



Boy Scouts of the Philippines
National Office

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INVITATION TO BID FOR
MEALS FOR THE DELEGATES OF THE 66TH ANNUAL NATIONAL COUNCIL MEETING

1. The Boy Scouts of the Philippines (BSP) through the 2023 COB-MOOE (Major Events & Conventions Expenses) intends to apply the sum of TWO MILLION THREE HUNDRED TEN THOUSAND PESOS (Php 2,310,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for Meals for the Delegates of the 66th Annual National Council Meeting. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The BSP now invites bids for Meals of the Conference Guests, Staff and Participants of the above stated project on 10-12 May 2023 at Leyte Academic Center, Palo, Leyte.

MEALS good for SEVEN HUNDRED SEVENTY (770) PERSONS	
a. May 10, 2023, Wednesday p.m. Snacks Manage Buffet Dinner	Details: Date: 10 May 2023 to 12 May 2023 Time: 10:00 a.m. to 8:00 p.m. Guarantee: 770 persons Meals: Assisted Buffet Set-up (starts afternoon snack of 10 May 2023 and ends Lunch of 12 May 2023) • Assisted Buffet (Rice, Soda/Juice, 3 main courses, vegetable, soup and Dessert) •Am and pm Snacks (Cola/Juice and 1 main course)
b. May 11, 2023, Thursday a.m. Snacks Manage Buffet Lunch p.m. Snacks Manage Buffet Dinner	
c. May 12, 2023, Friday a.m. Snacks Manage Buffet Lunch	
Inclusions: 1. Uniform waiters 2. Overflowing coffee/tea throughout the conference 3. Water and water Dispenser (Hot/cold) throughout the conference 4. Monobloc Chair with cover and ribbon with motif - 1 st day color blue; 2 nd day: color green and 3 rd day color red 5.. Four Buffet areas in the mess hall 6. Round table with linen and center piece (for participants) 7. Presidential table good for 40-50 persons	

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the “Government Procurement Reform Act”.
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnership or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. Interested Bidders may obtain further information from Field Operations Division and inspect the Bidding Documents at the address given below from Monday to Friday except Holidays, 9:00 am to 4:00 pm
6. A complete set of Bidding documents may be acquired by interested Bidders on the given date and from the given address and through website below and upon payment of non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount stated in the table below to the BSP-Cashier, 4th Floor, BSP Building, Ermita, Manila or Bank Deposit/Transfer either to the following depository bank accounts of the BSP:

Land Bank of the Philippines (YMCA) or Development Bank of the Philippines
Account No. 1982-1079-77 Account No. 0410-034761-030

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below in three (3) copies: one (1) original or certified true copy and two (2) photocopies. It shall be prepared using the appropriate Bid Forms provided in Section VIII of the Bidding Documents furnish in strict compliance to the requirements of RA 9184. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. The following Bidding Schedule/Activities:

Activities	Dates and Time	Venue
1. Procurement of Bid Documents Bid Documents – Php5,000.00 non-refundable	March 21 to April 11, 2023 9:00 a.m. to 4:00 p.m. Monday to Friday except Holidays	Procurement Office, Ground Floor, BSP Building, 181 Natividad Almeda Lopez Street, Ermita, Manila
2. Pre-Bid Conference	March 29, 2023, Wednesday, 10:00 a.m,	NEB Room, 5 th Floor, BSP Building
3. Bid Submission	April 12, 2023, Wednesday on or before 1:00 p.m.	BSP Leyte Council Scout House, M.H. Del Pilar Street, Tacloban City
4. Opening of Bids	April 12, 2023, Wednesday, 1:30 p.m.	

10. The BSP-BAC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to: BAC-Secretariat, Procurement Office
Ground Floor, BSP Building, 181 Natividad Almeda Lopez Street, Ermita, Manila
Email Address: bsp_procurement@scouts.org.ph
Tel. No. (02) 8527-83-17 loc. 443/(02) 8712-5391
12. For downloading of Bidding documents, you may visit Procurement – BSP (scouts.org.ph)

SOFRONIO D. HONTANOSAS
Chairman, BSP-BAC

