



Boy Scouts of the Philippines

National Office

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29 January 2018



NATIONAL OFFICE MEMORANDUM

Number 05 s. 2018

TO : Regional Scout Directors, Council Scout Executives and Officers-In-Charge

SUBJECT : **2018 SEARCH FOR THE MOST OUTSTANDING COUNCIL CHAIRPERSON**

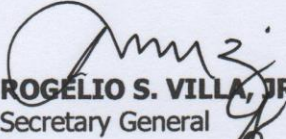
1. The Boy Scouts of the Philippines announces the 2018 Search for the Most Outstanding Council Chairperson. This search is open to all Council Chairpersons whose outstanding performance in the overall supervision of the operations of the Council for the year 2017 which contributed immensely in the achievement of the mission and vision of the Scouting.
2. The selection process will be at the Regional and National levels and, will be done as follows:
 - a. The Councils shall submit their nominations together with all the supporting documents to the Regional Office. The Regional Office shall then organize their Regional Selection Committee to evaluate nominations submitted by the Councils. The Regional Office will select one (1) winner from among the Council candidates to be endorsed to the National Office not later than **9 March 2018**.
 - b. The Selection Committee of the Regional level shall be composed of the following:

Chairman	-	Regional Scout Commissioner
Vice Chairman	-	Regional Director, DepEd
Members	-	Regional Training Commissioner
		Regional Program Commissioner
Secretary	-	Regional Scout Director
3. The timetable below for the Selection of the Most Outstanding Local Council Chairperson, should be strictly observed as follows:

14 February	-	Deadline for submission of nominations using the official form from Council Office to the Regional Office.
26 February	-	Regional Level screening and selection.
9 March	-	Deadline for submission of Regional winners in official Nomination form and accompanying documents to National Office.
21-23 March	-	Review, Evaluation of documents by the BSP, Technical Working Group (Evaluation Team)

20 April	-	Declaration of winners by the National Board of Judges.
07 May	-	Awarding of winners in Surigao City during the conduct of the 62 nd ANCM.

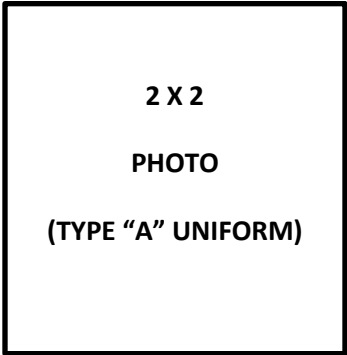
4. Please be reminded that only the standard official Nomination Form shall be accepted.
5. For information, guidance and compliance.


ROGELIO S. VILLA, JR.
Secretary General

Encls.: Nomination Form
Rating Criteria Standard/Guidelines
Individual Rating Sheet
Tally Sheet

BOY SCOUTS OF THE PHILIPPINES
NATIONAL OFFICE
Manila

NOMINATION FORM
2018 MOST OUTSTANDING COUNCIL
CHAIRPERSON



_____ Council

CANDIDATE: _____ NICKNAME: _____
Surname First Name Middle Name

Home Address: _____ Telephone No. _____
_____ Cellular Phone No. _____

Birthdate _____ Birthplace: _____ Sex: _____

Email Address: _____ Civil Status: _____

Occupation: _____ Office Address: _____

Region _____ Tenure in Scouting: _____

CERTIFICATION:

I HEREBY CERTIFY under the penalty of perjury that the information on this form are true and correct.

Nominated by:

Signature over printed name
(Any of the officer/member of the LCEB)

Date

Nominee’s Signature

Date

Endorsed by:

Council Scout Executive/OIC

Date

Council Scout Commissioner

Date

BOY SCOUTS OF THE PHILIPPINES
2018 SEARCH FOR THE MOST OUTSTANDING COUNCIL CHAIRPERSON

RATING STANDARD CRITERIA/GUIDELINES

- I. **PERFORMANCE (40%)** – Based on the Performance Evaluation Appraisal as stipulated on the Job Description of the Adult in Scouting Policy (AIS), the performance of the Council Chairperson shall be reviewed and rated by the Regional Chairperson.
- II. **EVENTS AND ACTIVITIES PARTICIPATED AND CONDUCTED AS PLANNED (30%)** - Participation to Regional /Council Scouting activities/events and attendance to Council Executive Board and Regional Meetings. *(Certified true copy of Certificates and any proof of participation and attendance must be attached to this form).*
- A. **ACTIVITIES:**
- | | |
|---|----|
| International <i>(Maximum of 1 point)</i> | 1% |
| National <i>(Maximum of 2 points)</i> | 2% |
| Regional <i>(Maximum of 3 points)</i> | 3% |
| Local <i>(Maximum of 4 points)</i> | 4% |
- B. **MEETINGS:** *(1 point for every meeting)*
(Please indicate venue/date of meeting)
- Attendance to LCEB/Excom – 1 pt/mtng (maximum of 10)
 - Rescom-1 pt/mtng (4)
 - Key 3 – 1 pt/mtng (2)
 - Attendance to Planning and Management mtngs w/ Council/District Comsr Staff 1 pt/mtng (2)
 - Annual Council Meeting (ACM) (2 pts.)
- III. **AWARDS AND RECOGNITION (20%)** - Recipient of International, National, Regional and Local Awards from Scouting. *(Certified true copy and pictures of Awards citation must be attached to this form).*
- A. **SCOUTING (10%)**
- | | |
|------------------------|-----|
| Gold Tamaraw/Tanglaw | 10% |
| Silver Tamaraw | 9% |
| Bronze Tamaraw | 8% |
| Gold Usa | 7% |
| Silver Usa | 6% |
| Bronze Usa | 5% |
| GMM/GSA | 4% |
| SMM/SSA | 3% |
| BMM/BSA | 2% |
| Plaque of Appreciation | 1% |
- B. **SKILLS (10%)**
- | | |
|---------------------------------------|------|
| Course for Managers of Training (CMT) | 10% |
| Course for Managers of Learning (CML) | 7.5% |
| Advance Training Course (ATC) | 5% |
| Basic Training Course (BTC) | 3% |
- IV. **TENURE (10%)** – Must have served for at least two (2) years as Local Council Chairperson.

BOY SCOUTS OF THE PHILIPPINES
National Office

2018 MOST OUTSTANDING COUNCIL CHAIRPERSON

RATING SHEET PER JUDGE

Candidate: _____

Council: _____

- I. **PERFORMANCE (40%)** – Based on the stipulated Job Description in the Adult In Scouting Policy (AIS), the performance of the Council Chairperson shall be reviewed and rated by the Regional Chairperson using the instrument below as follows:

	A C H I E V E M E N T S	1	2	3	4	5
1.	Exercised overall supervision of Council operations.					
2.	Ensured that the Council's constitutional obligations and duties are observed.					
3.	Presided at all meetings of the Council, its Executive Board and Executive Committee.					
4.	Appointed the Chairmen of all Council Committees in accordance to the By-Laws.					
5.	Attended meetings of all Council Committees.					
6.	Performed other duties assigned by the Executive Board.					

Regional Chairperson (Rater)

Signature (Ratee)

Legend:						
5	=	Very Satisfactory		33-40	=	Very Satisfactory
4	=	Satisfactory		25-32	=	Satisfactory
3	=	Average		17-24	=	Average
Below 3	=	Needs Help		9-16	=	Needs Help
				Below 9	=	Assign to another position

CRITERIA	RATING	REMARKS
II. EVENTS AND ACTIVITIES PARTICIPATED AND CONDUCTED AS PLANNED (30%)		
A. Activities: International - 1% National – 2% Regional – 3% Local – 4%		
B. Meetings: -Attendance to LCEB/Excom 1pt/mtng (max of 10) -Rescom – 1 pt/mtng (4) -Key 3 – 1 pt/mtng (2) -Attendance to Planning and Management mtngs with Council/District Commissioner Staff 1 pt/mtng (2)		
III. AWARDS AND RECOGNITIONS (20%)		
A. Scouting (10%)		
Gold Tamaraw/Tanglaw -10%		
Silver Tamaraw - 9%		
Bronze Tamaraw - 8%		
Gold Usa - 7%		
Silver Usa - 6%		
Bronze Usa -5%		
GMM/GSA - 4%		
SMM/SSA -3%		
BMM/BSA - 2%		
Plaque of Appreciation – 1%		
B. Skills (10%)		
Course for Managers of Training (CMT) - 10%		
Course for Managers of Learning (CML) – 7.5%		
Advance Training Course (ATC) – 5%		
Basic Training Course (BTC) - 3%		
IV. TENURE (10)		

Rater's printed name and Signature

Position

Date

BOY SCOUTS OF THE PHILIPPINES
2018 SEARCH FOR THE MOST OUTSTANDING COUNCIL CHAIRPERSON

TALLY SHEET
SAMPLE OVERALL RANKING OF COUNCIL CHAIRPERSON NOMINEES

N O M I N E E S	Council	C R I T E R I A				Overall Ranking	
		I	II	III	IV	Total Weighted Score	Rank

Member

Member

Chairperson

Member

Member

Attested by:

Regional Scout Director

Date