILIPPINES | 3 |
| OR DONE LINDER MY DIRECT SUPERVISION | ISSUED ON:1/31/23 | | | |
| Sing Sing Sing Sing Sing Sing Envision | TIN: 744-6-465-272-00000 | LOCATION: 181 Natividad A. Lopez St., Bryg. 659-A, Ermita, Manila | | |



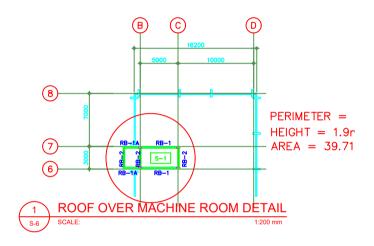


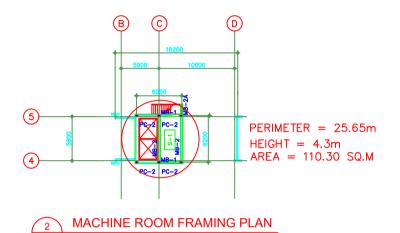


| PREPARED BY: | | PROJECT TITLE: | OWNER: | SHEET NO.: |
|---|--------------------------|--|------------------------------|------------|
| | PRC NO. 0191321 | WATERPROOFING WORKS OF ROOF DECK AND | | C |
| ENGR. FRANZ ALDWIN M. LAZARO CIVIL ENGINEER | VALIDITY: 07/01/26 | PAINTING WORKS OF PERIMETER EXTERIOR WALLS AT NATIONAL OFFICE BUILDING | BOY SCOUT OF THE PHILIPPINES | 3 |
| OR DONE LINDER MY DIRECT SUPERVISION | ISSUED ON:1/31/23 | | | \ 4 / |
| ON DOINE ONDER MIT DIRECT SOF ERVISION | TIN: 744-6-465-272-00000 | LOCATION: 181 Natividad A. Lopez St., Bryg. 659-A, Ermita, Manila | | |

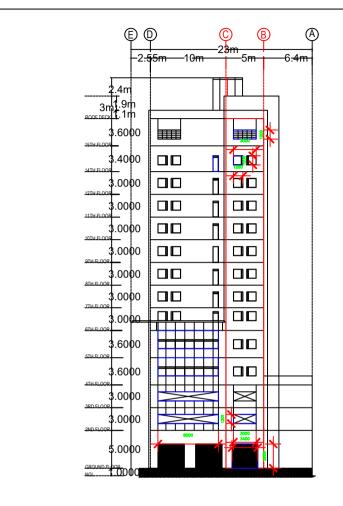


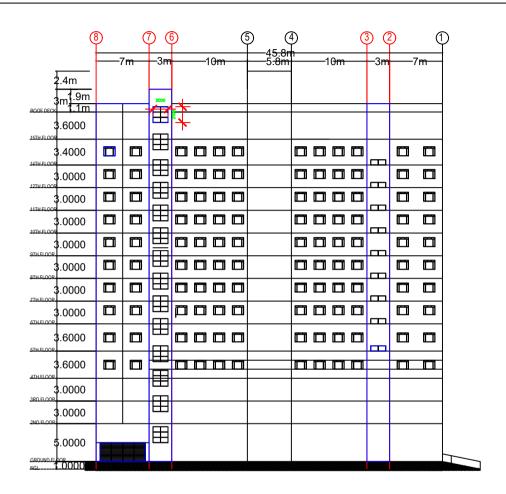
| PREPARED BY: | | PROJECT TITLE: | OWNER: | SHEET NO.: |
|---|--------------------------|--|------------------------------|------------|
| | PRC NO. 0191321 | WATERPROOFING WORKS OF ROOF DECK AND | | C |
| ENGR. FRANZ ALDWIN M. LAZARO CIVIL ENGINEER | VALIDITY: 07/01/26 | PAINTING WORKS OF PERIMETER EXTERIOR WALLS AT NATIONAL OFFICE BUILDING | BOY SCOUT OF THE PHILIPPINES | 3 |
| OR DONE LINDER MY DIRECT SUPERVISION | ISSUED ON:1/31/23 | | | $ \cdot $ |
| Sing Sing Sing Sing Sing Sing Sing Sing | TIN: 744-6-465-272-00000 | LOCATION: 181 Natividad A. Lopez St., Bryg. 659-A, Ermita, Manila | | |





| PREPARED BY: | | PROJECT TITLE: | OWNER: | SHEET NO.: |
|---|--------------------------|--|------------------------------|------------|
| | PRC NO. 0191321 | WATERPROOFING WORKS OF ROOF DECK AND | | C |
| ENGR. FRANZ ALDWIN M. LAZARO CIVIL ENGINEER | VALIDITY: 07/01/26 | PAINTING WORKS OF PERIMETER EXTERIOR WALLS AT NATIONAL OFFICE BUILDING | BOY SCOUT OF THE PHILIPPINES | |
| OR DONE LINDER MY DIRECT SUPERVISION | ISSUED ON:1/31/23 | | | \ |
| OR DONE SHEEK WIT DIRECT SUI ERVISION | TIN: 744-6-465-272-00000 | LOCATION: 181 Natividad A. Lopez St., Bryg. 659-A, Ermita, Manila | | |







REAR ELEVATION

CCT CIDC CLCV/ATION

| ١ | LEFI | SIDE ELEVATION | JN |
|---|------|----------------|----|
| | | | |

| PREPARED BY: | | PROJECT TITLE: | OWNER: | SHEET NO.: |
|---|--------------------------|--|------------------------------|------------|
| | PRC NO. 0191321 | WATERPROOFING WORKS OF ROOF DECK AND | | C |
| ENGR. FRANZ ALDWIN M. LAZARO CIVIL ENGINEER | VALIDITY: 07/01/26 | PAINTING WORKS OF PERIMETER EXTERIOR WALLS AT NATIONAL OFFICE BUILDING | BOY SCOUT OF THE PHILIPPINES | |
| OR DONE LINDER MY DIRECT SUPERVISION | ISSUED ON:1/31/23 | | | \ |
| Sing Sing Sing Sing Sing Sing Envision | TIN: 744-6-465-272-00000 | LOCATION: 181 Natividad A. Lopez St., Bryg. 659-A, Ermita, Manila | | |