

BOY SCOUTS OF THE PHILIPPINES

National Office
Manila

30 April 2013

MEMORANDUM

TO : ALL CONCERNED

**SUBJECT : CREATION OF THE BSP STATEMENT OF ASSETS, LIABILITIES AND
NETWORTH (SALN) REVIEW AND COMPLIANCE TEAM**

In compliance with constitutional and statutory provisions on public disclosure and the corresponding circulars issued by the Civil Service Commission, the BSP SALN Review and Compliance Team is hereby created. The team shall be composed of the following:

Chairman - **Atty. Arturo V. Umbac**
Vice-President for Visayas, BSP-National Executive Board &
Chairman, BSP-Human Resources & Development Committee

Members - **Mr. Florencio B. Atinyao**
Director for Administration
Mr. Rogelio S. Villa
Director for Field Operations
Mr. Joseph Florante C. Alvaro
Internal Auditor

Secretary - **Mrs. Aliw B. Delos Reyes**
Human Resource Management Officer

The functions of the BSP-SALN Review and Compliance Team are as follows:

1. Review and validate the correctness, completeness and veracity of the information supplied by the BSP officials and employees in their SALNs;
2. Finalize the list of names of BSP officials and employees with incomplete and inaccurate SALNs as well as those who failed to submit their SALNs and recommend the issuance of "Compliance Order" to the Secretary General;

3. Ensure those with incomplete/inaccurate data in their SALNs to correct/supply the required information and those who did not file/submit their SALNs to comply and submit their SALNs within a non-extendible period of thirty (30) days from receipt of Compliance Order to be issued by the Secretary General; and
4. Ensure the submission of all **original** copies of the SALNs received to the Civil Service Commission (CSC) **on or before June 30 of every year.**

Attached herewith is the review and compliance procedure that BSP will use in the filing and submission of the Statements of Assets, Liabilities and Networth (SALN) and disclosure of business interests and financial connections for all its officials and employees.

For your information and guidance.



J. RIZAL C. PANGILINAN
Secretary General

Encl: as stated