

**BOY SCOUTS OF THE PHILIPPINES**  
NATIONAL OFFICE  
MANILA

30 June 2015

**NATIONAL OFFICE MEMORANDUM**

No. 41

Series of 2015

**TO :** REGIONAL SCOUT DIRECTORS, COUNCIL SCOUT EXECUTIVES  
OFFICERS-IN-CHARGE, REGIONAL TRAINING COMMISSIONERS  
AND COUNCIL TRAINING COMMISSIONERS

**SUBJECT :** 2015 REVISED TRAINING COURSE SYLLABI FOR  
SCOUTING ORIENTATION COURSE (SOC)  
BASIC TRAINING COURSES (BTC) FOR UNIT LEADERS  
BASIC TRAINING COURSE (BTC) FOR LEADERS OF ADULTS

1. Pursuant to the recent changes and development in the **2015 Revised BSP Training Policy**, and as approved by the National Executive Board (NEB) in its meeting last December 2014, and the National Training Commission (NTC) in its meeting held last 6 June 2015, respectively, the National Office, BSP is pleased to announce the issuance of the **2015 Revised Training Course Syllabi for SOC, BTCs for Unit Leaders and Leaders of Adults**.
2. All concerned are enjoined to extend their full cooperation and support in the implementation of these 2015 Revised Training Course Syllabi together with all our incumbent Commissioners in the field of Training at all ranks and levels.
3. The revised course syllabi were reverted to a three (3) day full Basic Training re-integrating the sessions in the Scouting Orientation due to the feedback from the field that most Basic Courses were held on weekends, while a separate SOC syllabus can still be use for a stand alone one (1) day orientation for Parents, LCEB Members, Lay Leaders and other volunteers, thus, providing other options and flexibility in the administration of training courses and open more service and volunteering opportunities to all Adults in Scouting.
4. This memorandum supersedes **National Office Memorandum No. 28 series of 2008** and **National Office Memorandum No. 05 Series of 2009** relative to the **Scouting Orientation Course** and the **Revised Syllabi for Basic Training Courses**, respectively, and takes effect immediately.
5. For further queries, you may contact the Field Operations Division, Office of the Deputy Acting Secretary General, **Dir. Rogelio S. Villa, Jr.** at (02) 527-5112 local 513, [roger.villa@scouts.org.ph](mailto:roger.villa@scouts.org.ph) and/or thru **Mr. Yasser F. Sarona**, Program and Adult Resources Development Executive at (02) 527-5112 local 524 or via email at [yaz.sarona@scouts.org.ph](mailto:yaz.sarona@scouts.org.ph)
6. For information, guidance and compliance of all concerned.

  
**WENDEL E. AVISADO**  
Acting Secretary General

- Encl. 2015 Revised Syllabus for Scouting Orientation Course  
2015 Revised Syllabus for Basic Training Course for Langkay Leaders  
2015 Revised Syllabus for Basic Training Course for Kawan Leaders  
2015 Revised Syllabus for Basic Training Course for Troop Leaders  
2015 Revised Syllabus for Basic Training Course for Outfit Advisors  
2015 Revised Syllabus for Basic Training Course for Rover Circle Leader  
2015 Revised Syllabus for Basic Training Course for Leaders of Adults

**BOY SCOUTS OF THE PHILIPPINES**  
NATIONAL OFFICE  
MANILA

**SCOUTING ORIENTATION COURSE**  
2015 Revised Course Syllabus

<b>TIME</b>	<b>MIN</b>	<b>SESSION / TOPIC / ACTIVITY</b>	<b>IN-CHARGE</b>
0700-0800 H	60	Arrival of the Participants and Registration	Council Staff/ACL Admin
<b>0800-0845 H</b>	<b>45</b>	<b>OPENING CEREMONIES</b> a. At the Flag Area b. At the Session Hall c. Photo Session	<b>ACL – PROGRAM</b>
<b>0845-0915 H</b>	<b>30</b>	<b>COURSE ORGANIZATION AND ROUTINE</b> a. Groupings – Age, Council, Gender b. Norms of the Course c. Course Routine d. Course Requirements	<b>ACL – ADMINISTRATION</b>
<b>0915-1000 H</b>	<b>45</b>	<b>SMARTNESS AND GOOD ORDER</b> a. Group Formation b. Field Gestures & Hand Signals c. Uniform, Badges and Insignias	<b>SENIOR GROUP LEADER</b>
1000-1015 H	15	MORNING SNACKS	Senior Group Leader
<b>1015-1100 H</b>	<b>45</b>	<b>DEFINING COURSE OBJECTIVES</b> a. Objectives by the Participants b. Course Objectives by BSP	<b>COURSE LEADER</b>
<b>1100-1200 H</b>	<b>60</b>	<b>INTRODUCTION TO THE LIFE CYCLE OF ADULTS IN SCOUTING (AIS)</b> a. Phase 1: Acquisition & Engaging AIS b. Phase 2: Training, Support AIS & Development c. Phase 3: Managing AIS, Decision for the Future	_____
1200-1300 H	60	LUNCH BREAK	Senior Group Leader
<b>1300-1400 H</b>	<b>60</b>	<b>HISTORY OF SCOUTING</b> a. BP and Events that lead to the Foundation of Scouting b. Life & Works of BP c. Scouting in the Philippines	_____
<b>1400-1500 H</b>	<b>60</b>	<b>FUNDMENTALS OF SCOUTING</b> a. Vision and Mission of WOSM, APR & BSP b. Definition of the Scout Movement c. Aims & Purpose of the Scouting d. Principles of Scouting e. The Elements of the Scout Method f. World Brotherhood g. Religious Policy	_____
1500-1515 H	15	COFFEE / TEA BREAK	Senior Group Leader

<b>1515-1615 H 60</b>	<b>WOSM, APR AND THE BSP STRUCTURE</b>	_____
	<ul style="list-style-type: none"> <li>a. Structure of the WOSM <ul style="list-style-type: none"> <li>i. The World Scout Conference</li> <li>ii. The World Scout Committee</li> <li>iii. The World Scout Bureau</li> </ul> </li> <li>b. Structure of the BSP <ul style="list-style-type: none"> <li>i. The BSP Organigram</li> <li>ii. The Double Track Plan</li> <li>iii. Key – 3 Officials</li> <li>iv. The Great Partnership</li> </ul> </li> </ul>	
<b>1615-1715 H 60</b>	<b>THE YOUTH PROGRAM AND THE BSP SCOUTING FAMILY</b>	_____
	<ul style="list-style-type: none"> <li>a. Definition of the Youth Programme</li> <li>b. Youth Programme Policy</li> <li>c. Youth Involvement Policy</li> <li>d. Overview of the BSP Scouting Family</li> </ul>	
<b>1715-1800 H 45</b>	<b>COURSE SUMMARY</b>	<b>COURSE LEADER</b>
	<ul style="list-style-type: none"> <li>a. Clearing House / Open Forum</li> <li>b. Course Evaluation</li> <li>c. B.I.L.A.O. Essentials of Scouting</li> <li>d. Trail Ahead</li> </ul>	
<b>1800-1845 H 45</b>	<b>CLOSING CEREMONIES</b>	<b>ACL – PROGRAM</b>
	<ul style="list-style-type: none"> <li>a. At the Session Hall</li> <li>b. At the Flag Area</li> </ul>	
1845 H	HOME SWEET HOME	

**BOY SCOUTS OF THE PHILIPPINES**  
NATIONAL OFFICE  
MANILA

**Basic Training Course for Langkay Leaders**  
2015 Revised Course Syllabus

First Day: \_\_\_\_\_

Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0700-0800 H	60	Arrival of the Participants and Registration	Council Staff/ACL Admin
<b>0800-0845 H</b>	<b>45</b>	<b>OPENING CEREMONIES</b> a. At the Flag Area b. At the Session Hall c. Photo Session	<b>ACL – PROGRAM</b>
<b>0845-0915 H</b>	<b>30</b>	<b>COURSE ORGANIZATION AND ROUTINE</b> a. Groupings – Age, Council, Gender b. Norms of the Course c. Course Routine d. Course Requirements	<b>ACL – ADMINISTRATION</b>
<b>0915-1000 H</b>	<b>45</b>	<b>SMARTNESS AND GOOD ORDER</b> a. Pangkat & Langkay Formation b. Field Gestures & Hand Signals c. Uniform, Badges and Insignias	<b>LANGKAY LEADER</b>
1000-1015 H	15	MORNING SNACKS	Langkay Leader
<b>1015-1100 H</b>	<b>45</b>	<b>DEFINING COURSE OBJECTIVES</b> a. Objectives by the Participants b. Course Objectives by BSP	<b>COURSE LEADER</b>
<b>1100-1200 H</b>	<b>60</b>	<b>HISTORY OF SCOUTING</b> a. BP and Events that lead to the Foundation of Scouting b. Life & Works of BP c. Scouting in the Philippines d. History of KID Scouting	_____
1200-1300 H	60	LUNCH BREAK	Langkay Leader
<b>1300-1400 H</b>	<b>60</b>	<b>FUNDAMENTALS OF SCOUTING</b> a. Vision and Mission of WOSM, APR & BSP b. Definition of the Scout Movement c. Aims and Purpose of Scouting d. Principles of Scouting e. The Scout Method f. World Brotherhood g. Religious Policy	_____
<b>1400-1500 H</b>	<b>60</b>	<b>WOSM AND THE BSP STRUCTURE</b> a. Structure of WOSM, APR & BSP b. BSP Key-3 Officials c. The Double Track Plan d. Great Partnership	_____

1500-1515 H	15	AFTERNOON SNACKS	LANGKAY LEADER
<b>1515-1615 H</b>	<b>60</b>	<b>INTRODUCTION TO THE LIFE CYCLE OF ADULTS IN SCOUTING (AIS)</b> a. Phase 1: Acquisition & Engaging AIS b. Phase 2: Training, Support AIS & Development c. Phase 3: Managing AIS, Decision for the Future	_____
<b>1615-1715 H</b>	<b>60</b>	<b>YOUTH PROGRAM AND THE BSP SCOUTING FAMILY</b> a. Definition of the Youth Programme b. Youth Programme Policy c. Youth Involvement Policy d. Overview of the BSP Scouting Family	_____
<b>1715-1800 H</b>	<b>45</b>	<b>UNDERSTANDING THE KID SCOUT</b> a. Needs, Wants, Interests of a Child b. Characteristics of a Child c. How Scouting meet these Needs	_____
1800-1900 H	60	DINNER BREAK	Langkay Leader
<b>1900-2000 H</b>	<b>60</b>	<b>THE KID SCOUT PROGRAM</b> a. Background and Rationale b. Educational Aim & Objectives c. Program Features	_____
<b>2000-2045 H</b>	<b>45</b>	<b>IDEALS IN KID SCOUTING</b> a. KID Scout Promise b. KID Scout Motto c. KID Scout Sign, Salute & Handshake d. KID Scout Badge	_____
<b>2045-2130 H</b>	<b>45</b>	<b>VALUES &amp; SPIRITUAL DEVELOPMENT IN KID SCOUTING</b> a. Integrating Values & Spirituality in KID Scouting activities	_____
2130-2200 H	30	End of Day Reflections / Prayers / TAPS	LANGKAY LEADER

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Second Day: \_\_\_\_\_ Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0600-0700 H	60	WAKE-UP / WASH-UP / PHYSICAL FITNESS BREAKFAST	LANGKAY LEADER
0700-0730 H	30	ROLL CALL / INSPECTION / FLAG CEREMONY	_____
0730-0800 H	30	KID SCOUT GAMES	_____
<b>0800-0900 H</b>	<b>60</b>	<b>MEMBERSHIP IN SMALL GROUPS</b> a. Langkay Features b. How Small Group System Works c. Functions of the Small Group Members	_____

<b>0900-1000 H</b>	<b>60</b>	<b>SONGS AND GAMES FOR KID SCOUTS</b> a. Songs & Games as Spirit Builders b. Types of Songs & Games for KID Scouts	<hr/>
1000-1015 H	15	MORNING SNACKS	LANGKAY LEADER
<b>1015-1200 H</b>	<b>105</b>	<b>PROGRESSIVE SCHEME AND THE BADGE SYSTEM</b> a. KID Scout Achievement & Activity Book b. Blue: Character Building Group c. Yellow: Citizenship Training Group d. Violet: Skills for Self Reliance e. Green: Other Useful Skills Group f. Red: Service to Others Group	<hr/>
1200-1300 H	60	LUNCH BREAK	LANGKAY LEADER
<b>1300-1500 H</b>	<b>120</b>	<b>TEACHING KID SCOUT SKILLS</b> a. Base 1: Story Telling b. Base 2: KID Scout Knots c. Base 3: Arts & Crafts d. Base 4: Songs & Yells e. Base 5: Paper Folding	<hr/> <hr/> <hr/> <hr/> <hr/>
1500-1515 H	15	AFTERNOON SNACKS	LANGKAY LEADER
<b>1515-1600 H</b>	<b>45</b>	<b>ACTIVITIES IN KID SCOUTING</b> a. KID Scout Achievement Badges i. Fine Motor Skills ii. Songs & Yells iii. Arts & Crafts iv. Games & Tricks	<hr/>
<b>1600-1700 H</b>	<b>60</b>	<b>THE KID SCOUT OUTDOOR PROGRAM</b> a. The BSP Outdoor Policy b. Types of Outdoor Activities for KID Scouts c. Planning for a Langkay Outdoor Activity d. Sample of Langkay Outdoor Program	<hr/>
<b>1700-1800 H</b>	<b>60</b>	<b>THE KID SCOUT CAMPFIRE</b> a. Demo: KID Scout Campfire b. Processing: KID Scout Campfire	<hr/>
1800-1900 H	60	DINNER BREAK	LANGKAY LEADER
<b>1900-2000 H</b>	<b>60</b>	<b>CEREMONIES IN KID SCOUTING</b> a. Importance of Ceremonies in Scouting b. Types of Ceremonies in KID Scouting c. Planning a Langkay Ceremony	<hr/>
<b>2000-2130 H</b>	<b>90</b>	<b>KEEPING SCOUTS SAFE FROM HARM</b> a. Review of the Rights of the Child b. BSP Child Protection Policy c. Approach to Safe Scouting	<hr/>
2130-2200 H	30	End of Day Reflections / Prayers / TAPS	LANGKAY LEADER

Third Day: \_\_\_\_\_

Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0600-0700 H	60	WAKE-UP / WASH-UP / PHYSICAL FITNESS BREAKFAST	LANGKAY LEADER
0700-0730 H	30	ROLL CALL / INSPECTION / FLAG CEREMONY	_____
0730-0800 H	30	KID SCOUT GAMES	_____
<b>0800-0945 H</b>	<b>105</b>	<b>PANGKAT AND LANGKAY MEETINGS</b> a. Objectives of Pangkat & Langkay Meetings b. Parts of the Pangkat & Langkay Meetings c. Tips in Facilitating Successful Meetings	_____
0945-1000 H	15	MORNING SNACKS	LANGKAY LEADER
<b>1000-1200 H</b>	<b>120</b>	<b>ANNUAL LANGKAY PROGRAM PLANNING</b> a. Purpose of the Annual Langkay Plan b. Parts of the Annual Langkay Plan c. Steps in Planning for Annual Langkay Plan	_____
1200-1300 H	60	LUNCH BREAK	LANGKAY LEADER
<b>1300-1400 H</b>	<b>60</b>	<b>LANGKAY ORGANIZATION AND ADMINISTRATION</b> a. Pangkat & Langkay Equipment b. Langkay Records and Reports c. Langkay Budget and Finance	_____
<b>1400-1500 H</b>	<b>60</b>	<b>THE LANGKAY LEADER'S JOB</b> a. Langkay Leader's Responsibilities to: i. The Sponsoring Institution ii. Parents and Guardians iii. The Boy Scouts of the Philippines iv. The KID Scouts and the Langkay v. Self Development	_____
1500-1515 H	15	AFTERNOON SNACKS	LANGKAY LEADER
<b>1515-1615 H</b>	<b>60</b>	<b>COURSE SUMMARY</b> a. Clearing House / Open Forum b. Course Evaluation c. B.I.L.A.O. Essentials of Scouting d. Trail Ahead	<b>COURSE LEADER</b>
<b>1615-1700 H</b>	<b>45</b>	<b>CLOSING CEREMONIES</b> a. At the Session Hall b. At the Flag Area	<b>ACL – PROGRAM</b>
1700 H		HOME SWEET HOME	

**BOY SCOUTS OF THE PHILIPPINES**  
NATIONAL OFFICE  
MANILA

**Basic Training Course for Kawan Leaders**  
2015 Revised Course Syllabus

First Day: \_\_\_\_\_

Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0700-0800 H	60	Arrival of the Participants and Registration	Council Staff/ACL Admin
<b>0800-0845 H</b>	<b>45</b>	<b>OPENING CEREMONIES</b> a. At the Flag Area b. At the Session Hall c. Photo Session	<b>ACL – PROGRAM</b>
<b>0845-0915 H</b>	<b>30</b>	<b>COURSE ORGANIZATION AND ROUTINE</b> a. Groupings – Age, Council, Gender b. Norms of the Course c. Course Routine d. Course Requirements	<b>ACL – ADMINISTRATION</b>
<b>0915-1000 H</b>	<b>45</b>	<b>SMARTNESS AND GOOD ORDER</b> a. Color Group & Kawan Formation b. Field Gestures & Hand Signals c. Uniform, Badges and Insignias	<b>CHIEF USA</b>
1000-1015 H	15	MORNING SNACKS	CHIEF USA
<b>1015-1100 H</b>	<b>45</b>	<b>DEFINING COURSE OBJECTIVES</b> a. Objectives by the Participants b. Course Objectives by BSP	<b>COURSE LEADER</b>
<b>1100-1200 H</b>	<b>60</b>	<b>HISTORY OF SCOUTING</b> a. BP and Events that lead to the Foundation of Scouting b. Life & Works of BP c. Scouting in the Philippines d. History of KAB Scouting	_____
1200-1300 H	60	LUNCH BREAK	CHIEF USA
<b>1300-1400 H</b>	<b>60</b>	<b>FUNDAMENTALS OF SCOUTING</b> a. Definition of the Scout Movement b. Aims and Purpose of Scouting c. Vision and Mission of WOSM, APR & BSP d. Principles of Scouting e. The Scout Method f. World Brotherhood g. Religious Policy	_____
<b>1400-1500 H</b>	<b>60</b>	<b>WOSM AND THE BSP STRUCTURE</b> a. Structure of WOSM, APR & BSP b. BSP Key-3 Officials c. The Double Track Plan d. Great Partnership	_____



1500-1515 H	15	AFTERNOON SNACKS	Chief Usa
<b>1515-1615 H</b>	<b>60</b>	<b>INTRODUCTION TO THE LIFE CYCLE OF ADULTS IN SCOUTING (AIS)</b> a. Phase 1: Acquisition & Engaging AIS b. Phase 2: Training, Support AIS & Development c. Phase 3: Managing AIS, Decision for the Future	_____
<b>1615-1715 H</b>	<b>60</b>	<b>YOUTH PROGRAM AND THE BSP SCOUTING FAMILY</b> a. Definition of the Youth Programme b. Youth Programme Policy c. Youth Involvement Policy d. Overview of the BSP Scouting Family	_____
<b>1715-1800 H</b>	<b>45</b>	<b>UNDERSTANDING THE KAB SCOUT</b> a. Needs, Wants, Interests of a Child b. Characteristics of a Child c. How Scouting meet these Needs	_____
1800-1900 H	60	DINNER BREAK	CHIEF USA
<b>1900-2000 H</b>	<b>60</b>	<b>THE KAB SCOUT PROGRAM</b> a. Background and Rationale b. Educational Aim & Objectives c. Program Features	_____
<b>2000-2045 H</b>	<b>45</b>	<b>IDEALS IN KAB SCOUTING</b> a. KAB Scout Promise & Law b. KAB Scout Motto and Slogan c. KAB Scout Sign, Salute & Handshake d. KAB Scout Badge	_____
<b>2045-2130 H</b>	<b>45</b>	<b>VALUES &amp; SPIRITUAL DEVELOPMENT IN KAB SCOUTING</b> a. Integrating Values & Spirituality in KAB Scouting activities	_____
2130-2200 H	30	End of Day Reflections / Prayers / TAPS	Chief Usa

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Second Day: \_\_\_\_\_ Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0600-0700 H	60	WAKE-UP / WASH-UP / PHYSICAL FITNESS BREAKFAST	CHIEF USA
0700-0730 H	30	ROLL CALL / INSPECTION / FLAG CEREMONY	_____
0730-0800 H	30	KAB SCOUT GAMES	_____
<b>0800-0900 H</b>	<b>60</b>	<b>MEMBERSHIP IN SMALL GROUPS</b> a. Color Group Features b. How Color Group System Works c. Functions of the Color Group Members	_____

<b>0900-1000 H</b>	<b>60</b>	<b>SONGS AND GAMES FOR KAB SCOUTS</b> a. Songs & Games as Spirit Builders b. Types of Songs & Games for KAB Scouts	<hr/>
1000-1015 H	15	MORNING SNACKS	CHIEF USA
<b>1015-1200 H</b>	<b>105</b>	<b>PROGRESSIVE SCHEME AND THE BADGE SYSTEM</b> a. Principles of Scout Advancement b. The Badge System c. The KAB Scout Achievement Badges d. Preparation: Color Group & Kawan Meeting e. Review: Play-Way Method f. Award: Kawan Court of Honor	<hr/>
1200-1300 H	60	LUNCH BREAK	CHIEF USA
<b>1300-1500 H</b>	<b>120</b>	<b>TEACHING KAB SCOUT SKILLS</b> a. Base 1: Flag Code and Flag Folding b. Base 2: KAB Scout Knots c. Base 3: First Aid for Cuts and Abrasions d. Base 4: Finding Directions e. Base 5: Paper Folding	<hr/> <hr/> <hr/> <hr/> <hr/>
1500-1515 H	15	AFTERNOON SNACKS	CHIEF USA
<b>1515-1600 H</b>	<b>45</b>	<b>ACTIVITIES IN KAB SCOUTING</b> a. KAB Scout Achievement Badges i. Young Usa ii. Growing Usa iii. Leaping Usa	<hr/>
<b>1600-1700 H</b>	<b>60</b>	<b>THE KAB SCOUT OUTDOOR PROGRAM</b> a. The BSP Outdoor Policy b. Types of Outdoor Activities for KAB Scouts c. Planning for a Kawan Outdoor Activity d. Sample of Kawan Outdoor Program	<hr/>
<b>1700-1800 H</b>	<b>60</b>	<b>THE KAB SCOUT CAMPFIRE</b> a. Demo: KAB Scout Campfire b. Processing: KAB Scout Campfire	<hr/>
1800-1900 H	60	DINNER BREAK	CHIEF USA
<b>1900-2000 H</b>	<b>60</b>	<b>CEREMONIES IN KAB SCOUTING</b> a. Importance of Ceremonies in Scouting b. Types of Ceremonies in KAB Scouting c. Planning a Kawan Ceremony	<hr/>
<b>2000-2130 H</b>	<b>90</b>	<b>KEEPING SCOUTS SAFE FROM HARM</b> a. Review of the Rights of the Child b. BSP Child Protection Policy c. Approach to Safe Scouting	<hr/>
2130-2200 H	30	End of Day Reflections / Prayers / TAPS	Chief Usa

Third Day: \_\_\_\_\_

Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0600-0700 H	60	WAKE-UP / WASH-UP / PHYSICAL FITNESS BREAKFAST	CHIEF USA
0700-0730 H	30	ROLL CALL / INSPECTION / FLAG CEREMONY	_____
0730-0800 H	30	KAB SCOUT GAMES	_____
<b>0800-0945 H</b>	<b>105</b>	<b>COLOR GROUP AND KAWAN MEETINGS</b> a. Objectives of Color Group & Kawan Meetings b. Parts of the Color Group & Kawan Meetings c. Tips in Facilitating Successful Meetings	_____
0945-1000 H	15	MORNING SNACKS	Chief Usa
<b>1000-1200 H</b>	<b>120</b>	<b>ANNUAL KAWAN PROGRAM PLANNING</b> a. Purpose of the Annual Kawan Plan b. Parts of the Annual Kawan Plan c. Steps in Planning for Annual Kawan Plan	_____
1200-1300 H	60	LUNCH BREAK	Chief Usa
<b>1300-1400 H</b>	<b>60</b>	<b>KAWAN ORGANIZATION AND ADMINISTRATION</b> a. Color Group & Kawan Equipment b. Kawan Records and Reports c. Kawan Budget and Finance	_____
<b>1400-1500 H</b>	<b>60</b>	<b>THE KAWAN LEADER'S JOB</b> a. Kawan Leader's Responsibilities to: i. The Sponsoring Institution ii. Parents and Guardians iii. The Boy Scouts of the Philippines iv. The KAB Scouts and the Kawan v. Self Development	_____
1500-1515 H	15	AFTERNOON SNACKS	Chief Usa
<b>1515-1615 H</b>	<b>60</b>	<b>COURSE SUMMARY</b> a. Clearing House / Open Forum b. Course Evaluation c. B.I.L.A.O. Essentials of Scouting d. Trail Ahead	<b>COURSE LEADER</b>
<b>1615-1700 H</b>	<b>45</b>	<b>CLOSING CEREMONIES</b> a. At the Session Hall b. At the Flag Area	<b>ACL – PROGRAM</b>
1700 H		HOME SWEET HOME	

**BOY SCOUTS OF THE PHILIPPINES**  
NATIONAL OFFICE  
MANILA

**Basic Training Course for Troop Leaders**  
2015 Revised Course Syllabus

First Day: \_\_\_\_\_

Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0700-0800 H	60	Arrival of the Participants and Registration	Council Staff/ACL Admin
<b>0800-0845 H</b>	<b>45</b>	<b>OPENING CEREMONIES</b> a. At the Flag Area b. At the Session Hall c. Photo Session	<b>ACL – PROGRAM</b>
<b>0845-0915 H</b>	<b>30</b>	<b>COURSE ORGANIZATION AND ROUTINE</b> a. Groupings – Age, Council, Gender b. Norms of the Course c. Course Routine d. Course Requirements	<b>ACL – ADMINISTRATION</b>
<b>0915-1000 H</b>	<b>45</b>	<b>SMARTNESS AND GOOD ORDER</b> a. Patrol & Troop Formation b. Field Gestures & Hand Signals c. Uniform, Badges and Insignias	<b>SENIOR PATROL LEADER</b>
1000-1015 H	15	MORNING SNACKS	Senior Patrol Leader
<b>1015-1100 H</b>	<b>45</b>	<b>DEFINING COURSE OBJECTIVES</b> a. Objectives by the Participants b. Course Objectives by BSP	<b>COURSE LEADER</b>
<b>1100-1200 H</b>	<b>60</b>	<b>HISTORY OF SCOUTING</b> a. BP and Events that lead to the Foundation of Scouting b. Life & Works of BP c. Scouting in the Philippines	_____
1200-1300 H	60	LUNCH BREAK	Senior Patrol Leader
<b>1300-1400 H</b>	<b>60</b>	<b>FUNDAMENTALS OF SCOUTING</b> a. Definition of the Scout Movement b. Aims and Purpose of Scouting c. Vision and Mission of WOSM, APR & BSP d. Principles of Scouting e. The Scout Method f. World Brotherhood g. Religious Policy	_____
<b>1400-1500 H</b>	<b>60</b>	<b>WOSM AND THE BSP STRUCTURE</b> a. Structure of WOSM, APR & BSP b. BSP Key-3 Officials c. The Double Track Plan d. Great Partnership	_____

1500-1515 H	15	AFTERNOON SNACKS	Senior Patrol Leader
<b>1515-1615 H</b>	<b>60</b>	<b>INTRODUCTION TO THE LIFE CYCLE OF ADULTS IN SCOUTING (AIS)</b> a. Phase 1: Acquisition & Engaging AIS b. Phase 2: Training, Support AIS & Development c. Phase 3: Managing AIS, Decision for the Future	_____
<b>1615-1715 H</b>	<b>60</b>	<b>YOUTH PROGRAM AND THE BSP SCOUTING FAMILY</b> a. Definition of the Youth Programme b. Youth Programme Policy c. Youth Involvement Policy d. Overview of the BSP Scouting Family	_____
<b>1715-1800 H</b>	<b>45</b>	<b>UNDERSTANDING THE BOY WE SERVE</b> a. Needs, Wants, Interests of Boys b. Characteristics of Boys c. How Scouting meet these Needs	_____
1800-1900 H	60	DINNER BREAK	Senior Patrol Leader
<b>1900-2000 H</b>	<b>60</b>	<b>THE BOY SCOUT PROGRAM</b> a. Background and Rationale b. Educational Aim & Objectives c. Program Features	_____
<b>2000-2045 H</b>	<b>45</b>	<b>IDEALS IN BOY SCOUTING</b> a. Scout Oath & Law b. Scout Motto and Slogan c. Scout Sign, Salute & Handshake d. Scout Badge	_____
<b>2045-2130 H</b>	<b>45</b>	<b>VALUES &amp; SPIRITUAL DEVELOPMENT IN BOY SCOUTING</b> a. Integrating Values & Spirituality in Boy Scouting activities	_____
2130-2200 H	30	End of Day Reflections / Prayers / TAPS	Senior Patrol Leader

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Second Day: \_\_\_\_\_ Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0600-0700 H	60	WAKE-UP / WASH-UP / PHYSICAL FITNESS BREAKFAST	Senior Patrol Leader
0700-0730 H	30	ROLL CALL / INSPECTION / FLAG CEREMONY	_____
0730-0800 H	30	BOY SCOUT GAMES	_____
<b>0800-0900 H</b>	<b>60</b>	<b>THE PATROL SYSTEM</b> a. Patrol Features b. How Patrol System Works c. Functions of Patrol Members	_____

<b>0900-1000 H</b>	<b>60</b>	<b>SONGS AND GAMES FOR BOY SCOUTS</b> a. Songs & Games as Spirit Builders b. Types of Songs & Games for Boy Scouts	_____
1000-1015 H	15	MORNING SNACKS	Senior Patrol Leader
<b>1015-1200 H</b>	<b>105</b>	<b>PROGRESSIVE SCHEME AND THE BADGE SYSTEM</b> a. Principles of Scout Advancement b. The Badge System c. The Merit Badge Counseling Process d. The Board of Review e. Troop Court of Honor	_____
1200-1300 H	60	LUNCH BREAK	Senior Patrol Leader
<b>1300-1500 H</b>	<b>120</b>	<b>TEACHING SCOUT SKILLS</b> a. Base 1: Flag Code & Flag Folding b. Base 2: Basic Knots c. Base 3: Bandaging d. Base 4: Trail Signs e. Base 5: Compass Reading	_____ _____ _____ _____ _____
1500-1515 H	15	AFTERNOON SNACKS	Senior Patrol Leader
<b>1515-1600 H</b>	<b>45</b>	<b>ACTIVITIES IN BOY SCOUTING</b> a. Activities Related to Scout Advancement i. Membership ii. Tenderfoot iii. Second Class iv. First Class	_____
<b>1600-1700 H</b>	<b>60</b>	<b>THE OUTDOOR PROGRAM</b> a. The BSP Outdoor Policy b. Types of Outdoor Activities for Boy Scouts c. Planning for a Troop Outdoor Activity d. Sample of Troop Outdoor Program	_____
<b>1700-1800 H</b>	<b>60</b>	<b>CEREMONIES IN BOY SCOUTING</b> a. Importance of Ceremonies in Scouting b. Types of Ceremonies in Boy Scouting c. Planning a Troop Ceremony	_____
1800-1900 H	60	DINNER BREAK	Senior Patrol Leader
<b>1900-2000 H</b>	<b>60</b>	<b>THE TROOP CAMPFIRE</b> a. Demo: Troop Campfire b. Processing: Troop Campfire	_____
<b>2000-2130 H</b>	<b>90</b>	<b>KEEPING SCOUTS SAFE FROM HARM</b> a. Review of the Rights of the Child b. BSP Child Protection Policy c. Approach to Safe Scouting	_____
2130-2200 H	30	End of Day Reflections / Prayers / TAPS	Senior Patrol Leader

Third Day: \_\_\_\_\_

Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0600-0700 H	60	WAKE-UP / WASH-UP / PHYSICAL FITNESS BREAKFAST	Senior Patrol Leader
0700-0730 H	30	ROLL CALL / INSPECTION / FLAG CEREMONY	_____
0730-0800 H	30	BOY SCOUT GAMES	_____
<b>0800-0945 H</b>	<b>105</b>	<b>PATROL AND TROOP MEETINGS</b> a. Objectives of Patrol & Troop Meetings b. Parts of the Patrol & Troop Meetings c. Tips in Facilitating Successful Meetings d. Troop Leader's Council	_____
0945-1000 H	15	MORNING SNACKS	Senior Patrol Leader
<b>1000-1200 H</b>	<b>120</b>	<b>ANNUAL TROOP PROGRAM PLANNING</b> a. Purpose of the Annual Troop Plan b. Parts of the Annual Troop Plan c. Steps in Planning for Annual Troop Plan	_____
1200-1300 H	60	LUNCH BREAK	Senior Patrol Leader
<b>1300-1400 H</b>	<b>60</b>	<b>TROOP ORGANIZATION AND ADMINISTRATION</b> a. Patrol and Troop Equipment b. Troop Records and Reports c. Troop Budget and Finance	_____
<b>1400-1500 H</b>	<b>60</b>	<b>THE TROOP LEADER'S JOB</b> a. Troop Leader's Responsibilities to: i. The Sponsoring Institution ii. Parents and Guardians iii. The Boy Scouts of the Philippines iv. The Boy Scouts and the Troop v. Self Development	_____
1500-1515 H	15	AFTERNOON SNACKS	Senior Patrol Leader
<b>1515-1615 H</b>	<b>60</b>	<b>COURSE SUMMARY</b> a. Clearing House / Open Forum b. Course Evaluation c. B.I.L.A.O. Essentials of Scouting d. Trail Ahead	<b>COURSE LEADER</b>
<b>1615-1700 H</b>	<b>45</b>	<b>CLOSING CEREMONIES</b> a. At the Session Hall b. At the Flag Area	<b>ACL – PROGRAM</b>
1700 H		HOME SWEET HOME	

**BOY SCOUTS OF THE PHILIPPINES**  
 NATIONAL OFFICE  
 MANILA

**Basic Training Course for Outfit Advisors**  
 2015 Revised Course Syllabus

First Day: \_\_\_\_\_

Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0700-0800 H	60	Arrival of the Participants and Registration	Council Staff/ACL Admin
<b>0800-0845 H</b>	<b>45</b>	<b>OPENING CEREMONIES</b> a. At the Flag Area b. At the Session Hall c. Photo Session	<b>ACL – PROGRAM</b>
<b>0845-0915 H</b>	<b>30</b>	<b>COURSE ORGANIZATION AND ROUTINE</b> a. Groupings – Age, Council, Gender b. Norms of the Course c. Course Routine d. Course Requirements	<b>ACL – ADMINISTRATION</b>
<b>0915-1000 H</b>	<b>45</b>	<b>SMARTNESS AND GOOD ORDER</b> a. Crew & Outfit Formation b. Field Gestures & Hand Signals c. Uniform, Badges and Insignias	<b>SENIOR CREW LEADER</b>
1000-1015 H	15	MORNING SNACKS	Senior Crew Leader
<b>1015-1100 H</b>	<b>45</b>	<b>DEFINING COURSE OBJECTIVES</b> a. Objectives by the Participants b. Course Objectives by BSP	<b>COURSE LEADER</b>
<b>1100-1200 H</b>	<b>60</b>	<b>HISTORY OF SCOUTING</b> a. BP and Events that lead to the Foundation of Scouting b. Life & Works of BP c. Scouting in the Philippines	_____
1200-1300 H	60	LUNCH BREAK	Senior Crew Leader
<b>1300-1400 H</b>	<b>60</b>	<b>FUNDAMENTALS OF SCOUTING</b> a. Definition of the Scout Movement b. Aims and Purpose of Scouting c. Vision and Mission of WOSM, APR & BSP d. Principles of Scouting e. The Scout Method f. World Brotherhood g. Religious Policy	_____
<b>1400-1500 H</b>	<b>60</b>	<b>WOSM AND THE BSP STRUCTURE</b> a. Structure of WOSM, APR & BSP b. BSP Key-3 Officials c. The Double Track Plan d. Great Partnership	_____



1500-1515 H	15	AFTERNOON SNACKS	Senior Crew Leader
<b>1515-1615 H</b>	<b>60</b>	<b>INTRODUCTION TO THE LIFE CYCLE OF ADULTS IN SCOUTING (AIS)</b> a. Phase 1: Acquisition & Engaging AIS b. Phase 2: Training, Support AIS & Development c. Phase 3: Managing AIS, Decision for the Future	_____
<b>1615-1715 H</b>	<b>60</b>	<b>YOUTH PROGRAM AND THE BSP SCOUTING FAMILY</b> a. Definition of the Youth Programme b. Youth Programme Policy c. Youth Involvement Policy d. Overview of the BSP Scouting Family	_____
<b>1715-1800 H</b>	<b>45</b>	<b>UNDERSTANDING THE YOUNG PEOPLE</b> a. Needs, Wants, Interests of Young People b. Characteristics of Young People c. How Scouting meet these Needs	_____
1800-1900 H	60	DINNER BREAK	Senior Crew Leader
<b>1900-2000 H</b>	<b>60</b>	<b>THE SENIOR SCOUTING PROGRAM</b> a. Background and Rationale b. Educational Aim & Objectives c. Program Features	_____
<b>2000-2045 H</b>	<b>45</b>	<b>IDEALS IN SENIOR SCOUTING</b> a. The Senior Scout Medallion b. Scout Oath & Law c. Senior Scout Motto and Slogan d. Scout Sign, Salute & Handshake e. Scout Badge	_____
<b>2045-2130 H</b>	<b>45</b>	<b>VALUES &amp; SPIRITUAL DEVELOPMENT IN SENIOR SCOUTING</b> a. Integrating Values & Spirituality in Senior Scouting activities	_____
2130-2200 H	30	End of Day Reflections / Prayers / TAPS	Senior Crew Leader

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Second Day: \_\_\_\_\_ Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0600-0700 H	60	WAKE-UP / WASH-UP / PHYSICAL FITNESS BREAKFAST	Senior Crew Leader
0700-0730 H	30	ROLL CALL / INSPECTION / FLAG CEREMONY	_____
0730-0800 H	30	SENIOR SCOUT GAMES	_____
<b>0800-0900 H</b>	<b>60</b>	<b>MEMBERSHIP IN SMALL GROUPS</b> a. Crew Features b. How Crew System Works c. Functions of Crew Members	_____

<b>0900-1000 H</b>	<b>60</b>	<b>SONGS AND GAMES FOR SENIOR SCOUTS</b>	_____
		a. Songs & Games as Spirit Builders	
		b. Types of Songs & Games for Senior Scouts	
1000-1015 H	15	MORNING SNACKS	Senior Crew Leader
<b>1015-1200 H</b>	<b>105</b>	<b>PROGRESSIVE SCHEME AND THE BADGE SYSTEM</b>	_____
		a. Principles of Scout Advancement	
		b. The Badge System	
		c. The Merit Badge Counseling Process	
		d. The Board of Review	
		e. Outfit Court of Honor	
1200-1300 H	60	LUNCH BREAK	Senior Crew Leader
<b>1300-1500 H</b>	<b>120</b>	<b>TEACHING SENIOR SCOUT SKILLS</b>	_____
		a. Base 1: Flag Code & Flag Folding	_____
		b. Base 2: Basic Knots	_____
		c. Base 3: Bandaging	_____
		d. Base 4: Trail Signs	_____
		e. Base 5: Compass Reading	_____
1500-1515 H	15	AFTERNOON SNACKS	Senior Crew Leader
<b>1515-1600 H</b>	<b>45</b>	<b>ACTIVITIES IN SENIOR SCOUTING</b>	_____
		a. Activities Related to Scout Advancement	
		i. Character Activities	
		ii. Social Activities	
		iii. Vocational Activities	
		iv. Service Activities	
		v. Outdoor Activities	
<b>1600-1700 H</b>	<b>60</b>	<b>THE OUTDOOR PROGRAM</b>	_____
		a. The BSP Outdoor Policy	
		b. Types of Outdoor Activities for Senior Scouts	
		c. Planning for a Outfit Outdoor Activity	
		d. Sample of Outfit Outdoor Program	
<b>1700-1800 H</b>	<b>60</b>	<b>CEREMONIES IN SENIOR SCOUTING</b>	_____
		a. Importance of Ceremonies in Scouting	
		b. Types of Ceremonies in Senior Scouting	
		c. Planning a Outfit Ceremony	
1800-1900 H	60	DINNER BREAK	Senior Crew Leader
<b>1900-2000 H</b>	<b>60</b>	<b>THE SENIOR SCOUT CAMPFIRE</b>	_____
		a. Demo: Outfit Campfire	
		b. Processing: Outfit Campfire	
<b>2000-2130 H</b>	<b>90</b>	<b>KEEPING SCOUTS SAFE FROM HARM</b>	_____
		a. Review of the Rights of the Child	
		b. BSP Child Protection Policy	
		c. Approach to Safe Scouting	
2130-2200 H	30	End of Day Reflections / Prayers / TAPS	Senior Crew Leader

Third Day: \_\_\_\_\_

Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0600-0700 H	60	WAKE-UP / WASH-UP / PHYSICAL FITNESS BREAKFAST	Senior Crew Leader
0700-0730 H	30	ROLL CALL / INSPECTION / FLAG CEREMONY	_____
0730-0800 H	30	SENIOR SCOUT GAMES	_____
<b>0800-0945 H</b>	<b>105</b>	<b>CREW AND OUTFIT MEETINGS</b> a. Objectives of Crew & Outfit Meetings b. Parts of the Crew & Outfit Meetings c. Tips in Facilitating Successful Meetings d. Outfit Advisor's Council	_____
0945-1000 H	15	MORNING SNACKS	Senior Crew Leader
<b>1000-1200 H</b>	<b>120</b>	<b>ANNUAL OUTFIT PROGRAM PLANNING</b> a. Purpose of the Annual Outfit Plan b. Parts of the Annual Outfit Plan c. Steps in Planning for Annual Outfit Plan	_____
1200-1300 H	60	LUNCH BREAK	Senior Crew Leader
<b>1300-1400 H</b>	<b>60</b>	<b>OUTFIT ORGANIZATION AND ADMINISTRATION</b> a. Crew and Outfit Equipment b. Outfit Records and Reports c. Outfit Budget and Finance	_____
<b>1400-1500 H</b>	<b>60</b>	<b>THE OUTFIT ADVISOR'S JOB</b> a. Outfit Advisor's Responsibilities to: i. The Sponsoring Institution ii. Parents and Guardians iii. The Boy Scouts of the Philippines iv. The Senior Scouts and the Outfit v. Self Development	_____
1500-1515 H	15	AFTERNOON SNACKS	Senior Crew Leader
<b>1515-1615 H</b>	<b>60</b>	<b>COURSE SUMMARY</b> a. Clearing House / Open Forum b. Course Evaluation c. B.I.L.A.O. Essentials of Scouting d. Trail Ahead	<b>COURSE LEADER</b>
<b>1615-1700 H</b>	<b>45</b>	<b>CLOSING CEREMONIES</b> a. At the Session Hall b. At the Flag Area	<b>ACL – PROGRAM</b>
1700 H		HOME SWEET HOME	

**BOY SCOUTS OF THE PHILIPPINES**  
 NATIONAL OFFICE  
 MANILA

**Basic Training Course for Rover Circle Leader**  
 2015 Revised Course Syllabus

First Day: \_\_\_\_\_ Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0700-0800 H	60	Arrival of the Participants and Registration	Council Staff/ACL Admin
<b>0800-0845 H</b>	<b>45</b>	<b>OPENING CEREMONIES</b> a. At the Flag Area b. At the Session Hall c. Photo Session	<b>ACL – PROGRAM</b>
<b>0845-0915 H</b>	<b>30</b>	<b>COURSE ORGANIZATION AND ROUTINE</b> a. Groupings – Age, Council, Gender b. Norms of the Course c. Course Routine d. Course Requirements	<b>ACL – ADMINISTRATION</b>
<b>0915-1000 H</b>	<b>45</b>	<b>SMARTNESS AND GOOD ORDER</b> a. Radian & Circle Formation b. Field Gestures & Hand Signals c. Uniform, Badges and Insignias	<b>SENIOR RADIANT LEADER</b>
1000-1015 H	15	MORNING SNACKS	Senior Radian Leader
<b>1015-1100 H</b>	<b>45</b>	<b>DEFINING COURSE OBJECTIVES</b> a. Objectives by the Participants b. Course Objectives by BSP	<b>COURSE LEADER</b>
<b>1100-1200 H</b>	<b>60</b>	<b>HISTORY OF SCOUTING</b> a. BP and Events that lead to the Foundation of Scouting b. Life & Works of BP c. Scouting in the Philippines d. History of Rover Scouting	_____
1200-1300 H	60	LUNCH BREAK	Senior Radian Leader
<b>1300-1400 H</b>	<b>60</b>	<b>FUNDAMENTALS OF SCOUTING</b> a. Definition of the Scout Movement b. Aim and Purpose of Scouting c. Vision and Mission of WOSM, APR & BSP d. Principles of Scouting e. The Scout Method f. World Brotherhood g. Religious Policy	_____
<b>1400-1500 H</b>	<b>60</b>	<b>WOSM AND THE BSP STRUCTURE</b> a. Structure of WOSM, APR & BSP b. BSP Key-3 Officials c. The Double Track Plan d. Great Partnership	_____

1500-1515 H	15	AFTERNOON SNACKS	Senior Radian Leader
<b>1515-1615 H</b>	<b>60</b>	<b>INTRODUCTION TO THE LIFE CYCLE OF ADULTS IN SCOUTING (AIS)</b> a. Phase 1: Acquisition & Engaging AIS b. Phase 2: Training, Support AIS & Development c. Phase 3: Managing AIS, Decision for the Future	_____
<b>1615-1715 H</b>	<b>60</b>	<b>YOUTH PROGRAM AND THE BSP SCOUTING FAMILY</b> a. Definition of the Youth Programme b. Youth Programme Policy c. Youth Involvement Policy d. Overview of the BSP Scouting Family	_____
<b>1715-1800 H</b>	<b>45</b>	<b>UNDERSTANDING THE YOUNG ADULTS</b> a. Needs, Wants, Interests of Young Adults b. Characteristics of Young Adults c. How Scouting meet these Needs	_____
1800-1900 H	60	DINNER BREAK	Senior Radian Leader
<b>1900-2000 H</b>	<b>60</b>	<b>THE ROVER SCOUTING PROGRAM</b> a. Background and Rationale b. Educational Aim & Objectives c. Program Features	_____
<b>2000-2045 H</b>	<b>45</b>	<b>IDEALS IN ROVER SCOUTING</b> a. The Rover Scout Medallion b. Scout Oath & Law c. Rover Scout Motto and Slogan d. Rover Scout Sign, Salute & Handshake e. The Scout Badge f. The Rover Scout Thumbstick	_____
<b>2045-2130 H</b>	<b>45</b>	<b>VALUES &amp; SPIRITUAL DEVELOPMENT IN SENIOR SCOUTING</b> a. Integrating Values & Spirituality in Rover Scouting activities	_____
2130-2200 H	30	End of Day Reflections / Prayers / TAPS	Senior Radian Leader

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 Second Day: \_\_\_\_\_ Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0600-0700 H	60	WAKE-UP / WASH-UP / PHYSICAL FITNESS BREAKFAST	Senior Radian Leader
0700-0730 H	30	ROLL CALL / INSPECTION / FLAG CEREMONY	_____
0730-0800 H	30	TEAM BUILDING GAMES	_____
<b>0800-0900 H</b>	<b>60</b>	<b>TEAM SYSTEM IN ROVER SCOUTING</b> a. Radian & Team Features b. How Radian & Team System Works c. Functions of Radian & Team Members	_____

<b>0900-1000 H</b>	<b>60</b>	<b>SONGS AND GAMES FOR ROVER SCOUTS</b> a. Songs & Games as Spirit Builders b. Types of Songs & Games for Rover Scouts	_____
1000-1015 H	15	MORNING SNACKS	Senior Radian Leader
<b>1015-1200 H</b>	<b>105</b>	<b>PROGRESSIVE SCHEME AND THE BADGE SYSTEM</b> a. Rover Scout Advancement Scheme b. Preparing Project Proposals c. Implementing Project Proposals d. Evaluating Project Proposals e. Circle Court of Honor	_____
1200-1300 H	60	LUNCH BREAK	Senior Radian Leader
<b>1300-1500 H</b>	<b>120</b>	<b>TEACHING ROVER SCOUT SKILLS</b> a. Base 1: Flag Code & Flag Folding b. Base 2: Basic Knots c. Base 3: Bandaging d. Base 4: Trail Signs e. Base 5: Compass Reading	_____ _____ _____ _____ _____
1500-1515 H	15	AFTERNOON SNACKS	Senior Radian Leader
<b>1515-1600 H</b>	<b>45</b>	<b>ACTIVITIES IN ROVER SCOUTING</b> a. Activities Related to Rover Scout Advancement i. Community Service ii. Community Development Projects 1.Environment Education 2.Development Education 3.Peace Education	_____
<b>1600-1700 H</b>	<b>60</b>	<b>THE OUTDOOR PROGRAM</b> a. The BSP Outdoor Policy b. Types of Outdoor Activities for Rover Scouts c. Planning for a Circle Outdoor Activity d. Sample of Circle Outdoor Program	_____
<b>1700-1800 H</b>	<b>60</b>	<b>CEREMONIES IN ROVER SCOUTING</b> a. Importance of Ceremonies in Scouting b. Types of Ceremonies in Rover Scouting c. Planning a Circle Ceremony	_____
1800-1900 H	60	DINNER BREAK	Senior Radian Leader
<b>1900-2000 H</b>	<b>60</b>	<b>THE ROVER SCOUT CAMPFIRE</b> a. Demo: Circle Campfire b. Processing: Circle Campfire	_____
<b>2000-2130 H</b>	<b>90</b>	<b>KEEPING SCOUTS SAFE FROM HARM</b> a. Review of the Rights of the Child b. BSP Child Protection Policy c. Approach to Safe Scouting	_____
2130-2200 H	30	End of Day Reflections / Prayers / TAPS	Senior Radian Leader

Third Day: \_\_\_\_\_

Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0600-0700 H	60	WAKE-UP / WASH-UP / PHYSICAL FITNESS / BREAKFAST	Senior Radian Leader
0700-0730 H	30	ROLL CALL / INSPECTION / FLAG CEREMONY	_____
0730-0800 H	30	TEAM BUILDING GAMES	_____
<b>0800-0945 H</b>	<b>105</b>	<b>RADIAN AND CIRCLE MEETINGS</b> a. Objectives of Radian & Circle Meetings b. Parts of the Radian & Circle Meetings c. Tips in Facilitating Successful Meetings d. Circle Leader's Council	_____
0945-1000 H	15	MORNING SNACKS	Senior Radian Leader
<b>1000-1200 H</b>	<b>120</b>	<b>ANNUAL CIRCLE PROGRAM PLANNING</b> a. Purpose of the Annual Circle Plan b. Parts of the Annual Circle Plan c. Steps in Planning for Annual Circle Plan	_____
1200-1300 H	60	LUNCH BREAK	Senior Radian Leader
<b>1300-1400 H</b>	<b>60</b>	<b>CIRCLE ORGANIZATION AND ADMINISTRATION</b> a. Crew and Outfit Equipment b. Outfit Records and Reports c. Outfit Budget and Finance	_____
<b>1400-1500 H</b>	<b>60</b>	<b>THE ROVER CIRCLE LEADER'S JOB</b> a. Outfit Advisor's Responsibilities to: i. The Sponsoring Institution ii. Parents and Guardians iii. The Boy Scouts of the Philippines iv. The Rover Scouts and the Circle v. Self Development	_____
1500-1515 H	15	AFTERNOON SNACKS	Senior Radian Leader
<b>1515-1615 H</b>	<b>60</b>	<b>COURSE SUMMARY</b> a. Clearing House / Open Forum b. Course Evaluation c. B.I.L.A.O. Essentials of Scouting d. Trail Ahead	<b>COURSE LEADER</b>
<b>1615-1700 H</b>	<b>45</b>	<b>CLOSING CEREMONIES</b> a. At the Session Hall b. At the Flag Area	<b>ACL – PROGRAM</b>
1700 H		HOME SWEET HOME	

**BOY SCOUTS OF THE PHILIPPINES**  
NATIONAL OFFICE  
MANILA

**Basic Training Course for Leaders of Adults**  
2015 Revised Course Syllabus

First Day: \_\_\_\_\_ Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0700-0800 H	60	Arrival of the Participants and Registration	Council Staff/ACL Admin
<b>0800-0845 H</b>	<b>45</b>	<b>OPENING CEREMONIES</b> a. At the Flag Area b. At the Session Hall c. Photo Session	<b>ACL – PROGRAM</b>
<b>0845-0915 H</b>	<b>30</b>	<b>COURSE ORGANIZATION AND ROUTINE</b> a. Groupings – Age, Council, Gender b. Norms of the Course c. Course Routine d. Course Requirements	<b>ACL – ADMINISTRATION</b>
<b>0915-1000 H</b>	<b>45</b>	<b>SMARTNESS AND GOOD ORDER</b> a. Group Formation b. Field Gestures & Hand Signals c. Uniform, Badges and Insignias	<b>SENIOR GROUP LEADER</b>
1000-1015 H	15	MORNING SNACKS	Senior Group Leader
<b>1015-1100 H</b>	<b>45</b>	<b>DEFINING COURSE OBJECTIVES</b> a. Objectives by the Participants b. Course Objectives by BSP	<b>COURSE LEADER</b>
<b>1100-1200 H</b>	<b>60</b>	<b>HISTORY OF SCOUTING</b> a. BP and Events that lead to the Foundation of Scouting b. Life & Works of BP c. Scouting in the Philippines	_____
1200-1300 H	60	LUNCH BREAK	Senior Group Leader
<b>1300-1400 H</b>	<b>60</b>	<b>FUNDAMENTALS OF SCOUTING</b> a. Definition of the Scout Movement b. Aims & Purpose of Scouting c. Vision and Mission of WOSM, APR & BSP d. Principles of Scouting e. The Scout Method f. World Brotherhood g. Religious Policy	_____
<b>1400-1500 H</b>	<b>60</b>	<b>WOSM AND THE BSP STRUCTURE</b> a. Structure of WOSM & APR b. BSP Organization Structure	_____
1500-1515 H	15	AFTERNOON SNACKS	Senior Group Leader



<b>1515-1615 H</b>	<b>60</b>	<b>INTRODUCTION TO THE LIFE CYCLE OF ADULTS IN SCOUTING (AIS)</b>	_____
		a. Phase 1: Acquisition & Engaging AIS	
		b. Phase 2: Training, Support AIS & Development	
		c. Phase 3: Managing AIS, Decision for the Future	
<b>1615-1715 H</b>	<b>60</b>	<b>YOUTH PROGRAM AND THE BSP SCOUTING FAMILY</b>	_____
		a. Definition of the Youth Programme	
		b. Youth Programme Policy	
		c. Youth Involvement Policy	
		d. Overview of the BSP Scouting Family	
<b>1715-1800 H</b>	<b>45</b>	<b>UNDERSTANDING THE ADULTS WE SERVE</b>	_____
		a. Needs, Wants, Interests of Leaders of Adults	
		b. Characteristics of Leaders of Adults	
		c. How Scouting meet these Needs	
1800-1900 H	60	DINNER BREAK	Senior Group Leader
<b>1900-2000</b>	<b>60</b>	<b>THE GREAT PARTNERSHIP</b>	_____
		a. The BSP and the Sponsoring Institution	
		b. The BSP and the Adult Volunteers	
		c. The Double Track Plan	
		d. The BSP Key-3 Officials	
<b>2000-2045 H</b>	<b>45</b>	<b>IDEALS IN SCOUTING</b>	_____
		a. Scout Oath & Law	
		b. Scout Motto and Slogan	
		c. Scout Sign, Salute & Handshake	
		d. The Scout Badge	
<b>2045-2130 H</b>	<b>45</b>	<b>VALUES &amp; SPIRITUAL DEVELOPMENT IN SCOUTING PROGRAM</b>	_____
		a. Integrating Values & Spirituality in Scouting activities	
2130-2200 H	30	End of Day Reflections / Prayers / TAPS	Senior Group Leader

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Second Day: \_\_\_\_\_ Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0600-0700 H	60	WAKE-UP / WASH-UP / PHYSICAL FITNESS BREAKFAST	Senior Group Leader
0700-0730 H	30	ROLL CALL / INSPECTION / FLAG CEREMONY	_____
0730-0800 H	30	KID AND KAB SCOUT GAMES	_____
<b>0800-0900 H</b>	<b>60</b>	<b>MEMBERSHIP IN SMALL GROUPS</b>	_____
		a. Patrol, Crew and Team Features	
		b. How Small Group System Works	
		c. Functions of Sub-Unit Members	

<b>0900-1000 H</b>	<b>60</b>	<b>ROLES LEADERS OF ADULTS PLAY</b>	_____
		a. As Managers of Adults in Scouting	
		b. As Program Specialist	
		c. As Public Relations Person	
		d. As Educator	
1000-1015 H	15	MORNING SNACKS	Senior Group Leader
<b>1015-1200 H</b>	<b>105</b>	<b>PROGRESSIVE SCHEME AND THE BADGE SYSTEM</b>	_____
		a. Principles of the Scout Advancement	
		b. How the Badge System Works	
		c. Role of Adults in Administering Advancement	
1200-1300 H	60	LUNCH BREAK	Senior Group Leader
<b>1300-1500 H</b>	<b>120</b>	<b>ACTIVITIES IN SCOUTING I</b>	_____
		a. Base 1: KID Scouting	_____
		b. Base 2: KAB Scouting	_____
		c. Base 3: Boy Scouting	_____
		d. Base 4: Senior Scouting	_____
		e. Base 5: Rover Scouting	_____
1500-1515 H	15	AFTERNOON SNACKS	Senior Group Leader
<b>1515-1600 H</b>	<b>45</b>	<b>LEADERS OF ADULTS FIELD OF SERVICES</b>	_____
		a. Standing Committees	
		b. Special Committees	
		c. Programs and Policies	
<b>1600-1700 H</b>	<b>60</b>	<b>THE OUTDOOR PROGRAM</b>	_____
		a. The BSP Outdoor Policy	
		b. Types of Outdoor Activities in Scouting	
		c. Planning for an Outdoor Activity	
		d. Sample of Outdoor Program	
<b>1700-1800 H</b>	<b>60</b>	<b>CEREMONIES IN SCOUTING</b>	_____
		a. Importance of Ceremonies in Scouting	
		b. Types of Ceremonies in Scouting	
		c. Planning a Scouting Ceremony	
1800-1900 H	60	DINNER BREAK	Senior Group Leader
<b>1900-2000 H</b>	<b>60</b>	<b>THE CAMPFIRE PROGRAM</b>	_____
		a. Demo: Campfire	
		b. Processing: Campfire	
<b>2000-2130 H</b>	<b>90</b>	<b>KEEPING SCOUTS SAFE FROM HARM</b>	_____
		a. Review of the Rights of the Child	
		b. BSP Child Protection Policy	
		c. Approach to Safe Scouting	
2130-2200 H	30	End of Day Reflections / Prayers / TAPS	Senior Group Leader

Third Day: \_\_\_\_\_

Date: \_\_\_\_\_

<b>TIME</b>	<b>MIN.</b>	<b>SESSION / ACTIVITY</b>	<b>IN-CHARGE</b>
0600-0700 H	60	WAKE-UP / WASH-UP / PHYSICAL FITNESS / BREAKFAST	Senior Group Leader
0700-0730 H	30	ROLL CALL / INSPECTION / FLAG CEREMONY	_____
0730-0800 H	30	BOY AND SENIOR SCOUT GAMES	_____
<b>0800-0945 H</b>	<b>105</b>	<b>THE DISTRICT ROUNDTABLE</b> a. Purpose of Conducting Roundtable b. Parts of Roundtable c. Planning a District Roundtable d. Leading Successful Roundtable	_____
0945-1000 H	15	MORNING SNACKS	Senior Group Leader
<b>1000-1200 H</b>	<b>120</b>	<b>ANNUAL PROGRAM PLANNING</b> a. Purpose of the Annual Program Plan b. Parts of the Annual Program Plan c. Steps in Planning for Annual Program Plan	_____
1200-1300 H	60	LUNCH BREAK	Senior Group Leader
<b>1300-1400 H</b>	<b>60</b>	<b>ORGANIZATION AND MANAGEMENT OF SCOUTING UNITS</b> a. Steps in Organizing a Sponsoring Institution b. Steps in Organizing a Unit c. Budgeting and Financing a Unit d. Unit Records and Reports e. Unit and Sub-Unit Equipment	_____
<b>1400-1500 H</b>	<b>60</b>	<b>THE LEADERS' OF ADULTS JOB</b> a. Leaders' of Adults Responsibilities to: i. The District & Sponsoring Institution ii. Parents and Guardians iii. The Boy Scouts of the Philippines iv. The Unit Leaders v. Self Development	_____
1500-1515 H	15	AFTERNOON SNACKS	Senior Group Leader
<b>1515-1615 H</b>	<b>60</b>	<b>COURSE SUMMARY</b> a. Clearing House / Open Forum b. Course Evaluation c. B.I.L.A.O. Essentials of Scouting d. Trail Ahead	<b>COURSE LEADER</b>
<b>1615-1700 H</b>	<b>45</b>	<b>CLOSING CEREMONIES</b> a. At the Session Hall b. At the Flag Area	<b>ACL – PROGRAM</b>
1700 H		HOME SWEET HOME	