



# Boy Scouts of the Philippines

## National Office

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08 June 2022

### NATIONAL OFFICE MEMORANDUM Number 33 series of 2022

**TO :** Regional Scout Directors

**SUBJECT :** 2022 Regional Mid-Year Performance Review (RMYPR)


In consonance with the NEB-approved Performance Evaluation Scorecard (PES) of the Boy Scouts of the Philippines for 2022 and consistent with the BSP Strategic Performance Management System, all Regional Scout Directors are required to conduct their respective 2022 Regional Mid-Year Performance Review (RMYPR) for a maximum period of two (2) days which shall be held within the period of 27 June 2022 to 02 July 2022.

The subject activity is conducted with the end view of providing a venue for the women and men Council Scout Executives in the scouting regions in order to:

1. Review the first quarter and second quarter accomplishments of LC Scout Executives and RO staff for 2022 vis-à-vis their respective IPCR;
2. Consolidate and harmonize the IPCRs of LCSEs and RO staff with the DPCR of RO; and
3. Craft policy recommendations to resolve issues that affect the membership recruitment and participation of girls, boys, women, and men in the implementation of the Program for the Senior Scout and Rover Scout sections subject to the approval of the NEB or National Council of the BSP.

The first and second Quarter Accomplishment Reports of Local Council Scout Executives vis-à-vis their respective IPCR for 2022 must be submitted to the Regional Office **not later than 26 June 2022** in soft copy using the attached PES monitoring Form. The accomplished DPCR of the RSDs in soft copy shall then be submitted to the HRMO attention: **Frederick E. Bonifacio** ([bsp181hrmo@gmail.com](mailto:bsp181hrmo@gmail.com)) for consolidation purposes.

For information, guidance and compliance.

  
**ROGELIO S. VILLA, JR.**  
Secretary General

Cc: National President, DALE B. CORVERA  
Secretary General, ROGELIO S. VILLA, JR.  
Directors/Head of Offices  
Central Records  
File

Attachment: Approved 2022 RMYPR Activity Design

AD.FBA/feb

## ACTIVITY DESIGN

**TITLE OF THE EVENT :** 2022 REGIONAL MID-YEAR PERFORMANCE REVIEW (RMYPR)

**IMPLEMENTING GROUP :** Administration Division and Regional Offices

### RATIONALE

The Regional Mid-Year Performance Review (RMYPR) is part of the NEB-Approved Performance Evaluation Scorecard for 2022.

The RMYPR is a two-day activity aligned with the third stage of the Strategic Performance Management System (SPMS) Cycle of the BSP. Regional Offices together with the Local Councils in their Area of Responsibility (AOR) shall gather to review and evaluate the accomplishments of the LCs vis-a-vis their Individual Performance Commitment and Review (IPCR) and the Division Performance Commitment and Review (DPCR) of the ROs, and the Office Performance Commitment and Review (OPCR) of the Office of the Secretary General (OSG).

Consistent with the SPMS, the OPCR is cascaded down to the various operating units at the National Office, the Regional Offices and finally to the Local Councils -the frontline service providers of the BSP. Various initiatives have been lined up for implementation at NO, ROs, LCs in order to achieve the targets set forth in the BSP Performance Evaluation Scorecard for 2022 e.g. Scout membership, recognition and awarding of outstanding Scouts and AIS, number of trained Adults in Scouting in the Basic and Advanced Training Courses, and Training of Trainers through the Course for Managers of Learning (CML) and Course for Managers of Training (CMT), Number of Scouts advanced to the next higher rank, Community Services activities planned for Scouts and adults and implemented by the LCs through the Better World Framework, ISO and Competency Framework activities, leasing and development activities, and many more.

Program, membership and training issues that involve the participation of girls from the Senior Scout and Rover Scout sections, as well as women volunteers shall be discussed and addressed during the review. Recommendations that are acceptable by all genders, and as agreed upon by the participants to improve program implementation and membership recruitment of girls and boys, women and men shall be given priority for inclusion in the PES for 2023.

### DATE, VENUE AND PARTICIPANTS

The RMYPR will be conducted from 27 June 2022 to 02 July 2022 (Monday to Saturday) by the Regional Offices and participated by Local Council Scout Executives in their AOR.

### AIMS AND OBJECTIVES

The activity aims for active participation of women and men Council Scout Executives of the BSP to:

1. Review the first and second quarter performance of the ROs based on the collective IPCRs of the Local Council Scout Executives;
2. Consolidate DPCRs of the ROs and the Various Operating Units at NO vis-a-vis the OPCR; and
3. Draft the proposed BSP PES for 2023.

### METHODOLOGY

The conduct of the Regional Mid-Year Performance Review shall be conducted through plenary and break out group sessions participated by all Local Council Scout Executives through face-to-face meeting. Minimum health standards and safety protocols shall be observed at all times. Regional Offices will be provided budgetary support by NO at Php1,600.00 per Local Council as subsidy to implement the two-day Regional Midyear Performance Review. The output of the review shall be consolidated and submitted by RO to NO not later than Wednesday, 06 July 2022 in hard and soft copies.

- a. ROs shall use the PES Monitoring Report -Quarterly Target Form indicating the 1st and 2nd Quarter accomplishment of the RO.

## EXPECTED OUTPUT

At the end of the activities, the women and men LCSEs of the BSP shall have:

1. Reviewed and accepted accomplished IPCR of the LCSEs consistent with the PES for 2022;
2. Consolidated and harmonized the IPCRs of the LCSEs and the DPCRs of the RSDs;
3. Discussed and shared view, and recommended solutions on issues that affect the membership and participation of girls, women, and the members of the LGBTQ+ community in the Senior and Rover Scout sections of the Scout Program; and
4. Provided recommendations for the PES for 2023.

## BUDGET

Regional Offices shall be provided cash subsidy by the National Office through the GAD Plan and Budget for 2022 in the amount of **P1,600 per Local Council to conduct the RMYPR**. It is recommended that the RMYPR shall be conducted within the Regional Office/Camp Facility to minimize the cost of accommodation and supplies. Attendance to the RMYPR shall be Official Business. Authorized travel expenses shall be chargeable against local funds subject to usual audit requirements.

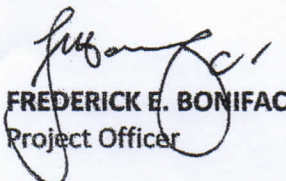
The subsidy per RO shall cover meals and supplies, viz:

1. Ilocos Region, 6 LCs	=	P 9,600.00
2. Northeastern Luzon Region, 13 LCs	=	20,800.00
3. Central Luzon Region, 10 LCs	=	16,000.00
4. National Capital Region, 16 LCs	=	25,600.00
5. Southern Tagalog Region, 18 LCs	=	28,800.00
6. Bicol Region, 10 LCs	=	16,000.00
7. Eastern Visayas Region, 12 LCs	=	19,200.00
8. Western Visayas Region, 7 LCs	=	11,200.00
9. Eastern Mindanao Region, 21 LCs	=	33,600.00
10. Western Mindanao Region, 12 LCs	=	19,200.00
<b>TOTAL BUDGET FOR NMYPR</b>	<b>=</b>	<b>P 200,000.00</b>


## ATTACHMENTS:

1. Annex A – General Program of Activities
2. Annex B - List of Participants and Staff

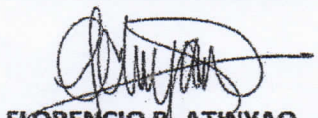
Prepared by:

  
**FREDERICK E. BONIFACIO**  
Project Officer

Funds Available:

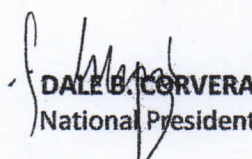
  
**ERMIN R. DELIM**  
Acting Budget Officer

Recommending Approval:

  
**FLORENCIO B. ATINYAO**  
Director for Administration

  
**ROGELIO S. VILLA, JR.**  
Secretary General

Approved by:

  
**DALE B. CORVERA**  
National President

BOY SCOUTS OF THE PHILIPPINES  
National Office • Manila

2022 REGIONAL MID-YEAR PERFORMANCE REVIEW

RO : \_\_\_\_\_

Venue : \_\_\_\_\_

Date : \_\_\_\_\_

GENERAL PROGRAM OF ACTIVITIES

TIME	DAY 1	DAY 2
OD		
ATTIRE	Smart Casual	Smart Casual
0800H	<ul style="list-style-type: none"> <li>• Arrival and settle in</li> <li>• Opening Program</li> <li>• Presentation of LC Quarterly Accomplishment Reports (1st and 2nd Quarter of 2022) (20 mins. per LC)</li> </ul>	<ul style="list-style-type: none"> <li>• Sharing of Local Council success stories in:                             <ul style="list-style-type: none"> <li>-LC Administration and Finance</li> <li>-Youth Program Implementation</li> <li>-Training of Unit Leaders</li> <li>-Training of Leaders of Adults</li> <li>-Training of Trainers</li> <li>-Better World Framework</li> </ul> </li> </ul>
0900H		
1000H		
1100H		
1200H	<p>Continuation...</p> <ul style="list-style-type: none"> <li>• Presentation of Local Council Quarterly Accomplishment Reports (1st and 2nd Quarter of 2022) (20 mins. per LC)</li> </ul>	<ul style="list-style-type: none"> <li>• Program and AIS Training Review: Issues that affected LC implementation of YP and Training of Adults In Scouting</li> <li>• Closing Program</li> </ul>
1300H		
1400H		
1500H		
1600H		
1700H		