

**BOY SCOUTS OF THE PHILIPPINES**  
**National Office**  
**Manila**

12 January 2012

**MEMORANDUM**

**TO : All BSP EMPLOYEES**

**SUBJECT : Communication through e-mail**

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In support to world environmental programs and advocacy, the Boy Scouts of the Philippines hereby promote the use of the recent developments in information technology to communicate and/or disseminate information such as memoranda, organization policy updates/notices, employee's welfare and other communication exchange through electronic mail (e-mail) starting January 2012.

In this connection, all BSP national office and regional office employees are encouraged to create and register their official *scouts e-mail account* in coordination with Mr. Charlie Cameros of Management Information System office and submit their e-mail account and name to the Administration Office for proper acknowledgement and recording *asap* but not later than 20 January 2012.

Through this system, our organization will be able to lessen the cost of printing, paper and courier services.

For strict compliance.



**J. RIZAL C. PANGILINAN**  
*Secretary General*