



Boy Scouts of the Philippines

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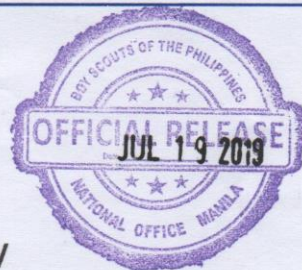
19 July 2019

NATIONAL OFFICE MEMORANDUM

Number 46 s. 2019

TO : All Regional Scout Directors/Council Scout Executives/
Officers-In-Charge

SUBJECT: Lorillard Spencer Award Guidelines



The Lorillard Spencer Trophy Award was awarded for the first time during the Annual National Council Meeting of May 1948. The award was instituted to promote Scouting throughout the country, at the same time giving incentive to professional and volunteer Scouters alike to give better Scouting to more boys.

The trophy is a valuable, richly wrought silver pitcher, twenty inches high mounted on a seven and a half inches thick polished hardwood base. It was donated by Mrs. Caroline Lorillard Spencer, Sr. of Newport, Rhode Island to perpetuate the memory of her son, the late Lorillard Spencer, who was one of the most active pioneers of the Scouting Movement in the United States. The National Executive Board during its meeting on August 27, 1947, resolved that the trophy shall be a perpetual National Award for the Local Councils posting outstanding performance in the various aspects of the council operations.

From its inception in 1947, it has undergone numerous changes in the various criteria to suit to the needs of the time. Rating is made through assessment and evaluation of the performance of the 120 Local Councils by the Regional Office and the concerned units at the National Office which is submitted to the Field Operations Division for consolidation, appraisal and final screening by the Lorillard Spencer Award Committee.

The Award shall be presented to the local council that obtains the highest percentage of performance during the twelve- month period based on the records and reports that the Local Council submitted to the National Office, BSP as follows:

1. Membership (25%)

Formula to determine the rating of the Scout Membership in the Council.

Membership Score = (Actual Scout Membership) divided by (Scout Potential) multiplied by 25%

- 1.2 Actual Scout Membership is determined by actual inventory of registered Scout with the BSP as of December 31 of the year under consideration.

1.3. Scout Potential (number of boys of Scouting age) in the Council is determined from the data obtained from the National Office.

2. Advancement (25%)

Formula to determine the rating of the Scout Advancement in the Council.

Total Scout Advancement point divided by the actual Scout membership (excluding KID Scouts) multiplied by 25%

The total Scout advancement point is determined by adding the equivalent points for each advancement rank, as follows:

Rank:	Equivalent Point:
Eagle/Chief Scout Nation Builder/ Leaping Usa/1 st Class	1/Scout advanced
Venturer/4 th Quadrant/Growing Usa/2 nd Class	0.75/Scout advanced
Outdoorsman/3 rd Quadrant/Young Usa/Tenderfoot	0.50/Scout advanced
Explorer/Pathfinder/2 nd Quadrant/1 st Quadrant	0.25/Scout Advanced

3. Activities (25%)

The full score of 25% is earned for credits on activities of the local councils, as follows:

4% for a minimum of one national/regional activity hosted during the year (Jamboree/Jamborette, National Youth Forum, ANCM, ANSEC, RSC Meeting, Key-3 Conference, etc.)

3% for a minimum of one council-wide boy activity (Jamborette, Camporee, KAB Palabas/Olympics, Sportfest, Regatta, Proficiency Badge Exposition, Handicraft Show, Youth Forum) during the year.

2.5% for a minimum of two-long term council camps (summer camp, X'mas Camp, Development Camp, Advancement Camp, Holy Week Camp, Join-In-Camp, Handicraft Camp, Etc.) during the year.

2.5% if all the districts in the council hold at least one district-wide boy activity (Camporal, Camporee, KAB Palabas/Olympics, Sportfest, Proficiency Badge Exposition, Handicraft Show, Youth Forum) during the year. If only 75% of all the districts in the council hold one activity, the council earns a score of 1.5%; if only 50% of all the districts in the council, a score of 1%; if 25% of all the districts in the council, a score of 0.5%.

2.5% if all scheduled training courses of the council are held during the year. Provided, however, that the training schedule for the year is submitted within first quarter of the year under consideration. If less than 75% of the scheduled training courses are actually conducted, 1.5% is earned, if less than 50% are actually conducted, 1% is earned, if less than 25% are actually conducted, 0.5% is earned.

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1.5% for participation in all national activities.

1.5% for participation in all regional activities.

1.5% for at least one on-going council-wide community service project (reforestation, community, beautification, etc.)

2% for at least one council-sponsored community development project (where planning and implementation is shared by the community).

1% for at least one council special events (emergency preparedness, etc.).

1% if the council has at least one (1) awardee of the Scouts of the World Award (SWA) for the year.

1% if the council has at least five (5) awardees of the World Scout Environment Program (WSEP) Badge for the year.

1% if the council has participated and implemented at least one program of the Better World Framework (Messengers of Peace, Dialogue for Peace, Scouts Go Solar, Diversity and Inclusion, He for She)

The basis in computing the points earned will be the report of the Council Scout Executive on the different council activities conducted during the year. The report must be supported by pictures financial records (receipts/disbursement) and/or other documents to authenticate such activity and which should be submitted to the National Office through the Regional Office within one month after the activity.

4. Administration (25%)

Local Council Executive Board Meeting (4%) – 0.75% is earned for every regular board meeting conducted during the year.

Executive Committee Meetings (3%) – 0.5% is earned for every Executive/Steering Committee conducted during the year.

Standing Committee Meetings (2%) – 2% is earned if each Standing Committee holds at least one meeting during the year.

Annual Council Meeting (2%) – 2% is earned if the local council conducts an Annual Council Meeting during the year.

Membership Registration Statistical Report (2%) – 2% is earned if the council submits through the Regional Office on time every month the Membership Statistical and Registration Report.

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Quarterly Council Report and Other Supplementary Reports (2%) – 2% is earned if the local council submits through the Regional Office on time the Quarterly Council Report and other supplementary reports.

National Scout Supplies Sales (2%) - 2% is earned for establishing a Scout Shop in the Council and/or recommending an official Scout Shop outlet/store and 1% is earned for achieving the given Sales Goal/Target and having no outstanding account for the year.

Registration of the Members of the Local Council Executive Board (2%) - 3% is earned if all the members of the Local Council Executive Board of the council are registered on time; if only less than 50% of the members of the Board are registered on time, the council earned 1.5%.

Report of Collection and Deposit (1%) - 1% is earned if the local council submits through the Regional Office on time every month the Report of Collection and Deposit.

Cash Receipt Journal (1%) – 1% is earned if the local council submits through the Regional Office on time every month the Cash Receipt Journal.

Report for Accountability for Accountable Forms and Correlation Report of Accountable Forms per Transaction (1%) – 1% is earned if the local council submits through the Regional Office on time every month the Report for Accountability for Accountable Form and Correlation Report of Accountable Forms per Transaction.

Camp Development (3%)

3% is earned if the local council has fully acquired a permanent campsite through purchase, long term lease, gift, donation or bequest and actively operating it.

1.5% is earned if the local council has fully acquired a permanent campsite through the same means as in item "a" but not yet opened for camping activities.

1% is earned if the local council has fully acquired a temporary campsite and actively operating it.

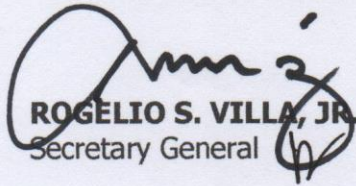
0.5% is earned if the local council has fully acquired a temporary campsite but not yet opened it for camping activities.

By the term "fully acquired" is meant all papers and documents are officially transferred to the Boy Scouts of the Philippines through purchases, lessee, donee, etc.; shall have been perfected and in effect. Thus, to entitle a Council to a score under item 1-4, it should furnish the National Office, BSP such documents and others proof to authenticate and prove the acquisition of the campsite as well as its active operation.

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Once the result is determined by the Lorillard Spencer Award Committee, the following awards will be presented during the Annual National Council Meeting Awarding Ceremony, namely: Overall Winner for each Council Classification (Class A, B, C, and D), Best in Scout Membership for each Council Classification, Best in Scout Advancement for each Council Classification, Best in Activities for each Council Classification and Best in Administration for each Council Classification. Likewise, the Council Chairpersons, the Council Commissioners and the Council Scout Executives of the Overall Winner of each Council Classification are declared Outstanding Council Chairpersons, Outstanding Council Scout Commissioner and Outstanding Council Scout Executive respectively. Each winner shall be presented with a Cash Prize and a Trophy.

For information and guidance to all concerned.


ROGELIO S. VILLA, JR.
Secretary General