

# **NATIONAL BYLAWS OF THE BOY SCOUTS OF THE PHILIPPINES**

## **ARTICLE 1**

### **NAME AND DOMICILE**

**Section 1.** Name. The name of the Corporation is Boy Scouts of the Philippines. Its principal office shall be in Metro Manila, Philippines.

## **ARTICLE II PURPOSE**

**Section 1.** Purpose. The purpose of this Corporation shall be to promote and encourage, through organization and cooperation with other agencies, the ability of boys to do useful things for themselves and others, to train them in scoutcraft, and to inculcate in them patriotism, civic-consciousness and responsibility, courage, self-reliance, discipline, and kindred virtues, and moral values, using the methods which are now in common use by Boy Scouts, [ with special emphasis on spiritual values which constitute the basic foundation of a strong character and sound citizenship. ] (Sec. 3 of Sec. 1 of R.A. 7278)

## **ARTICLE III PRINCIPLES AND POLICIES**

**Section 1.** Clause 1. The Scout Oath and Law. All Scouters, ROVERS, Senior Scouts, and Boy Scouts must know and subscribe to the Scout Oath and Law, as follows:

### **THE SCOUT OATH**

On my honor, I will do my best  
To do my duty to God and my country,  
the Republic of the Philippines,  
and to obey the Scout Law;  
To help other people at all times;  
To keep myself physically strong, mentally  
awake, and morally straight.

## THE SCOUT LAW

A Scout is:

- |                |              |
|----------------|--------------|
| 1. Trustworthy | 7. Obedient  |
| 2. Loyal       | 8. Cheerful  |
| 3. Helpful     | 9. Thrifty   |
| 4. Friendly    | 10. Brave    |
| 5. Courteous   | 11. Clean    |
| 6. Kind        | 12. Reverent |

**Clause 2.** The KAB Scout Promise and Law. All KAB Scouts must know and subscribe to the KAB Scout Promise and Law, as follows:

### THE KAB SCOUT PROMISE

I promise to do my best  
To love God and my country  
the Republic of the Philippines  
To do a good turn everyday  
And to obey the KAB Scout Law.

### THE KAB SCOUT LAW

1. A KAB Scout follows the good example of his elders.
2. A KAB Scout helps his Kawan go.
3. A KAB Scout makes himself useful.

**Clause 3.** The KID Scout Promise and Law. Every KID Scout must know and understand the following KID Scout Promise and Law:

“ Ang aking pangako,  
Mahalin ang Diyos  
at ang aking bayan;  
Maging masunurin;  
at mabuting bata,  
Sa tahanan at saanman.”

**Clause 4.** The Scout Motto. The Motto of the KAB Scouts, Boy Scouts, Senior Scouts and Rover Scouts of the Boy Scouts of the Philippines is “Laging Handa.” The motto of the KID Scouts is “Laging Masaya.”

**Clause 5.** The Scout Slogan. The Slogan of the different section of the Boy Scouts of the Philippines are:

“Gawin ang Makakaya.”: for KAB Scouting;  
“Do a good turn daily.” for Boy Scouting;  
“Once a Scout, Always a Scout” for Senior Scouting; and  
“Together we serve.” for Rover Scouting.

**Clause 6.** The Senior Scout Code. The Senior Scouts, in addition to the Scout Oath and Law, must also know and subscribe to the Senior Scout Code, as follows:

### **THE SENIOR SCOUT CODE**

I will live the Scout Oath and Law and the Senior Scout Motto and Slogan.

I will be familiar with the Constitution of the Philippines, especially my rights and obligations as a Filipino citizen.

I will share in the responsibilities of my home, school, church, neighborhood, community and country.

I will deal fairly and kindly with my fellowmen in the spirit of the Scout Law.

I will work to preserve our Filipino heritage, aware that the privileges I enjoy were won by hard work, sacrifice, and the faith of our forefathers.

I will do everything in my power to pass on a better Philippines to the next generation.

**Section 2.** Declaration of Religious Principle. The Boy Scouts of the Philippines recognizes the existence of God. It, therefore, maintains that no boy can grow to his fullest potentials without recognizing his obligation to God.

The Boy Scouts of the Philippines, however, has a non-sectarian approach to training and to programs. Although it recognizes that religion plays an important role in the total development of its members, it reserves the religious development of its members to the religious organization or institution with which they are affiliated.

As such, the Boy Scouts of the Philippines is open for membership to all boys and young men, regardless of religion or religious affiliation.

The activities of the members of the Boy Scouts of the Philippines shall be carried out under conditions which show respect to all faiths and convictions.

In no case shall any member be required or subjected to take part in religious ceremonies of denominations or faiths other than his own.

**Section 3.** Policy Concerning Membership. Membership in the Boy Scouts of the Philippines is open to all boys, young people and adults who meet the membership requirements.

**Section 4.** Policy Concerning Leadership. No person shall be approved as a leader unless, in the judgment of the governing body of the Boy Scouts of the Philippines, he possesses the moral and educational qualities and emotional maturity deemed necessary for leadership and satisfies such other leadership qualifications it may from time to time require.

**Section 5.** Policy Concerning Political Questions. The Boy Scouts of the Philippines shall not, through its governing body or through any of its chartered Councils or members, involve the Scout Movement in any activity of a partisan political character.

However, this should not be interpreted to prevent the teaching of the ideals of patriotism and good citizenship as required to fulfill the corporation's purpose. This policy shall not limit the freedom of thought or action of any official or member as an individual.

**Section 6.** Policy Concerning Local Council Autonomy. The Boy Scouts of the Philippines shall promote and encourage autonomy for the Local Councils to make them more efficient and effective instruments in pursuing the objectives of Scouting.

## **ARTICLE IV CORPORATE MEMBERSHIP**

**Section 1.** The National Council. In accordance with the provisions of Section 1 of Commonwealth Act No. 111 as amended by Republic Act No. 7278, the incorporators therein named and all persons who are duly elected and qualified as members of the National Council herein provided for, shall constitute the corporate membership of the Boy Scouts of the Philippines, to be known and

designated collectively as the National Council of the Boy Scouts of the Philippines.

**Section 2.** Membership. The National Council of the Boy Scouts of the Philippines shall consist of the a) National Executive Board b) Charter Members c) Life Members d) Regional Commissioners, e) Chairmen and Commissioners of the duly chartered Local Councils, and other duly accredited delegates herein provided for; provided that, in the case of Life Members, the number, membership and qualifications thereof shall be determined by the National Executive Board.

**Section 3.** Local Council Representatives. Each duly chartered Local Council shall be represented in the National Council by the Local Council Chairman and the Council Scout Commissioner and such other delegates it may designate.

Each Local Scout Council represented in the annual or special meeting of the National Council shall be entitled to four (4) votes plus one (1) vote for every ten thousand (10,000) of their Scout membership. The additional votes based on membership, shall be cast by the of the Council delegation which shall be chosen from among the Council Executive Board Members.

The members of the National Executive Board and the Life Members shall each be entitled to one (1) vote.

**Section 4.** Regional Chairmen. The Regional Chairmen representing each of the Scouting regions, shall be delegates to the National Council, and shall have one (1) vote each in the annual meeting.

**Section 5.** Members of the National Executive Board. All members of the National Executive Board shall, upon their election, become members of the National Council for the duration of their term as members of the National Executive Board. Each member shall be entitled to one (1) vote during the Annual National Council Meeting.

**Section 6.** Eligibility to Membership. Members of the National Council shall be citizens of the Philippines. However, non-Filipino citizens who are bonafide residents of the Philippines may become eligible to become members of the National Council provided they have become members of the Boy Scouts of the Philippines following the provision of Article XII, Section 1 of the these Bylaws.

**Section 7.** Ineligibility to Membership. All persons engaged professionally in Scout work whether in the Boy Scouts of the Philippines or in any other National

Scout Association shall be ineligible to membership in the National Council or the National Executive Board.

## **ARTICLE V CORPORATE MEETINGS**

**Section 1.** Annual Meetings. The National Council shall hold an annual meeting not later than May 31 of each year, at such time, date and place as may be determined by the National Executive Board for the purpose of receiving the annual reports of the officers, electing the regular members of the National Executive Board, ratifying any proposed amendment to these Bylaws and transacting such other business as may properly come before the meeting.

The members and officers elected during the Annual Council Meeting in September 1992 shall serve up to the annual meeting in May 1994, when new members of the National Executive Board and new officers shall have been elected and qualified, except that the first eight (8) regular members of the National Executive Board elected in September 1992 garnering the highest number of votes shall have the extended terms to May 1995 or 1996, as the case may be, as provided in Section 3, Article VI of these Bylaws.

**Section 2.** Notice of Annual Meeting. A notice of the Annual National Council Meeting shall be sent to each member at least sixty (60) days in advance of the meeting, indicating the time, date and the agenda.

**Section 3.** Special Meetings. Special meetings of the National Council may be called at any time by the National Executive Board or upon a resolution by one-fourth (1/4) of the total number of Local Councils; provided, however, that a notice of such meeting, indicating the time, date, place and object thereof shall be sent to members of the National Executive Board and the Chairmen of all chartered Local Councils at least thirty (30) days in advance of the meeting.

## **NOMINATIONS**

**Section 4.** Committee on Nominations. The Committee on Nominations shall be composed of not more than five (5) members of the National Executive Board whose terms are not expiring. The members of the committee shall, at least ninety (90) days prior to the annual meeting of the National Council, be appointed

by the National President of the Boy Scouts of the Philippines, subject to the approval of the National Executive Board.

Local Councils in good standing, and members of the National Executive Board may submit nominees for membership in the National Executive Board; provided, however, that no more than two (2) nominees shall come from the same Local Council, in addition to re-electionists therefrom, if any.

**Section 5.** Information on Nominees. All proposals for nomination shall be submitted in writing to the Committee on Nominations for its recommendation so as to be received by the Committee at least four (4) weeks prior to the opening of the National Council Meeting. This Committee shall be given full information concerning all possible candidates. During the deliberations of the committee, it shall meet in an executive session, and on request of any member, voting for nominees for the National Executive Board may be by secret ballot.

This Committee shall submit a list of nominees containing not less than twice nor more than thrice the number of positions to be filled. Nominations on the floor may be allowed by majority vote of the members of the National Council present at the meeting, provided that such person nominated on the floor has been previously nominated but not considered by the Nominations Committee.

**Section 6.** Method of Election. With the exception of those whose membership is otherwise provided for herein, members of the National Executive Board shall be elected by ballot during the Annual Meeting of the National Council and at the election meetings of the National Executive Board.

**Section 7.** Election of Scout Representatives. Scout Representatives to the National Executive Board from Luzon, Visayas, and Mindanao shall be elected by the Scout delegates from their respective areas during their Scout Youth Forums called for this purpose.

**Section 8.** Voting. At any meeting of the National Council, each member in good standing shall be entitled to one (1) vote.

**Section 9.** Quorum. A majority of the total members of the National Council shall constitute a quorum for any of its annual or special meetings.

## **ARTICLE VI NATIONAL EXECUTIVE BOARD**

**Section 1.** The National Executive Board (NEB) is the governing and policy-making body of the Boy Scouts of the Philippines and its powers and functions are:

- a) To make and to amend the Bylaws subject to the ratification by a majority vote of the members present at a meeting of the National Council or at a special meeting called for this purpose;
- b) To authorize and cause to be executed mortgages and liens upon the property of the Corporation by a two-thirds (2/3) vote of the whole Board at a meeting called for this purpose;
- c) To designate five (5) or more of their number to constitute an executive or governing committee, of which a majority shall constitute a quorum, through a resolution passed by a majority of the whole Board. Such Committee, to the extent provided in said resolution or in the Bylaws of the Corporation, shall have and exercise the powers of the National Executive Board in the management of the business affairs of the Corporation, and may have the power to authorize the Seal of the Corporation to be affixed to all papers which may require it;
- d) To create standing committees and appoint the Chairmen and members thereof from among themselves by the affirmative vote of a majority of the whole Board. Such standing committees shall exercise such powers as may be authorized by the Bylaws;
- e) To create any other committees - regular, special, or ad hoc - as may be required for the efficient operations of the Organization, prescribing therefore their functions, term and the manner of selecting their members.
- f) To dispose in any manner a part or the whole property of the Corporation with the consent in writing and pursuant to an affirmative vote of two-thirds (2/3) of the members of the National Council; and
- g) To hold regular meetings at least once every two (2) months at a time and place to be designated in the Bylaws. Special meetings of the Board may be called upon such notice as may be prescribed in the Bylaws.

**Section 2.** Composition. The members of the National Executive Board shall consist of:

- a) The lone surviving Charter Member of the Boy Scouts of the Philippines;
- b) The Regional Chairmen of the Scout Regions who shall be elected by the representatives of all the Local Scout Councils of the Region during



- its meeting called for the purpose; provided, that a candidate for Regional Chairman need not be a Chairman of a Local Scout Council;
- c) The Secretary of Education, Culture and Sports;
  - d) The National President of the Girl Scouts of the Philippines;
  - e) One (1) Senior Scout each from Luzon, Visayas and Mindanao areas, to be elected by the Senior Scout delegates of the Local Councils to the Scout Youth Forums in their respective areas in a meeting called for this purpose, to represent the Boy Scout membership;
  - f) Twelve (12) regular members to be elected by the members of the National Council in its meeting called for this purpose; and
  - g) Fifteen (15) additional members from the private sector who shall be elected by the members of the National Executive Board referred to in the immediately preceding paragraphs (a), (b), (c), (d), (e), and (f) during the organizational meeting of the newly-reconstituted National Executive Board; provided that Filipino members of the Asia-Pacific Regional Scout Committee and/or the World Scout Committee, if any, shall, during the term, automatically be among the fifteen (15) unless they are already members of the NEB in another capacity, in which case, they should relinquish that post to avail of this provision, provided further, that the Immediate Past National President shall become an ex-officio member of the National Executive Board.

**Section 3. Regular Members.** The terms of office of the members of the National Executive Board shall be one (1) year, except for the regular members to be elected by the National Council whose term of office shall be three (3) years; provided that for the first twelve (12) regular members to be elected by the National Council, the terms of office shall be as follows: the members garnering the first four (4) highest number of votes shall serve for a term of three (3) years; the members garnering the second highest number of votes shall serve for a term of two (2) years; and the members garnering the last four (4) number of votes shall serve for a term of one (1) year.

**Section 4. Private Sector Representatives.** There shall be fifteen (15) representatives from the private sector who shall be elected as additional National Executive Board members as prescribed by R.A. 7278.

As much as possible, these fifteen (15) representatives shall be recruited from as wide a spectrum of private sector groups, including but not limited to members of the business, professional, academic and religious communities, as possible.

**Section 5. Scout Representatives.** There shall be one (1) Senior Scout Representative each from Luzon, Visayas and Mindanao to represent the Boy Scout membership in the National Executive Board to be elected by the Senior

Scout delegates of the Local Councils to the Scout Youth Forums in their respective areas called for this purpose.

**Section 6.** Qualification for Membership. Filipino citizens of good moral character, of known integrity and demonstrated interest in the welfare of the youth, who believe in and exemplify the principles of Scouting, and who are willing to devote personal time to pursue the objectives of the Organization are qualified for election as members of the National Executive Board.

**Section 7.** Filling of Vacancies. Any vacancy shall be filled up by a majority vote of the remaining members of the National Executive Board and the one elected shall serve only for the duration of the unexpired term.

## **MEETINGS**

**Section 8.** Regular Meetings. The National Executive Board shall meet at least once every two (2) months at such times and places as the Board may designate. Any member who fails to attend at least fifty percent (50%) of the meetings of the Board each year shall automatically forfeited his membership in the Board and shall not be eligible for election as member of the Board, unless the Board, by formal action, excuses for valid and acceptable reasons, such absences.

**Section 9.** Special Meetings. Special meetings may be called by the National President, or the Executive Committee of the National Executive Board, or upon the written request of at least ten (10) members of the Board.

**Section 10.** Notice of Meetings. A notice of all Board meetings shall be sent to each member so as to be received whenever practicable, together with a copy of the agenda at least two (2) weeks in advance of any meeting.

**Section 11.** Voting. At any meeting of the National Executive Board, or any of its Committees thereof, each member shall be entitled to one (1) vote. Voting by proxy shall not be permitted.

**Section 12.** Quorum. A majority of the members of the National Executive Board shall constitute a quorum.

## **ARTICLE VII CHIEF SCOUT**

**Section 1.** The Chief Scout. As prescribed in Section 2 of Republic Act No. 7278, the President of the Philippines shall be the Chief Scout of the Boy Scouts of the Philippines.

## **ARTICLE VIII THE EXECUTIVE COMMITTEE**

**Section 1.** Executive Committee. There shall be an Executive Committee (ExCom) composed of the following: the President; the Senior Vice - President; the three (3) Vice-Presidents; the National Treasurer; the Chief National Commissioner and the International Commissioner.

The President shall act as Excom Chairman, and the Senior Vice- President shall act as Excom Vice-Chairman. The Secretary General shall act as the Secretary of the ExCom.

**Section 2.** ExCom Functions. The ExCom shall have the authority to act for and on behalf of the National Executive Board (NEB) in between the meetings of the NEB, but the ExCom shall report all its decisions to the NEB at the next NEB meeting; provided, that in no case shall the Executive Committee act contrary to any action previously taken by the National Executive Board.

**Section 3.** Quorum and Voting. A majority of the ExCom shall form a quorum for a meeting. At least four (4) individual ExCom members' votes shall be required for an ExCom decision to be valid.

## **ARTICLE IX OFFICERS**

**Section 1.** Corporate Officers. The officers of the Corporation who are members of the Board are: the President; the Senior Vice-President; the three (3) Vice-Presidents for Luzon, Visayas and Mindanao; the National Treasurer; the Chief National Commissioner; the International Commissioner and the Secretary General, who shall serve as Corporate Secretary.

Except for the Secretary General, the officers of the Corporation must be members of the National Executive Board and shall hold office for a term of one (1) year, starting June 1 of every year or until their successors are elected and qualified.

**Section 2.** The National President. The National President shall be the Chairman of the National Council, the National Executive Board and the Executive Committee. He shall serve as ex-officio member of all standing committees and other committees created by the National Executive Board.

He shall be responsible for promoting at all times the best interests of the Boy Scouts of the Philippines, and shall take such measures to assure the growth and development of the Organization, and the attainment of all its objectives.

He shall have the power to create positions subject to the concurrence of the National Executive Board to assist in the performance of his duties as the highest ranking official in the Organization.

He shall execute, on behalf of the Corporation, all documents, deeds or notes duly authorized to be executed and perform such functions as usually pertain to the president and those elsewhere provided for in these Bylaws.

In his absence or incapacity, the Senior Vice-President shall act on his behalf.

He shall submit on or before the first day of April of each year the Annual Report of the Boy Scouts of the Philippines for the preceding year to the President of the Philippines as required by existing law.

He shall submit timely and necessary recommendations to the National Executive Board and shall perform such other duties that may be required by the National Executive Board or its Executive Committee.

He shall submit, for the approval of the National Executive Board, an annual budget.

**Section 3.** The Senior Vice-President. The Senior Vice-President shall, in the absence or incapacity of the National President, act on his behalf. He shall be an ex-officio member of all standing and other committees created by the National Executive Board and shall perform such other duties as may be assigned to him by the National President and the National Executive Board. In his absence or incapacity, the Board shall designate one (1) of the three (3) Vice-Presidents to act on his behalf.

**Section 4.** Vice-Presidents. The Vice-Presidents for Luzon, Visayas and Mindanao shall perform such functions as shall best serve the interests of the Organization and their area of representation including such other duties as may be assigned to them by the National President and the National Executive Board.

**Section 5.** Treasurer. The Treasurer shall be the chief financial officer of the Organization. As such, he shall be the custodian of all funds and financial

assets of the Corporation and disburse the same as authorized by the National Executive Board or the Executive Committee, and shall keep a full account of all monies received and paid out.

Concurrently, the National Treasurer shall be the Chairman of the Finance and Budget Committee which shall have the responsibility of formulating and enforcing the financial plans of the Organization, and of initiating and supervising the preparation of the Annual Budget, for the approval of the NEB.

He shall render a report at each meeting of the National Executive Board including a budget control report for the preceding period. At each annual meeting of the National Council, he shall present a complete and detailed statement of assets and liabilities and the financial operations of the Boy Scouts of the Philippines during the preceding calendar year, this statement first having been duly audited by auditors and approved by the National Executive Board or the Executive Committee.

**Section 6.** Chief National Commissioner. The Chief National Commissioner shall assist in the promotion and maintenance of the morale among Scouts and Scouters; extension of Scouting to more boys; establishment of cooperative relationships with other entities; development, dissemination and interpretation of the Scouting program; promotion of Scouting activities and civic services in the particular field of responsibility to which the National Executive Board assigns him; and perform such other functions as the Board may designate.

Upon the recommendation of the Chief National Commissioner, the National Executive Board may appoint deputy commissioners as may be assigned to specific functions as and when the need arises.

**Section 7.** The International Commissioner. The International Commissioner shall represent the Boy Scouts of the Philippines in international Scouting affairs and shall be responsible for the promotion and maintenance of good relationship with the World Organization of the Scout Movement (WOSM), the World Scout Bureau and the other Scout Associations of the World Scout Conference. He shall be the Chairman of the International Relations Committee as provided in these Bylaws. Upon the recommendation of the International Commissioner, the National Executive Board may appoint a deputy international commissioner as and when the need arises.

**Section 8.** Secretary General. The Secretary General shall be appointed by the National Executive Board, preferably from the Career Service of the Boy Scouts of the Philippines. Unless retired or resigned from the position, he may not be removed except for cause. He shall serve as Secretary of the National Council, the National Executive Board, the Executive Committee and all standing and other committees created by the National Executive Board, but he shall have no vote.

He shall act as the Executive Officer of the Boy Scouts of the Philippines and shall have general direction, supervision and control of all the Professional Staff in the National Office and Field Staff and develop their professional capacities and potentials and the administrative work of the National Office subject to the authority of the National Executive Board and the National President.

He shall have the power to appoint and remove any or all employees thereof, subject to existing laws and regulations.

He shall be mainly responsible for the proper implementation of Scouting policies, rules and regulations, and for the prompt and proper implementation of all decisions of the National Executive Board and the ExCom and the attainment of the main objectives of the Boy Scouts of the Philippines. Relative to this duty, he shall keep himself informed of all major developments affecting or likely to affect the Scouting Movement, and keep himself informed of conditions obtaining in the Scouting Movement throughout the country and shall, in turn, keep the National President and the NEB regularly informed, of such conditions making such recommendations as may be necessary.

He shall assist the President in seeing to it that the whole BSP organization is performing according to the objectives, standards, rules and guidelines set by the National Executive Board.

He shall make or cause to be made such studies and reports, for the consideration of the National President and the National Executive Board, as may be proper to promote the interests of the Organization and the Boy Scouting Movement.

He shall be the custodian of the seal of the Organization and shall affix the same, duly attested by his signature, to such documents, charters, deeds and notes as may require it.

## **ARTICLE X NATIONAL COMMITTEES**

**Section 1.** Organization of Committees. In the first meeting of the reconstituted National Executive Board after the election of its officers, the National Executive Board, upon the recommendation of the National President, shall appoint the chairmen and members of the standing committees from among the members of the National Executive Board who shall serve for one (1) year or until their successors shall have been appointed and qualified. Whenever the need arises, the National President with the approval of the Board may create special and ad hoc committees.

**Section 2.** Standing Committees. The national standing committees are:

- 1) Operations Committee
- 2) Program Committee
- 3) Adult Resources Development Committee
- 4) National Scout Shop Committee
- 5) Finance and Budget Committee, which shall be headed by the National Treasurer; and
- 6) International Relations Committee, which shall be headed by International Commissioner.

**Section 3.** Operations Committee. A Committee on Operations composed of three (3) or more members shall serve as advisor to the National Executive Board on all matters pertaining to Scouting operations, extension of the Scouting Movement, projects, activities and community services, the commissioner service, camping and special events.

It shall be responsible for the maintenance and operation of a membership accounting and registration system together with advancement records.

**Section 4.** Program Committee. The Scouting Program Committee shall study and develop programs and activities which are appropriate to promote the boys' doing useful things for themselves and others, to train them in scoutcraft, and to inculcate in them such values described in Article II, Section 1 of these Bylaws.

The program and activities developed shall be recommended to the National Executive Board for its approval, and for implementation by the Organization.

It shall continually assess the effectiveness and relevance of all Scouting Programs, always with a view to making more effective the fulfillment of the purposes of the Organization and the human and spiritual development of the boy.

**Section 5.** Adult Resources Development Committee. The Adult Resources Development Committee shall advise the National Executive Board through the Chief National Commissioner on all matters pertaining to the acquisition, training and personal development and management of adult resources necessary for the accomplishing the mission of the movement

The Committee shall pay special attention to the development of materials for the training of Adult Leaders in every level of Scouting activity, and to help assure that the training of Adult Leaders is continuing.

**Section 6.** National Scout Shop Committee. The National Scout Shop Committee shall have the exclusive authority and responsibility for the procurement, manufacture, sale and distribution of official Scout equipment, supplies, badges and insignia as prescribed and approved by the National Executive Board.

It shall operate a National Scout Shop as its basic objective, it shall make available nationwide good quality official Scout items priced reasonably to make them affordable to all Scouts. At the same time, it shall develop the National Scout Shop to realize its full potential as a source of revenue for the National Organization and the Local Scout Councils.

For purposes of operating the National Scout Shop and implementing the policies and objectives of the Committee, the National Executive Board may, in proper cases and in so far as consistent with the provisions of Republic Act 7278, resolve to incorporate a wholly-owned and controlled subsidiary corporation.

It shall grant and supervise the issuance and control of licenses under which manufacturers and distributors are authorized to produce or buy and sell items of equipment using the name of the Boy Scouts of the Philippines under such policies as may be approved by the National Executive Board, and for such royalties and other considerations to be paid to the Boy Scouts of the Philippines.

In accordance with such terms as it may establish with the approval of the National Executive Board, it may grant annual licenses to Local Scout Distributors to buy and sell Scout equipment and supplies within a specified territory.

Through legal or other actions, it shall protect the Boy Scouts of the Philippines against fraudulent use of its name or misrepresentation or illegal manufacture of its uniforms, badges and insignia which are contrary to the penal provisions of Republic Act No. 7278. For this purpose, the National Scout Shop is authorized to appoint Local Councils as distributors or, in the absence of or non-agreement of a Local Council to act as distributor, the National Scout Shop may appoint a private party or business concern in the area.

The Committee on National Scout Shop shall be composed of members of the National Executive Board but may constitute a sub-committee composed of reputable businessmen with background in management, marketing, merchandising, and finance to serve as consultants.

**Section 7.** The Finance and Budget Committee. The Finance and Budget Committee shall cause the preparation of the annual operating and capital expenditure budget of the Organization, for the approval of the National Executive Board.

This Committee shall prescribe the standards of financial planning and control to be used by the Organization.



**Section 8.** International Relations Committee. The International Relations Committee shall be responsible for developing continuing good relationships with foreign Boy Scout and Girl Scout Organizations.

As may be appropriate, the Committee may suggest joint international projects to promote camaraderie and goodwill among Scouts in international activities.

**Section 9.** Special Committees. There shall also be the following Committees:

- 1) Ways and Means Committee
- 2) Corporate Assets Management Committee
- 3) Public Relations Committee
- 4) Human Resources Development Committee

**Section 10.** Ways and Means Committee. The Ways and Means Committee shall have the continuing responsibility of determining the appropriate ways of raising funds to support all the activities of the Boy Scouts of the Philippines, recommending to the National Executive Board various innovative measures and approaches to fund-raising, and helping to guarantee the availability of funds at the right time and in the amount required.

**Section 11.** Corporate Assets Management Committee. The Corporate Assets Management Committee shall have the responsibility of formulating plans for the management, administration, disposition and disposal of the various corporate assets, including the various real estate property of the Corporation and various investments of the Corporation subject to the approval of the National Executive Board.

Periodically, this Committee shall make recommendations to the National Executive Board through the National President, on the measures for the best use of these corporate assets, following the policies prescribed by the National Executive Board.

The Committee shall advise the National Executive Board on the productive use of the assets to generate revenues, including such recommendations for joint ventures as may be appropriate for the Organization to enter into.

**Section 12.** Public Relations. The Public Relations Committee shall advise the National President and the National Executive Board on all matters affecting public relations, recommending such actions as shall promote a good understanding and acceptance by the public of the purposes and activities of the Boy Scouts of the Philippines.

The Committee shall regularly recommend and implement a program that projects the Organization in the best possible light, as a means of encouraging greater involvement in and support of the community in the Scouting Movement.

**Section 13.** Human Resources Development Committee. The Human Resources Development Committee shall be responsible for the human resources development policies and programs covering the Professional Staff of the Boy Scouts of the Philippines.

In cooperation with the administrative officers of the Organization, it shall promote, supervise and coordinate the recruitment, placement and advancement of the Professional Staff.

## **ARTICLE XI THE NATIONAL OFFICE**

**Section 1.** National Office. The central administrative office of the Boy Scouts of the Philippines shall be the National Office. The National Office serves the National Council, the National Executive Board and its committees, and the various Local Councils. The National Office administers the nationwide Scouting program and executes the policies and directives of the National Executive Board.

## **ARTICLE XII GENERAL MEMBERSHIP PROVISIONS**

**Section 1.** Qualifications. General membership in the Boy Scouts of the Philippines shall be open to and consist of Filipino citizens who meet the prescribed requirements.

However, in exceptional cases and with the approval of the National Executive Board, non-Filipinos may be admitted as members, provided that the Scout Association of the country of which they are citizens also admits Filipinos as members.

**Section 2.** Scouts. Scouts are young boys carrying out the Scouting Program in its various Sections as defined in the handbooks and Scout manuals.

**Section 3.** Volunteer Scouters. Volunteer Scouters are adult leaders serving as Commissioners of all ranks and Unit Leaders of all Sections as well as their Assistants. They also include those who help in the Scouting Movement in non-program capacities including, but not limited to, Institutional Heads, Institutional Representatives, Committee Chairmen and members of the

Unit/District/Municipal Scouting Committees as well as Members-at-large and all other Scouters who are not paid professionally.

**Section 4.** Professional Scouters. Professional Scouters are those who serve as full-time in the executive, administrative and field staffs and who receive compensation from the Boy Scouts of the Philippines or from any of its chartered Local Councils for rendering full-time services to the Organization.

**Section 5.** Membership Fees. All Scouts and Scouters shall pay an annual registration fee in an amount prescribed by the National Executive Board.

Scouters serving in more than one (1) capacity shall pay the registration fee prescribed for the higher position.

### **ARTICLE XIII NATIONAL COURT OF HONOR**

**Section 1.** Duties. There shall be a National Court of Honor which shall pass upon all recommendations presented for the award of Certificates of Heroism or Medals of Honor and other National Awards and which shall determine the award to be granted.

It shall implement rules and regulations established by the National Executive Board for the recognition of distinguished achievements and outstanding services to the youth by Scouters, volunteer leaders and other deserving individuals. It shall perform such other functions as may be requested from time to time by the National Executive Board.

**Section 2.** Membership. The National Court of Honor shall consist of the National President as chairman and four (4) other members whose terms are not expiring and who are holders of higher National Awards as appointed by the National Executive Board.

**Section 3.** Meetings. Meetings of the National Court of Honor may be held as often as necessary. A majority of the members of the Court shall constitute a quorum.

### **ARTICLE XIV ORGANIZATION OF SCOUT UNITS**

**Section 1. Sponsoring Institutions.** Institutions, business and industrial firms, religious, civic or service organizations, barangays or groups of citizens which meet prescribed requirements to use the Scouting Program and to organize and maintain Scout Units may be chartered by the Boy Scouts of the Philippines.

Such groups, which shall be called Sponsoring Institutions, shall be responsible for providing adequate facilities, supervision and leadership for their Scout Units. The Charter shall be valid until revoked subject to annual review and registration.

**Section 2. Unit Committee.** Each chartered Scout Unit shall be under the supervision of a Unit Committee consisting of three (3) or more members. Except in the case of KID Scout Langkays, KAB Scout Kawans, Boy Scout Troops, Senior Scouts Outfits, or Rover Circles where female adults may be allowed, the Unit Committees may also be composed of male and female adults, twenty-one (21) years of age or over, selected by the Sponsoring Institution, one (1) of whom shall be designated as Chairman provided that the female members will not be more than fifty percent (50%) of the membership of the Committee.

**Section 3. Designation and Composition of Scout Units.** Each chartered Scout Unit shall be designated in accordance with the Section of the Scouting Program it is carrying out and shall normally consist of a qualified Unit Leader and, at least one (1) Assistant Unit Leader and not less than twelve (12) nor more than thirty-six (36) Scouts or sixty four (64) for Rovers.

In turn, the Unit shall be sub-divided into groups designated in accordance with the Program which the Unit is carrying out.

## **ARTICLE XV SCOUTING REGIONS AND REGIONAL SCOUT COMMITTEE**

**Section 1. Scouting Regions.** There shall be not less than Ten (10) Scouting Regions in the country as shall be determined by the National Executive Board. The National Executive Board shall determine the Local Councils that shall comprise each Region which shall be contiguous to each other and may be subject to adjustment from time to time as the interest of the Scout Movement may warrant, subject to ratification by the National Council.

**Section 2. Members and Officers.** Regional Scout Committees shall be organized in all Scouting Regions. It shall serve as advisory body to the National Executive Board regarding matters affecting the Region and its component Councils and shall serve as an extension of the National Executive Board in the promotion and implementation of the Scouting Program.

It shall be composed of the Council Chairman or other member of the Executive Board from each Local Council in the Region; and the corresponding Regional Directors of the Department of Education, Culture and Sports.

The officers of the Regional Scout Committee shall be a Regional Chairman, who may not be a Chairman of a Local Council, a Vice-Chairman, a Treasurer, a Regional Scout Commissioner, an Auditor and the Regional Scout Director.

Except for the Regional Scout Director, the Officers shall serve for one (1) year or until their successors shall have been duly elected and qualified.

The Regional Chairman, once elected, shall promote the interest of the entire Region and shall not consider himself as representative only of the particular Council to which he belongs.

**Section 3.** Regional Chairman. The Regional Chairman shall exercise general supervision of the Regional Scout Committee and preside over its meetings. He shall serve as the regional representative to the National Executive Board during his term of office.

The Regional Chairman, if he is a Local Council Chairman, must delegate the functions of the office to the Council Vice-chairman who shall serve as Acting Council Chairman.

**Section 4.** Regional Vice-Chairman. The Regional Vice-Chairman shall assist the Chairman in the performance of his duties and shall, in the absence of the Chairman, perform the duties of the Office.

**Section 5.** Regional Treasurer. The Regional Treasurer shall be the custodian of all funds which may officially come to or be collected by the Regional Scout Committee, and shall disburse these funds as may be authorized by the National Executive Board's policies, rules and regulations.

He shall render an accounting of these funds as often as may be required by the Regional Scout Committee and the National Executive Board, at least once a year, at the end of each fiscal period.

**Section 6.** Regional Auditor. The Regional Auditor shall audit the financial transactions of the Regional Scout Committee to help ensure that all funds are collected and disbursed in accordance with BSP policies, rules and regulations,

and to make such recommendations to the Regional Scout Committee as will help guarantee the protection and proper use of these funds.

**Section 7.** Regional Commissioner. The Regional Commissioner shall be the chief morale officer of the Region and shall be responsible for promoting and coordinating the joint activities of all the Councils in the Region such as those pertaining to leadership training, advancement and other phases of the Scouting Program, including the maintenance of training standards and the development of good public relations in the Region as well as with other Regions.

## **MEETINGS**

**SECTION 8.** Regular Meetings. The Regional Scout Committee shall meet at least once every Two (2) months as such times and places as the committee may designate.

Any officer who fails to attend at least Fifty Percent (50 %) of the meetings of the committee each year shall automatically forfeit his eligibility for re-election as officer of the committee, unless the committee, by formal action, excuses for valid and acceptable reasons , such absences.

**SECTION 9.** Special Meetings. Special meetings maybe called by the Regional Chairman or upon the written request of at least Three (3) members of the committee.

**SECTION 10.** Notice of Meetings. A notice of all committee meetings shall be send to each member so as to be received whenever practicable, together with a copy of the agenda, at least Two (2) weeks in advance of any meeting.

**SECTION 11.** Voting. At any meeting of the Regional Scout Committees, each member shall be entitled to One (1) vote. Voting by proxy shall not be permitted.

**SECTION 12.** A majority of the members of the Regional Scout Committee shall constitute a quorum.

## **ARTICLE XVI LOCAL COUNCILS**

**Section 1.** Purpose and Function. For the promotion and supervision of the Scout Program in the provinces or cities and their subdivisions, the National Executive Board, in conformity with the provisions of these Bylaws, may grant

Charters to groups of citizens of the Philippines, representatives of their respective provinces and cities and issue certificates of membership to officers and members thereof. A group so chartered shall be known as a Local Council and shall have jurisdiction over the territory described and during the term specified in the Charter.

They shall promote and facilitate the local development and extension of the Scouting Movement and establish local responsibility for leadership and supervision of Scouting operations.

The National Executive Board shall likewise, have the power to revoke, after due process, the Charter of a Local Council, as may be in the interest of the Boy Scouts of the Philippines, provided that in every case the Regional Scout Committee in whose jurisdiction the Local Council falls, shall be consulted.

**Section 2.** Composition. A Local Council shall be composed of a group of citizens, residents of, or working in the territory specified in its Charter, who represent institutions or groups of citizens sponsoring Scout Units, designated as Institutional Representatives; and all members of the Local Council Executive Board as may be provided for in the Local Council Bylaws.

**Section 3.** Jurisdiction and Powers of Local Councils. The jurisdiction of Local Councils shall be confined to a specific province, city or an area in which the population, resources and common interests of the people are sufficient to warrant the organization and maintenance of a Council.

The powers and responsibilities of the Local Councils shall be controlled by these Bylaws and by the regulations that may be promulgated by the National Executive Board from time to time.

**Section 4.** Standard Constitution and Bylaws. The detailed functions, authorities and responsibilities of the Local Council, the Local Council Executive Board and its officers shall be prescribed in a Standard Constitution and Bylaws for Local Councils that the National Executive Board shall promulgate and which may be amended from time to time in the interest of promoting the Scouting objectives more effectively. In the promulgation and amendment of the Local Council Constitution and Bylaws, it shall be necessary for their effectivity that the approval of the majority of the Regional Chairmen in the National Executive Board is obtained.

## **ARTICLE XVII FINANCE AND PROPERTY**

**Section 1.** Receipts to Cover Expenses. The expenses of the Boy Scouts of the Philippines shall be met from the receipts of annual registration fees, membership dues and contributions from Local Councils as well as from grants by

the government or any financial or charitable institution and the proceeds from the sale of publications, items of the Scout Shop and from such other sources as may be determined by law or by the National Executive Board.

**Section 2.** Contributions. The contributions shall be solicited in the name of the Boy Scouts of the Philippines only through or by the Executive Boards of Chartered Local Councils in accordance with the rules and regulations of the National Executive Board and existing laws of the Philippines governing the solicitation of contributions from the public.

**Section 3.** Funds Disbursement. The funds of the Boy Scouts of the Philippines shall be disbursed only upon authority of the National Executive Board in the manner set forth in these Bylaws.

**Section 4.** Depositories. All funds shall be deposited in such depository banks or financial institutions as the National Executive Board may designate.

**Section 5.** Receipts for the Benefit of Scouting. All monies received by, or for the benefit of a Unit or a Local Council and all properties acquired by them shall be deemed to be received or acquired for the benefit of Scouting as interpreted and promulgated by the Boy Scouts of the Philippines.

**Section 6.** Local Councils Control Fund-Raising. Subject to general rules and regulations adopted by the National Executive Board, Local Councils shall control the raising and expenditure of all funds for Scout work in their respective Councils and within their jurisdiction.

**Section 7.** No Authority to Bind. No individual, Scout Unit, Local Council or Region shall have authority to bind the Boy Scouts of the Philippines to any financial or other obligations whatsoever.

**Section 8.** In the Event of Dissolution. In the event of a dissolution of a Scout Unit or the revocation or lapse of its Charter, the Unit Committee shall apply Unit funds and properties to the payment of its obligations and shall turn over the surplus, if any, to the Local Council, if there be one, or if there be none, shall disburse of the same in accordance with the direction of the National Executive Board.

In the case of an Institutional Unit, any funds or equipment which may have been acquired as property of the Unit shall be held in trust by the Institution



or the chartered Local Council as may be agreed upon, pending its reorganization or the development of other plans with the approval of the National Executive Board, for the use of such funds and property in connection with the program for character building and citizenship training for the boys of that Institution or, by the agreement of those involved, to be used elsewhere for the promotion of the Scouting Program.

**Section 9.** In the Event of Local Council Dissolution. In the event of the dissolution of a Local Council, revocation or lapse of its Charter, the National Executive Board may, at its option, assume charge of the affairs of the Council and continue operations pending its reorganization or re-establishment or wind up the business of the Council and applying all funds and property in the possession or control of such Council to the payment of its obligations and administering any surplus funds as the best interest of Scouting may require.

In case the National Executive Board continues with the operation of a Local Council pending its reorganization or reestablishment, the reimbursement of all monies advanced by the National Executive Board during such period of reorganization shall be assumed by the reorganized or new Council as a condition to the granting of its Charter.

**Section 10.** Honor Donors' Wishes. Any property or funds acquired by the National Executive Board upon the dissolution of the Scout Unit or Local Council shall be administered so as to make effective, as far as practicable, the intention and wishes of the donor or donors.

**Section 11.** Property to be Registered in the Name of the BSP. The title of all real estate acquired by purchase, donation or bequest by a Unit or a Local Council shall be registered in the name of the Boy Scouts of the Philippines and shall be administered by the Unit or Council in accordance with its purpose or the wishes of the donor or donors.

**Section 12.** When Local Council Acquires or Receives Property. Office buildings, lands and camping areas acquired by Local Councils, either by purchase or by bequest, shall be registered in the name of the Boy Scouts of the Philippines but subject to the control, administration and supervision of the Local Council that acquired them, provided, that the same shall be subject to rules promulgated by the National Executive Board.

**Section 13.** Government Aid and Donation. Any donation or contribution which from time to time may be made to the Boy Scouts of the Philippines by the Government of the Republic of the Philippines or any of its subdivisions,

branches, offices, agencies or instrumentalities or by a foreign government or by private entities or individuals shall be expended by the National Executive Board in pursuance of the aims and purposes of the Organization.

## **ARTICLE XVIII UNIFORMS, BADGES, INSIGNIA**

**Section 1.** Protection of Uniforms, Badges, Insignia. The BSP National Executive Board shall ensure that the uniforms, badges, insignia or any other Boy Scout paraphernalia shall be protected by applicable laws and shall be made available to and to be used only by duly registered Scouts, officials and other members and individuals who have satisfactorily complied with the requirements prescribed by the Organization.

No alteration of or addition to the official uniforms, badges, insignia or other paraphernalia as prescribed by rules and regulations covering their use may be authorized by any Scout official or administrative body except by the National Executive Board.

**Section 2.** Proper Use of Uniforms, Badges, Insignia. The uniforms, badges and insignia or other paraphernalia shall be used only on such occasions and under such conditions and purposes as officially prescribed, not inconsistent with the principles of Scouting.

## **ARTICLE XIX SEAL**

**Section 1.** The Seal. The Seal of the Organization shall be in the form of a circle enclosing a First Class Badge with the words "Boy Scouts of the Philippines National Council" around the circle. It shall be used only as duly authorized.

## **ARTICLE XX AMENDMENTS**

**Section 1.** Amendments. Any provision of these Bylaws, except those that are specifically prescribed in accordance with Republic Act No. 7278, may be amended by an affirmative vote of two-thirds (2/3) of all members of the National Executive Board, provided that such amendment or amendments shall, as the case may be, to become effective, be subject to ratification by the National Council, through majority vote of the members present at a meeting of the National Council, or at a special meeting called for this purpose.

## **ARTICLE XXI**

## EFFECTIVITY

**Section 1.** Effectivity. These Bylaws of the Boy Scouts of the Philippines shall become effective upon adoption by the National Executive Board and ratification by a majority vote of the National Council.

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Ratified by the National Council on 24 September 1992 during its 36th Annual Meeting held in Bacolod City.

Amended and ratified by the National Council on 27 May 1995 during its 39th Annual Meeting held in Iloilo City.

Amended and ratified further by the National Council on 30 May 1997 during its 41<sup>st</sup> Annual Meeting held in Cagayan de Oro City.

# THE BSP NEB TEAM CHARTER

## 2022-2023

### **Purpose of the Board**

- *Good Governance in BSP at all levels (National, Regional, Council, Units)*
- *Overall welfare of the organization*
- *Unity of members*
- *Membership Growth*
- *Keeping Volunteers and Professionals Motivated and inspired*
- *Responsive to the needs of Society and Young people (by ensuring youth program is relevant and is efficiently implemented)*
- *Efficient management of Corporate Assets and Finance*
- *Keeping the members and the organization Safe from harm*

### **Accountability**

- *Ensure timely Meetings of the Board*
- *Maximum attendance in all meetings*
- *Everyone comes prepared to the meetings*
- *Tasks are met within the set timelines*
- *Quality output*
- *Transparency in Board decisions*
- *Integrity is maintained*

### **Communication**

- *Meetings Physical and virtual*
- *Contact details are shared*
- *Consistent interaction*
- *Creative Engagement*
- *Clear response time*
- *Minutes of the meeting clear and concise*
- *Time management in making meeting documents available*
- *Cooperate Communication Channels as agreed (Slack and Viber, emails)*

### **Team Culture**

- *Scouting Values*
- *Being innovative*
- *Recognizing members contributions*
- *Respecting time*
- *Camaraderieship amongst the members*
- *Synergy*
- *Unity*
- *Active Participation*
- *Equal rights and contribution by young people*
- *Courtesy and respect for each other*
- *Reflected and not just asserted*