

BOY SCOUTS OF THE PHILIPPINES
NATIONAL OFFICE
Manila

18 May 2015

NATIONAL OFFICE MEMORANDUM

Number 36 s. 2015

TO : Regional Scout Directors, Council Scout Executives and Officers-In-Charge

SUBJECT : **25TH ASIA-PACIFIC REGIONAL SCOUT CONFERENCE, SOUTH KOREA**

1. We are pleased to inform you that upon invitation of the World Scout Bureau/Asia-Pacific Region and Korea Scout Association (KSA) as host, the Boy Scouts of the Philippines (BSP) will organize a contingent to represent the Philippines in the aforementioned event.
2. The basic information to the said activities are as follows:

a. Date:

03-08 November 2015 (The Joint Meeting of APR Scout Committee with Head of Delegations is on 03 November morning. Opening Ceremony will be at 1100H on 03 November and conference session will starts in the afternoon. Closing of the conference is on 08 November afternoon. Delegation is expected to arrive in Korea on 02 November and may leave on 09 November 2015.

b. Theme:

Growth Towards Unity

c. Participants:

c.1. Delegates

- The Boy Scouts of the Philippines (BSP) is entitled to send a maximum of six (6) official delegates. (reference: Constitution and By-Laws of the WOSM/Asia-Pacific Region Article VII.1)

c.2. Observers

- The Boy Scouts of the Philippines may send adequate number of Scout Leaders (Regional Scout Committee Members and Local Council Executive Board Members) and Young Adult members age of 18-26 years old as observers.

c.3. Accompanying Persons

- Spouses/Friends are invited as accompanying persons to the Delegates or Observers for whom the conference host committee will design program for the conference duration. They are invited to all main ceremonies and social activities organized during the conference.

d. Venue

Kimdaejung Convention Center (KDJCC), 30 Sangmunuro, Seo-gu, Gwangu, South Korea.

e. Participation Fee:

PARTICULAR	DELEGATES/ OBSERVERS	ACCOMPANYING PERSONS	YOUNG ADULT
Conference Fee	300.00	250.00	125.00
Estimated Plane Fare (Mla-Seoul-Mla)	650.00	650.00	650.00
Estimated Aircon Bus Fare (Seoul Airport-Gwangju)	35.00	35.00	35.00
Philippine Travel Tax	38.00	38.00	38.00
Accommodation-Holiday Inn with Breakfast (9 days x US\$154.00) excluded bank charged for bank transfer	1,386.00	1,386.00	1,386.00
TOTAL	\$2,409.00	\$2,359.00	\$2,234.00

The **conference fee** will cover inland transportation (Gwangju Bus Station – Hotel - Gwangju Bus Station), conference kit, all lunch during the official period of the conference, welcome dinner and farewell dinner, conference souvenir and education tour.

The deadline of payment for the participation fee is on or before **30 July 2015**.

Flight Arrangement/Schedule:

Upon approval of participants' application by the National Office, the International Section, Field Operations Division, shall arrange the contingent flight booking, however, should participants opt to get their own plane ticket, they must strictly follow the contingent flight schedule below.

02 November 2015	Manila-Seoul	PR-466	0100/0600
02 November 2015	Seoul-Gwangju	Aircon Bus	(3hours drive)
09 November 2015	Gwangju-Seoul	Aircon Bus	(3hours drive)
09 November 2015	Seoul-Manila	PR-469	2045/1235

NOTE: Once you have your confirmed plane ticket kindly email to International Section, Field Operations Division c/o butch.isidoro@scouts.org.ph.

f. Application Form:

The deadline for the submission of Conference Application Form duly endorsed by the Council Scout Executive and Regional Scout Directors is on **30 July 2015**.

Attached is the 25th APR Conference Application Form (see annex A)

3. Visa Requirement:

- Visa Application Form completely filled up (see annex B)
- A Valid Philippine Passport (old and new), undamaged
- Three (3) Passport Size Colored Photos with White Background
- Supporting documents needed during interview (all originals)
 - A. For Adult Leaders
 - Bank Certification/s with Bankbook
 - Certificate of Employment – including applicant's position, working record and monthly/annual income and approved leave of absent
 - If self-employed Business Name/Permit or SEC Registration

- Birth Certificate and Marriage Certificate (if married) with NSO security paper
- Latest Individual Income Tax Return (ITR)
- If government employee, Authority to Travel is required

B. For Young Adult Members (18-26 years old)

- Affidavit of Support and Consent of Parents
- Parent Bank Certification/s with Bankbook
- Parent Current Income Tax Return (ITR)
- Parent Certificate of Employment/Business Name/Permit or SEC Registration
- School ID and Certification of Enrolment/Registration
- Birth Certificate with NSO Security Paper
- Parent Birth Certificate and Marriage Contract with NSO Security Paper

4. For further inquiries you may contact Mr. Manuel G. Isidoro III, International Affairs Executive, International Section, Field Operations Division, BSP at telephone no (02) 5275112 or email at butch.isidoro@scouts.org.ph.

5. For information, guidance and widest dissemination of all concerned.



WENDEL E. AVISADO
SVP and Acting Secretary General

Encl: 25th APR Conference Application Form
Korea Visa Application Form

CONFERENCE REGISTRATION FORM

~ 25th Asia-Pacific Regional Scout Conference
03 - 08 November 2015, Gwangju, Korea ~



IMPORTANT

- Please complete this form in BLOCK LETTERS [Arial pt.9] and return this form by fax or e-mail **not later than 30 September 2015** to – The Conference Secretariat, Korea Scout Association (KSA) Fax No.: +82-2-6335-2020/ 784-1625; E-mail: apsc2015cs@scout.or.kr Copy to: asia-pacific@scout.org
- DELEGATES & OBSERVERS need endorsement from their National Scout Organizations.
- Participant/s, who will need VISA to enter Korea, must attach the copy of his/her **PASSPORT PHOTOPAGE**.
- IF your itinerary written on this form is changed**, Please download the transportation form separately and submit it again to the conference secretariat.

A. Country Information

Country

Participant's Category

- Chief Delegate Delegate Observer Accompanying Person
 APR Committee Member Other Committee Member Staff Guest

National Scout Organization

B. Personal Information

Last Name (as in your passport)

First Name and all other names (as in your passport)

Position in Scouting

Preferred name to appear on the official name tag (maximum of 12 characters)

Gender

- Male Female

Religion

Age

Personal Email Address

Home Address

Tel. No. (+Country Code – Area Code – Telephone Number)
+ [] - -

Mobile No. (+Country Code – Area Code – Telephone Number)
+ [] - -

C. Passport Information

Passport number

Date of Issue (dd/mm/yy)

Place of Issue

Date of expiry (dd/mm/yy)

Date of Birth (dd/mm/yy)

Place of Birth

Nationality

D. Accompanying Person/s

Name

Relationship

Attending the Accompanying Persons Program

1. YES NO

2. YES NO

E. Arrival Information

In Incheon

Date (dd/mm/yy)

Time

Flight No.

In Gwangju

Airport

Railway Station

Bus Station

Date (dd/mm/yy)

Time

Flight No.

Remarks (if special assistance is needed):

F. Departure Information

From Gwangju

Airport

Railway Station

Bus Station

Date (dd/mm/yy)

Time

Flight No.

From Incheon

Date (dd/mm/yy)

Time

Flight No.

Remarks (if special assistance is needed):

G. Registration fee

29. Rates:

- Delegates USD300.00 Observers USD300.00 Other Committee Members USD300.00
 Accompanying Person USD250.00 Youth Participants USD125.00 Guest USD125.00

Please remit the payment to KSA Bank:

Account Name: Korea Scout Association **Account No:** 140-009-235884 **Bank Name:** SHINHAN BANK **Swift Code:** SHBKCRSE
Bank Address: Shinhan Bank, KBS Branch, KBS 18 Yeouido-dong, Yeoungdeungpo-gu, Seoul, South Korea

Name of your Bank:

Date of Bank Transfer:

H. Accommodation

Check-In Date: (dd/mm/yy)

Check-Out Date: (dd/mm/yy)

Hotel of Choice:

Holiday Inn (http://www.holidayinngwangju.com)	<input type="checkbox"/> Double Room	<input type="checkbox"/> Twin Room	<input type="checkbox"/> KRW155,000	<input type="checkbox"/> KRW170,000
Ramada Plaza (http://www.ramadagwangju.com)	<input type="checkbox"/> Double Room	<input type="checkbox"/> Twin Room	<input type="checkbox"/> KRW155,000	<input type="checkbox"/> KRW175,000
Benekia Hotel Art Hall (http://www.benikea.com)	<input type="checkbox"/> Double Room	<input type="checkbox"/> Twin Room	<input type="checkbox"/> KRW 90,000	<input type="checkbox"/> KRW100,000
Firenze Tourist Hotel (http://www.firenzehotel.co.kr)	<input type="checkbox"/> Double Room	<input type="checkbox"/> Twin Room	<input type="checkbox"/> KRW 80,000	<input type="checkbox"/> KRW100,000
Hotel Central (http://www.hotelcentral.co.kr)	<input type="checkbox"/> Double Room	<input type="checkbox"/> Twin Room	<input type="checkbox"/> KRW 84,700	<input type="checkbox"/> KRW101,640
Tourist Hotel Masters (http://www.mastershotel.com)	<input type="checkbox"/> Double Room	<input type="checkbox"/> Twin Room	<input type="checkbox"/> KRW 90,000	<input type="checkbox"/> KRW100,000
Hotel France (http://www.hotelfrance.co.kr)	<input type="checkbox"/> Double Room	<input type="checkbox"/> Twin Room	<input type="checkbox"/> KRW 88,000	<input type="checkbox"/> KRW99,000
Hotel Noblesse (http://noblesseht.co.kr)	<input type="checkbox"/> Double Room		<input type="checkbox"/> KRW 65,000	
F&T Tourist Hotel (http://www.fnthotel.com)	<input type="checkbox"/> Double Room	<input type="checkbox"/> Twin Room	<input type="checkbox"/> KRW 60,000	<input type="checkbox"/> KRW80,000
	<input type="checkbox"/> Suite Room		<input type="checkbox"/> KRW100,000	

Twin Room shared with:

Name:

Country:

I. Medical Information

Blood Type:

- A+ A- B+ B- O+ O- AB+ AB-

Any Dietary Requirements

- Yes No

If YES, please specify your requirements:

Medical History - Please specify if you have any allergy to food or medicine, medical condition [hypertension, diabetes, asthma etc.] or any other information that may help in case of emergency.

J. Certification

Name of Person completing this application:

Signature:

Date:

K. Endorsement from your National Scout Organization

Approved by (Name):

Position in NSO:

Signature:

Date:

FOR SECRETARIAT USE ONLY:

Reg. Ref. No.: _____

DATE RECEIVED: _____

사증발급신청서 APPLICATION FOR VISA

※ 사증발급인정번호(CONFIRMATION OF VISA ISSUANCE No :)

사진 PHOTO 3.5cm×4.5cm	1.성 Surname	3.漢字姓名	4.성별 Gender []M []F	
	2.명 Given Names	5.생년월일 Date of Birth		
	6.국적 Nationality	7.출생국가 Country of Birth		
	8.현주소 Home Address		10.휴대전화 Mobile Phone No.	
	9.전화번호 Phone No.		12.신분증번호 National Identity No.	
	11.이메일 E-mail			

여권	13.여권번호 Passport No.	14.여권종류 Classification <small>외交, 公務, 公務普通, 因私, 其他 DP(外交), OF(官用), OR(一般), OTHERS(其他)</small>
	15.발급지 Place of Issue	16.발급일자 Date of Issue
		17.기간만료일 Date Of Expiry

직업	18.직업 Occupation	19.직장전화번호 Business Phone No.
	20.직장명 및 주소 Name and Address of Present Employer	

결혼여부 Marital status	21.[]기혼 married []배우자사망 widowed []미혼 Single []이혼 divorced		
	22.배우자 성명 Spouse's Name	23.배우자 생년월일 Spouse's Date of Birth	
	24.배우자 국적 Spouse's Nationality		25.배우자 연락처 Spouse's Phone No.

26.입국 목적 Purpose of Entry	27.체류예정기간 Potential Length of Stay
28.입국예정일 Potential Date of Entry	29.방한사실 Previous Visit (If Any)
30.국내체류지 Address in Korea	31.국내전화번호 Phone No. in Korea
32.국내 체류비용 지불자 Who Will Pay For The Expense For Your Stay?	
33.과거 5년간 여행국가 Countries You Have Travelled During The Past 5 Years	

※ Please note that C-series visa holders are not able to change their residential status after entry into Republic of Korea pursuant to the first clause of article 9 of Immigration Regulation

34.동반가족 Accompanying Family	관계 Relationship	국적 Nationality	성명 Name	생년월일 Date of birth	성별 Gender

35.국내 보증인 Guarantor or Reference in Korea	관계 Relationship	국적 Nationality	성명 Name	생년월일 Date of birth	성별 Gender

I declare that the statements made in this application are true and correct to the best of my knowledge and belief, that I will observe the provisions of the Immigration Law of the Republic of Korea and that I will not engage in any activities irrelevant to the purpose of entry stated herein. Besides, I am fully aware that any false or misleading statement may result in the refusal of a visa, and that possession of a visa does not entitle the bearer to enter the Republic of Korea upon arrival at the port of entry if he/she is found inadmissible.

신청일자 DATE OF APPLICATION

신청인 서명 SIGNATURE OF APPLICANT

공용란 FOR OFFICIAL USE ONLY					
기본사항	체류자격	체류기간	사증종류	단수·복수(2회, 3회 이상)	
접수사항	접수일자	접수번호	처리과		
허가사항	허가일자	허가번호	고지사항		
결재	담당자	가 · 부	〈심사의견〉		

수입인지 부착란