

**BOY SCOUTS OF THE PHILIPPINES**  
**NATIONAL OFFICE**  
181 N. Almeda-Lopez Street, Ermita, Manila 1000

**INVITATION TO LEASE**

The **Boy Scouts of the Philippines (BSP)**, through its Bids & Awards Committee (BAC), invites interested Prospective Bidders to lease its property described below, viz:

**LOT I, SITE A**

- a. Contract Name : **3<sup>rd</sup> Floor, BSP Alphaland Makati Place**
- b. Location of Property : **Malugay cor. Ayala Avenue Extension, Makati City**
- c. Description : **Bare Area of 3<sup>rd</sup> Podium**
- d. Total Floor Area : **approximately 5,188.77 sqm<sup>2</sup>**
- e. Duration of Lease : **Five ( 5) years**
- f. Cost of Bidding Documents : **Php 5,000.00 (non-refundable)**
- g. Minimum Approved Budget for the Contract: **Php 3,761,858.25 (Php 725.00/sqm<sup>2</sup>)**

**LOT I, SITE B**

- a. Contract Name : **3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> Floors, BSP Green Tower Building**
- b. Location of Property : **A. Velez Street, Cagayan De Oro City**
- c. Description : **With complete fixture and amenities for Hotel Operation**
- d. Total Floor Area : **approximately 2,242.35 sq.m<sup>2</sup>**
- e. Duration of Lease : **Five ( 5) years**
- f. Cost of Bidding Documents : **Php 5,000.00 (non-refundable)**
- g. Minimum Approved Budget for the Contract: **Php 200,000.00(Php89.20/sq.m<sup>2</sup>)**

1. Bid documents will be available only to prospective bidders upon payment of a non-refundable amount of FIVE THOUSAND PESOS (Php 5,000.00) to the BSP Cashier.

**Schedule of bidding activities:**

Activities	Dates	Venue
1. Publication of ITB	October 27, 2016	
2. Issuance of Bidding documents	November 4 to December 9, 2016, 8 am.-5 pm.	BSP-National Office, Manila
3. Pre-bidding Conference	November 18, 2016, 1:00 p.m.	BSP-National Office, Manila
4. Submission/Receipt and Dropping of Bids	November 18, 2016, 10:00 a.m.	BSP-National Office, Manila
5. Opening of Bid documents	December 9, 2016, 11:00 a.m.	BSP-National Office, Manila

2. Prospective Lessee are required to submit the following documents in two (2) separate envelopes with the name of the company, to wit:
  - A. TECHNICAL/FINANCIAL DOCUMENTS IN ONE SEALED LONG EXPANDED ENVELOP CONTAINING ONE ORIGINAL COPY AND ONE PHOTOCOPY OF THE FOLLOWING:
    1. *Company Profile; Mayor's Permit; SEC/DTI/CDA Registration; BIR Certificate of Registration; Audited Financial Statement and Annual Income Tax Return for the past year stamped "received" by the BIR.*
  - B. FINANCIAL PROPOSAL IN ONE SEALED ENVELOPE CONTAINING ONE ORIGINAL COPY AND ONE PHOTOCOPY OF THE SIGNED OFFER OR PROPOSAL TO UNDERTAKE A CONTRACT IN CONSONANCE WITH THE REQUIREMENTS STIPULATED IN THE BIDDING DOCUMENTS.
3. Interested Lessee may inspect the Bidding Documents and obtain further information from Mr. Lito P. Velasco, Property Leasing Management Officer, EED office, BSP-NO, Manila at Tel. No. 527-51-11 loc. 401. Prospective Bidders are welcome to conduct their own site visit and ocular inspection at any time prior to the opening of Bid documents.
4. The BAC reserves the right to accept or reject any or all bids and to annul the bidding process at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

  
**ARTHUR R. SALES**

Acting Director  
Economic Enterprise Division