

BOY SCOUTS OF THE PHILIPPINES  
National Office  
Manila

18 February 2015

MEMORANDUM

TO : ALL BSP EMPLOYEES  
SUBJECT : CLOTHING ALLOWANCE FOR 2015

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The BSP as a uniformed organization continues to provide appropriate office and work uniforms to its personnel to enhance their personality and self-respect and at the same time uplift the image of the Organization that they represent.

For this purpose and pursuant to government rules and regulations, all BSP employees regardless of rank/position shall be given a clothing allowance of **Five Thousand Pesos (P5,000.00)**. For this year, all employees, from Directors to Rank and File, will be given the cash equivalent of their clothing allowance and this will be released through their ATMs not later than the first week of March 2015 for the purchase of their office uniform/clothing.

The rank and file employees shall wear the same office uniforms as those in 2014. It is the responsibility of the employees to have a new set of uniform/s custom-made in the same cloth, color, cut and style.

Furthermore, beginning April 01, 2015, employees should wear the prescribed office uniforms. Non-compliance hereof shall be dealt with in accordance with existing government rules and regulations.

For your information, guidance and compliance.

  
WENDEL E. AVISADO  
SVP and Acting Secretary General

cc : Office of the President  
Office of the SVP and Acting Secretary General  
Director, Administration  
Director, Finance *JA 2/26/2015*  
Director, Field Operations *4 2/20/15*  
Director, Economic Enterprise Division *AN 2/20/15*  
Internal Auditor - *3*  
COA Resident Auditor - *ST*  
Regional Scout Directors  
Central File *4*

### **3.9.4 Uniform/Clothing Allowance**

The Uniform/Clothing Allowance (UCA) authorized under the pertinent general provision of the annual GAA is granted to cover the cost of uniform/clothing of government employees to identify them with their mother agency/office.

#### **3.9.4.1 Coverage**

All government personnel regardless of status of employment

#### **3.9.4.2 Not Covered**

- 3.9.4.2.1 Military personnel of the Armed Forces of the Philippines and uniformed personnel of the Department of the Interior and Local Government and the Philippine Coast Guard under the Department of Transportation and Communications;
- 3.9.4.2.2 Foreign service personnel of the Department of Foreign Affairs and of other departments and agencies who are stationed abroad;
- 3.9.4.2.3 Government personnel who are on leave without pay for more than 6 consecutive months in a particular year;
- 3.9.4.2.4 Government personnel whose U/CA rates are specifically provided for by law; and
- 3.9.4.2.5 Those who are hired as consultants, experts, student laborers, laborers of contracted projects ("pakyaw"), mail contractors, those paid on piecework bases, and others similarly situated

#### **3.9.4.3 Rules and Regulations**

- 3.9.4.3.1 The U/CA, which rate shall be as prescribed in the pertinent general provision of the annual GAA, may be given in cash or in kind subject to the discretion of the agency head.

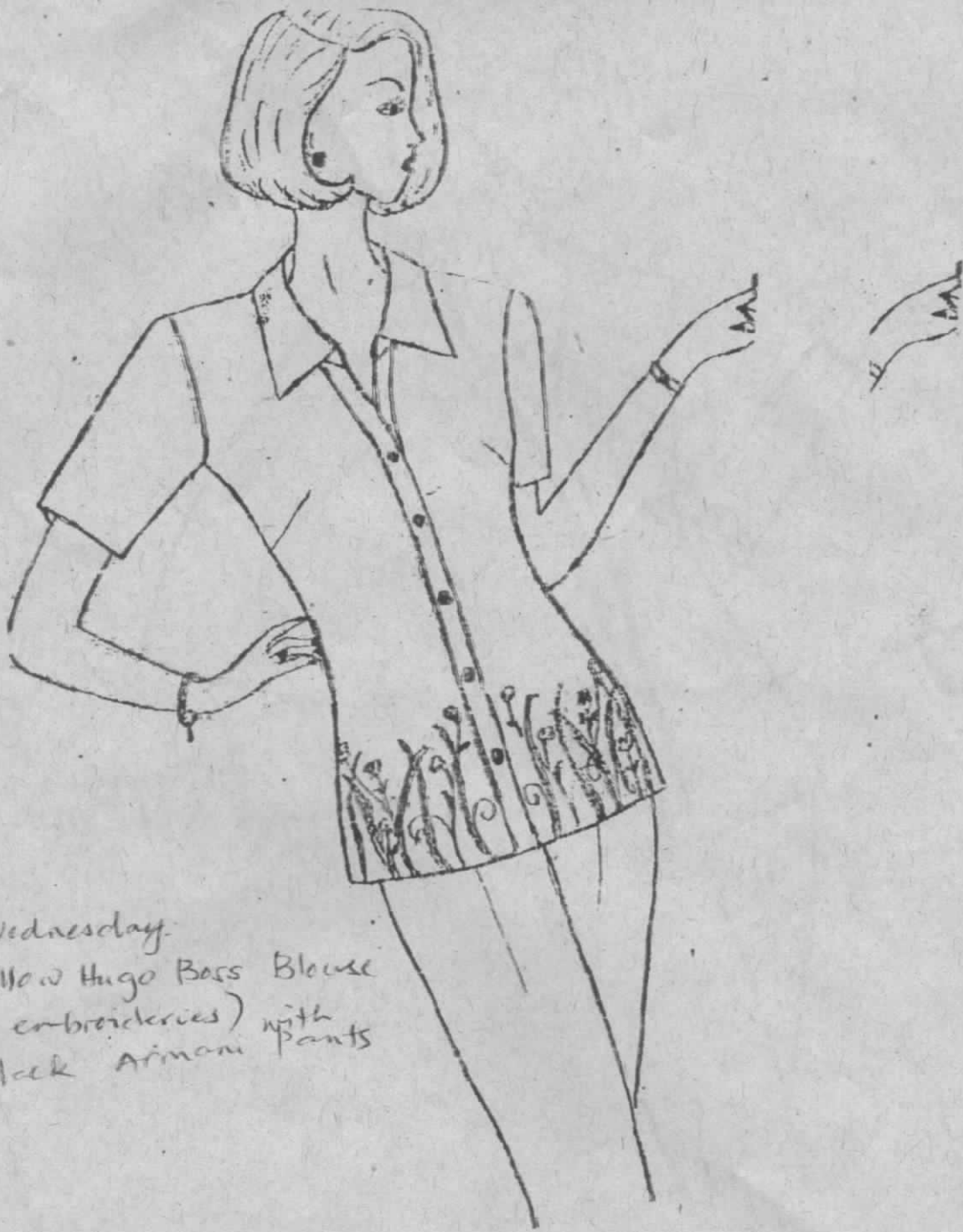
2014

Lindsay



For Tuesday:  
Midnight Blue with light  
red stripes Lindsay Blouse & Skirt

Jean  
00-1001-13



For Wednesday.

Yellow Hugo Boss Blouse  
(w/ embroideries) with  
Black Armani pants

Jan  
08/10/13



Collarless, one-button  
Black Armani blazer

secret pockets

Few  
08-10-13



Leah  
08.10.13