



Boy Scouts of the Philippines

National Office

181 Natividad Almeda-Lopez St., Ermita, 1000 Manila, Philippines

P.O. Box 1378, Manila CPO, Philippines

E-mail: bsp@scouts.org.ph

Website: www.scouts.org.ph

Tels. (632) 528-05-55 * (632) 527-2318 to 19 * Telefax (632) 528-05-77



JAN 16 2017

NATIONAL OFFICE MEMORANDUM

Number 08 s. 2017

TO : Regional Scout Directors, Council Scout Executives and Officers-In-Charge

SUBJECT : **2016 SEARCH FOR THE MOST OUTSTANDING COUNCIL SCOUT COMMISSIONER**



1. The Boy Scouts of the Philippines announces the Search for the Most Outstanding Council Scout Commissioner for 2016. This search is open to all Council Scout Commissioners whose sterling qualities of leadership in the management of all Adults in Scouting contributed immeasurably in the development of highly motivated and trained Unit Leaders in the Council for the year 2016.
3. The selection process will be at the Regional and National levels and, will be done as follows:
 - a. All Councils are required to submit their nominations together with all the supporting documents to the Regional Office. Regional Office shall organize their Regional Selection Committee to evaluate nominations coming from the Councils. Therefore, the number of nominees is the total number of Councils in each Region. The Regional Office must submit their winners to the BSP National Office not later than **13 March 2017.**
 - b. The Selection Committee of the Regional level shall be composed of the following:

Chairman	-	Regional Scout Commissioner
Vice Chairman	-	Regional Director, DepEd
Members	-	Regional Training Commissioner
		Regional Program Commissioner
Secretary	-	Regional Scout Director
 - c. The time table for the Selection of the Most Outstanding Council Scout Commissioner shall be strictly observed as follows:

01 February	-	Deadline for submission of nominations from Council Office to the Regional Office.
27 February	-	Regional Level screening and selection.
13 March	-	Deadline for submission of Regional winners in official Nomination form and accompanying documents to National Office.
03-05 April	-	Review, Evaluation of documents by the BSP, MOSCOM Technical Working Group.

21 April - Declaration of winners by the National Board of Judges.
The decision of the National Board of Judges is final.
18 May 2017 - Awarding of winners in Bohol during the conduct of the
61st ANCM.

4. Only the standard official Nomination Form shall be accepted.
5. For information, guidance and compliance.


ROGELIO S. VILLA JR.
Acting Secretary General 

Encls.: Nominationa Form
Rating Standard Criteria/Guidelines
Individual Rating Sheet
Summary Tally Sheet



NOMINATION FORM
**2016 MOST OUTSTANDING COUNCIL
SCOUT COMMISSIONER**

_____ Council _____ Region

NAME: _____ **NICKNAME:** _____
Surname First Name Middle Name

Home Address: _____
Tel. No. _____ Email: _____ CP No. _____

Office Address: _____ Tel. No. _____

Birthdate: _____ Birthplace: _____ Age: _____

Occupation: _____ Civil Status: _____

Position in Scouting: _____ Tenure in Scouting: _____

CERTIFICATION:

I HEREBY CERTIFY under the penalty of perjury that the information on this form are true and correct.

Nominated by:

Signature Over Printed Name
(Any of the officer/member of the LCEB)

Date

Nominee’s Signature

Date

Endorsed by:

Council Scout Executive/OIC

Date

Council Chairperson

Date

BOY SCOUTS OF THE PHILIPPINES
2016 SEARCH FOR THE MOST OUTSTANDING COUNCIL SCOUT COMMISSIONER
RATING STANDARD CRITERIA/GUIDELINES

- I. PERFORMANCE (40%)** – Based on the Performance Evaluation Appraisal as stipulated on the Job Description of the Adult in Scouting Policy (AIS), the performance of the Council Scout Commissioner shall be reviewed and rated by the Regional Scout Commissioner.
- II. EVENTS AND ACTIVITIES PARTICIPATED AND CONDUCTED AS PLANNED (30%)** - Participation to Regional /Council Scouting activities/events and attendance to Council Executive Board and Regional Meetings. *(Certified true copy of Certificates and any proof of participation and attendance must be attached to this form).*
- A. ACTIVITIES:
- | | |
|---|-----|
| International <i>(Maximum of 1 point)</i> | 1% |
| National <i>(Maximum of 3 points)</i> | 3% |
| Regional <i>(Maximum of 6 points)</i> | 6% |
| Local <i>(Maximum of 10 points)</i> | 10% |
- B. MEETINGS: *(1 point for every meeting)*
(Please indicate venue/date of meeting)
- Attendance to Local Council Executive Board/Regional Key 3 Meetings *(Maximum of 6 points)* 6%
 - Attendance to Planning and Management Meetings with Council/District Commissioner Staff *(Maximum of 4 pts.)* 4%
- III. AWARDS AND RECOGNITION (20%)** - Recipient of International, National, Regional and Local Awards from Scouting. *(Certified true copy and pictures of Awards citation must be attached to this form).*
- A. SCOUTING (10%)
- | | |
|------------------------|-----|
| Gold Tamaraw/Tanglaw | 10% |
| Silver Tamaraw | 9% |
| Bronze Tamaraw | 8% |
| Gold Usa | 7% |
| Silver Usa | 6% |
| Bronze Usa | 5% |
| GMM/GSA | 4% |
| SMM/SSA | 3% |
| BMM/BSA | 2% |
| Plaque of Appreciation | 1% |
- B. SKILLS (10%)
- | | |
|---------------------------------------|------|
| Course for Managers of Training (CMT) | 10% |
| Course for Managers of Learning (CML) | 7.5% |
| Advance Training Course (ATC) | 5% |
| Basic Training Course (BTC) | 3% |
- IV. TENURE (10%)** – Must have served for at least two (2) years as Local Council Scout Commissioner.

2016 MOST OUTSTANDING COUNCIL SCOUT COMMISSIONER

RATING SHEET PER JUDGE

Candidate: _____

Council: _____

- I. **PERFORMANCE (40%)** – Based on the stipulated Job Description in the Adult In Scouting Policy (AIS), the performance of the Council Scout Commissioner shall be reviewed and rated by the Regional Scout Commissioner using the instrument below as follows:

	ACHIEVEMENTS	1	2	3	4	5
1.	Maintained a working Commissioner Staff through recommendation of members for appointment by the Executive Board.					
2.	Supervised the work of the Commissioners staff.					
3.	Ensured that members of the Commissioners staff undertake relevant Scouting training.					
4.	Appraised the Council Executive Board and its Standing Committees on the progress of Scouting in the Council.					
5.	Helped disseminate Council policies and plans.					
6.	Helped implement Council plans.					
7.	Advised and worked closely with the Council Scout Executive in his area of operation.					
8.	Ensured that the benefits of the Scouting program reached as many young people in the Council as possible.					

Regional Scout Commissioner (Rater)

Signature (Ratee)

Legend:						
5	=	Very Satisfactory		33-40	=	Very Satisfactory
4	=	Satisfactory		25-32	=	Satisfactory
3	=	Average		17-24	=	Average
Below 3	=	Needs Help		9-16	=	Needs Help
				Below 9	=	Assign to another position

CRITERIA	RATING	REMARKS
II. EVENTS AND ACTIVITIES PARTICIPATED AND CONDUCTED AS PLANNED (30%)		
A. Activities: International - 1% National – 3% Regional – 6% Local – 10% B. Meetings: -Attendance to LCEB/Regl. Key 3 meetings – 6% -Attendance to Planning and Management Meetings with Council/District Commissioner Staff - 4%		
III. AWARDS AND RECOGNITIONS (20%)		
A. Scouting (10%)		
Gold Tamaraw/Tanglaw -10%		
Silver Tamaraw - 9%		
Bronze Tamaraw - 8%		
Gold Usa - 7%		
Silver Usa - 6%		
Bronze Usa -5%		
GMM/GSA - 4%		
SMM/SSA -3%		
BMM/BSA - 2%		
Plaque of Appreciation – 1%		
B. Skills (5%)		
Course for Managers of Training (CMT) - 10%		
Course for Managers of Learning (CML) – 7.5%		
Advance Training Course (ATC) – 5%		
Basic Training Course (BTC) - 3%		
IV. TENURE (10)		

Rater's printed name and Signature

Position

Date

BOY SCOUTS OF THE PHILIPPINES
2016 SEARCH FOR THE MOST OUTSTANDING COUNCIL SCOUT COMMISSIONER

TALLY SHEET
OVERALL RANKING OF COUNCIL SCOUT COMMISSIONER NOMINEES

NAME	COUNCIL	C R I T E R I A				Overall Ranking	
		I	II	III	IV	Total Weighted Score	RANK

Member

Member

Chairperson

Member

Member

Attested by:

Regional Scout Director

Date