



# Boy Scouts of the Philippines

## National Office

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### NATIONAL EXECUTIVE BOARD MEETING

OCTOBER 26, 2022

### NATIONAL SCOUT SHOP COMMITTEE REPORT

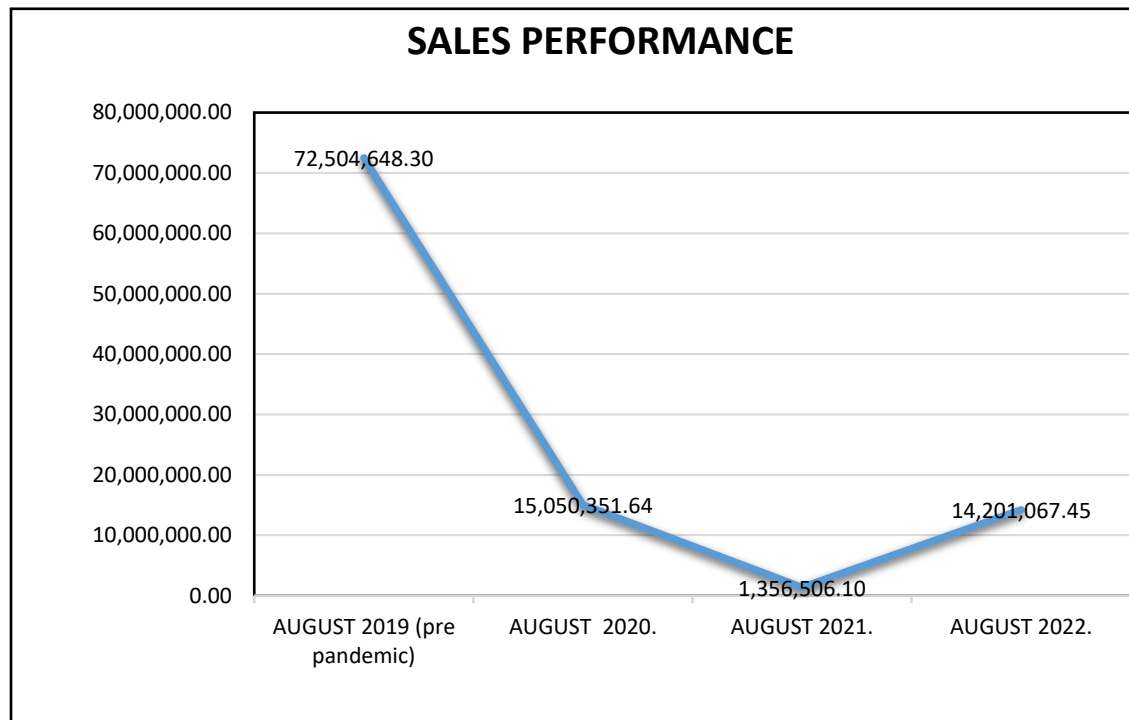
#### 1. **CASH IN BANK**

The year-on-year comparative data ending the month of August disclosed that the NSS bank balance of 2021 has increased by 9% compared to the same period in 2022. This is attributed to the interest income earned from the time deposit currently placed at the Development Bank of the Philippines (DBP) as well as the re-energized sales and marketing strategy of the NSS which focuses on selling its uniforms on a cash basis instead of credit basis.

PARTICULARS	2020	2021	PERCENTAGE
LAND BANK OF THE PHILIPPINES	22,872,987.93	31,611,807.88	<b>9%</b>
DEVELOPMENT BANK OF THE PHILIPPINES	61,060,683.59	8,588,496.26	
DEVELOPMENT BANK OF THE PHILIPPINES-TIME DEPOSIT		50,561,568.00	
<b>TOTAL</b>	<b>83,933,671.52</b>	<b>90,761,872.14</b>	

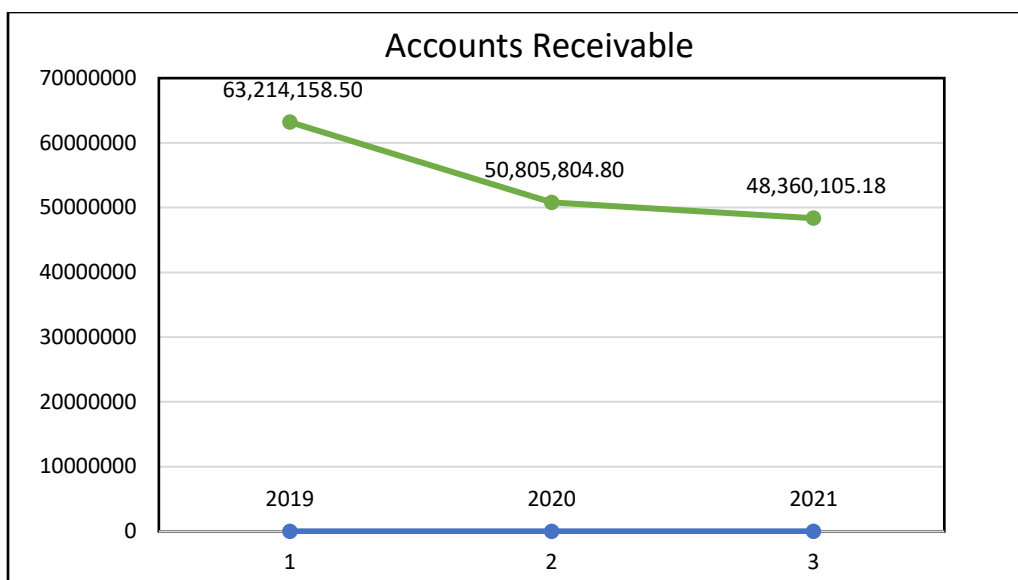
#### 2. **SALES PERFORMANCE**

Due to the resumption of the conduct of face-to-face classes and the categorization of scouting activities as part of co-curricular programs under DepEd Order (DO) No. 34, s., the trend of NSS sales has notably increased from August 31, 2019 to August 31, 2022. The NSS's net sales as of October 14, 2022, were P28,583,430.00 which surpassed its 2022 sales goal of P18,900,000.00 by 151%. This is a clear indication that the NSS is beginning to bounce back from the adverse impact of the COVID-19 pandemic. It bears stressing that the NSS is stepping up its efforts to advertise its products online by using Facebook and Shopee.



#### 3. **ACCOUNTS RECEIVABLE**

The pre-pandemic level of accounts receivable of P63,214,158.50 has declined by 8%. This is attributed to the combined collection efforts of the NSS and the Finance Division by sending demand letters to delinquent local councils and authorized dealers of the NSS. Further, the NSS has started this year to require authorized dealers to issue post-dated checks in order to ensure the timely collection of sales on account.



#### 4. **NATIONAL SCOUT SHOP COMMITTEE RESOLUTIONS**

On October 15, 2022, the NSS Committee passed and approved the following resolutions hereby presented for adoption and approval of the Executive Committee of the NEB, viz:

- a. NSSC Resolution no. 001: **ENDORISING TO THE NATIONAL PRESIDENT THE APPOINTMENT OF MR. WIGBERTO C. ENCARNACION, JR. AS THE NEW CHAIRMAN OF THE NATIONAL SCOUT SHOP COMMITTEE**
- b. NSSC Resolution no. 002: **A RESOLUTION AUTHORIZING MS. MYLE EDNA B. MELODIAS, BUSINESS DEVELOPMENT MANAGER OF THE NATIONAL SCOUT SHOP, TO SERVE AS POINT PERSON IN SEEKING HELP FROM THE NATIONAL BUREAU OF INVESTIGATION TO FIGHT AGAINST THE PROLIFERATION OF FAKE SCOUT UNIFORMS IN THE MARKET**
- c. NSSC Resolution no. 003: **A RESOLUTION AUTHORIZING THE NATIONAL SCOUT SHOP (NSS) TO OPEN A CORPORATE ACCOUNT WITH J&T EXPRESS AS ONE OF ITS AUTHORIZED FREIGHT SERVICE PROVIDERS**
- d. NSSC Resolution no. 004: **A RESOLUTION AUTHORIZING THE NATIONAL SCOUT SHOP (NSS) TO CONDUCT EXTENSIVE RESEARCH SPECIFICALLY IN LOOKING FOR ACTUAL SAMPLES OF CLOTHING MATERIALS OF SCOUT UNIFORMS IN THE MARKET WHICH ARE OF EXCELLENT QUALITY AND REASONABLY AFFORDABLE FOR FUTURE CONSIDERATIONS OF THE BIDS AND AWARDS COMMITTEE OF THE BSP**
- e. NSSC Resolution no. 005: **A RESOLUTION APPROVING A BUDGET SUPPLEMENT OF ₱34,859,013.20 FOR THE PROCUREMENT OF VARIOUS MERCHANDISE GOODS OF THE NATIONAL SCOUT SHOP CHARGEABLE AGAINST THE GENERATED NSS SALES REVENUES IN ORDER TO ADDRESS THE RISING DEMAND IN THE MARKET**
- f. NSSC Resolution no. 006: **A RESOLUTION REQUIRING ALL LOCAL COUNCILS TO USE THE 10% OUT OF 20% DISCOUNT THAT THEY AVAIL FROM THE NATIONAL SCOUT SHOP WHENEVER THEY MAKE PURCHASES FROM THE NSS FOR OUTRIGHT PAYMENT OF THEIR OVERDUE ACCOUNT WITH THE NSS**

**WIGBERTO C. ENCARNACION, JR.**  
Vice Chairman



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### NATIONAL SCOUT SHOP COMMITTEE

#### RESOLUTION NO. 001 Series of 2022

#### A RESOLUTION ENDORSING TO THE NATIONAL PRESIDENT THE APPOINTMENT OF MR. WIGBERTO C. ENCARNACION, JR. AS THE NEW CHAIRMAN OF THE NATIONAL SCOUT SHOP COMMITTEE

**WHEREAS**, Mr. Harmes Sembrano, tendered his resignation on September 26, 2022 as the Chairman of the National Scout Shop Committee (NSSC) due to health issues;

**WHEREAS**, in the meeting of the NSSC held on October 15, 2022, the Committee members unanimously elected Mr. Wigberto C. Encarnacion, Jr. as the Vice Chairman of the NSSC to officially act as a Presiding Officer pending appointment of a new Chairman of the NSSC by the National Executive Board;

**WHEREAS**, in the same aforementioned meeting, the Committee agreed to endorse to the National President to authorize Mr. Wigberto G. Encarnacion to perform the function of Chairman of the National Scout Shop Committee until a new Chairman is appointed by the National Executive Board;

**NOW, THEREFORE, RESOLVED, AS IT IS HEREBY RESOLVED**, to recommend to the National President the appointment of Mr. Wigberto G. Encarnacion, Jr. as the new Chairman of the NSSC; and

**RESOLVED FURTHER**, that copies of this Committee Resolution shall be furnished to all members of the NSSC and all others concerned.

**APPROVED** this 15<sup>th</sup> day of October 2022 at Manila, Philippines.

Attested by:

Certified Correct Based on the Unanimous  
Approval of the Committee:

**ALONA GRACE P. BIBAS**  
Acting NSS Executive  
Officer-In-Charge  
Economic Enterprise Division

**WIGBERTO G. ENCARNACION, JR.**  
Vice Chairman and Presiding Officer  
National Scout Shop Committee



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### NATIONAL SCOUT SHOP COMMITTEE

#### RESOLUTION NO. 002 Series of 2022

#### **A RESOLUTION AUTHORIZING MS. MYLE EDNA B. MELODIAS, BUSINESS DEVELOPMENT MANAGER OF THE NATIONAL SCOUT SHOP, TO SERVE AS POINT PERSON IN SEEKING HELP FROM THE NATIONAL BUREAU OF INVESTIGATION TO FIGHT AGAINST THE PROLIFERATION OF FAKE SCOUT UNIFORMS IN THE MARKET**

**WHEREAS**, Section 10 of Republic Act. No. 7278 clearly stipulates that:

*"It shall be unlawful for any person to manufacture, sell or distribute or cause to be manufactured, sold or distributed fraudulently or without the official knowledge and written consent or permission of the National Executive Board of the Boy Scouts of the Philippines badges, uniforms, insignia, or any other boy scout paraphernalia; or to use, apply, feature or portray said badges, uniforms, insignia or scouting paraphernalia or the photos or visuals of a boy scout or boy scouts in uniform, or the logo, seal, or corporate name of the Boy Scouts of the Philippines, in any print ad, radio or television commercial, billboard, collateral material or any form of advertisement; or to use the name of the Boy Scouts of the Philippines for any illegal purpose or personal gain. Any violation of any of the provisions of Section 7 and of this section shall be punished by prison correccional in its medium period to prison mayor in its minimum period or a fine of not less than Ten thousand pesos (P10,000.00) nor more than One hundred thousand pesos (P100,000.00), or both, at the discretion of the court: Provided, That, in case of corporations, partnerships, associations, societies or companies, the manager, administrator or the person in charge of the management or administration of the business shall be criminally responsible for any such violation. These penalties shall be without prejudice to the proper civil action for recovery of civil damages, which may be instituted together with or independently of the criminal prosecution";*

**WHEREAS**, on September 17, 2021, the NSS updated its trademark with the Intellectual Property Office of the Philippines (IPO) to protect the BSP from the illegal use of its insignia;

**WHEREAS**, the NSS has been receiving various reports from reliable sources about the proliferation of fake scout uniforms in the market;

**WHEREAS**, in the meeting of the National Scout Shop Committee (NSSC) on October 15, 2022, the Committee finds it necessary and urgent to act immediately in fighting against the proliferation of fake scout uniforms, hence, it unanimously agreed to authorize Ms. Myle Edna B. Melodias, Business Development Manager of the NSS to act as the point person in coordinating with the National Bureau of Investigation (NBI) as regards the legal process of enforcing Section 10 of R.A. 7278;

**THEREFORE, IT IS NOW RESOLVED, AS IT IS HEREBY RESOLVED, TO APPROVE** a resolution authorizing Ms. Myle Edna B. Melodias, Business Development Manager of the National Scout Shop, to serve as point person in seeking the help of the National Bureau of Investigation (NBI) to fight against the proliferation of fake scout uniforms in the market; and

**RESOLVED FURTHER**, that copies of this Committee Resolution shall be furnished to all members of the NSSC and all others concerned.

**APPROVED** this 15<sup>th</sup> day of October 2022 at Manila, Philippines.

Attested by:

**ALONA GRACE P. BIBAS**  
Acting NSS Executive  
Officer-In-Charge  
Economic Enterprise Division

Certified Correct Based on the Unanimous  
Approval of the Committee:

**WIGBERTO C. ENCARNACION, JR.**  
Vice Chairman and Presiding Officer  
National Scout Shop Committee



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### NATIONAL SCOUT SHOP COMMITTEE

#### RESOLUTION NO. 003 Series of 2022

#### A RESOLUTION AUTHORIZING THE NATIONAL SCOUT SHOP (NSS) TO OPEN A CORPORATE ACCOUNT WITH J&T EXPRESS AS ONE OF ITS AUTHORIZED FREIGHT SERVICE PROVIDERS

**WHEREAS**, Article X, Section 6 of the National Bylaws of the Boy Scouts of the Philippines provides that the National Scout Shop Committee (NSSC) of the National Executive Board (NEB) is responsible for the procurement, manufacture, sale and distribution of official scout supplies, equipment, badges and insignia and to make them available and affordable to all Scouts;

**WHEREAS**, on June 2, 2020, the NSSC unanimously approved a resolution authorizing the National Scout Shop (NSS) to conduct business online through online delivery/store platforms per NSSC Resolution No. 001 s. 2020 as part of the BSP's efforts to ease in doing business;

**WHEREAS**, the NSS management conducted a market study of freight service providers to cater to the delivery of orders from different customers nationwide and identified J & T Express, LBC, and Abest as the top 3 freight service providers, hence, the NSS management recommended to the NSSC to include J & T Express in its existing pool of authorized freight service providers for having efficient online platform business services;

**NOW, THEREFORE, RESOLVED AS IT IS HEREBY RESOLVED, TO APPROVE** a resolution authorizing the NSS to open a corporate account with J&T Express as one of its authorized freight service providers; and


**RESOLVED FURTHER**, that copies of this Resolution be furnished to the members of the NSSC, the OIC-Secretary General, the OIC-Deputy Secretary General, the Director for Finance, the Director for Economic Enterprise and all others concerned for their information, guidance, and appropriate action;

**APPROVED** this 15<sup>th</sup> day of October 2022 at Manila, Philippines.

Attested by:

  
**ALONA GRACE P. BIBAS**  
Acting NSS Executive  
Officer-In-Charge  
Economic Enterprise Division

Certified Correct Based on the Unanimous  
Approval of the Committee:

  
**WIGBERTO G. ENCARNACION, JR.**  
Vice Chairman and Presiding Officer  
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## NATIONAL SCOUT SHOP COMMITTEE

RESOLUTION NO. 004  
Series of 2022

**A RESOLUTION AUTHORIZING THE NATIONAL SCOUT SHOP (NSS) TO CONDUCT EXTENSIVE RESEARCH SPECIFICALLY IN LOOKING FOR ACTUAL SAMPLES OF CLOTHING MATERIALS OF SCOUT UNIFORMS IN THE MARKET WHICH ARE OF EXCELLENT QUALITY AND REASONABLY AFFORDABLE FOR FUTURE CONSIDERATIONS OF THE BIDS AND AWARDS COMMITTEE OF THE BSP**

**WHEREAS**, Article X, Section 6 of the National Bylaws of the Boy Scouts of the Philippines provides that National Scout Shop Committee (NSSC) of the National Executive Board (NEB) is responsible for the procurement, manufacture, sale and distribution of official scout supplies, equipment, badges and insignia and to make them available and affordable to all Scouts;

**WHEREAS**, in pursuit of its mandate and in order to avoid delays in the future procurement of scout uniform merchandise, the NSSC finds it necessary to authorize the NSS to conduct extensive research, as early as possible, specifically in looking for actual samples of clothing materials of scout uniforms in the market which are of excellent quality and reasonably affordable for future considerations of the Bids and Awards Committee (BAC) of the BSP once the procurement process has progressed;

**NOW, THEREFORE, AS IT IS HEREBY RESOLVED, TO APPROVE** a resolution authorizing the NSS to conduct extensive research specifically in looking for actual samples of clothing materials of scout uniforms in the market which are of excellent quality and reasonably affordable for future considerations of the Bids and Awards Committee (BAC) of the BSP; and

**RESOLVED FURTHER**, that copies of this Resolution be furnished to the members of the NSSC, the OIC-Secretary General, the OIC-Deputy Secretary General, the Director for Finance, the Director for Economic Enterprise and all others concerned for their information, guidance, and appropriate action;

**APPROVED** this 15<sup>th</sup> day of October 2022 at Manila, Philippines.

Attested by:

Certified Correct Based on the Unanimous  
Approval of the Committee:

**ALONA GRACE P. BIBAS**  
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## NATIONAL SCOUT SHOP COMMITTEE

RESOLUTION NO. 005  
Series of 2022

### A RESOLUTION APPROVING A BUDGET SUPPLEMENT OF P34,859,013.20 FOR THE PROCUREMENT OF VARIOUS MERCHANDISE GOODS OF THE NATIONAL SCOUT SHOP CHARGEABLE AGAINST THE GENERATED NSS SALES REVENUES IN ORDER TO ADDRESS THE RISING DEMAND IN THE MARKET

**WHEREAS**, Article X, Section 6 of the National Bylaws of the Boy Scouts of the Philippines provides that National Scout Shop Committee (NSSC) of the National Executive Board (NEB) is responsible for the procurement, manufacture, sale and distribution of official scout supplies, equipment, badges and insignia and to make them available and affordable to all Scouts;

**WHEREAS**, on April 27, 2019, the NSSC, through NSSC Resolution No. 005 s. 2019, unanimously approved a resolution authorizing the National Scout Shop to adopt Ordering Agreement as procurement arrangement with the various suppliers of official scout supplies, equipment, badges, and insignia;

**WHEREAS**, on August 13, 2019, The BSP-BAC conducted a public bidding using the single stage, two envelope procedure prescribed for Ordering Agreements Under Sections 23 and 25 of Republic Act 9184 and its 2016 Revised Implementing Rules and Regulations (RIRR) and subsequently entered into contracts with various private entities for the supply and delivery of goods, namely "Supply and Delivery of BSP NSS Scout Uniforms for 2019";

**WHEREAS**, in the said Ordering Agreement it clearly stipulates that:

*"It is understood that this AGREEMENT shall automatically terminate when: (a) the total estimated quantity specified in the Ordering Agreement List has been exhausted or; (b) when the specified duration of One (1) year has expired."*; (underscoring supplied)

**WHEREAS**, during the height of the COVID-19 pandemic, the NSSC conducted a virtual meeting on June 2, 2020 to assess the NSS operation and come up with suitable strategy that would address the current circumstances, hence, in the said meeting, the NSSC decided to put on hold all the deliveries from the suppliers which were covered by the Ordering Agreement;

**WHEREAS**, on July 20, 2022, the demand for BSP uniforms started to spike up due to the resumption of face-to-face classes and at present, numerous orders from the Local Councils, authorized distribution centers and resellers nationwide remain unserved due to lack of merchandise goods to sell by the NSS;

**WHEREAS**, on August 11, 2022, the BSP sought the legal opinion of the Office of the Government Corporate Counsel (OGCC) on whether the BSP can still purchase under the expired ordering agreements with various suppliers;

**WHEREAS**, on September 05, 2022, the OGCC issued Legal Opinion No. 193, series of 2022 advising the BSP that it cannot anymore purchase from the various suppliers under the Ordering

Agreements and, accordingly, the better course of action for BSP is to rebid the project and observe the provisions of RA 9184 and its 2016 RIRR;

**NOW, THEREFORE, RESOLVED AS IT IS HEREBY RESOLVED, TO APPROVE** a budget supplement of **P34,859,013.20** for the procurement of various merchandise goods of the National Scout Shop chargeable against the generated NSS sales revenues in order to address the rising demand in the market;

**RESOLVED FURTHER**, that copies of this Resolution be furnished to the members of the NSSC, the OIC-Secretary General, the OIC-Deputy Secretary General, the Director for Finance, the Director for Economic Enterprise and all others concerned for their information, guidance, and appropriate action;

**APPROVED** this 15<sup>th</sup> day of October 2022 at Manila, Philippines.

Attested by:

Certified Correct Based on the Unanimous Approval of the Committee:



**ALONA GRACE P. BIBAS**  
Acting NSS Executive  
Officer-In-Charge  
Economic Enterprise Division



**WIGBERTO G. ENCARNACION, JR.**  
Vice Chairman and Presiding Officer  
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### NATIONAL SCOUT SHOP COMMITTEE

#### RESOLUTION NO. 006 Series of 2022

#### **A RESOLUTION REQUIRING ALL LOCAL COUNCILS TO USE THE 10% OUT OF 20% DISCOUNT THAT THEY AVAIL FROM THE NATIONAL SCOUT SHOP WHENEVER THEY MAKE PURCHASES FROM THE NSS FOR OUTRIGHT PAYMENT OF THEIR OVERDUE ACCOUNT WITH THE NSS**

**WHEREAS**, Article X, Section 6, the National Scout Shop Committee shall have the exclusive authority and responsibility for the procurement, manufacture, sale and distribution of official Scout equipment, supplies, badges and insignia as prescribed and approved by the National Executive Board. It shall operate a National Scout Shop as its basic objective, it shall make available nationwide good quality official Scout items priced reasonably to make them affordable to all Scouts. At the same time, it shall develop the National Scout Shop to realize its full potential as a source of revenue for the National Organization and the Local Scout Councils;

**WHEREAS**, in order to improve the collection efficiency of the National Scout Shop (NSS) especially those accounts by the different Local Councils of the BSP which have long been overdue, the NSSC finds it necessary to require all Local Councils to use their 10% out of the 20% discount that they avail from the NSS whenever they make purchases from the NSS for outright payment of their overdue account with the NSS;

**NOW, THEREFORE, AS IT IS HEREBY RESOLVED, TO APPROVE** a resolution requiring all Local Councils to use the 10% out of the 20% discount that they avail from the National Scout Shop whenever they make purchases from the NSS for outright payment of their overdue account with the NSS; and

**RESOLVED FURTHER**, that copies of this Resolution be furnished to the members of the NSSC, the OIC-Secretary General, the OIC-Deputy Secretary General, the Director for Finance, the OIC-Director for Economic Enterprise and all others concerned for their information, guidance, and appropriate action;

**APPROVED** this 15<sup>th</sup> day of October 2022 at Manila, Philippines.

Attested by:

**ALONA GRACE P. BIBAS**

Acting NSS Executive  
Officer-In-Charge  
Economic Enterprise Division

Certified Correct Based on the Unanimous  
Approval of the Committee:

**WIGBERTO G. ENCARNACION, JR.**  
Vice Chairman and Presiding Officer  
National Scout Shop Committee