

have a hot meal. The KAB Scout Leaders should then help the boys to settle down for the first night. The leaders wake up ahead and supervise the following routine:

- Washing and tidying up before breakfast
- Washing their own plates after breakfast

6. Activities

- a. Expeditions/Walks to places of historical interest, farms where they can climb trees, play wide games and have fun.
- b. Avoid ordinary Kawan meeting routine and use the opportunity to make the most of the surroundings in tackling achievement badges.
- c. A short sing-song around the fire before bedtime.
- d. Rules about noise after light-outs and “getting up” in the morning must be told before the boys settle down for the night.
- e. After the boys have gone to bed, the leaders may discuss the day's event to settle details of the next day's program and to have a quiet and well-deserved cup of cocoa.

7. Catering

- a. Menus should be balanced.
- b. Whenever possible tables and chairs should be provided.
- c. Meals should be properly served and a code of manners should be established.
- d. Boys should not be allowed to store any food in their tents.

8. Health and Safety

- a. Know where the nearest hospital/doctor is.
- b. There must be a qualified Camp First Aider who sees to it that boys who require any form of regular medication receive their doses at the correct time. He should be able to recognize symptoms of homesickness and tiredness.
- c. There must be adequate washing facilities and a plentiful supply of water. Toilet accommodation should be adequate and private. Toilet or latrines must be lighted at night.

9. Closing

- a. Everything must be left very clean and tidy.
- b. Before leaving, the owner should be asked to check the building or site and must of course be thanked.
- c. Boys and leaders must be happy for the journey home.

When to hold

When the Kawan is nearly formed, consisting of new KAB Scouts.

When there are enough camping equipment.

When the weather is good.

When the whole Kawan is ready to go out.

EXPEDITION

Expedition is an outdoor activity that takes the Kawan out to an open air, away from the immediate vicinity of the Color Group meeting place. It is one of the most-awaited highlights in the annual program.

Importance:

1. It takes the KAB Scouts nearer to God through His own handiwork — nature. Expeditions should take place two or three times during the summer months and maybe once during the rainy season.
2. It makes the boys appreciate, enjoy, and learn the best things in life which are free: the scented fresh breeze that touches their faces; the pleasant murmur of the brook; the waving, glistening twigs.

Requirements:

1. Good PIE (Preparation/Planning, Implementation, Evaluation)
2. Adequate supervision
3. Plenty of open space used with knowledge and consent of owners and/or authorities concerned.
4. Proper adaptation of activities in place
5. Balance of content
6. Good “cover story” to give the expedition a central theme from which all activities stem.
7. Proper control of KAB Scouts to ensure no trouble, damage, etc. caused to anyone in any place.

Suggested Activities:

The following are some points which can be considered when running an expedition:

1. putting up trails from the starting point to the rallying area
2. orientation of area features, conducting wide or other games
3. exploring nature with or without instruction
4. exploring local features — library, museum, memorial, old ruins, etc.
5. making a collage out of materials found on the spot
6. yarns from an expert on various aspects of nature study
7. picnicking in a suitable portion of the area
8. activity different from (1) to get the Kawan back home again

Whatever activities are carried out, enough time should be allowed for the KAB Scouts to show off their efforts, and to experience a sense of achievement. The timetable should, therefore, be flexible and success should be allowed to carry on a bit longer.

Guidelines:

In the conduct of expeditions, the following precautions should always be considered by the Kawan Leader in charge:

1. Always have a First Aid Kit available.
2. Count heads from time to time; take immediate action if anyone is missing.
3. Have a known rallying point where KAB Scouts will go when in doubt.

Program:

Below is an example of an Expedition program:

1. *Inspection* — Check that everybody is properly dressed to leave camp. Check food, First Aid equipment, other supplies.
2. Explain the theme for the expedition, then move off to the starting point.
3. *Outward Journey* — following trail signs
4. Game
5. Yarn (Trails and wide games)
6. *Activity* — (Varied forms of Nature Study project. If possible a different one for each Color Group. Allow enough time for each Color Group to report to the Kawan.
7. Yarn (Exploring Nature)
8. Snacks
9. Awards
10. Closing
11. Going Home Activity

KAB SCOUT OLYMPICS

For more than a thousand years, athletic contests were held in ancient Greece. The Greeks were ardent supporters of athletics and their victors were crowned with olive wreaths on the plains of Olympia. In 1896 the Olympic games were revived and were held every four years thereafter on an international level. This athletic tradition was planned to foster the ideal of “a healthy mind in a healthy body” and to promote friendship among nations of the world. KAB Scouts can have fun performing in miniature Olympic events.

How to Go About it

To ensure a successful and an enjoyable KAB Scout Olympics, the Kawan Leaders should look into the following:

1. Olympics Day Committee — The following may be recruited from the parents and the Kawan Committee.
 - a. Arrangement and Construction Chairman — To take charge of defining the areas, enriching it with bunting, etc. setting up cymbals, placing benches for seating the spectators, erecting a special box for the leader and a raised platform for the “visitors” to stand on while receiving awards.
 - b. Program Chairman — To take charge of the Olympics program.
 - c. Events Director — To take charge of the line up of the events to be played and to assign the following people:

Announcer

Judges

Starter

“Eats” Chairperson

2. Olympics Outfits — The boys may wear the KAB Scout short and T-shirts with the emblem of the country chosen by the Color Group drawn on the T-shirts. They may choose to wear headbands/headgears but they should all be in rubber shoes.

3. Color Group Totems {optional} — Each Color Group should be provided with a staff about seven feet in length with the Color Group symbol and the emblem of the country it represents at the top of the staff. The Color Group will display its totem during the Olympic meet.

4. Olympic Events — Below are some suggested events that can be participated in by the KAB Scouts, and their parents.

Discuss Throw — A paper plate is thrown from a chalk line. The plate must be held in the palm and not sailed with the thumb and fingers.

Hammer Throw — An inflated balloon is tied to the end of a string. Each KAB Scout throw the “hammer” by the end of the string. The one throwing the farthest wins.

Shot-Put — Each KAB Scout is given 10 beans which he attempts to throw into a quart jar from a chalk line.

20-foot Dash — Roll an object down the course and back, touching off the next boy. Use a stick to roll the object.

30-inch Dash — A piece of string 30” long with a paper cup at one end is tacked on a chair at two ends. The KAB Scout who can make the paper cup get to the other end first by blowing wins the contest.

Color Group Yells and Cheers — This Olympic day is an excellent opportunity for each Color Group to use yells and cheers encouraging their Color Group members as they participate in the various contents.

Parts

Since the KAB Scout Olympics is a special Kawan activity, it should also follow the parts of a typical Kawan Meeting.

1. Gathering Period

KAB Scouts and parents arrive at the designated place. The Kawan Leader meets them.

2. Separate Meeting

KAB Scouts gather to one side of the arena and prepare for the Grand Entrance. Each Color Group lines up behind its totem pole bearer with its shield and other equipment. The boys wear

their headbands and Olympic outfits.

Parents meet for Kawan needs, announcements and instructions on their participation in the Olympics and how they can work with their sons on the next month's theme.

3. Combined Meeting

Opening Ceremony

To the clashing of cymbals, the Chief Usas lead their Color Groups in the Grand Entrance and parade of contestants around the arena and back to the viewing place where they line up.

As the Kawan Leader you lead them in reciting (in unison) the KAB Scout adaptation of the Athenian Oath printed on a larger chart.

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#### ***ATHENIAN OATH***

***We, the KAB Scouts of Kawan (Name or Number) will try hard to bring honor and glory to Scouting by being honest, sportsmanly, and courageous.***

***We will always live by the ideals of Scouting alone and with our group.***

***We will respect and obey its law, and will do our best to increase the sense of duty among our groups.***

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Light a simple torch as you say some words reminding the boys to be courteous and good sports.

KL : What is our KAB Scout Slogan?

KAB Scouts : Do your Best!

KL : As you participate today, will you do your best?

KAB Scouts : We'll do our best.

(Cymbals clash! KAB Scouts take the place reserved for the Color Group as the first event is announced.)

Proceed with all the events and end up with an awards ceremony recognizing all the winners with simple tokens, medal, or ribbons.

Closing Ceremonies

Kawan Picnic

An “eats” committee which had been organized provide coffee, ice-cream, juices, sandwiches, etc. after the Olympics had been closed.

Spiritual Training

Spiritual Training is a continuing process in the Kawan. This is given high priority in the Kawan activity because of its significance in the development of the KAB Scouts. Even at the onset of Scouting, the Founder himself made clear that religion is the foundation on which Scouting is built. This is clearly manifested in other basic concepts of Scouting where religion can be discerned as their primordial principle. The significance of spiritual training necessitates the need for morally committed leaders who are competent to guide and educate the KAB Scouts in their Spiritual development.

The Religious Policy of the BSP

The Religious Policy of the BSP provides that it is binding for every member of its organization to become active in her/his own particular religious denomination and to attend its services regularly. Article III (Paragraph A) of the BSP Constitution states that:

“The Boy Scouts of the Philippines maintains that an individual to become a good citizen, must recognize his obligation to his God (Supreme Being), to the Philippines and to his family and must respect the convictions of others.”

The policy recognizes the need for religion both in the life of the KAB Scouts and their leaders. It mandates you to practice it religiously in order to become good citizens of our country. It encourages you to fulfill your religious obligations, giving due respect to other's belief.

While this policy obliges to sincerely adhere to your own religious beliefs, the BSP is still a non-sectarian organization. The BSP recognizes the religious elements in the training of the KAB Scouts but it is absolutely non-sectarian in its attitudes towards that training. Its policy is that the institution with which the KAB Scouts are connected should provide a thorough consideration of their own religious beliefs.

On account of this policy, a Kawan with varied denominations or faith should not be linked exclusively to a church or other distinctly religious institutions. Some church-sponsored Kawans include KAB Scouts of other religions. You must give due respect to the individual religious convictions of these KAB Scouts. They are not bound to participate in the religious program of the church which administers the unit. However, they are encouraged to live up to the religious program of their belief.

When KAB Scout asks you about his duty to God (Supreme Being), you should tell him to go to his own church where his religious leaders will advise him of his obligations to God (Supreme Being). They will tell him what he must do in order to become a Scout of good standing.

While it is very important that you and your KAB Scouts sincerely adhere to your own convictions, it is also valuable to show respect to others' convictions in matters of customs, tradition and religion.

As a Kawan Leader, you have a two-fold responsibility in this policy, namely:

1. to ensure that this policy is being implemented, and
2. to set the example yourself.

It is your special and rare opportunity to make religion challenging and effective in all your Kawan activities. What would make a KAB Scout morally upright in the future could be determined now in the quality of spiritual training you are giving. Your role is to help the KAB Scout develop love of God by your example. As Don Bosco said, “No sermon is as efficacious as good example.”

Some Suggested Ways For Implementing The Religious Policy

Here are some suggested ways to implement the religious policy in your activities. You may develop your own means for this purpose but be sure not to jeopardize the individual religious convictions of your KAB Scouts.

1. Going to one's own church and attending services regularly;
2. Appreciating, enjoying and maximizing all the God-given gifts and talents each one has received.
3. Serving other people by sharing their God-given talents, and
4. Remembering to thank God for all His gifts.

Opportunities For Spiritual Training

There are several ways in which the KAB Scouts can be trained spiritually. Opportunities for training should be made appropriate to the KAB Scout's level of perception. Here are some tips for these opportunities.

1. Storytelling — Tell stories about people whose lives mirrored their love for God {Supreme Being} and for the people. Stories about children in the Holy Book can give inspiration to the KAB Scouts. Encourage them to tell their favorite stories.
2. Play acting — Discuss a favorite religious story. Give the key points of the story and let them emote it.
3. Arts and Crafts — For Holidays, e. g. Christmas, Easter, Ramadan, and Hariraya, decorating the room or venue for this purpose and preparing goodwill gifts for the poor and the sick remind the KAB Scouts of their duty to love God (Supreme Being) and their fellowmen.
4. Nature Study — Outings, walks, expeditions and visits to scenic places are opportunities for

appreciating the creations of God (Supreme Being).

5. Prayers — Prayers can be an integral part of Kawan activities if said at different times in actual situations, like at the start of an activity during the roll call for a member who is sick or bereaved, etc.

Developing Filipinism

Filipinism is a very significant aspect in the Scouting Movement. It prepares the Scouts to become committed and responsible citizens in our society. Even at the early stage of the KAB Scouts' life, Filipinism should be an integral part of their activity so that its operating concept of love of country can be enhanced and developed.

Duty to Others can be best manifested in Filipinism. It teaches a way of life. It discloses the real identity and soul of the Filipino. It teaches love for country which enables one to make and bear sacrifices for it. These insights about Filipinism are very crucial in the development of the KAB Scouts. They should be harnessed in a manner by which the KAB Scouts can become proud of their nationality and heritage.

What is Filipinism?

Filipinism is a sense of Nationhood. It is love of and pride in one's country and its people. A true Filipino is known through his Filipinism. A true Filipino is:

1. Aware of his/her land, people, history, language, cultural heritage, values and national aspirations, and values nations' sovereignty.
2. Aware of his/her national identity and proud of being a Filipino.
3. Seeks PEACE, believes in social equality and emancipation as the foundations for peace and harmony.
4. Believes in the duty of the government to promote total human development and to preserve and promote Human Rights and, in turn, accepts the responsibility to support said government.
5. Joins and cooperates with institutions that promote progress and development.
6. Utilizes science and technology for a better quality of life while upholding basic humanistic orientation.
7. Uses time, money, energy, and all other resources efficiently and productively; avoiding waste.
8. Is committed to the service of his country.

Importance of Filipinism in KAB Scouting

Filipinism is important in KAB Scouting because it makes the KAB Scout:

1. proud of being a Filipino

2. use all his time, money and energy wisely.
3. practice self-discipline.
4. appreciate and value his Filipino folkways.
5. conscious of his environment.
6. become concerned with the community and its people.

Integrating Filipinism in KAB Scouting Activities

There are varied ways of integrating Filipinism in KAB Scouting. You are encouraged to think and plan other activities that will best fit into your KAB Scouting program. Below are some suggestions. Be sure to guide the KAB Scout in these endeavors.

1. Using the Filipino language in all activities.
2. Playing Filipino games during the KAB Scouts Palaro and Olympics.
3. Dancing folk dances during special Kawan meetings.
4. Naming Filipino heroes, birds, fruits, vegetables, etc. during roll calls.
5. Depicting historical events in Kawan meetings.
6. Exhibiting native handicrafts and other products.
7. Visiting beautiful and historical spots in the community.
8. Participating in beautification and sanitation projects of the community.
9. Collecting and compiling Filipino poems, songs, and stories.
10. Making albums of Filipino heroes and quotations from famous Filipinos.
11. Promoting the use of Filipino products.

Chapter X: BECOMING A GOOD LEADER

Leadership is fundamental in Scouting. Its significance should be stressed because the quality of our program depends to a large extent on the quality of our leaders.

The need to develop potential leaders in Scouting is very necessary. The leaders play very important roles in the development of the KAB Scouts. They should, therefore, be trained and developed in order to provide Scouting with a meaningful program. The idea on which this aspect is built comes from the dynamics of Scouting. As a leader, you are dealing with several other leaders who are managing the different Kawan activities. You are relating with the KAB Scouts, the parents of the KAB Scouts, your Assistant Kawan Leader, and the other officials in the institution. This relationship with other leaders in Scouting requires good leadership.

BP gave us four (4) essential points to look for in leaders:

1. They must have a **WHOLEHEARTED FAITH AND BELIEF IN THE RIGHTNESS OF THEIR CAUSE**, so that their followers catch the contagion and share their fanaticism.
2. They must have a **CHEERY, ENERGETIC PERSONALITY WITH SYMPATHY AND FRIENDLY UNDERSTANDING OF THEIR FOLLOWERS**, and so secure their enthusiastic cooperation.
3. They must have **CONFIDENCE IN THEMSELVES THROUGH KNOWING THEIR JOBS**. They thus gain the confidence of their members.
4. **WHAT THEY PREACH THEY MUST THEMSELVES PRACTICE**, thereby giving personal example to their members.

BP himself summed up these four essential points into “**COMRADESHIP AND COMPETENCE**.” By seriously considering these, one can be impressed by their truism in Scouting. They reflect leaders who have the ability to live up to the Ideals of Scouting in their unique ways. They propose leadership attitudes that are vital in managing Scout organizations. They give us the mandate to take Scouting activities seriously. And they encourage us to consider the boys as our own sons.

As a Kawan Leader, you are performing an executive job. And as an executive, you don't do the work of 10 men, but you get 10 men to do the job for you. It is your job to encourage, motivate, and enable other leaders to achieve the ultimate purpose of Scouting, while working with the KAB Scouts and the parents of the KAB Scouts.

What makes successful Kawan Leaders?

1. A commitment to do the job. You will never succeed unless you like what you are doing.
2. A genuine and continuing interest in KAB Scouting. Scouting depends on the right man/woman in the right job at the right time.
3. Learning By Doing — It is commonly quoted as saying that “Experience is the best teacher” in acquiring wisdom. Only those who have learned to obey can lead because they were once followers. The same is true in leadership. A leader learns to lead because he/she was once follower.

Training the Leader: The Revised BSP Training Scheme

Scouting Orientation

This series of talks is primarily aimed at familiarizing the participants with the Scouting Movement. It covers the aims and methods of Scouting its origin, nature, structure, and organization. It is open to all

who want to learn something about the Scouting Movement. It can be conducted for at least 3 hours.

Basic Training Course for Kawan Leaders

This sectional course aims at equipping the participants with the rudiments of managing a Kawan. It may be attended by actual and or prospective Kawan Leaders. No previous training is necessary to participate in this type of course. A recognition permit from the Regional Offices is necessary before it can be conducted to ensure that training standards are observed, like the qualifications of Trainers, the minimum and maximum number of participants (32 and 40, respectively) etc. It may be conducted on a long weekend (Friday to Sunday) or on two short weekends (Saturdays and Sundays).

Training Assignments

The candidate is required to submit a plan of activities for his/her unit for one quarter. The plan must include Kawan and Color Group meetings and activities and at least one outdoor activity for the Kawan, all based on the selected theme. The Institutional Coordinator holds a dialogue with the candidate as to the feasibility of the plan and endorses it for evaluation by the Council Commissioner for Advancement and Activities. The candidate must also show proof that he/she has registered a Kawan unit and has advanced at least 25% of all his/her KAB Scouts to the next badge.

Advanced Training Course

(Wood Badge Course for Kawan Leaders)

This is a residential sectional course conducted in camp with a minimum duration of 77 hours for the Kawan Leader's Course. Most sessions are on practical skills which include simulated Kawan and Color Group activities. At least 3 months after finishing the Basic Training Course, and after complying with the "Training Assignment" in "the appropriate section, Scouters may already participate in this type of course.

Training Studies

This is a set of questions to be answered which will guide the candidates on what more to learn, and to ensure that certain concepts are clear to them. The questions also encourage the candidates to conduct some research, either through reading reference materials or through exchange of ideas with other Scouters. The questions are distributed during the latter part of the Advanced Training Course where they will be given instructions that, after at least 3 months, the Local Council will send to their district a team of Trainers who will interview them on such questions to ensure that they have a firm grasp of the program and the section they are serving.

Interview

This is the occasion after at least 3 months when the Training Team meets the candidates to ensure that the participants have acquired a working knowledge of the sectional program they are serving. After the interview, the candidates are immediately informed by the Team if they have passed this part and can already be recommended for the conferment of the Wood Badge Beads. The interview may be initiated either by the district or by the council.

Awards/Rewards

The effort exerted by any individual for the cause of Scouting should be commended. No matter how small they are, they contribute to the success of the entire outcome of the activity.

In order to recognize the people who share their talents, skills, and time for the Scouting Movement, the BSP has designated a list of awards corresponding to individual achievements.

1. Service Awards Qualifications/Requirements

- a. **SPECIAL PLAQUE (SP).** This may be granted anytime for meritorious services to any and all Scouters, laymen and staff. The ordering, presentation, and award of these special plaques are at the Local Council, Regional, or National Executive Board.
- b. **BRONZE SERVICE AWARD (BSA)** For all registered Scouters, laymen, and staff of all categories for their devoted services in the Units, institutions and district/municipal Scouting committees. The number of awardees must not exceed Ten Percent (10%) of the total number of the registered unit leader and assistants in the council as of 31 December of the year for which the services of the nominees are being recognized.
- c. **SILVER SERVICE AWARD (SSA).** For all registered Scouters, laymen and staff of all categories for two years of continued devoted services to the unit, institution, area, district/municipal Scouting committees and the local council after receipt of Bronze Service Award (BSA).
- d. **GOLD SERVICE AWARD (GSA).** For all registered Scouters, laymen, and staff of all categories for continued and exceptional devoted services to the unit, institution, area, district/municipal Scouting committees and the local council after receipt of Silver Award (SSA).

2. Medal of Merit

- a. **BRONZE MEDAL OF MERIT (BMIM).** For all registered Scouters of all categories for noteworthy and/or accomplishments in connection with Scouting activities/projects that contributed to the promotion of the Scouting movement, the enrichment of the Scouting program and/or enhancement of the prestige of the BSP.

The total number of awardees in each local council shall not exceed TEN PERCENT (10%) of the total number of registered Scouters in the council as of 31 December of the year which the services of the nominees are being recognized.

- b. **SILVER-MEDAL OF MERIT (SMM).** For registered Scouters, laymen, and staff of all categories for meritorious service and/or accomplishments of an exceptional nature in connection with Scouting activities/project that have significantly contributed to the promotion of the Scouting Movement, the enrichment of the Scouting program and/or the enhancement of the National or international prestige of the BSP. A period of two continuous years after receipt

of Bronze Medal of Merit is required.

c. **GOLD MEDAL OF MERIT (GMM).** For all registered Scouters, laymen and staff of all categories for continued meritorious services and/or accomplishments of an exceptional nature in connection with Scouting Movement, the enrichment of the Scouting program and/or the enhancement of the national or international prestige of the BSP. A period of two continuous years after receipt of Silver Medal of Merit (SMM) is required.

3. Usa Awards

a. **BRONZE USA (BU).** For all registered Scouters, laymen, and staff of all categories for outstanding services to Scouting within the territory and jurisdiction in the Councils, Regions and National Office. Each local council is entitled to nominate ONE (1) for every 2,500 members as of 31 December at any given year.

1 nominee for 2,500 members as of 31 December

2 nominees for 5,000 members as of 31 December

3 nominees for 7,500 members as of 31 December

4 nominees for 10,00 members as of 31 December

b. **SILVER USA (SU).** For all registered Scouters, laymen, and staff for continued outstanding services to Scouting within the territory and jurisdiction of the Councils, Regions, and National Office. A period of two continuous years after receipt of Bronze Usa (BU) is required.

c. **GOLD USA (GU).** For all registered Scouters, laymen, and staff of all categories for continued outstanding services of an EXCEPTIONAL NATURE to Scouting within the territory and jurisdiction of the Councils, Regions, and National Office.

4. Tamaraw Awards

a. **BRONZE TAMARAW (BT).** For all registered Scouters, laymen, and staff of all categories for distinguished services to Scouting especially those who have served in regional, national/international activities. The BRONZE TAMARAW may also be awarded to national leaders and outstanding overseas Scouters for distinguished services to the youth through Scouting. There must not be more than eight (8) nominees every year.

b. **SILVER TAMARAW (ST).** For all registered Scouters, laymen, and staff of all categories/levels for continued distinguished services to Scouting especially those who have served in regional, national/international activities. In EXCEPTIONAL CASES, the SILVER TAMARAW may be awarded to national leaders (non-members) and outstanding overseas Scouters for distinguished services to the youth through Scouting without requiring the BRONZE TAMARAW as pre-requisite.

c. **GOLD TAMARAW (GT).** For all registered Scouters, laymen, and staff of all categories/level for continued distinguished services of an EXCEPTIONAL NATURE to Scouting. The nominees shall require unanimous approval of the National Executive Board.

For the purpose of definition, the following categories are made:

- ## APPENDIX: SAMPLE FORMS & CHARTER CERTIFICATE

BOY SCOUTS OF THE PHILIPPINES
 181 Natividad Alameda Lopez Street, Ermita, 1000 Manila

APPLICATION FOR UNIT REGISTRATION (AUR)

| Position | ADULT LEADERS
PRINT: Surname, Given Name, MI. | Initial | Age | Membership
Card No. | Training
Status | Status in
Scouting | Signature |
|------------------------|--|---------|-----|------------------------|--------------------|-----------------------|-----------|
| Executive Head | | | | | | | |
| Asst. Reg. | | | | | | | |
| Finance Representative | | | | | | | |
| Unit Manager or Leader | | | | | | | |
| Unit Leader | | | | | | | |
| Asst. Unit Leader | | | | | | | |
| Asst. Unit Leader | | | | | | | |

| ROSTER OF SCOUT MEMBERSHIP
PRINT: Surname, Given Name, MI. | Registration
Status | Age | Membership
Card No. | Training
Status | Status in
Scouting | Signature |
|---|------------------------|-----|------------------------|--------------------|-----------------------|-----------|
| SCOUTS | | | | | | |
| SUBSCOUTMASTER | | | | | | |
| TREASURER | | | | | | |
| QUARTERMASTER | | | | | | |
| Patrol Color Group / PATROL CREW | | | | | | |
| Manoanillo, 1 | | | | | | |
| Manoanillo, 2 | | | | | | |
| Manoanillo, 3 | | | | | | |
| Manoanillo, 4 | | | | | | |
| Manoanillo, 5 | | | | | | |
| Manoanillo, 6 | | | | | | |
| Manoanillo, 7 | | | | | | |
| Manoanillo, 8 | | | | | | |
| Unit Color Group / PATROL CREW | | | | | | |
| Manoanillo, 1 | | | | | | |
| Manoanillo, 2 | | | | | | |
| Manoanillo, 3 | | | | | | |
| Manoanillo, 4 | | | | | | |
| Manoanillo, 5 | | | | | | |
| Manoanillo, 6 | | | | | | |
| Manoanillo, 7 | | | | | | |
| Manoanillo, 8 | | | | | | |
| Patrol Color Group / PATROL CREW | | | | | | |
| Manoanillo, 1 | | | | | | |
| Manoanillo, 2 | | | | | | |
| Manoanillo, 3 | | | | | | |
| Manoanillo, 4 | | | | | | |
| Manoanillo, 5 | | | | | | |
| Manoanillo, 6 | | | | | | |
| Manoanillo, 7 | | | | | | |
| Manoanillo, 8 | | | | | | |
| Patrol Color Group / PATROL CREW | | | | | | |
| Manoanillo, 1 | | | | | | |
| Manoanillo, 2 | | | | | | |
| Manoanillo, 3 | | | | | | |
| Manoanillo, 4 | | | | | | |
| Manoanillo, 5 | | | | | | |
| Manoanillo, 6 | | | | | | |
| Manoanillo, 7 | | | | | | |
| Manoanillo, 8 | | | | | | |

Registration Status : N - New; RR - Re-registering; SR - Separated, now Re-registering; T - Transferred from another unit

| REGISTRATION AND SUBSCRIPTION FEES | LOCAL COUNCIL OFFICE ACTION | | | | | | | | | | | | | | | | | | | | | | | | |
|--|-----------------------------|-------------|---|------------------------|----------|--|---------------------------------|--------|--|---|------------------------|--|-------------------------|-----------|----------------------|--------|-----------|--------------------------|--|-----------|----------------------|-------------|----------|------------------------|------|
| <table border="0" style="width: 100%;"> <tr> <th style="width: 30%;">RATE</th> <th style="width: 20%;">AMOUNT</th> <th style="width: 50%;">P</th> </tr> <tr> <td>Inst'l Head Inst'l Rep</td> <td>P 200.00</td> <td></td> </tr> <tr> <td>Inst'l Committee Members</td> <td>200.00</td> <td></td> </tr> <tr> <td>UCM/Institutional Coordinators</td> <td>100.00</td> <td></td> </tr> <tr> <td>Unit Leader/Inst'l Unit</td> <td>50.00</td> <td></td> </tr> <tr> <td>Scouts</td> <td>40.00</td> <td></td> </tr> </table> | RATE | AMOUNT | P | Inst'l Head Inst'l Rep | P 200.00 | | Inst'l Committee Members | 200.00 | | UCM/Institutional Coordinators | 100.00 | | Unit Leader/Inst'l Unit | 50.00 | | Scouts | 40.00 | | <table border="0" style="width: 100%;"> <tr> <td>Processed</td> <td>Registration Officer</td> <td>Date & Time</td> </tr> <tr> <td>Approved</td> <td>County Scout Executive</td> <td>Date</td> </tr> </table> | Processed | Registration Officer | Date & Time | Approved | County Scout Executive | Date |
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| Inst'l Head Inst'l Rep | P 200.00 | | | | | | | | | | | | | | | | | | | | | | | | |
| Inst'l Committee Members | 200.00 | | | | | | | | | | | | | | | | | | | | | | | | |
| UCM/Institutional Coordinators | 100.00 | | | | | | | | | | | | | | | | | | | | | | | | |
| Unit Leader/Inst'l Unit | 50.00 | | | | | | | | | | | | | | | | | | | | | | | | |
| Scouts | 40.00 | | | | | | | | | | | | | | | | | | | | | | | | |
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| REGIONAL OFFICE ACTION | | | | | | | | | | | | | | | | | | | | | | | | | |
| Processed | Registration Officer | Date | | | | | | | | | | | | | | | | | | | | | | | |
| Confirmed | Regional Scout Executive | Date | | | | | | | | | | | | | | | | | | | | | | | |

Sponsoring Institution _____ District _____ AUR No. EMR _____
 Council _____ Unit No. _____ (Employment/Transfer/Date) _____ Date Applied _____

UNIT LEADER/SPONSORING INSTITUTION Copy

LOCAL COUNCIL OFFICE Copy

REGIONAL OFFICE Copy

NATIONAL OFFICE Copy

B. Application for Additional Scout Registration

| Application for ADDITIONAL SCOUT REGISTRATION | | | | | | | | | | | | | | | | | | |
|---|---|------------|--|----------------------------|---------------|-----------------------------|--|--|--|---|--|---|------------------------------------|---------------------------|----------------------------------|--|---------------------------------------|-------------------------|
| <small>BSP FORM No. 6-03
(Revised 07 February 2001)</small> | | | ASR No. NCR No. 3402 | | | | | | | | | | | | | | | |
| <div style="border: 1px solid black; padding: 5px; text-align: center;"> BOY SCOUTS OF THE PHILIPPINES

 Application for

 ADDITIONAL SCOUT REGISTRATION </div> | | | <div style="border: 1px solid black; padding: 5px;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center;"><small>REMITTANCE</small></td> </tr> <tr> <td style="width: 50%;"><small>Scouts at</small> P 30.00</td> <td style="width: 50%;"><small>P</small> _____</td> </tr> <tr> <td><small>Paid under O.R. No.</small> _____</td> <td><small>Date</small> _____</td> </tr> <tr> <td colspan="2" style="text-align: center;"><small>CERTIFICATES ISSUED</small></td> </tr> <tr> <td colspan="2" style="text-align: center;"><small>By Council Office</small></td> </tr> <tr> <td><small>Scouts From Nos.</small> _____</td> <td><small>to</small> _____</td> </tr> </table> </div> | | | | <small>REMITTANCE</small> | | <small>Scouts at</small> P 30.00 | <small>P</small> _____ | <small>Paid under O.R. No.</small> _____ | <small>Date</small> _____ | <small>CERTIFICATES ISSUED</small> | | <small>By Council Office</small> | | <small>Scouts From Nos.</small> _____ | <small>to</small> _____ |
| <small>REMITTANCE</small> | | | | | | | | | | | | | | | | | | |
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| <small>CERTIFICATES ISSUED</small> | | | | | | | | | | | | | | | | | | |
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| <small>Scouts From Nos.</small> _____ | <small>to</small> _____ | | | | | | | | | | | | | | | | | |
| <small>NOTE :</small> Scouts to be registered will have the same date of expiration of registration as the other Scouts in the Mother Unit | | | | | | | | | | | | | | | | | | |
| <div style="border: 1px solid black; padding: 5px;"> <small>(Encircle appropriate Section)</small>

 <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><small>Langkay/Kawan/Troop/Outfit/Circle No.</small> _____</td> <td style="width: 50%;"><small>Expiration Date of Unit</small> _____</td> </tr> <tr> <td><small>Name of Institution</small> _____</td> <td><small>Date this form submitted</small> _____</td> </tr> <tr> <td><small>Council</small> _____</td> <td><small>Signature of Unit Leader</small> _____</td> </tr> </table> </div> | | | | | | | <small>Langkay/Kawan/Troop/Outfit/Circle No.</small> _____ | <small>Expiration Date of Unit</small> _____ | <small>Name of Institution</small> _____ | <small>Date this form submitted</small> _____ | <small>Council</small> _____ | <small>Signature of Unit Leader</small> _____ | | | | | | |
| <small>Langkay/Kawan/Troop/Outfit/Circle No.</small> _____ | <small>Expiration Date of Unit</small> _____ | | | | | | | | | | | | | | | | | |
| <small>Name of Institution</small> _____ | <small>Date this form submitted</small> _____ | | | | | | | | | | | | | | | | | |
| <small>Council</small> _____ | <small>Signature of Unit Leader</small> _____ | | | | | | | | | | | | | | | | | |
| <div style="border: 1px solid black; padding: 5px; text-align: center;"> LOCAL COUNCIL APPROVAL


 <small>Council Scout Executive/OIC</small> <small>Date</small> _____ </div> | | | <div style="border: 1px solid black; padding: 5px; text-align: center;"> REGIONAL OFFICE ACTION

 <table style="width: 100%; border-collapse: collapse;"> <tr> <td><small>Received</small> _____</td> <td><small>Date</small> _____</td> </tr> <tr> <td><small>Checked</small> _____</td> <td><small>Date</small> _____</td> </tr> <tr> <td><small>Confirmed</small> _____</td> <td><small>Date</small> _____</td> </tr> <tr> <td><small>Recorded</small> _____</td> <td><small>Date</small> _____</td> </tr> </table> </div> | | | | <small>Received</small> _____ | <small>Date</small> _____ | <small>Checked</small> _____ | <small>Date</small> _____ | <small>Confirmed</small> _____ | <small>Date</small> _____ | <small>Recorded</small> _____ | <small>Date</small> _____ | | | | |
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| ROSTER OF SCOUT MEMBERS | | | | | | | | | | | | | | | | | | |
| | NAME | Age | Religion | Registration Status | Tenure | Highest Badge Earned | | | | | | | | | | | | |
| Member | 1 | | | | | | | | | | | | | | | | | |
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| DISTRIBUTION:
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> 1. National Office
 2. Regional Office </div> <div style="width: 45%;"> 3. Local Council Office
 4. Unit Leader/Sponsoring Institution </div> </div> | | | | | | | | | | | | | | | | | | |

C. KAB Scout Advancement Report

[illegible]

D. Local Council Charter Certificate

| CERTIFICATE | |
|---|--------------------|
| National Office
Boy Scouts of the Philippines
Manila | |
| This is to certify that | |
| having been duly chartered in accordance with the provisions of Commonwealth Act No. 111 as amended by Republic Act No. 7278 and as set forth in the Constitution and By-Laws of the Boy Scouts of the Philippines for the promotion and supervision of the Scouting Program in the _____ of _____, has satisfactorily met all requirements for its annual re-registration as a chartered Local Council for the year _____, and is granted this | |
| Certificate of Re-registration | |
| Issued this _____ day of _____ | |
|  | NATIONAL PRESIDENT |
| | SECRETARY GENERAL |
| CERTIFICATE NO. _____
(Permanent Council Charter Issued _____) | |

GLOSSARY

ACHIEVEMENT BADGE — Badge given to a KAB Scout as a form of recognition for accomplishing the requirements of a subject of his choice.

ADVANCED COURSES — Advanced Training Course, Training Studies, and Interview in the Unit Leader Training Scheme of the Boy Scouts of the Philippines.

ADVANCEMENT — Progression from one badge to the next through the accomplishment of certain requirements by the Scout.

AREA — A Scouting division of a Council composed of two or more districts/municipalities.

AREA COORDINATING COMMITTEE — A body composed of the District/Municipal Scouting Committee Chairmen in an Area and whose Chairman represents the area in the Local Council Executive Board.

BADEN-POWELL, ROBERT STEPHENSON SMYTH — Popularly known as BP, is the founder of the Boy Scout Movement using his experience in Africa. Born in Londo, 22 February 1857; died in Kenya, East Africa on 8 January 1941.

BASIC COURSES — Basic Training Course and Training Assignments in the BSP's Unit Leader Training Scheme.

BEADS, WOOD BADGE — Two pieces of wood strung on the ends of a leather thong and presented to a graduate of Wood Badge Training which is based on the training instituted by the Founder himself.

BUDDY SYSTEM — One of the items in the eight-point defense plan for safe swimming. Swimmers of like ability are paired, check in and out of the water together and stay within 10 feet of each other while swimming. Every once in a while, the partners check each other when a signal is sounded. For safety reasons, the same system is used for other Scouting activities.

BOY SCOUTS OF THE PHILIPPINES (BSP) — The official name of the sole organization chartered under Commonwealth Act No. 111 on 31 October 1936, as amended by Presidential Decree No. 460 on 17 May 1974, and which was amended on 22 July 1991, Republic Act Np. 7278, by strengthening the volunteer and democratic character of the Boy Scouts of the Philippines and for other purposes.

CARD, MEMBERSHIP — The identification card issued to every Scout who registers, that give inspiration and meaning to the occasion.

CHARTERED (Sponsoring Institution) — A religious, civic, fraternal , or educational organization or group of citizens that has applied and received a charter to use the Scouting program for its constituents.

COLOR GROUP — The sub-unit of a Kawan usually composed of 6 to 8 KAB Scouts headed by an Assistant Kawan Leader, where the members learn skills and skits preparatory to the Kawan meeting.

CHIEF SCOUT OF THE PHILIPPINES — The President of the Republic of the Philippines.

COMMISSIONER — An adult specialty commissioned either to supervise specific functions or a group of adult leaders to ensure the high standards of implementation of the Scouting program in an area.

COUNCIL OFFICE — The business/service center for the administration of the Scouting program, usually managed by a Council Scout Executive.

COURT OF RECOGNITION — A special ceremony for the public and formal presentation of recognition of adult service.

DISTRICT — The geographical subdivision of a local council composed of several institutions organized for planning and coordinating activities.

DISTRICT SCOUTING COMMITTEE — The body composed of Institutional Coordinators and Council members residing in that locality and members-at-large which is organized to supervise Scouting operations within a geographic subdivision of a local council.

EXPEDITION, KAWAN — Taking the Kawan out for an afternoon in the open air, away from the immediate vicinity of the Color Group meeting place.

EXTENSION SCOUTING — Scouting program specially designed for those with handicap, based on the philosophy “Concentrate on what they can do and not on what they cannot do.”

FEEDBACK — Information/Report about the result of a discussion or an action taken.

FORMAL TRAINING — Training course with specific syllabi.

FUNDAMENTAL PRINCIPLES — The basic principles a Scout Association must believe in before it can be accepted as a member of the World Organization of the Scout Movement, stated:

“Scouting is an educational movement for your people whose purpose is to contribute to their personal and social development. it is voluntary, non-political movement which is open to all, and which is based on:

1. Adherence to the spiritual principles and loyalty to the religion that expresses them, and acceptance of the duties resulting therefrom.

2. Loyalty to one's country in harmony with the promotion of peace, understanding, and cooperation.

3. Participation in the development of society with recognition and respect for the dignity of one's fellowmen and for the integrity of natural world.

4. Responsibility for self-development.

5. A method of progressive self-education comprising program adapted in the various ages groups and based upon a Promise and Law, learning by doing, membership in small groups, a scheme of personal progression, and activities taking place in contact with nature.”

GOOD TURN — A good act done by a Scout/Scouter beyond normal duty.

INFORMAL TRAINING — Learning experiences which have no formal structures, e.g. learning from sharing experiences with other people doing similar jobs; learning from meetings, visits and other events, the primary aims of which are not concerned with training.

INSTITUTIONAL COORDINATOR — The person who coordinates the management of Scout units in the Institution and who is a member of the District/Municipal Scouting Committee.

INVESTITURE CEREMONY — The act of formally accepting a KAB Scout into the Kawan as a full-fledged member.

KAB SCOUT — The youngest member of the Scouting family ages from 6 to 9 years old.

KAB SCOUTING — A program for boys who are still too young to experience the rigors of the Scouts' activities but old enough to be given some activities to train them to be less self-centered.

KAWAN — The administrative unit and also the unit of activity in KAB Scouting.

LEADER TRAINER — A trainer who has undergone Wood Badge training, and who has attended at least the Course for Managers of Learning, and who is conferred the title, by the grant of four Wood Badge Beads, after complying with all the other requirements.

LEADER TRAINING — An educational scheme to prepare a person for leadership position in the Kawan.

LOCAL COUNCIL — A group of citizens composed of heads of the chartered institutions chartered to promote and supervise the Scouting program within a geographical body, usually a province or city.

NATIONAL EXECUTIVE BOARD (NEB) — The highest policy-making body of the BSP.

NATIONAL OFFICE — The central administration and operations office of the BSP.

NON-FORMAL EDUCATION — Scouting is considered as a non-formal education.

OUTDOOR ACTIVITIES — Activities that are carried out in the outdoors.

PALARO — A Scout activity organized like the Olympics where boys engage in competitive games.

PARTICIPANT — One who attends courses and other activities.

PLANNING SKILLS — Skills in establishing aims and then arranging them to be achieved in a systematic manner by the most suitable means available.

PLAYWAY — A way of teaching, practicing, and reviewing KAB Scout Advancement and Achievement by means of games, contests, and dramatics.

PROFESSIONAL SCOUTERS — Those who are especially trained to serve full-time in the executive, administrative, and field staff and who receive compensation from the BSP or any of its chartered entities.

PROGRAM PLANNING — Developing long and short-range programs for the unit.

PROJECT — A training method which is an advanced form of exercise. The participants are given greater opportunities for initiative and for creative ideas. The participants are asked to undertake specific tasks leading to a specific result, but the person setting the task does not lay down how it is to be carried out; This is left to the participants to decide.

LAY LEADERS — Those who help the Scouting Movement in non-program capacities including Institutional Head, Institutional Coordinator, Committee Chairmen, and members of Unit,

District/Municipal and Area Committees as well as co-opted members of standing committees in the National Executive Board, Regional Coordinating Committees, and Local Council Executive Boards.

LEADERSHIP TRAINING REPORT (LTR) — BSP Form 168 report to be accomplished for courses, conferences, Roundtable seminars, and other training programs.

LEAPING USA — Third Advancement Badge earned by a KAB Scout.

LIVING CIRCLE — A Color Group ritual for unity as well as reminder of and re-affirmation to the KAB Scout Promise and Law.

LOCAL COUNCIL EXECUTIVE BOARD — The governing body of the Local Council.

MANUAL — Guidebook for adult leaders.

MEMBERSHIP BADGE — Badge worn by a KAB Scout upon completion of the entry requirements and upon being accepted into the Kawan.

ROUNDTABLE — A continuing informal training activity attended by Unit Leaders, usually held monthly with emphasis on learning things for use in the unit.

SCOUT IDEALS — The “rules” of Scouting which are contained in the *Pangako at Batas ng Scout* and the Scout Motto which all members are duty-bound to keep as their “norm,” a way of life.

SCOUTING SPIRIT — The hidden force that motivates Scouters to work for the welfare of the youth through the Scouting Movement, without expecting any material reward.

SCOUT EXECUTIVE — The trained full-time executive officer in a Local Council.

SECTION — The subdivision of the Scouting program based on age, characteristics, and nature of the particular group.

SERVICE — What a Scout does for his fellowmen without expecting material rewards or such.

SPONSORING INSTITUTION — A religious, civil, fraternal, or educational organization or group of citizens chartered to utilize the Scouting program for the youth under their care.

TREFOIL — The shape of the Scout Badge which conform to the three-color design of the flag of the Philippines.

TROOP LEADER — The trained adult leader in the Scout section who runs the Scout troop through the boy leaders.

UNIT — A generic term for the group of Scouts of a particular section — KID, KAB, Boy, Senior, or Rover — that has a common administrative function.

VOLUNTEER SCOUTERS — Adult leaders serving in program promotion as Commissioners of all ranks and Unit Leaders of all sections as well as their assistants.

WOOD BADGE — The Unit Leader Training Scheme introduced by the Founder, completion of which is recognized by the awarding of two replicas of the original wooden beads which were given as a necklace by the Zulu tribal Chief to the Founder as a recognition of his supremacy. The Founder originally presented the beads after the first course he conducted in 1919.

WORLD ORGANIZATION OF THE SCOUT MOVEMENT (WOSM) — The name of the largest uniformed youth organization founded by Lord Robert Stephenson Smyth Baden-Powell whose main office is in Geneva, Switzerland.

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It is among the first of many more Scouting publications to be made available by the Boy Scouts of the Philippines in e-book format.

The creation of e-book editions of Scouting manuals and books is just one of the many initiatives of the biggest youth organization in the Philippines to adapt to - and take advantage of - advancements in technology to further its missions as well as to reach out to its increasingly tech-savvy constituents. It is also aimed at making it easier for Scouts and Scout Leaders anywhere in the country and around the world to access Scouting manuals, references, and tools that are all too important in the effective and successful conduct of Scouting programs and activities.

This e-book can be read using most of the popular e-reader apps on mobile devices like tablets (e.g. Apple iPad, Android tablets) and smartphones (e.g. Apple iPhone, Android phones). It can also be read from desktop and laptop computers using Adobe Digital Editions and several other EPUB-compatible software applications.

The text in this e-book has been lifted from the printed edition of *Kawan Leader's Manual* (ISBN: 971-91769-9-7; Boy Scouts of the Philippines; 2007 Revised Edition). The printed edition continues to be available from the **National Scout Shop** and through the Scouting Council offices of the Boy Scouts of the Philippines.

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