



Boy Scouts of the Philippines

National Office

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6 September 2016

NATIONAL OFFICE MEMORANDUM

No. 54 , Series of 2016

TO : Regional Scout Directors
Council Scout Executives
Officers-in-Charge

SUBJECT : 1st Scouts of the World Award (SWA) Seminar and Discovery



1. We are pleased to announce the conduct of the **1st Scouts of the World Award (SWA) Seminar and Discovery** at the Philippine Scouting Center for the Asia-Pacific Region, Makiling National Scout Reservation, Mount Makiling, Los Baños, Laguna on 7-13 November 2016 with the theme, *'Growth and Stability.'*
2. **Background.** The 1st SWA Seminar and Discovery will be the pilot course of the Boy Scouts of the Philippines (BSP) in the implementation of the SWA since its adoption in 2014. It is designed to capacitate local leaders about the world program and its practical application in the Scouting Program.

The activity is two pronged – the SWA Seminar and the SWA Discovery. The SWA Seminar will gather key lay and volunteer leaders to equip them with the technical knowledge about the SWA Programme and will play a vital role in the implementation of the program in the country. On the other hand, the SWA Discovery will gather Senior and Rover Scouts who will be beginning their journey towards the attainment of the SWA.

3. **Objectives.** The 1st SWA Seminar and Discovery is an educational program that will foster new working knowledge and strategies in the implementation of the SWA Programme.

Specifically, the SWA Seminar aims to:

- 3.1. Encourage the stronger involvement of young people in the development of the society by giving them the knowledge, skills, motivation, and opportunities to face today's global challenges;
- 3.2. Recognize and promote the voluntary service project in the fields of development, peace and the environment that take form of long-term development projects with a long-term vision that will be run individually or by a team;
- 3.3. Encourage Local Councils to develop more educational opportunities to become world citizens. The SWA initiatives will open up new fields of action and provide genuine responsibility, through partnerships with other key players in civil society. They will reinforce community service and national cooperation;

- 3.4. Provide a learning platform for the Local Councils, institutions and other stakeholders for gaining variety of experiences and share understanding of the Scouts of the World Award activities and fields of action with each other;
- 3.5. Create a network among the adult participants as Local SWA Coordinators for collaboration, free exchange of ideas, best practices and other ways of helping each other towards the attainment of the goals of the program and of specific goals of the BSP. The Local SWA Coordinators will be crucial in the implementation of the SWA Programme in the country, including its propagation and growth.

The SWA Discovery aims to:

- 3.6. Capacitate the young people with the technical knowledge about the SWA Program;
 - 3.7. Give the young people an opportunity to explore and discover an issue faced by their respective communities;
 - 3.8. Allow the young people to respond to what they have discovered and its impacts to them and to the community through service projects that addresses the challenge;
 - 3.9. Startup the journey of the young people towards the attainment of the Scouts of the World Award.
4. **Qualifications.** Participation to the 1st SWA Seminar and Discovery will be exclusive only to [a] Lay and Volunteer Leaders for the SWA Seminar and [b] Senior and Rover Scouts for the SWA Discovery. Since the activity is wholly subsidized by the BSP National Office, a stricter standards of selection and qualification are imposed. Specific qualifications are stated below:
- 4.1. Lay and Volunteer Leaders (SWA Seminar)
 - 4.1.1. Must be currently registered
 - 4.1.2. Must have an official Type "A" Scout Uniform
 - 4.1.3. Must at least be a Wood Badge Holder
 - 4.1.4. Must be at least twenty seven (27) years old, but not more than thirty five (35) years old at the time of the conduct of the SWA Seminar
 - 4.1.5. Must be willing to be appointed as a Local SWA Coordinator and capable and competent enough to implement the SWA Program at Local and Regional Level with minimal supervision
 - 4.1.6. Must be goal-oriented and focused on meeting specific targets and objectives
 - 4.1.7. Must be creative and resourceful in the delivery of the program
 - 4.1.8. Must have not undergone any technical training under any World Programs constituting the Better World Framework (Messengers of Peace Trainings and Seminars, World Scout Environment Programme Environment Education Courses, and Scouts Go Solar Instructors Training Courses, etc.)
 - 4.2. Senior and Rover Scouts (SWA Discovery)
 - 4.2.1. Must be currently registered
 - 4.2.2. Must have an official Type "A" Scout Uniform
 - 4.2.3. Must be at least fifteen (15) years old, but not more than twenty six (26) years old at the time of the conduct of the SWA Discovery

4.2.4. Must be willing and capable to complete the tasks and activities required towards the attainment of the Scouts of the World Award

5. **Quota Allocation.** The activity is limited to **seventy (70) slots** only – **thirty (30)** slots for the Lay and Volunteer Leaders and **forty (40)** slots for the Senior and Rover Scouts. Hence, in order to ensure diversity in representation, **each Scouting Region is allocated with SEVEN (7) SLOTS ONLY**, viz:

REGION	SWA SEMINAR (Lay/Volunteer)	SWA DISCOVERY (Senior/Rover)	TOTAL
National Capital Region	3 Adults	4 Scouts	7
Central Luzon Region	3 Adults	4 Scouts	7
Southern Tagalog Region	3 Adults	4 Scouts	7
North Eastern Luzon Region	3 Adults	4 Scouts	7
Bicol Region	3 Adults	4 Scouts	7
Ilocos Region	3 Adults	4 Scouts	7
Western Visayas Region	3 Adults	4 Scouts	7
Eastern Visayas Region	3 Adults	4 Scouts	7
Western Mindanao Region	3 Adults	4 Scouts	7
Eastern Mindanao Region	3 Adults	4 Scouts	7
TOTAL	30 Adults	40 Scouts	70

All Scouting Regions must fill-up the quota of both the SWA Seminar and the SWA Discovery. The Regional Scout Directors must see to it that the participants possess the required qualifications, maturity, commitment and responsibility to ensure that the program will reach the target beneficiaries when implemented.

The Regional Scout Directors shall oversee the selection and endorsement of the participants strictly based on the qualifications stated above, **subject for confirmation by the National Office.**

6. **Registration Details.** Hereunder are the registration details to which every interested applicant **MUST** strictly conform to, to wit:

6.1. **Registration Fee.** The 1st SWA Seminar and Discovery is an activity that is fully subsidized by the BSP National Office; hence, participation is **FREE OF CHARGE**. However, the travel expenses to and from the activity venue shall be shouldered personally by the participants, or by the participating institution, Local Council or Scouting Region, as the case may be.

The BSP National Office shall shoulder all administrative, program and other operational costs, reference materials and handouts, equipment, food, accommodation, training facilities, kits and souvenirs.

- 6.2. **Registration Deadline.** All Application Forms (please see attached) duly endorsed by the Local Council and the Regional Office must be submitted to the Project Management Team **not later than 21 October 2016, Friday** thru any of the following:

- 6.2.1. Via E-Mail – kenny.fernando@scouts.org.ph / janneasuncion@scouts.org.ph
- 6.2.2. Via Courier Service – Kindly address the parcel / documents to Mr. Kenny Ralph S. Fernando at the Field Operations Division

- 6.3. **Registration Reminders.** Interested applicants are reminded to strictly conform to the following:

- 6.3.1. No application shall be confirmed and/or acted upon by the Project Management Team without prior endorsement from the Local Council and the Regional Office.
- 6.3.2. **THE ENDORSEMENT OF THE REGIONAL OFFICE DOES NOT CONSTITUTE TO AN OUTRIGHT APPROVAL. THE BSP NATIONAL OFFICE SHALL SEND INDIVIDUAL NOTICES OF CONFIRMATION TO THOSE APPLICANTS WHOSE PARTICIPATION WERE APPROVED, WITH COPIES FURNISHED TO THE REGIONAL OFFICE AND THE LCOAL COUNCIL.**

7. **Travel Itinerary.** For reference and monitoring purposes, applicants whose participation were confirmed are advised to submit their Travel Itineraries to the BSP National Office via mail at janneasuncion@scouts.org.ph.

8. **Venue, Reporting Time and Meals**

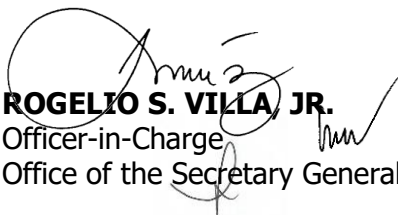
- 8.1. **Lay and Volunteer Leaders.** All adult participants must report at the **Executive Hall** not later than **1500H of 7 November 2016, Monday**, and are to stay at the venue not later than **1300H of 13 November 2016, Sunday**. Should a participant opt to arrive earlier than the required date of arrival, or stay beyond the coverage of the activity, the expenses will be borne personally by the participant. Likewise, the meals will be provided from Dinner of 7 November until Lunch of 13 November 2016.

All adult participants are required to attend the General Orientation scheduled on 7 November 2016 at 1900H.

- 8.2. **Senior and Rover Scouts.** All participating Senior and Rover Scouts must report at the **Makati Hall** not later than **1300H of 9 November 2016, Wednesday**, and are to stay at the venue not later than **1300H of 13 November 2016, Sunday**. Should a participant opt to arrive earlier than the required date of arrival, or stay beyond the coverage of the activity, the expenses will be borne personally by the participant. Likewise, the meals will be provided from Afternoon Snacks of 7 November until Lunch of 13 November 2016.

All Senior and Rover Scouts are required to attend the Integration Session at 1500H of 9 November 2016, and the Briefing for the SWA Discovery (Exploration) at 1900H of the same day.

9. **Attire.** The participants must be in their Type "A" Scout Uniform with Gilwell Tokens [Gilwell Tokens are applicable only to the adults] during formal ceremonies. For the remainder of the duration of the activity, the participants are advised to strictly conform to the daily dress code, as specified in the General Program and Activities (please see attached).
10. Should you have any further question/s, you may refer them directly to the Field Operations Division thru Mr. Kenny Ralph S. Fernando, Program Executive, at (02) 527 5112 local 508 or via mail at kenny.fernando@scouts.org.ph.
11. For information, guidance and strict compliance of all concerned.



ROGELIO S. VILLA, JR.
Officer-in-Charge
Office of the Secretary General

Encl. Application Form, 1st SWA Seminar and Discovery
General Program of Activities, 1st SWA Seminar and Discovery

FOD.SDH/krsf
PARD.KRSF

APPLICATION FORM

1ST SCOUTS OF THE WORLD AWARD SEMINAR AND DISCOVERY

(Pilot Course on the Implementation of the Scouts of the World Award)

PSC-APR, Makiling National Scout Reservation, Mount Makiling, Los Baños, Laguna
7-13 November 2016

GENERAL INSTRUCTION: Accomplish all the necessary fields in this form and send it electronically to kenny.fernando@scouts.org.ph or to janneasuncion@scouts.org.ph or via courier service addressed to the Field Operations Division of the BSP National Office in Manila.

Sectional Program _____ Shirt Size _____

Full Name, in print, block (FN, GN, MI) _____

Home Address _____

Email Address _____ Contact # _____

Date of Birth _____ Place of Birth _____ Age _____

Religion _____ Civil Status _____ Gender _____

Council _____ Region _____

Scouting Position _____ Honorable Charge _____

This portion is for Lay and Volunteer Leaders (Adults) ONLY

Advanced Training Course (Tick the appropriate line): ___ Kawan ___ Troop ___ Outfit ___ LOA

Course Recognition No. _____ Date _____ Venue _____

I hereby certify to the correctness and truthfulness of the information stated above to the best of my knowledge.

Applicant's Signature over Printed Name

ENDORSEMENTS

ENDORSEMENT OF THE LOCAL COUNCIL

Date Received _____
Recorded _____

Council Scout Executive/OIC

Signature Over Printed Name

Date _____

ENDORSEMENT OF THE REGIONAL OFFICE

Date Received _____
Qualification Verified _____

Regional Scout Director

Signature Over Printed Name

Date _____

ACTION OF THE NATIONAL OFFICE

Date Received _____
Received By _____
Posted / Recorded _____

Payment Status _____
OR No. _____ Date _____

Remarks _____

Having thoroughly reviewed and verified the application and the qualifications, I hereby
_____ **APPROVE** _____ **DISAPPROVE** the
applicant's participation to the 1st Scouts of the
World Award Seminar and Discovery (SWASD).

Project Officer

Date _____

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