



Boy Scouts of the Philippines

National Office

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13 February 2023

NATIONAL OFFICE MEMORANDUM

No. 16 Series of 2023

TO : Regional Scout Directors
Council Scout Executives
Officers-In-Charge

SUBJECT : 2023 TRIBUTE TO THE TEN OUTSTANDING SCOUTMASTERS

1. The Boy Scouts of the Philippines is pleased to announce the **2023 Annual National Search for the Ten Outstanding Scoutmasters** for all duly registered Unit Leaders who have exemplary performance and outstanding achievements in their tenure as Scoutmasters.
2. **Background and Rationale.** The Adults in Scouting Committee (AIS) of the National Executive Board (NEB) has already met twice since it was reconstituted for CY 2021 – 2022, last 23 August and 08 December 2021, respectively. Primarily, the AIS Committee aims to craft policies, procedures and guidelines that will help ensure all Adults in Scouting are highly motivated, trained, competent and duly recognized with their efforts and contributions to Scouting, especially in the areas of program implementation and quality training for leaders. Hence, the new and revised guidelines, mechanics and procedures was **adopted and approved** by the **NEB** during its meeting last **21 January 2022**.
3. **Aim.** The Annual Search for the Ten Outstanding Scoutmasters aims to recognize the significant contributions and outstanding achievements of men and women who have served as "Scoutmasters" and have demonstrated excellence in their Unit Leadership, thereby providing citizenship training and character building among the youth and young people in the country.
4. **Qualification.** The word "Scoutmaster" is a generic term used for Scout Leader who is directly involved in leading Scouts in their Units as Unit Leaders. This covers all registered Langkay Leader, Kawan Leader, Troop Leader, Outfit Advisor and Rover Leader from any Sponsoring Institution in good standing with exemplary moral character. The nominee should be an **"active"** Unit Leader. Must be a **Wood Badge Holder**.
5. **Nomination Process.** The nomination shall be **OPEN TO ALL** registered and qualified **Unit Leaders**. Nomination shall include an "Executive Summary" or brief narrative as to why the nominee has qualified for the award and deserves due recognition as an "Outstanding Scoutmaster". This should clearly expound on the Nominee's significant impact and extraordinary contribution to the cause of Scouting towards the community and the young people.
6. The Search Committee shall **check, verify and validate all nominations** received thru the Local Council where the nominee is registered. Nominations can be made by any duly registered Scouts or Leaders of good moral character with first-hand information or knowledge about the Nominee's tenured involvement, participation and leadership in Scouting in the Local Council.

7. Selection Process.

1. All nominations shall be submitted to the National Office, BSP, addressed to the Adults in Scouting Committee for initial screening and assessment.
2. Once qualified, the Committee, thru its Secretariat will formally notify the candidate, thru its Local Council, that the Nomination has been officially accepted. This also includes notice to submit pertinent documents to support the nomination of the candidate.
3. The Committee will schedule a Panel Interview with the Candidates.

8. **Revised Criteria for Judging.** The AIS Committee has given due importance of the Unit Leader's performance of his/her role in the areas of Scout Advancement and Activities that led to the earning Merit Badges and accomplishment of the next higher rank.

A. Performance of Duties and Responsibilities

60%

1. Scout Advancement 40%
 - a. No. of Scouts advanced to the next higher rank - Max. of 20 Points
 - b. No. of Scouts advanced to the highest rank - Max. of 20 Points
2. Moral Character: Peer Evaluation 10%
 - a. 1 Letter from the School Principal
 - b. at least 2 Letters from a Parent of his/her Scout
 - c. at least 2 Letters from a Colleague (Co-Unit Leader)
 - d. at least 5 Testimonial Letters from former Scouts
3. Service as Unit Leader 10%
 - a. Tenure and Proof of Membership in Scouting
 - b. Personal Development for Scouting

B. Awards and Recognition

15%

1. National Awards Received (1Point each award) - Max. of 9 Points
2. Awards/Recognition Received by his/her Unit - Max. of 3 Points
3. Awards Received from other Organization - Max. of 3 Points

C. Service to Others

15%

1. Organize and/or Guide the Scouts to Implement Community Development/Service Projects in the Unit - Max. of 12 Points
2. Active Service as Merit Badge Counselor - Max. of 3 Points

D. Participation to Scouting Events within the last 5 Years

10%

1. Local (District/Council) Events - Max. of 5 Points
2. Regional Events - Max. of 3 Points
3. National Events - Max. of 2 Points

9. The timetable of the 2023 Search for the Ten Outstanding Scoutmasters as follows:

- | | | |
|-------------|---|---|
| 28 February | - | Start of the Submission of the Nomination Forms |
| 18 March | - | Deadline of Submission of the Nomination Forms |
| 18-31 March | - | Initial Screening and Assessment by the AIS Committee |
| 8 April | - | Start of Confirmation and Notice of Acceptance of Nomination |
| 15 April | - | Deadline of Submission of Supporting Documents |
| 18-22 April | - | Review and Evaluation of Supporting Documents |
| 25-29 April | - | Panel Interview of the Shortlisted Nominees |
| 12 May | - | Awarding of Winners at the BSP's 66th Annual National Council Meeting |

10. **Announcement of National Winners.** By tradition of the Search, tagged as the **"Tribute to the Ten Outstanding Scoutmasters"** the Committee shall shortlist nominees that will pass its initial screening and will be subjected to the final interview. The Committee will finalize the list of 10 Winners for the Annual Search. The announcement of winners will be highlighted during the **BSP's 66th Annual National Council Meeting in 10-12 May 2023, in Visayas.** National Winners shall receive a Cash Incentive, Plaque and Souvenirs.

11. All Nominations should be addressed to:

REV. LEONIDES T. SON, PhD.

Chairman, Adults in Scouting Committee
2023 Search for the Outstanding Scoutmaster
Selection Committee and Technical Working Group

Thru: FIELD OPERATIONS DIVISION
2023 Search for the Outstanding Scoutmaster
Selection Committee Secretariat
181 Natividad Almeda Lopez St., Ermita, Manila
National Office, BSP

12. Should you have queries regarding the search process, guidelines and procedures, you may refer them to **Mr. Yasser F. Sarona**, Program and Adult Resources Development Executive, and this year's Project Officer of the 2023 Tribute to Scoutmaster at (02) 8527-8317 loc. 524 or via email at yaz@scouts.org.ph

13. For information, guidance and widest dissemination of all concerned.



DIOSDADO M. SAN ANTONIO
Officer-In-Charge
Officer of the Secretary General

FOD.SDH.yfs

2" X 2"
PHOTO
IN TYPE A SCOUT
UNIFORM

OFFICIAL NOMINATION FORM

Name: _____
Given Name Middle Name Family Name/Surname
Region: _____ Local Council: _____

EXECUTIVE SUMMARY
(Brief narrative that explains why the nominee has qualified for the award and deserves due recognition as Outstanding Scoutmaster).

Nominated by: _____ Relationship to the Nominee: _____
Signature over Printed Name
Position in Scouting: _____
Contact Information: Membership Reg. ID No: _____
Email Address: _____ Valid Until: _____
Mobile No: _____