

BOY SCOUTS OF THE PHILIPPINES
National Office
Manila

22 April 2015

NATIONAL OFFICE MEMORANDUM

NUMBER 35 s. 2015

TO : Regional Scout Directors and Council Scout Executives/
Officers-in-Charge

SUBJECT : **2015 BSP NATIONAL RAFFLE**

1. The National Executive Board in its meeting held 18 April 2015 approved the holding of the 2015 National Raffle. Drawing of winning numbers will be held on 11 December 2015 at the BSP National Office, Manila.
2. Hereunder are the features of this year's raffle:
 - a. Each ticket has its exclusive number and holds the chance of winning the whole cash gift. Each ticket will cost P20.00, and each booklet contains ten (10) tickets or a total of P200.00 per booklet.
 - b. Each ticket has a stub where the names of the donor and solicitor shall be legibly written for proper identification.
 - c. Ping-Pong balls will be used in drawing the winning numbers. Three (3) major gifts and twenty seven (27) consolation gifts will be given away, as follows:
 - I. Major Gifts (3)

1 st	One (1)	-	Php 1,000,000.00
2 nd	One (1)	-	Php 500,000.00
3 rd	One (1)	-	Php 250,000.00
 - II. Consolation Gifts (27)

Two	(2)	-	Php 100,000.00 each
Three	(3)	-	Php 50,000.00 each
Five	(5)	-	Php 20,000.00 each

Seven (7) - Php 10,000.00 each
Ten (10) - Php 5,000.00 each

The solicitor of each lucky winning ticket will be entitled to a modest gift of ten percent (10%) of the corresponding gift.

3. Proceeds will be distributed and shared as follows:

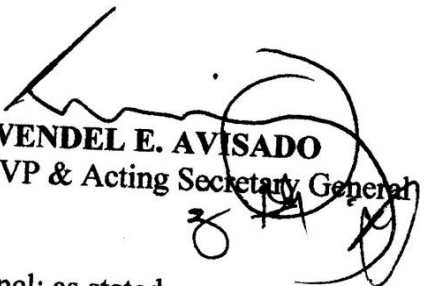
I. Local Council Share - 70%) 20% Seller's share
) 40% Local Council for
) Operations & Admin
) 10% Incentive to be shared by RO (3%)
LCO (7%) Executive and Staff

Note: Local Council will apportioned the 10% Incentive as follows:

- (1) 7% to Local Council Executive and Staff
- (2) 3% to Region Director and Staff.

II. National Office Share - 30% - to be remitted directly to
National Office

4. For the allocation of 2015 raffle tickets, please accomplish the attached confirmation slip and return the same to National Office c/o Mr. Jerry B. Rubrico, Fund Campaign In-Charge, Economic Enterprise Division on or before 15 May 2015.
5. All local councils are hereby enjoined to participate in this undertaking.
6. Please see attached 2015 Raffle Guidelines and Procedures for your guidance.
7. For wide dissemination and compliance.


WENDEL E. AVISADO
SVP & Acting Secretary General

Encl: as stated.

/jbr

2015 NATIONAL RAFFLE GUIDELINES AND PROCEDURES

1. DISTRIBUTION/SELLING OF BOOKLETS/TICKETS

- a. Each ticket is attached to a stub where the name of the donor and the solicitor shall be written for proper identification.
- b. Each ticket costs Php20.00 or a total of Php200.00 per booklet.
- c. Regions/Councils will return to the BSP National Office the confirmation slip duly signed by the CSE/OIC as having received the booklets.
- d. Requests for additional booklets may be granted provided that the first allocation shall have been paid.

2. RAFFLE DRAW

- a. The raffle draw will be held on Friday, December 11, 2015 at the National Office of the BSP.
- b. Ping pong balls will be used in drawing the winning ticket numbers.
- c. Only paid tickets certified by the Fund Campaign Committee and Commission on Audit will be included in the draw.
- d. Winning ticket numbers will be published in a major newspaper immediately after the draw.

3. CASH GIFTS

- a. Cash gifts shall be given to lucky donors, as follows:

a.1. Major Cash Gifts (3)

1 st One (1)	-	Php 1,000,000.00
2 nd One (1)	-	Php 500,000.00
3 rd One (1)	-	Php 250,000.00

a.2. Consolation Gifts (27)

Two (2)	-	Php 100,000.00
Three (3)	-	Php 50,000.00
Five (5)	-	Php 20,000.00
Seven (7)	-	Php 10,000.00
Ten (10)	-	Php 5,000.00

- b. A 10% solicitor's gift will be given to the seller of the winning ticket.

4. HOW TO CLAIM THE PRIZE

- a. All winners can claim their gifts at the National Office, BSP. Regions/Local Councils shall assist the winners situated in their areas in expediting claims for their Cash Gift.
- b. In claiming gift, the winner shall present the winning ticket together with identification documents and a certification from the council that he/she is the holder of the winning ticket.
- c. In the case if the winner has only one I.D. (elem./high school student) he/she must provide birth certificate.
- d. Winners will be given sixty (60) days from the date of the draw to claim their cash gifts. After sixty (60) days, unclaimed gifts will be forfeited in favor of the Boy Scouts of the Philippines.

- e. In the event of LOST CLAIM STUBS, winners must secure the following:
1. Affidavit of Loss duly notarized;
 2. Certification from the local council, institution (if tickets bought from local council)
 3. Certification from the Office of the Chairman of the Ways & Means (if tickets bought from other organizations).
- f. Solicitors' gifts will be given to sellers of winning tickets whose names are as written on the stub, and a certification coming from the council that they are the legitimate sellers of the tickets.

5. PAYMENT OF BOOKLETS/TICKETS

- a. The amount to be remitted to the National Office is Php 60.00/booklet.
- b. In case of excess remittance to the National Office of more than the required amount of Php60.00/booklet, the National Office will refund the total excess amount upon validation of all documents at the end of December 31, 2015.
- c. Regions/Councils/Other Organization shall remit their payments either thru Landbank of the Philippines (LBP) or directly to the National Office, BSP.
- d. If through the bank, the following procedure shall be followed:
- d.1. Accomplish three (3) copies of the deposit slip and deposit the amount to the **BSP Raffle Fund Drive** account at **Land Bank of the Philippines (LBP)** with account number **1982-1001-74**.
 - d.2. Send to the Ways and Means, Economic Enterprise Division thru mail or fax the duplicate copy of the deposit slip at telefax no. (02) 527-5111.
- e. If paying directly to the National Office, payment shall be made directly to the Cashier.

6. DISTRIBUTION OF PROCEEDS

- a. Local Council Share - 70%) 20% Seller's share**
) 40% Local Council for Operations & Admins
) 10% Incentives to be shared by the RO (3%)
LCO (7%) executives and staff
- b. National Office Share - 30%**

7. REMITTANCE TIMETABLE

The following is the timetable to observe in remitting payments to the National Office, BSP:

1 st Payment	-	September 18, 2015
2 nd Payment	-	October 16, 2015
3 rd Payment	-	November 13, 2015
4 th & Full Payment	-	November 27, 2015

8. REPORT OF SOLD AND UNSOLD TICKETS

- a. Local councils and other organizations will return the stubs of all sold tickets and unsold booklets to the National Office with proper transmittal of ticket numbers. The report on the sold and unsold booklets will be submitted to National Office for record purposes and which will be the basis of the committee in determining whether the drawn number is sold or unsold.
- b. Deadline for the submission of the list of sold tickets and return of unsold tickets is November 16, 2015. Booklets not returned on the said date shall be automatically considered as sold and placed on the Local Council's account/seller.
- c. Partially sold booklets, once returned, shall be considered as fully sold and placed on the Local Council's account/seller.



WENDEL E. AVISADO
SVP and Acting Secretary General