

### **Boy Scouts of the Philippines**

NATIONAL OFFICE

181 Natividad Almeda-Lopez St., Ermita, Manila, Philippines P.O. Box 1378, Manila CPO, Philippines

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14 June 2021

### NATIONAL OFFICE MEMORANDUM

NO. 42 S. 2021

TO

The Regional Scout Directors, Council Scout Executives/Officers-

in-Charge

SUBJECT:

**INVENTORY OF BSP REAL PROPERTIES** 

- 1. The Boy Scouts of the Philippines (BSoP) has charted its roadmap towards Vision 2025: Foremost in Preparing the Youth to Become Agents of Change Guided by the Scout Oath and Law and has identified Finance as one of its driver perspectives for the Strategic Objective of Sustainable Revenue Streams for Financial Stability. Towards this end, BSoP is embarking on the Strategic Initiative of developing a long-term strategic plan of managing its corporate assets, a portfolio of investment properties consisting of lands, buildings, camps and shares of stocks. The strategic plan being developed is accorded an acronym "BSP CAMP" or Boy Scouts of the Philippines Corporate Asset Management Plan.
- 2. The BSP CAMP Initiative includes the necessary activities towards the realization of providing sustainable financial resources for use of the BSoP as an entity, both the National Office and the Local Councils. Among the activities are:
  - a. Profiling of the BSoP investment property which includes: Property identification, survey, research, exploration, development and legal documentation, identification of the current status and existing use, initial site scoping for identification of potential use and/or industry classification, such as property for development/leasing/sale, utilities (energy/water), hotel/leisure, agriculture, training/education, etc.)
  - b. Consolidation of Investment Property profile; preparation of a general picture of the BSP Corporate Asset Profile and BSP Asset Map.
  - c. Preparation of initial project pre-feasibility/viability study (business case) of each major investment property.
  - d. Presentation to the National Executive Board (NEB) for review, evaluation, and approval of initially prepared pre-feasibility studies (business case).
  - e. Financing and implementation.
- 3. In pursuit of the profiling activity, all Local Councils are therefore required to submit the necessary information. A form is hereto attached which captures the basic data needed. Further, a *Certified True* Copy of the following documents for those assets in your area of operations is required from your end, viz:
  - 3.1 Transfer Certificate of Title (land title) if any
  - 3.2 Deed of Sale (if applicable)
  - 3.3 Deed of Donation (if applicable)
  - 3.4 Declaration of Real Property
  - 3.5 Presidential Proclamation (if applicable)
  - 3.6 Land Survey Plan
  - 3.7 Real Estate Tax
  - 3.8 Contract of Lease or Memorandum of Agreement
  - 3.9 Other pertinent documents

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Please fill-up/accomplish the enclosed two (2) separate forms of Real Property Acquisition Informational Sheets for Land and Building and return the same to the Economic Division (EED) of the National Office along with the requested documents Enterprise addressed to:

> Mr. Jeremy Jorgencio B. Ducay Director, Economic Enterprise Division Boy Scouts of the Philippines 181 N. Almeda-Lopez Street, Ermita 1000 Manila

4. For immediate compliance.

Secretary General

Enclosed: as stated

cc: Office of the National President Director, Economic Enterprise Division Director, Field Operations Division Director, Administration Division **Regional Scout Directors** Office of the Commissioner on Audit-BSP Auditor All other concerned offices File

EED/JJBD/ntm

### BOY SCOUTS OF THE PHILIPPINES NATIONAL OFFICE - MANILA

## REAL PROPERTY CONFIRMATION SHEET FOR LAND

REGION:	LOCAL COUNCIL:	mateur governomenten en e					
	Street	Barrio	rio	2	Municipality	Province / City	ity
1. LOCATION OF PROPERTY:				mana meningan dakan di Seriagaan dan perincanan perincanan perincanan perincanan perincanan perincanan perincan			
2. LAND AREA:	Square Meters	Hectare(s)	(s)				
	Purchase	Donation	uc	Mem	Memo of Agreement	Presidential Proclamation	amation
3. ACQUISITION:					atesianinessa entre especial de la companio de la c		
Property Acquired through:							
(Pls. indicate details)							
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(Pls. mark check( 🗸 )	LEASED []	Lessor	Lessee		Term of Lease	DATE CONTRACT EXECUTED	CUTED
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AREA IS:	) ()						
6. EXPLAIN HOW THE LOCAL							
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TO UTILIZE THE PROPERTY							
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PROJECT PLANS: (if any)							

Submitted by:

Date:

Council Scout Executive/Officer-in-Charge (Pls. sign over printed name)

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BUY SCUUIS OF THE PHILIPPINES NATIONAL OFFICE - MANILA

# REAL PROPERTY CONFIRMATION SHEET FOR BUILDING

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2. TYPE OF BUILDING	Concrete	Light Materials	als	Mixed Materials	Others
Pls. check ( ✓)	( )			( )	( managements)
3. FLOOR AREA:	Total No. of Floors:		Total Floor Area:	or Area:	
4. NATURE OF USE:	Office	Commercial Res	Residential Sc	School Dormitory Hotel	Others
Pls. Check ( 🗸 )				_	
	Purchase	Donation		Memo of Agreement/	Others
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Property Acquired through:			Constitution of the Consti	or or works a development in spirit denominated by the contraction of	
(Pls. indicate details)					
6. PRESENT STATUS OF	TITLED	BLDG. Ownership No.		Issued by:	Date:
PROPERTY OWNERSHIP	UNTITLED ()	And the second desire of a county framework about the second second second second second second second second			
(Pls. mark check( ✓ )	LEASED ()	Nan	Name(s) of:		
		Lessor	Lessee	Term of Lease	Date Contract Executed:
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Submitted by:

Date:

Council Scout Executive/Officer-in-Charge

(Pls. sign over printed name)

