



Boy Scouts of the Philippines

National Office

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13 February 2023

NATIONAL OFFICE MEMORANDUM

No. 13 Series of 2023

TO : Regional Scout Directors
Council Scout Executives
Officers-In-Charge

SUBJECT : 2023 SEARCH FOR THE MOST OUTSTANDING
COUNCIL SCOUT COMMISSIONER

1. The Boy Scouts of the Philippines is pleased to announce the **2023 Annual National Search for the Most Outstanding Council Scout Commissioner**. The search is open to duly appointed Council Scout Commissioners from all 124 Local Councils nationwide, whose outstanding performance of their duties and functions in the over-all implementation and administration of Scouting programs, projects and activities for the year 2022 have contributed immensely in the achievement of the BSP's Key Strategic Priorities as stated in the BSP Performance Evaluation Scorecard.
2. **Background and Rationale.** The Adults in Scouting Committee (AIS) of the National Executive Board (NEB) has already met twice since it was reconstituted for CY 2021 – 2022, last 23 August and 08 December 2021, respectively. Primarily, the AIS Committee aims to craft policies, procedures and guidelines that will help ensure all Adults in Scouting are highly motivated, trained, competent and duly recognized with their efforts and contributions to Scouting, especially in the areas of program implementation and quality training for leaders. Hence, the new and revised guidelines, mechanics and procedures were **adopted and approved** by the **NEB** during its meeting last **21 January 2022**.
3. **Aim.** The Annual Search for the Most Outstanding Council Scout Commissioner aims to recognize the exemplary and outstanding performance of duly appointed Council Scout Commissioner whose significant contributions in the youth development program of Scouting in their respective jurisdiction have created an impact and positive change to the lives of young people in their communities, despite of the challenges brought about by the COVID19 Pandemic.
4. **Qualification.** The search is open to all **duly appointed Council Scout Commissioner** from 124 Local Councils nationwide who have exemplary performed the mandate of their duties and functions of their position. Must be have significant tenure in Scouting as Council Scout Commissioner and at least a graduate of **Basic Training Course for Commissioners or Leaders of Adults**.
5. **Nomination Process.** The nomination shall be **OPEN TO ALL** registered and qualified **Council Scout Commissioner**. Nomination shall include an "Executive Summary" or brief narrative as to why the nominee has qualified for the award and deserves due recognition as the "Most Outstanding Council Scout Commissioner". This should clearly expound on the Nominee's significant impact and extraordinary contribution to the cause of Scouting towards the community and the young people.

6. The Search Committee shall **check, verify and validate all nominations** received thru the Regional Office where the nominee is registered. Nominations can be made by any duly registered Adult Leader or any member of the Regional Scout Committee and/or Local Council Executive Board of good moral character with first-hand information or knowledge about the Nominee's tenured involvement, participation and leadership in Scouting in the Local Council.

7. **Selection Process.**

1. All nominations shall be submitted to the National Office, BSP, addressed to the Adults in Scouting Committee for initial screening and assessment.
2. Once qualified, the Committee, thru its Secretariat will formally notify the candidate, thru its Local Council, that the Nomination has been officially accepted. This also includes a notice to submit pertinent documents to support the nomination of the candidate.
3. The Committee will schedule a Panel Interview with the Candidates.

8. **Revised Criteria for Judging.** The revised criteria for judging shall focus on the performance of duties and responsibilities pursuant to the AIS Policy and at the same time, their significant contributions to the Local Council with respect to the BSP's Performance Evaluation Scorecard, anchored on BSP's Key Priority Areas and NP's 8 Point Key Performance Agenda.

8.1. **Performance of Duties and Responsibilities**

20%

1. Provides guidance, supervision and support to the work of the Council Commissioner Staff (Program, Training, Public Relations, Community-Based Scouting, to the Area/District/Field Commissioners) through appointments, meetings and consultations
2. Provides opportunities for personal and professional development and other training events to all Commissioner Staff
3. Works collaboratively to the Council Chairperson and the Local Council Executive Board
4. Provides appraisal and feedback to the LCEB and its Standing and Special Committees as deemed necessary
5. Helps disseminate policies, rules and regulations of the BSP
6. Helps promote and implement Council programs, projects and activities regularly.
7. Helps promote and encourage membership recruitment at the council level.
8. Provides guidance, supervision and support to the work of the Council Scout Executive in the areas of Youth Program and Adults in Scouting.

8.2. **Significant Contributions to the Local Council**

45%

1. Scouts helping create better communities by integrating community service projects and tree planting in their Council Activities under the Better World Framework and Scouts for SDGs.
2. Appropriate recognition conferred to Scouts and Adults in Scouting through the number of Scouts advanced to the next higher rank and number of adults received their National Awards.
3. Introduced Scouting to More Young People as a positive measure of Membership Growth.
4. Enable Adults in Scouting to be competent Leaders of Scouts through the number of quality trainings conducted.
5. Development of Business Enhancement Systems through timely compliance to quality standards and required reports by the Regional Office and/or National Office.
6. Sustainable Revenue Streams for Organizational Stability through resource generation and mobilization of resources other than membership fees.

8.3. **Participation to Scouting Events within the Last 3 Years**

15%

1. Local Council Events - Max. of 5 Points
2. Regional Events - Max. of 3 Points
3. National Events - Max. of 2 Points

8.4. **Awards and Recognition**

15%

1. National Awards Received (1Point each) Max. of 12 Points
2. Awards Received from other Organizations Max. of 3 Points

8.5. Tenure in Service

5%

1. Must have served as Council Scout Commissioner for at least three (3) years

9. The timetable of the 2023 Annual Search for the Most Outstanding Council Scout Commissioner are as follows:

04 March	-	Start of the Submission of the Nomination Forms
18 March	-	Deadline of Submission of the Nomination Forms
18-31 March	-	Initial Screening and Assessment by the AIS Committee
8 April	-	Start of Confirmation and Notice of Acceptance of Nomination
15 April	-	Deadline of Submission of Supporting Documents
18-22 April	-	Review and Evaluation of Supporting Documents
25-29 April	-	Panel Interview of the Shortlisted Nominees
12 May	-	Awarding of Winners at the BSP's 66 th Annual National Council Meeting

10. **Announcement of National Winners.** As approved by the NEB, there should only be one (1) winner of the Annual Search, tagged as **"The Most Outstanding Council Scout Commissioner"**. The announcement of winners will be highlighted during the **BSP's 66th Annual National Council Meeting on 10 - 12 May 2023 in Visayas**. National Winners shall receive a Cash Incentive, Plaque and Souvenirs.


11. All Nominations should be addressed to:

REV. LEONIDES T. SON, PhD.

Chairman, Adults in Scouting Committee
2023 Search for the Outstanding Council Scout Commissioner
Selection Committee and Technical Working Group

Thru: FIELD OPERATIONS DIVISION
2023 Search for the Outstanding Council Scout Commissioner
Selection Committee Secretariat
181 Natividad Almeda Lopez St., Ermita, Manila
National Office, BSP

12. Should you have queries regarding the search process, guidelines and procedures, you may refer them to **Mr. Yasser F. Sarona**, Program and Adult Resources Development Executive, and this year's Search Project Officer at (02) 8527-8317 loc. 524 or via email at yaz@scouts.org.ph.
13. For information, guidance and widest dissemination of all concerned.



DIOSDADO M. SAN ANTONIO
Officer-In-Charge
Office of the Secretary General

2023 ANNUAL SEARCH FOR THE MOST OUTSTANDING
COUNCIL SCOUT COMMISSIONER

BOY SCOUTS OF THE PHILIPPINES | National Office | Manila
181 Natividad Almeda Lopez St., Ermita, Manila

2" X 2"

PHOTO

IN TYPE A SCOUT
UNIFORM

OFFICIAL NOMINATION FORM

Name: _____
Given Name Middle Name Family Name/Surname

Region: _____ Local Council: _____

EXECUTIVE SUMMARY

(Brief narrative that explains why the nominee has qualified for the award and deserves due recognition as the Most Outstanding Council Scout Commissioner).

Nominated by: _____
Signature over Printed Name

Relationship to the Nominee: _____

Contact Information:

Email Address: _____

Mobile No: _____

Position in Scouting: _____