



# Boy Scouts of the Philippines

## National Office

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28 February 2022

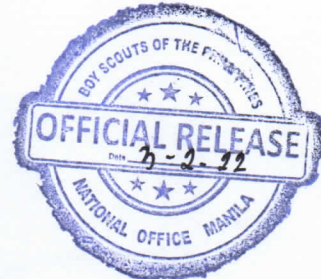
## NATIONAL OFFICE MEMORANDUM

No. 12

Series of 2022

TO : Regional Scout Directors  
Council Scout Executives  
Officers-In-Charge

SUBJECT : 2022 SEARCH FOR THE MOST OUTSTANDING  
REGIONAL CHAIRPERSON



1. The Boy Scouts of the Philippines is pleased to announce the **2022 Annual National Search for the Most Outstanding Regional Chairperson**. The search is open to duly elected Regional Chairpersons from all 10 Scouting Regions nationwide, whose outstanding performance of their duties and functions in the over-all implementation and administration of Scouting programs, projects and activities for the year 2021 have contributed immensely in the achievement of the BSP's Key Strategic Priorities as stated in the BSP Performance Evaluation Scorecard.
2. **Background and Rationale.** The Adults in Scouting Committee (AIS) of the National Executive Board (NEB) has already met twice since it was reconstituted for CY 2021 – 2022, last 23 August and 08 December 2021, respectively. Primarily, the AIS Committee aims to craft policies, procedures and guidelines that will help ensure all Adults in Scouting are highly motivated, trained, competent and duly recognized with their efforts and contributions to Scouting, especially in the areas of program implementation and quality training for leaders. Hence, the new and revised guidelines, mechanics and procedures were **adopted and approved** by the **NEB** during its meeting last **21 January 2022**.
3. **Aim.** The Annual Search for the Most Outstanding Regional Chairperson aims to recognize the exemplary and outstanding performance of the duly elected Regional Chairperson whose significant contributions in the youth development program of Scouting in their respective jurisdiction have created an impact and positive change to the lives of young people in their communities, despite of the challenges brought about by the COVID19 Pandemic.
4. **Qualification.** The search is open to all **duly elected Regional Chairpersons** from 10 Scouting Regions nationwide who have exemplary performed the mandate, duties and functions of their elective position and must have significant tenure in Scouting as Regional Chairperson and at least a graduate of **Basic Training Course for Commissioners or Leaders of Adults**.
5. **Nomination Process.** The nomination shall be **OPEN TO ALL** registered and qualified **Regional Chairperson**. Nomination shall include an "Executive Summary" or brief narrative as to why the nominee has qualified for the award and deserves due recognition as the Most Outstanding Regional Chairperson. This should clearly expound on the Nominee's significant impact and extraordinary contribution to the cause of Scouting towards the community and the young people.
6. The Search Committee shall **check, verify and validate all nominations** received thru the Regional Council where the nominee is registered. Nominations can be made by any duly registered Adult Leader or any member of the Regional Scout Committee of good moral character with first-



hand information or knowledge about the Nominee's tenure, involvement, participation and leadership in Scouting in the Region.

## **7. Selection Process.**

1. All nominations shall be submitted to the National Office, BSP, addressed to the Adults in Scouting Committee for initial screening and assessment.
2. Once qualified, the Committee, thru its Secretariat will formally notify the candidate, thru its Regional Office, that the Nomination has been officially accepted. This shall also include a notice to submit pertinent documents to support the nomination of the candidate.
3. The Committee will thereafter schedule a Panel Interview with the Candidates.

## **8. Revised Criteria for Judging.** The revised criteria for judging shall focus on the candidates' performance of duties and responsibilities pursuant to the AIS Policy and at the same time, their significant contributions to the Region with respect to the BSP's Performance Evaluation Scorecard, anchored on BSP's Key Priority Areas and NP's 8 Point Key Performance Agenda.

### **8.1. Performance of Duties and Responsibilities**

**20%**

1. Exercised overall supervision of the regional operations
2. Presided over regular Regional Scout Committee Meetings
3. Regularly attends to the National Executive Board Meeting
4. Represent the Region to the National Executive Board
5. Regularly attends NEB Standing Committees where he/she is a member
6. Regularly attends the Annual National Council Meeting
7. Regularly visits the Local Councils within his/her Region
8. Gives input and recommendations during Regional Planning Conference
9. Evaluates the performance of the Regional Scout Committee members
10. Performed other duties assigned by the ResComm and/or the NEB

### **8.2. Significant Contributions to the Region**

**45%**

1. Scouts helping create better communities by integrating community service projects and tree planting in their Regional Activities under the Better World Framework and Scouts for SDGs.
2. Appropriate recognition conferred to Scouts and Adults in Scouting through the number of Scouts advanced to the next higher rank and number of adults received their National Awards.
3. Introduced Scouting to More Young People as a positive measure of Membership Growth.
4. Enable Adults in Scouting to be competent Leaders of Scouts through the number of quality trainings conducted.
5. Development of Business Enhancement Systems through timely compliance to quality standards and required reports by the National Office.
6. Sustainable Revenue Streams for Organizational Stability through resource generation and mobilization of resources other than membership fees.

### **8.3. Participation to Scouting Events within the Last 3 Years**

**15%**

- |                         |                    |
|-------------------------|--------------------|
| 1. Local Council Events | - Max. of 3 Points |
| 2. Regional Events      | - Max. of 5 Points |
| 3. National Events      | - Max. of 2 Points |

### **8.4. Awards and Recognition**

**15%**

- |   |                   |
|---|-------------------|
| 1. National Awards Received (1Point each)   | Max. of 12 Points |
| 2. Awards Received from other Organizations | Max. of 3 Points  |

### **8.5. Tenure in Service**

**5%**

1. Must have served as Regional Chairperson for at least three (3) years

9. **Timetable of the 2022 Annual Search for the Most Outstanding Regional Chairperson**

04 March	-	Start of the Submission of the Nomination Forms
18 March	-	Deadline of Submission of the Nomination Forms
18-31 March	-	Initial Screening and Assessment by the AIS Committee
8 April	-	Start of Confirmation and Notice of Acceptance of Nomination
15 April	-	Deadline of Submission of Supporting Documents
18-22 April	-	Review and Evaluation of Supporting Documents
25-29 April	-	Panel Interview of the Shortlisted Nominees
May	-	Awarding of Winners during the BSP Annual National Council Meeting

10. **Announcement of National Winners.** As approved by the NEB, there should only be one (1) winner of the Annual Search, tagged as **"The Most Outstanding Regional Chairperson"**. The announcement of winners shall be highlighted during the **BSP's Annual National Council Meeting in May 2022**. National Winners shall also receive a Cash Incentive, Plaque and Souvenirs

11. All Nominations should be addressed to:

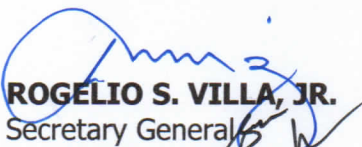
**REV. LEONIDES T. SON, PhD.**

Chairman, Adults in Scouting Committee  
2022 Search for the Outstanding Regional Chairperson  
Selection Committee and Technical Working Group

Thru: FIELD OPERATIONS DIVISION  
2022 Search for the Outstanding Regional Chairperson  
Selection Committee Secretariat  
181 Natividad Almeda Lopez St., Ermita, Manila  
National Office, BSP

12. Should you have queries regarding the search process, guidelines and procedures, you may refer them to **Mr. Yasser F. Sarona**, Program and Adult Resources Development Executive at (02) 8527-8317 loc. 524 or via email at [yazsarona@gmail.com](mailto:yazsarona@gmail.com)

13. For information, guidance and widest dissemination of all concerned.

  
**ROGELIO S. VILLA, JR.**  
Secretary General



**2022 ANNUAL SEARCH FOR THE MOST OUTSTANDING  
REGIONAL CHAIRPERSON**

BOY SCOUTS OF THE PHILIPPINES | National Office | Manila  
181 Natividad Almeda Lopez St., Ermita, Manila

**2" X 2"**

**PHOTO**

**IN TYPE A SCOUT  
UNIFORM**

**OFFICIAL NOMINATION FORM**

**Name:** \_\_\_\_\_  
Given Name Middle Name Family Name/Surname

**Region:** \_\_\_\_\_ **Local Council:** \_\_\_\_\_

**EXECUTIVE SUMMARY**

*(Brief narrative that explains why the nominee has qualified for the award and deserves due recognition as the Most Outstanding Regional Chairperson).*

**Nominated by:** \_\_\_\_\_  
Signature over Printed Name

**Relationship to the Nominee:** \_\_\_\_\_

**Position in Scouting:** \_\_\_\_\_

**Contact Information:**

Email Address: \_\_\_\_\_

Mobile No: \_\_\_\_\_