



Boy Scouts of the Philippines

National Office

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05 March 2021

NATIONAL OFFICE MEMORANDUM

NO. 26

Series of 2021

TO : National Office Directors, Executives and Staff
Regional Office Directors, Executives and Staff
Council Scout Executives, Officers-In-Charge and Staff
Commissioners at all Ranks and Levels
Lay Leaders and Members-at-Large
Parents and Guardians
All Others Concerned



SUBJECT : KEEPING SCOUTS SAFE FROM HARM POLICY

1. Pursuant to the **National Executive Board Resolution No. 09 Series of 2020**, passed during its 5th Regular Meeting held last 28 February 2020, it is hereby announced and made a matter on record the formal and official adoption of the **World Safe from Harm Policy**, which aims to facilitate the development and implementation of necessary policies and procedures at the National level to **create a safe environment for all children and young people in Scouting**. It strives to ensure that appropriate support mechanisms are in place within NSOs to facilitate proper promotion and development of National Safe from Harm policies and strategies.
2. This memorandum also reiterates and reissue the **National Office Memorandum No. 23 Series of 2020** with subject entitled Safe from Harm E-Learning Course Work Certification, thereby requiring all Scout Leaders, both Volunteers and Professionals alike to take this WOSM's Safe from Harm E-Learning Course Work Certification available at the <https://services.scout.org/service/6> under the category of Safe Environment.
3. This office would also like to emphasize and call the attention of all our Local Councils and Regional Offices to make sure that all our **ONLINE** Programs, Projects and Activities in this time of pandemic is safe from all forms of harm, especially from **CYBERBULLYING**. Taking into account that all of our Online Scout Youth Forum, Board of Reviews, Webinars and Meetings shall take place within a **SAFE CYBERSPACE**, under the guidance and leadership of our duly registered and trained Scout Leaders.
4. All concerned shall also bear in mind that we are duty bound to protect and maintain, with utmost confidentiality, all the personal information shared with us by our Scouts and Leaders along the course of their registration and participation in any of our Online Programs, Projects and Activities, in compliance with the Data Privacy Act of 2012.
5. For your easy reference, kindly visit the link below and download the following resources:
 - a. World Safe from Harm Policy at <https://www.scout.org/safe-from-harm-policy>
 - b. Protecting Children and Youth in Times of COVID-19 at <https://www.scout.org/node/582352>
 - c. Safe from Harm Modular Training Programme at <https://www.scout.org/SFH-Modules>
 - d. Safe from Harm Anti-Bullying Toolkit at <https://www.scout.org/Anti-bullying-toolkit>

6. As we gradually adopt and keep up with the Online Delivery of our Programs, all Scouts and Leaders should always be reminded of the **Basic Social Media Do's and Don'ts**

a. Do's


- i. In all Scouting Social Media Platforms, please do limit your content and information shared within the context of Scouting activities and related stories;
- ii. Do not share "Fake News". Always "Pause before you Post", and see to it that your content is "fact-checked" and verified from legitimate and credible sources.
- iii. Please read carefully before you re-post anything;
- iv. If you are sharing picture(s), make sure it's clear and connected with the article you shared;
- v. For those who share someone's content or picture, please make sure that the courtesy is clearly stated;
- vi. Giving the credits with a link of the site or person you got it from (e.g. via the 'share' option on Facebook) will surely be appreciated;
- vii. Be mindful on sharing yours or somebody's personal data to the site;
- viii. Carefully and thoroughly read the news posted, avoid reacting hastily.

b. Don'ts

- i. Refrain from expressing statements that may offend someone's cultural, political or religious beliefs;
- ii. Avoid posting or sharing a dubious information; it might be a hoax which can cause unnecessary concerns or panic attack;
- iii. Avoid sharing your private information and / or personal data to any social media sites;
- iv. Do not post unrelated photos or article to the platform;
- v. Do not get into arguments, even if you don't agree with others' opinions, don't let it turn into a nasty argument;
- vi. Pornography content is highly intolerable by all means;
- vii. Avoid sharing disturbing photos or videos, for it may not acceptable by others;
- viii. Avoid any kind of hate speech, both intentionally and unintentionally.

7. Should you have queries, you may refer them to **Mr. Yasser F. Sarona**, Program and Adult Resources Development Executive at (02) 8527-8317 loc. 524 or via email at yazsarona@gmail.com

8. For your information, guidance, widest dissemination and compliance.



ROGELIO S. VILLA JR.
Secretary General

Enclosed as stated.

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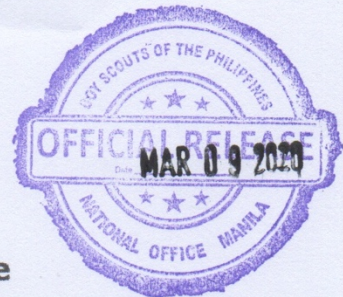
06 March 2020

NATIONAL OFFICE MEMORANDUM

No. 23

Series of 2020

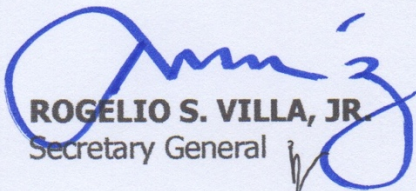
To : National Office Directors and Executives
Regional Scout Directors and Executives
Council Scout Executives and Officers-In-Charge
Commissioners at all Ranks and Levels
Lay Leaders and Members-at-Large
All Others Concerned



SUBJECT : SAFE FROM HARM E-LEARNING COURSE WORK CERTIFICATION

1. Pursuant to the Decision of the National Executive Board in its Meeting on 28 February 2020, the National Office, BSP, shall require all Scout Leaders, both Volunteers and Professionals alike to take the **WOSM's Safe from Harm E-Learning Course Work Certification** available at the services.scout.org/service/6 under the category of Safe Environment.
2. This undertaking aims to strengthen the awareness of all Adults in Scouting (Volunteers and Professionals) about the significance of the Keeping Scouts Safe from Harm (SfH) Policy and other related policies and regulations pertaining to Child Protection Laws of the country. It further seeks to equip our Scout Leaders with the Basic Knowledge and Skills in handling difficult circumstances and situation dealing with potential risks related to child abuse especially before, during and after Scouting activities at the Schools, Districts, Councils, Regions and National levels.
3. Safe from Harm is one of the thirteen (13) WOSM Services that is tailored to support National Scout Organization in improving its child and youth protection at all levels, by ensuring Scouting provides and promotes safe environment for children, young people and adults at all times.
4. This shall help build and create Safe Environment for all our Scouts that will promote their well-being and growth as individuals. Due to its importance, ensuring safe environment for all our members requires action steps and initiatives, including proper procedures and systems in place to handle such situation and must be considered as our priority in Scouting.
5. To start this Online Certification Course Work, every individual must have an active email address and be able to create their profile or account at www.scout.org. Once the account is created, the person can start accessing the services.scout.org/service/6 using his/her scout.org profile.
6. There are two (2) specific E-Learning Course work available in this site as follows:
 - a. SfH1: Safe from Harm for Everyone - https://www.scout.org/elearning_sfh1
 - b. SfH2: Course for WOSM Volunteers and Staff - https://www.scout.org/elearning_sfh2

7. Both courses require an ample time to finish, these include reading several articles, particularly the WOSM Resolutions and Policies related to Safe from Harm, Videos and Exercises, as well as the series of questions related to each topic. Make sure to keep the records of your email address as it will serve as your login details should you decide to take the course on series of schedules.
8. Once you have completed both E-Learning Course Work, you may print or download the copy of your Certificate, this shall serve as your proof of completion, which will be required in your future application as member of the International, National, Regional and Council Service Teams in Scout Jamborees, Venture Camp, Rover Moots and other Scouting events.
9. This SfH Certificate shall be a pre-requisite for Adult Membership Re-Registration. Adult Leaders who have previously completed this E-Learning Course Work from their past International Jamboree experience and other Scouting gathering and events need not take this online course, unless your previous SfH Certificate is more than three (3) years.
10. The National Executive Board enjoins everyone to promote and undertake series of programs, projects and activities that will further strengthen our systems, procedures and processes that will ensure safety of all our members, both youth and adults at all times.
11. Should you have further queries you may refer them directly to **MR. YASSER F. SARONA**, Program and Adult Resources Development Executive, at (02) 527-8317 loc. 524 or via email at yasser_bsp@yahoo.com
12. For information, guidance and compliance of all concerned.



ROGELIO S. VILLA, JR.
Secretary General

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