

Boy Scouts of the Philippines

National Office

181 Natividad Almeda-Lopez St., Ermita, 1000 Manila

E-mail: phiscout@skyinet.net

(632) 528-05-55 / (632) 527-51-09 / (632) 527-83-17 to 20 / Fax: (63

PO Box 1378, Manila CPO, Philippines

02 July 2017

NATIONAL OFFICE MEMORANDUM Series of 2017 No. 34

TO **REGIONAL SCOUT DIRECTORS, COUNCIL SCOUT EXECUTIVES**

AND OFFICERS-IN-CHARGE

SUBJECT 12TH NATIONAL ROVER MOOT

1. The Boy Scouts of the Philippines is pleased to announce the holding of the 12TH NATIONAL **ROVER MOOT** on 23 – 29 October 2017 at the Camp Rodriguez Santos, Cadlan-Palestina, Pili, Province of Camarines Sur with the theme, "Growth and Stability".

2. **Aim and Objectives.** The 12th National Rover Moot aims to provide safe, exciting, challenging and meaningful learning opportunities and educational activities geared towards responsible leadership, community development, environment and natural resources protection and preservation and build lasting friendship among the brotherhood of open-air and service.

At the end of the Rover Moot, the participants should be able to:

- 1. Participate and contribute in the development of local communities through the immersion program, activities and service projects such as tree planting, school garden landscaping, repainting of classrooms, coastal clean-up and community beautification, etc.;
- 2. Develop awareness about the Environment, Development and Peace Education anchored on the UN Sustainable Development Goals through cooperative learning, teamwork and youth involvement in the WOSM Better World Programmes - the Messengers of Peace (MoP) Initiatives: World Scout Environment Programme (WSEP) and the Scouts of the World Award (SWA);
- 3. Undertake camperaft and woodcraft skills for self-reliance; outdoor exploration and highadventure activities that will promote active and healthy lifestyle among Rovers;
- 4. Acquire knowledge and skills about the relevant issues and challenges of today's society such as health, education, peace, environment, livelihood, family and human rights through forum and dialogue.
- 5. Develop core life skills and 21st century leadership capabilities through team building, cooperative learning, group dynamics, creative problem-solving and decision-making skills; and
- 6. Strengthen camaraderie and fellowship among the Rovers from different councils nationwide.

- 3. **Qualifications for Participation.** The following are the minimum qualifications for participating Rovers, Leaders, CMTs and NSTs, viz:
 - a. **Rover Scouts** is expected to have leadership skills and potentials and enough camping experience;
 - i. Must be currently registered with a Rover Circle in good standing
 - ii. Must be at least sixteen (16) to twenty six 26 years old; and those who are in the Junior and Senior High School in the Rover Scouting Section;
 - iii. Must have a Health and Medical Certificate to be Physically Fit as certified by a Licensed Physician
 - iv. Must have Parent's Permit for participants below 18 years old
 - v. Must have a complete set of Camping Gears and Equipment
 - Rover Leaders must have undergone the Basic Training and/or preferably with Advanced Training Course for Unit Leaders and understanding of his/her duties and responsibilities of Adult Leader;
 - i. Must be currently registered with a Rover Circle
 - ii. Must be physically fit as certified by a physician
 - iii. Must be of good moral character
 - iv. Must be equipped with camping gears
 - v. Preferably a Bead Holder or graduates of Advanced Training Courses (ATC) for Unit Leaders or Leaders of Adults
 - c. **National Service Team.** Each Scouting Region is allocated with specific quota for Adult Leaders and volunteers who wish to serve as part of the National Service Team.
 - i. Must be currently registered as a Rover Scout or as an Adult Leader aged between eighteen (18) to forty (50) years old
 - ii. Must be physically fit as certified by a physician
 - iii. Must be of good moral character
 - iv. Must be at least a Wood Badge Holder with at least one (1) year of experience and service
 - v. Must be duly recommended by the Council Scout Executive/Officer-in-Charge and the Regional Scout Director
- 4. **Quota for Participation.** The participation to the Rover Moot will come from the one hundred twenty (120) Local Councils and ten (10) Scouting Regions of the BSP and is pro-rated as follows:

REGION	Rovers	Leaders	CMT	NST	TOTAL
Ilocos Region	50	5	8	5	68
Northeastern Luzon Region	75	8	15	5	103
Central Luzon Region	75	8	15	5	103
National Capital Region	100	10	10	15	135
Southern Tagalog Region	300	30	18	30	378
Bicol Region	200	20	10	20	250
Western Visayas Region	20	10	0	0	30
Eastern Visayas Region	50	5	0	0	55
Western Mindanao Region	200	20	12	20	252
Eastern Mindanao Region	200	20	20	20	260
TOTAL	1,270	136	108	120	1,634

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- a. **Rovers.** A Standard Ratio of One (1) Leader for every nine (9) Rovers must be observed in the composition of Moot Contingents.
- b. **Leaders.** The number of Leaders is basically 10% of the allocated quote for Rover participants per Scouting Region.
- c. CMTs. Each Scouting Region must constitute its own Contingent Management Team (CMT) for coordination, planning, deployment and monitoring purposes. While the number of CMTs allocated per Scouting Region is based on the number of Local Councils within the Region, the Regional Scout Director shall be responsible for directing the organization of their respective CMTs.
- d. **NSTs.** Each Scouting Region is allocated with specific quota for Adult Leaders and volunteers who wish to serve as part of the National Service Team. NSTs played a significant role in the implementation of the Rover Moot program as well as in the Administration Support to the Moot Organizers. The NST allocation per Scouting Region is pegged at 10% of the allocated number of Rover Participants, respectively.
- Registration Fee. A Registration fee of Five Hundred Pesos Only (P 500.00) shall be charged each participant to cover expenses for program materials, certificates, individual souvenir items and other administrative costs during the event.
- 6. **Registration Procedures:** Stated below are important information regarding the Rover Moot Registration System and Procedure, viz:
 - a. Pre-Registration: Inclusive Dates: July 05 31, 2017

During this phase, all Local Councils who wish to participate in the Rover Moot must electronically (via email) complete and submit to the BSP National Office, the following Rover Moot Forms:

- Rover Moot Form No. 02 IST Application Form
- Rover Moot Form No. 03 Contingent Registration Form
- Rover Moot Form No. 04 Roster of Contingent Management Team
- Rover Moot Form No. 05 Roster of Participants

No payment shall be remitted during this phase, only the required Rover Moot forms, as identified above. This will determine the strength of participation of each Local Council, depending on the quota allocation per Scout Region.

The participation as identified in the Rover Moot forms will undergo scrutiny and review thru the National Project Management Team to ensure that the standards of participation are met (adult and participant ratio, required number of the CMT, etc.). The participation must strictly conform to the quota allocation and the participant ratio.

To preclude any logistical problems and complications, the Pre-Registration will DETERMINE THE ACTUAL NUMBER OF PARTICIPANTS of each Local Council and/or Scouting Region, consistent with the quota allocation.

b. Confirmation of Participation: Inclusive Dates: August 1 – 31, 2017

The Phase 2 of the registration refers to the general review of participation of each Local Council in order to ensure that proper allocation of participants based on the required participant ratio and allowable number of adults to be included in the Contingent Management Team.

Accompanying adults in excess of the required participant ratio and members of the CMT will not be allowed.

Once participation is found to be consistent with the Rover Moot Registration Policy, a Notice of Confirmation will be sent by the National Project Management Team to each Local Council, detailing the required payment and the authorizing remittance of payment per allowed number of participants.

c. Remittance of Payment: Inclusive Dates: September 1 - 15, 2017

The last phase of the registration is the remittance of payment. The details of the registration, as well as the corresponding fee will be reflected in the Notice of Confirmation which will be sent by the National Project Management Team directly to the Local Council.

Remittance of registration will be done in bulk, per Local Council. Only the Local Council is allowed to remit the registration fee. No individual registration fees should be remitted to the Royer Moot account.

Registration Fees must be paid directly to the host council [Camarines Sur Council, BSP] via bank transfer, to the official Rover Moot account, with the following details:

Account Name: BSP-CAMARINES SUR COUNCIL

Current Account Number: **0042-1017-70**

Bank Name: LANDBANK OF THE PHILIPPINES

Branch: NAGA CITY BRANCH

The SCANNED COPY [not photo taken] of the bank deposit slip must be electronically transmitted to the BSP National Office at bsp@scouts.org.ph, with a copy furnished to email of the host council.

THERE WILL BE NO ON SITE REGISTRATION AS REGISTRATION WILL CLOSE TWO (2) MONTHS BEFORE THE ROVER MOOT. ONLY THE HOST CAMARINES SUR COUNCIL, BSP, IS AUTHORIZED TO COLLECT AND/OR RECEIVE THE ROVER MOOT REGISTRATION FEE.

Regardless as to whether the total numbers of pre-registered participants have been met or not during the actual conduct of the Rover Moot, the registration fee is not refundable, but is transferrable.

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- 7. **Rover Circle Equipment:** The standard Circle equipment is prescribed in activities of this nature. It is suggested that only handy equipment (tent, cooking gears, sleeping bags, food provisions, uniform, costumes, extra clothes, personal toilet kit. etc.) should be brought by every contingent.
- 8. Food Provisions. The Moot participants of each Local Council must provide for their own food and other basic requirements that will be sufficient throughout the entire duration of the Rover Moot. Each contingent is responsible in managing their respective kitchens, mess and commissaries. Wet and Dry Markets will be made available at the Camp Site in order to ensure the availability of food supplies at reasonable prices.
- 9. **Travel Itinerary.** All Local Council Moot participants are advised to submit their Itinerary of Travel to their respective Regional Scout Directors for record and reference purposes. Furthermore, all PARTICIPANTS are advised to report at the Rover Moot Site not later than 0900H of 23 October 2017, Monday and will only be cleared to leave the camp after the Grand Closing Ceremony.
- 10. Moot Bulletins. The National Project Management Team will be publishing and releasing Rover Moot Bulletins from time to time in order to provide everyone with the latest information and details about the 12th National Rover Moot, allowing and enabling all participants to adequately prepare for the event.

Rover Moot Bulletins will be sent and posted thru various online and social media platforms being handled by the National Office, viz:

Official Website www.scouts.org.ph/12thNRoverMoot (sample)

Official Email bsp@scouts.org.ph

Official Facebook Fan Page 12th National Rover Moot (facebook.com/sample) Official Twitter Account @ScoutsPH (twitter.com/ScoutsPH)

- 11. The Regional Scout Directors and Council Scout Executives/Officers-in-Charge are hereby directed to ensure the maximum participation of the Scouts and the Adult Leaders within your respective regions and Local Councils. You are further advised to organize working committees in order to support your respective Contingent Management Teams (CMTs) to ensure the efficient preparation for the events and the smooth relay of information and other details.
- 12. Should you have any question/s and/or query/ies, you may refer them to the National Project Management Team of the **12**TH **NATIONAL ROVER MOOT** thru the any of following persons:

ENRIQUE H. BESENIO

Project Officer, 12th National Rover Moot Regional Field Scout Executive king.besenio@yahoo.com.ph

RODOLFO C. PANGILINAN

Regional Scout Director Southern Luzon (STR/BR) Regions, BSP rsdrjcpangilinan@gmail.com

SOFRONIO D. HONTANOSAS

Acting Director, Field Operations Division National Project Management Team ron.hontanosas@gmail.com

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13. For information, guidance, compliance and widest dissemination of all concerned.



Encls. General Programme of Activities

Rover Moot Form No. 01 – Participant's Application Form

Rover Moot Form No. 02 – NST Application Form

Rover Moot Form No. 03 – Contingent Registration Form

Rover Moot Form No. 04 – Roster of the Contingent Management Team Rover Moot Form No. 05 – Roster of Participants

FOD.SDH/YFS

PATICIPANTS APPLICATION FORM 12th NATIONAL ROVER MOOT

CAMP RODRIGUEZ SANTOS, CADLAN-PALESTINA, PILI, CAMARINES SUR • 23 – 29 OCTOBER 2017

THEM	E: "GROWTH AND STABILIT	Y"
Name		
Family Name	Given Name	Middle Name
Present Address		
Email Address		Contact #
Date of Birth	Place of Birth	Age
Religion	Civil Status	Gender
Council Sponsoring Institution Unit # Membership Card : Position in the Circle		Region
Sponsoring Institution		
Unit # Membership Card	# Date	of Registration
Position in the Circle		Current Rank
PARENT	r'S / GUARDIAN'S CO	NSENT
mentally, and emotionally demanding. I hamyself or my child to participate in this a voluntary and requires participants to abilitielease the Boy Scouts of the Philippines, volunteers, related parties, or other organizarising out of this participation. In case of emergency involving my child, I that I cannot be reached, I hereby give my charge to secure proper treatment, including my child. Medical providers are authorized and treatment provided for purposes of methe participant's parents or guardian, and/oractivities.	ctivity. I also understand to the Local Council, the activity artificial council, the activity actions associated with the understand that every efforty permission to the medical phospitalization, anesthes to disclose to the adult in edical evaluation of the part	nat participation in this activity is entirely regulations and standards of conduct. I ity coordinators, and all professional staff, activity from any and all claims or liability it will be made to contact me. In the event il provider selected by the adult leader in ita, surgery, or injections of medication for charge examination findings, test results, cipant, follow-up and communication with
	rer Printed Name of Pare	
ENDODSEMEN!	T OF THE SPONSORING	LINSTITUTION
This is to certify that Scout the Boy Scouts of the Philippines regist	ered in this institution un	, is a bonatide member of
are boy ocours of the Philippines regist	ered in this institution, di	der the Codnoil.
Unit Leader's Signature Over Printed	_ ;	Institutional Head / Representative
Date	_	Date
APPRO	VAL OF THE LOCAL CO	UNCIL
Registration Status	Scout	d the participation of Rover to the 12 th
Reservation Fee:	NATIONAL RO	/ER MOOT.
Balance:		
Full Payment:	0. "0	
J	Council Scout I	Executive/Officer-in-Charge

Date:

OR No. _____

Council Scout Executive/Officer-in-Charge

Date _____

12th NATIONAL ROVER MOOT

HEALTH AND MEDICAL RECORD

HEALTH HISTORY

Have or subject to (check if yes):

Fainting Spells Headache	Palpitation Convulsions	Abdominal Pain Frequent Cough	Nervousness Easy Fatigue	Shortness of Breath Frequent Fever
Chest Pain	Others:			
Have or subject to trouble wit		A.H. a.m	Have had: (check if yes)	YEAR
Eye, Ear, Nose, Throat Recurrent Diarrhea	Hernia Heart	Allergy Lungs	Measles Mumps	
Hypertension	Kidney	Malaria	Chicken Pox	
Diabetes	Whooping C			
Λ	udan maadiaatian 0			
Any condition now requiring reg Any restriction of activity for me Explain	dical reasons?			
MMUNIZATION	Date of last inoc			last inoculation
Smallpox Diphtheria			(Short or Oral)	
Tetanus Toxoid				
If applicant is under 18 years Jamboree, I hereby consent to a n the best judgement of the a furnishing medical services. I u attempted.	advance to whatever attending physician a	medical or surgical diagrand performed by or und	nostic procedure or treatment ler the supervision of a mem	is considered necessary
Signed:	Date:		Approved by:	
Signed: Applicant			Approved by:Parer	nt or Guardian
participation in strenuous of information be provided for yield yield provided for yield yi	Abnorm Abnorm	nal	Explanation if abnormal	
MMUNIZATION (See history) Smallpox Diphtheria Tetanus Toxoid Polio	(Check One OK	Needed	Date Given	- - - -
Cholera / Dysentery / Typhoid				_
certify that I have reviewed Camping & Hiking		and examined this pers Water Sports	son and find him physically Competitive	
Recommendations and/or re	strictions (if none, s	so state):		
Signed:		Signed:		
Examine	ee		Physician and	License No.

NATIONAL SERVICE TEAM APPLICATION FORM 12th NATIONAL ROVER MOOT

CAMP RODRIGUEZ SANTOS, CADLAN-PALESTINA, PILI, CAMARINES SUR • 23 – 29 OCTOBER 2017 THEME: "GROWTH AND STABILITY"

Name		
Family Name	Given Name	Middle Name
Present Address		
Email Address	Со	intact #
Date of Birth Place	of Birth	Age
Email Address Date of Birth Place Religion Civil S	tatus	Gender
Educational Attainment		Occupation
Council		Region
Sponsoring Institution Unit # Membership Card #	Date of	Registration
Present Scouting Position		
Honorable Charge/Appointment BTC No ATC No		
BTC No ATC No	CML No.	CMT No
Section (please put a √) ☐ Kawan ☐ Troo	p 🗌 Outfit	☐ Circle ☐ LOA
Council/Regional/National/International Traini	ing and Seminars	s Attended (Title, Date, Venue)
Please give us more information about your k Peace Education Rock Climbir		cperiences: _ Environment Education
Hiking Run Group A Administration Handicrafts Nature Study Outdoor Aciti Orienteering Photography Robotics Music (play is Public Relations Snorkelling Computer and ICT Exhibition Or Performing Arts Journalism Human Rights Traffic and S First Aid Radio Opera Basic Life Support Safety and R Messenger of Peace SWA	Activities ivites instrument) perating decurity itor	Canoeing/Rowing Swimming Relligious Activities Pioneering Crowd Management Lifeguard Biking Rappelling Health Education Warehouse/Stockroom Logistics WSEP/Scouts Go Solar
CERTIFICATION I hereby certify to the correctness and truthfulness of the information stated above.	Date	MENT OF THE LOCAL COUNCIL
Applicant's Signature over Printed Name	Counci	Scout Executive/Officer-in-Charge
ENDORSEMENT OF THE REGIONAL OFFICE	ACTION	OF THE NATIONAL OFFICE
Date	Date	Received
Remarks	Verified:	Received Recorded:
	☐ Approved	d Disapproved Others
Regional Scout Director	Assista	nt Project Officer for Administration

12th NATIONAL ROVER MOOT

HEALTH AND MEDICAL RECORD

HEALTH HISTORY

	subject to (che <u>ck if ye</u>	. '	_		
	nting Spells	Palpitation	Abdominal Pain	Nervousness	Shortness of Breath
	dache st Pain	Convulsions	Frequent Cough	Easy Fatigue	Frequent Fever
Cite		Others:			
	subject to trouble with	n (check if yes): Hernia	Alleren	Have had: (check	• ,
	, Ear, Nose, Throat urrent Diarrhea	Heart	Allergy Lungs	Mumps	
	ertension	Kidney	Malaria	Chicken	Pox
	petes	Whooping Co	ugh		
Any restri	ition now requiring regu ction of activity for med	lical reasons?			
IMMUNIZ	ATION	Date of last inocul	ation	D	ate of last inoculation
	Smallpox			Short or Oral)	
	Diphtheria		Others	_	
	Tetanus Toxoid				
Jamboree in the be	e, I hereby consent to a st judgement of the a medical services. I u	idvance to whatever natending physician an	nedical or surgical diagno d performed by or unde	ostic procedure or trea r the supervision of a	er during his attendance at the tment is considered necessary member of the medical staff ple efforts to reach me will be
Signed: _		Date:		Approved by:	Parent or Guardian
	Applicant				Parent or Guardian
participa informati PHYSICA	tion in strenuous o on be provided for ye AL FINDINGS Normal Eyes Vision Ears Nose Throa Teeth Lung Hear Blood Pre Abdom Herni Genita Extremi Posture (\$ Skin Urinaly Emotional \$	Abnorma Abn	eview health history.	dation will encourage If incomplete, please Explanation if abno	ge personal fitness and safe ask that this essential
IMMUNIZ	ATION (See history)	(Check One) OK	Needed	Date Given	
	a Foxoid Dysentery / Typhoid			on and find him phys	ically fit to participate in:
	Camping & Hiking		ater Sports		petitive Sports
Recomm	nendations and/or res	strictions (if none, so	state):		
Digitiou.	Examine	e	J ignod	Physician	and License No.
				•	

PATICIPANTS APPLICATION FORM 12th NATIONAL ROVER MOOT

CAMP RODRIGUEZ SANTOS, CADLAN-PALESTINA, PILI, CAMARINES SUR • 23 – 29 OCTOBER 2017 THEME: "GROWTH AND STABILITY"

THE NATIONAL PROJECT MANAGEMENT TEAM

c/o Field Operations Division Boy Scouts of the Philippines 181 Natividad Almeda-Lopez Street Ermita, 1000 MANILA

Scouting Re	egion				
Council					
Hereunder is	our summary of par	icipation:			
T	PE OF PARTICIPA	TION	MALE	FEMALE	TOTAL
Rover So	couts				
Rover Le	eaders				
Continge	ent Management Tea	m			
National	Service Team				
TOTAL (CONTINGENT SIZE			1	
Prepared By: Council Scou	t Executive/Officer-i	n-Charge	Noted Delega	ation/Contingent He	ead ead

	ACTION OF TI	HE NATIONA	L PROJECT MA	NAGEMENT TEA	М
Date	Received		Endorsed f	or Participation:	
Verified _	Quota Alloca Participant R		Assis	stant Project Officer for	Administration
Total Asses	sed Fees corded		Approved f	or Participation:	
				Chief Assistant Project	t Officer

PATICIPANTS APPLICATION FORM 12th NATIONAL ROVER MOOT

CAMP RODRIGUEZ SANTOS, CADLAN-PALESTINA, PILI, CAMARINES SUR • 23 – 29 OCTOBER 2017 THEME: "GROWTH AND STABILITY"

COUNCIL		
REGION		
DESIGNATION	COMPLETE NAME	SCOUTING POSITION
	GENERAL ADMINISTRATION	
Contingent Head		
Deputy Contingent Head for Administration		
Deputy Contingent Head for Program		
Deputy Contingent Head for Operations		
Chief of Staff (CSE/OIC)		
	ADMINISTRATION GROUP	
Administrative Officer		
Registration and Souvenir		
Logistics and Supply		
	PROGRAM GROUP	
Program Officer		
Immersion Officer		
In - Camp Activity Officer		
'		·

OPERATIONS GROUP						
perations Officer						
lealth, Sanitation and Safety						
hysical Arrangement						
Prepared By:		Noted By:				
Council Scout Executive/Office	er-in-Charge	Delegation/Continge	ent Head			

Rover Moot Registration Sta Status of Payment Verified By Posted/Recorded		Sub-Camp Assign Sub-Camp Directo Remarks	ment ADULT HUB			

Important Note:

The Members of the Contingent Management Team, including all participating adults in excess of the imposed participant ratio are to stay at the Adult Hub. A copy of the Roster of Accompanying Adults and the corresponding deposit slips must be presented to the Sub-Camp (Adult Hub) for the issuance of identification cards, souvenirs and site (camp) assignment.

PATICIPANTS APPLICATION FORM 12th NATIONAL ROVER MOOT

CAMP RODRIGUEZ SANTOS, CADLAN-PALESTINA, PILI, CAMARINES SUR • 23 – 29 OCTOBER 2017 THEME: "GROWTH AND STABILITY

Sponsoring Institution	
Address	
Council	
Region	

	RADIAN / TEAM 1						
	DESCRIPTION	COMPLETE NAME (please write in PRINT)	AGE	GENDER	Current Rank	Position in the Circle	
	Adult Leader						
1	Rover Scout			<u> </u>			
2	Rover Scout						
3	Rover Scout						
4	Rover Scout						
5	Rover Scout						
6	Rover Scout						
7	Rover Scout						
8	Rover Scout						
9	Rover Scout						

	RADIAN / TEAM 2						
	DESCRIPTION	COMPLETE NAME (please write in PRINT)	AGE	GENDER	Current Rank	Position in the Circle	
	Adult Leader						
1	Rover Scout						
2	Rover Scout						
3	Rover Scout						
4	Rover Scout						
5	Rover Scout						
6	Rover Scout						
7	Rover Scout						
8	Rover Scout						
9	Rover Scout						

Rover Moot Form No. 01 / FOD.YFS/AEM

	RADIAN / TEAM 3						
	DESCRIPTION	COMPLETE NAME (please write in PRINT)	AGE	GENDER	Current Rank	Position in the Circle	
	Adult Leader						
1	Rover Scout						
2	Rover Scout						
3	Rover Scout						
4	Rover Scout						
5	Rover Scout						
6	Rover Scout						
7	Rover Scout						
8	Rover Scout						
9	Rover Scout						

RADIAN / TEAM 4						
	DESCRIPTION	COMPLETE NAME (please write in PRINT)	AGE	GENDER	Current Rank	Position in the Circle
Adult Leader						
1	Rover Scout					
2	Rover Scout					
3	Rover Scout					
4	Rover Scout					
5	Rover Scout					
6	Rover Scout					
7	Rover Scout				· · · · · · · · · · · · · · · · · · ·	
8	Rover Scout					
9	Rover Scout					

Prepared By:	Noted By:		
Unit Leader's Signature over Printed Name	Institutional Head/Representative		
Approved By:	Sub-Camp Assignment Status of Payment		
Council Scout Executive/Officer-in-Charge	Verified By Posted/Recorded		