



# Boy Scouts of the Philippines

## National Office

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15 November 2022

### NATIONAL OFFICE MEMORANDUM

No. 75, Series of 2022

**TO :** Regional Scout Directors  
Council Scout Executives  
Officers-In-Charge  
All Others Concerned

**SUBJECT :** SUBMISSION OF RECOMMENDATIONS FOR  
BSP NATIONAL AWARDS FOR THE YEAR 2023



1. All concerned are hereby directed to submit their respective recommendations/nominations for National Awards for Scout Leaders and Laypersons for their distinguished and meritorious services rendered in the organization for the year 2022 and/or earlier for consideration of the National Court of Honor.
2. The recommendations/nominations **must be submitted in hard copy** on or before the following deadlines:

**a. National Higher Awards – on or before 15 January 2023**

- Tanglaw ng Kabataan
- Lifetime Achievement Award
- Tamaraw
- Usa
- Gallantry and Heroism
- Honesty

**b. National Lower Awards – on or before 15 February 2023**

- Merit
- Service

3. In as much as the quota could not yet be determined at our end at this time, we are providing you the prescribed quota per guidelines on National Awards for your guidance and reference.

**a. Bronze USA**

One (1) Nominee for every 2,500 registered Scout members as of 31 December 2022

- b. Bronze Service Award and Bronze Medal of Merit** - number of awardees must not exceed **ten percent (10%)** of the total number of registered Unit Leaders and Assistants for BSA and other registered Scout Leaders (such as Institutional Head, Institutional Scouting Coordinator, Institutional Scouting Representative, Commissioner, Board Members and Lay Leaders) for BMM as of as of 31 December 2022, to be computed in the following:

Membership Performance vs. Scout Potential as of 31 December of each year	Allocation
20% and above	<b>100%</b> of the 10% of the total number of registered Scout Leaders
15% - 19%	<b>75%</b> of the 10% of the total number of registered Scout Leaders

10% - 14%	<b>50%</b> of the 10% of the total number of registered Scout Leaders
5% - 9%	<b>25%</b> of the 10% of the total number of registered Scout Leaders
4% and below	<b>20%</b> of the 10% of the total number of registered Scout Leaders

Hereunder are samples in computing the number of awardees of the Local Councils for each year, viz:

**For Bronze Service Award** (*Assuming that your Council has a 19% membership performance against potential and has registered a total of 500 Scout Leaders and Assistants as of 31 December 2022*)

$$500 \times 10\% \times 75\% = 37.5 \text{ or } 38 \text{ Nominees}$$

**For Bronze Medal of Merit** (*Assuming that your Council has a 13% membership performance against potential and has registered a total of 450 other Scout Leaders (such as Institutional Head, Institutional Scouting Coordinator, Institutional Scouting Representative, Commissioner, Board Members and Lay Leaders) as of 31 December 2022*)

$$450 \times 10\% \times 50\% = 22.5 \text{ or } 23 \text{ Nominees}$$

4. **For Higher Award:** Nominees must have completed all the required scouting activities, events, training courses, and seminars before submitting their nomination. Please double-check the documents before submitting it, making sure that the same is in order and complete.
5. The name of the nominees should be spelled and written properly. For married women, please indicate the maiden name and indicate the awards received while she was still single.
6. The deadlines herein set forth are non-extendable and all recommendations/nominations received after the deadlines shall not be accepted.
7. List of achievements shall only include recognitions that were received covering the particular award being recommended. Please do not include anymore previous award which were already credited and recognized.
8. For further details, please refer to the Guidelines on National Awards and National Office Memorandum, to wit:
  - a. **Memo No. 29 s. 2019 – Observations on the Application for the BSP National Higher Awards**  
Link: <http://scouts.org.ph/wp-content/uploads/2019/04/NO-Memo-No.-29-s.-2019-Observations-on-the-Application-for-the-BSP-National-Higher-Awards.pdf>
  - b. **Memo No. 24 series 2020 - Removal of the International Participation as Sole Basis and Criterion for the BSP Higher Awards**  
Link: <http://scouts.org.ph/wp-content/uploads/2020/03/NO-Memo-No.-24-s.-2020-Removal-of-the-International-Participation-as-Sole-Basis-and-Criterion-for-the-BSP-Higher-Awards.pdf>
9. For your reference, you can easily download the **BSP National Award Forms**, through this link <http://scouts.org.ph/library/#tab-901f9553-fe9e-cl>
10. Should you have further queries, you may refer them directly to **Ms. Janne Mari D. Asuncion**, Awards Supervisor and **Mr. Emerito R. Arquero**, Awards Assistant, Field Operations Division at (02) 8527-5112 loc. 520, FOD or via email at [janneasuncion@scouts.org.ph](mailto:janneasuncion@scouts.org.ph) & [emer.arquero@scouts.org.ph](mailto:emer.arquero@scouts.org.ph).
11. For immediate dissemination, appropriate action and strict compliance.

  
**DIOSDADO M. SAN ANTONIO**  
OIC – Secretary General