



# Boy Scouts of the Philippines

## National Office

181 Natividad Almeda-Lopez St., Ermita, 1000 Manila, Philippines  
P.O. Box 1378, Manila CPO, Philippines

E-mail: bsp@scouts.org.ph

Website: www.scouts.org.ph

Tels. (632) 528-05-55 \* (632) 527-2318 to 19 \* Telefax (632) 528-05-77



JAN 16 2017

### NATIONAL OFFICE MEMORANDUM

Number 04 s. 2017

TO : Regional Scout Directors, Council Scout Executives and Officers-In-Charge

SUBJECT : **2016 TRIBUTE TO THE TEN OUTSTANDING SCOUTMASTERS (TOSM)**

1. The Boy Scouts of the Philippines is pleased to announce the National Search for The Ten Outstanding Scoutmasters for 2016 to recognize the outstanding achievements of Unit Leaders in the training and development of Scouts in the country. This search is open to all currently registered Unit Leaders. The word "Scoutmaster" is used as a generic term for all Unit Leaders in the five Scouting sections of the BSP.
2. The selection process will be at the District /Municipal, Council, Regional and National levels and, will be done as follows:
  - a. All District/Municipal Scouting Committees shall schedule and conduct their own screening to select one candidate for the Local Council selection . The Local Council will select one (1) winner from among the District candidates to be endorsed to the Regional Selection Committee together with all supporting documents and rating sheets.
  - b. District/Municipal, Council and Regional Scouting Committee are required to organize their respective Selection Committees.
  - c. The Selection Committee at the District/Municipal/ Council/Regional level shall be composed of the following:

<u>POSITION</u>	<u>DISTRICT/MUNICIPAL</u>	<u>COUNCIL</u>	<u>REGIONAL</u>
Chairman	Dist./Mun. Chairperson	Council Chairperson	Regl Sctng.Com.Chairperson
V-Chairman	Dist. Supvsr., DepEd	Schl Div. Supt.,DepEd	Regl Dir., DepEd
Members	Dist. Trng Comsr.	Cndl Trng. Comsr.	Regl. Trng. Comsr.
	Dist. Program Comsr.	Cndl Prog. Comsr.	Regl. Prog. Comsr.
Secretary	FSE	CSE/OIC	Regl. Scout Director

- d. A National Selection Committee will be constituted to select the winners from Regional winners based on the nominations submitted by the Regional Selection Committees.

- e. There shall be thirteen (13) National finalists (Regional winners) viz:

Ilocos Region	-	1
Northeastern Luzon Region	-	1
Central Luzon Region	-	1
National Capital Region	-	1
Southern Tagalog Region	-	2
Bicol Region	-	1
Western Visayas Region	-	1
Eastern Visayas Region	-	2
Western Mindanao Region	-	1
Eastern Mindanao Region	-	2

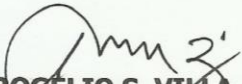
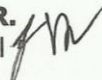
- f. The timetable for the Selection of the Ten Outstanding Scoutmasters for 2016, shall be strictly observed as follows:

25 January	-	Deadline for submission of nominations from the District/Municipal Scouting Committee to the Council Office.
9 February	-	Council level screening and selection.
16 February	-	Deadline for submission of nominations using the Official Nomination form and accompanying documents to the Regional Office.
27 February	-	Regional level screening and selection of winners.
13 March	-	Deadline for submission of Regional winners, with supporting documents to National Office.
6-7 April	-	Review/Evaluation of Nominations by the TOSM 2016 Technical Working Group.
21 April	-	Declaration of winners by the National Board of Judges (NBJ). The decision of the NBJ is final.
18 May 2017	-	Awarding of winners during the conduct of the 61 <sup>st</sup> ANCM.

3. Winners shall receive the following:

- a. Council Winners - Certificate of Recognition.

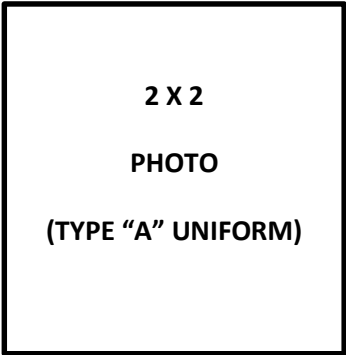
- b. Regional Winners - Cash award, Certificate of Recognition and souvenir t-shirt.
- c. National Winners -
  - > Cash award, plaque and souvenir t-shirt.
  - > Reimbursement of Transportation expenses from place of residence to Bohol.
  - > Board and lodging before and after the awarding ceremony.
- 4. All Councils and Regional Offices are required to conduct the 2016 Search for the Ten Outstanding Scoutmasters as scheduled and submit After Action Report to the Project Officer not later than 13 March 2017.
- 5. The standard Entry Form must be accomplished by the Nominee, and certified by the Council Scout Executive.
- 6. For information, guidance and compliance.

  
**ROGELIO S. VILLA, JR.**  
Acting Secretary General 

Encls.: Nomination Form  
Guidelines  
Individual Rating Sheet  
Summary Rating Sheet

RSV/SDH/fcm

BOY SCOUTS OF THE PHILIPPINES  
NATIONAL OFFICE  
Manila



NOMINATION FORM  
2016 TRIBUTE TO THE TEN OUTSTANDING  
SCOUTMASTERS

\_\_\_\_\_ Council \_\_\_\_\_ Region

CANDIDATE: \_\_\_\_\_ NICKNAME: \_\_\_\_\_  
Surname First Name Middle Name

Home Address: \_\_\_\_\_

Tel No.: \_\_\_\_\_ Email \_\_\_\_\_ CP No. \_\_\_\_\_

Birthdate: \_\_\_\_\_ Birthplace: \_\_\_\_\_ Age: \_\_ Sex: \_\_ Civil Status \_\_\_\_\_

Occupation: \_\_\_\_\_ Office Address: \_\_\_\_\_

Office Tel. No. \_\_\_\_\_ Position in Scouting: \_\_\_\_\_ Tenure: \_\_\_\_\_

CERTIFICATION:

I HEREBY CERTIFY under the penalty of perjury that the information on this form are true and correct.

\_\_\_\_\_  
Nominee’s Signature

\_\_\_\_\_  
Date

Endorsed by:

\_\_\_\_\_  
Council Scout Executive/OIC

\_\_\_\_\_  
Council

\_\_\_\_\_  
Date



BOY SCOUTS OF THE PHILIPPINES  
2016 SEARCH FOR THE TEN OUTSTANDING SCOUTMASTERS

RATING STANDARD CRITERIA/GUIDELINES

I. CONTRIBUTION TO THE REALIZATION OF THE OBJECTIVES AND PURPOSE OF THE BOY SCOUTS OF THE PHILIPPINES (50%)

- a. MORAL CHARACTER (10%) - Certification from his/her religious spiritual leader/adviser that will vouch for his/her moral character.
- b. TESTIMONY OF FIVE PROMINENT FORMER SCOUTS (10%) – Two points is given for every testimonial of his/her former Scout. Prominent person as one having supervisory position in the company/organization or a public official from Punong Barangay up or a successful businessman or professional. (Maximum of 10 points).
- c. SERVED CONTINUOUSLY AS UNIT LEADER FOR NOT LESS THAN TEN (10) YEARS NOT NECESSARILY IN ONE INSTITUTION/UNIT (10%) – The number of years of services as Scoutmaster are validated from the Scout testimonial, CSEs certification, date or formal training/course attended, etc., viz:

10 – 15 years	-	2.5 points
16 – 20 years	-	5 points
21 – 25 years	-	7.5 points
26 years and above	-	10 points
- d. ADVANCEMENT OF HIS/HER SCOUTS (e.g. Growing Usa, Leaping Usa, Second Class, First Class, Explorer, Pathfinder, Outdoorsman, Venturer, Eagle) (15 %) – Ratings are based on the advancement reports submitted. One point for every advancement report signed/acknowledged by the Council office/Regional Office/National Office.
- e. LIST OF AWARDS AND RECOGNITIONS RECEIVED BY HIS/HER UNIT (5%) - One point for every award/recognition received. (Maximum of 5 points).

II. AWARDS AND RECOGNITIONS (20%) - Recipient of International, National , Regional and Local Awards from Scouting. Certified true copy and pictures of Awards citation must be attached to the form. (Maximum of 15 points).

- a. SCOUTING AWARDS RECEIVED (15%)

Bronze Service Award (BSA)	-	1.5
Silver Service Award (SSA)	-	3.0
Gold Service Award (GSA)	-	4.5
Bronze Medal of Merit (BMM)	-	6.0
Silver Medal of Merit (SMM)	-	7.5
Gold Medal of Merit (GMM)	-	9.0
Bronze Usa (BU)	-	11.0
Silver Usa (SU)	-	13.0
Gold Usa (GU)	-	15.0
- b. OTHER SCOUTING RECOGNITIONS (5%) – One point for every recognition/certificate received. (Maximum of 5 points).

III. SERVICE TO OTHERS (15%)

- a. INVOLVEMENT IN THE COMMUNITY (District/Council) (5%) – One point for every certificate verified. (Maximum of 5 points).

Name of Activity/Project	Date	Venue

- b. COMMUNITY DEVELOPMENT PROJECT (District/Council) (10%) – Points is given to Community Project implemented completer with project description, duration, with reports duly acknowledged. Ex. Solid Waste Management/Environmental Project/Anti-Drug Campaign, Water Shade, etc. (Maximum of 5 points).

Name of Activity/Project	Date	Venue

IV. PARTICIPATION (LOCAL/NATIONAL/INTERNATIONAL EVENTS/ACTIVITIES IN SCOUTING) (10%)  
One point for every certificate. Viz: Local 3 points, Regional 3 points, National 3 points and International 1 point.

Name of Activity/Event	Date	Venue

V. SKILLS (5%)

- a. TRAINING COURSES/SEMINARS PARTICIPATED IN (ATC/CALT/CLT/ etc. (5%).  
( Maximum of 5 points).

BTC	-	1 point
ATC/2 Beads	-	2 points
CALT/CML 3 Beads	-	3 points
CLT/CMT 4 Beads	-	4 points
+ 1 point for any Scouting Specialization Course attended.		

2016 TRIBUTE TO THE OUTSTANDING SCOUTMASTERS

RATING SHEET PER SELECTION COMMITTEE/JUDGE

Candidate:\_\_\_\_\_

Council: \_\_\_\_\_

CRITERIA	RATING	REMARKS
<b>I. CONTRIBUTION TO THE REALIZATION OF THE OBJECTIVES AND PURPOSE OF THE BOY SCOUTS OF THE PHILIPPINES (50%)</b>		
A. Moral Character (10%)		
B. Testimony of five prominent former Scouts (10%)		
C. Served continuously as Unit Leader for not less than ten (10) Years not necessarily in one institution/unit (10%)		
D. Advancement of his/her Scouts (e.g. Growing Usa, Leaping Usa, Second Class, First Class, Explorer, Pathfinder, Outdoorsman, Venturer, Eagle) (15%)		
E. List of Awards/Recognition received by his/her Unit (5%)		
<b>II. AWARDS AND RECOGNITIONS (20%)</b>		
A. Scouting Awards Received (15%)		
Bronze Service Award (BSA) - 1.5		
Silver Service Award (SSA) - 3.0		
Gold Service Award (GSA) - 4.5		
Bronze Medal of Merit (BMM) - 6.0		
Silver Medal of Merit (SMM) - 7.5		
Gold Medal of Merit ( GMM) - 9.0		
Bronze Usa (BU) - 11.0		
Silver Usa (SU) - 13.0		
Gold Usa (GU) - 15.0		
B. OTHER SCOUTING RECOGNITIONS (5%)		
<b>III. SERVICE TO OTHERS (15%)</b>		
A. Involvement in the Community (District/Council) (5%)		
B. Community Development Project (District/Council) (10%)		
<b>IV. PARTICIPATION (LOCAL/NATIONAL/INTERNATIONAL EVENTS/ACTIVITIES IN SCOUTING (10%)</b>		
Local 3 points		
Regional 3 points		
National 3 points		
International 1 point		
<b>V. SKILLS (5%)</b>		
BTC - 1 point		
ATC/ 2 Beads - 2 points		
CALT/CML 3 Beads - 3 points		
CLT/CMT 4 Beads - 4 points		
+ 1 point for any Scouting Specialization Course attended.		

\_\_\_\_\_  
Rater’s printed name and Signature

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date



BOY SCOUTS OF THE PHILIPPINES  
2016 SEARCH TO THE TEN OUTSTANDING SCOUTMASTERS

TALLY SHEET  
SAMPLE OVERALL RANKING OF SCOUTMASTER NOMINEES

NAME	COUNCIL	C R I T E R I A					Overall Ranking	
		I	II	III	IV	V	Total Weighted Score	Rank
1.								
2.								
3.								
4.								
5.								
6.								
7.								

Member

Member

Chairperson

Member

Member

Attested by:

CSE/RSD

Date

