

Republic of the Philippines  
**BOY SCOUTS OF THE PHILIPPINES**  
National Office  
Manila

30 March 2015

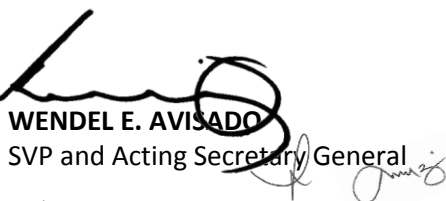
**NATIONAL OFFICE MEMORANDUM**

No. 26 , Series of 2015

**TO: REGIONAL SCOUT DIRECTORS, COUNCIL SCOUT EXECUTIVES AND OFFICERS-IN-CHARGE**

**SUBJECT: REITERATION OF DEPED ORDER NO. 76, SERIES OF 2012 RE: GUIDELINES ON REVITALIZING BOY SCOUTING IN SCHOOLS NATIONWIDE**

1. Reiteration is hereby made on the implementation of DepED Order No. 76, Series of 2012 entitled, 'Guidelines on Revitalizing Boy Scouting in Schools Nationwide,' a copy of which is hereto enclosed for reference, along with the other DepEd Orders and Memoranda stated therein, viz:
  - a. DECS Memorandum No. 143, Series of 1997 re: Service Credits to be Granted for Attending Scouting Activities
  - b. DECS Order No. 106, Series of 1998 re: Revised Rules on the Exemption of Scouts from Citizens Army Training (CAT)
  - c. DECS Order No. 99, Series of 1999 re: Credits for BSP Awards
  - d. DepED Order No. 49, Series of 2007 re: Revitalizing Boy Scouting in Schools
  - e. DepED Order No. 92, Series of 2009 re: Revised Guidelines on the Selection of Honor Pupils and Students in Public Elementary and Secondary Schools
2. All Local Councils are advised to refer to the said guidelines relative to the conduct of the different Scouting events and activities calendared throughout the year in order to assure maximum participation and cooperation with the various learning institutions, including officials, teachers, unit leaders, lay leaders and volunteers from the Department of Education.
3. In order to give premium to the participation and support of our Unit Leaders, Lay Leaders and Volunteers, most especially those that are employed in public elementary and secondary schools, all Local Councils are also enjoined to coordinate with their respective DepED Division Offices for the issuance of service credits, other credits and awards and incentives. This is on top of the awards system of the BSP that are already in place.
4. Should you have any question/s, you may refer them to the Field Operations Division thru the Acting Deputy Secretary General, Engr. Rogelio S. Villa, Jr. At (02) 527 5112 local 512 or at roger.villa@scouts.org.ph or thru the Assistant Program Officer, Mr. Kenny Ralph S. Fernando at kenny.fernando@scouts.org.ph local 516.
5. Immediate dissemination of and strict compliance to this memorandum is enjoined.

  
**WENDEL E. AVISADO**  
SVP and Acting Secretary General

RSV/krsf.26mar2015ver2

Encl. As stated



Republic of the Philippines  
**Department of Education**

---

**SEP 28 2012**

DepEd ORDER  
No. **76**, s. 2012

**GUIDELINES ON REVITALIZING BOY SCOUTING IN SCHOOLS NATIONWIDE**

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Elementary and Secondary Schools

1. Scouting with the Boy Scouts of the Philippines (BSP) is an effective co-curricular program in the leadership and value formation of every child. Its main objective is consistent with the Department of Education's mission to develop every boy and every young man into well-rounded individual with exemplary character worth the emulation of school children. The BSP has consistently produced leaders and role models who are true advocates of the Scout Oath and Law.

2. With its impressive track record on youth development, the Department of Education (DepEd) recognizes the significant role of the BSP in aiding the school system mold pupils and students into responsible and responsive citizens of the country and in contributing to efforts to achieve quality education. As a co-curricular program, Scouting helps stem away vices and bad influence of drugs and peers. As such, membership and participation in Boy Scouting and its programs, projects and activities should be highly encouraged and supported in the schools.

3. In view of this, the DepEd supports the revitalization of Boy Scouting in schools nationwide in various areas of possible partnership and cooperation. As such, DepEd is issuing the following guidelines:

**3.1 Promotion of Membership to the Boy Scouts of the Philippines**

All DepEd officials and personnel are encouraged to be active members of the BSP. All public and private elementary and secondary schools, through their school principals/heads, are advised to promote membership to the BSP among pupils, students, parents and teachers at the start of the School Year.

**3.2 Membership Fees**

Membership to the BSP is voluntary and shall not be made a condition for enrolment, transfer or clearance of pupils and students. Membership fees and proceeds of fund-raising activities of the BSP shall be immediately remitted in full to the Boy Scouts of the Philippines Local Councils duly chartered by the National Office. No quota on membership shall be required.

### 3.3 Schedule of Membership Campaign

July	Membership Campaign Month
1 <sup>st</sup> Week	" <i>Linggo ng Scouting sa Paaralan</i> " (Introduction) Local Councils with its officials shall pay a visit to all the schools in the area. Posters may be placed in designated areas and exhibits on the incoming programs, projects and activities may be mounted/posted on conspicuous places to attract membership.
2 <sup>nd</sup> Week	"Membership Campaign Period" (Orientation)
3 <sup>rd</sup> Week	Representatives of the Boy Scouts of the Philippines may be given time during meetings of the Parents-Teachers Associations (PTAs) or any other institutional forums or meetings in the district, division or region where they can properly campaign for membership and conduct Scouting Orientation. They may also be allowed to conduct a brief classroom by classroom Scouting Orientation provided that the policy on non-disruption of classes is observed.
4 <sup>th</sup> Week	"Organization of Units" (Recruitment) The schools may organize Scout Units of Kid, Kab, Boy, Senior and Rover Scouts. The application for Unit Registration, together with the corresponding payments, is made, forwarded, remitted and receipted at the Local Council.
August to November	Membership Registration Period The authorized membership fees are as follows: <ul style="list-style-type: none"><li>• Scouts - PhP 50.00</li><li>• Unit Leaders - PhP 60.00</li><li>• Institutional Representatives/Coordinators - PhP100.00</li><li>• Committee Members</li></ul>

### 3.4 Strengthening Quality Scouting Program

Officials of the DepEd are urged to actively contribute in the development and implementation of quality scouting program by vigorously promoting and supporting the Badge or the Advancement System offered by BSP.

### 3.5 Participation of DepEd Officials, Personnel and School Children in Scouting Activities

All DepEd officials, personnel and school children are enjoined to participate in Scouting activities such as jamborees, camps, competitions, trainings and conferences in the school, division, regional, national and international levels, subject to existing DepEd policies, rules and regulations.

### 3.6 Institutional Support

All DepEd officials and personnel are encouraged to support the BSP and its activities in whatever significant way possible.

### 3.7 Wearing of Scout Uniforms

Wearing of the scout uniform/neckerchief by duly-registered DepEd officials and personnel, including pupils and students, during official activities of the BSP and every Friday during school days is desired for visibility and image-building.

### 3.8 **Service Credits, Other Credits for Awards Received and Trainings Attended and Other Incentives**

The following issuances are hereby reiterated:

DECS Memorandum No. 143, s. 1997 provides that service credits shall be granted for attendance in Scouting activities.

DECS Order No. 106, s. 1998 provides for the revised rules on exemption of Scouts from the Citizens Army Training (CAT).

DECS Order No. 99, s. 1999 reiterates the granting of credits to awards given by the Boy Scouts of the Philippines.

DepEd Order No. 49, s. 2007 and DepEd Order No. 92, s. 2009 provide in part that awards and citations received and training conducted and/or attended relative to Boy Scouting shall be credited and considered for employment/promotion in DepEd or in the ranking of honor pupils of students.

4. The Center for Students and Co-Curricular Activities (CSCA) is hereby designated as the Office-in-Charge (OIC) of all scouting matters in DepEd.

5. All Regional Directors, School Division/City Superintendents and School Heads/Principals shall designate a Scouting Program Coordinator in their respective regions, divisions and schools. These Coordinators shall actively facilitate the conduct of membership campaigns, as well as other activities and initiatives of the Boy Scouts of the Philippines.

6. All RDs, SDSs and SHs are authorized to formulate specific directives in accordance with this Order to ensure the revitalization of Boy Scouting in the schools.

7. The BSP, Regional and Division Offices of the DepEd shall submit all reports that may be required by the Office of the Secretary to the CSCA, DepEd Central Office.

8. All other issuances not inconsistent with this Order shall remain effective.

9. Immediate dissemination of and strict compliance with this Order is directed.

  
**BR. ARMIN A. LUISTRO FSC**  
Secretary

#### References:

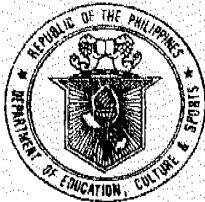
DECS Order: (Nos. 99, s. 1999 and 106, s. 1998)

DECS Memorandum: (No. 143, s. 1997)

To be indicated in the Perpetual Index  
under the following subjects:

FEES  
POLICY  
PUPILS

SCOUTING  
STUDENTS  
TEACHERS



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS  
Meralco Avenue, Pasig, Metro Manila

April 15, 1997

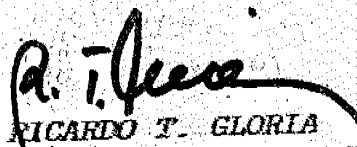
OFFICE OF THE SECRETARY

DECS MEMORANDUM  
No. 143, s. 1997

SERVICE CREDITS TO BE GRANTED FOR ATTENDANCE  
IN SCOUTING ACTIVITIES

To: Bureau Directors  
Regional Directors  
Schools Superintendents  
Presidents, State Colleges and Universities  
Vocational School Superintendents/Administrators

1. Teachers on teachers leave basis who are authorized to attend scouting activities during Saturdays, Sundays and Holidays shall be granted one work day of vacation service credit for every eight (8) hours or one day of attendance in scouting activities beginning School Year 1997-1998 and thereafter.
2. Immediate dissemination of the contents of this Memorandum is desired.

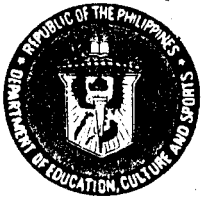
  
RICARDO T. GLORIA  
Secretary

Reference:  
Department Order: No. 13, s. 1977

Allotment: 1-2-3--(M.O. 1-87)

To be indicated in the Perpetual Index  
under the following subjects:

RULES & REGULATIONS  
SCOUTING  
SERVICE  
SOCIETY or ASSOCIATIONS  
TEACHERS



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS**  
**DEPARTMENT OF EDUCATION, CULTURE AND SPORTS**  
DECS Complex, Meralco Avenue  
Pasig City, Philippines



*Sama-Sama  
sa DECS*

*Tanggapan ng Kalihim  
Office of the Secretary*

**December 1, 1998**

**DECS ORDER**  
**No. 106, s. 1998**

**REVISED RULES ON THE EXEMPTION OF SCOUTS  
FROM CITIZENS ARMY TRAINING (CAT)**

**TO : Bureau Directors  
Regional Directors  
Schools Division Superintendents  
Heads of Private and Public Secondary Schools**

1. In order to strengthen the Department's co-curricular program for the youth in the areas of character building, citizenship training, skills for self-reliance and service to others, exemptions from the Citizens Army Training are hereby granted to qualified Scouts.
2. The revised rules on the exemptions of Scouts from the Citizens Army Training (CAT) are given below, for the information and guidance of all concerned:
  - a. Scouts who are 4<sup>th</sup> year high school students and who have attained at least the Outdoorsman Rank or First Class Rank or who have participated in recognized international Scouting event, may be exempted from Citizens Army Training (CAT) upon the recommendation of the Boy Scouts of the Philippines Regional Offices and upon approval of the DECS Regional Directors concerned.
  - b. The above provision on exemption shall also apply to Rovers and Roverettes, if they intend to become members or managers of Rover circles and actively participate in Rover Scouting activities.
  - c. The Rovers and Roverettes may be granted exemption from Citizens Army Training (CAT), provided that they have been active members of the Boy Scouts of the Philippines from first year to third year high school.
3. In order to simplify the process of verifying and certifying the application of Scouts, Regional Offices of the Boy Scouts of the Philippines are hereby authorized to facilitate the same in close coordination with the DECS Regional Offices concerned.

Reference: N o n e

Allotment: 1--(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

COMMITTEES  
C/S, ELEMENTARY  
PROJECTS



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS**  
**DEPARTMENT OF EDUCATION, CULTURE AND SPORTS**  
DECS Complex, Meralco Avenue  
Pasig City, Philippines



*Sama-Sama  
sa DECS*

*Tanggapan ng Kalihim  
Office of the Secretary*

September 22, 1999

**DECS ORDER**  
No. 99, s. 1999

**CREDITS FOR BSP AWARDS**

**To: Undersecretaries  
Assistant Secretaries  
Bureau/Regional/Center Directors  
Schools Superintendents  
Public Elementary and Secondary School Principals**

1. In recognition of the exemplary service and meritorious accomplishments of DECS personnel in Scouting, the Department of Education, Culture and Sports is hereby reiterating the granting of credits to awards given by the Boy Scouts of the Philippines.

2. All national awards conferred by the Boy Scouts of the Philippines to DECS organic personnel shall be credited in the DECS Merit Promotion System as follows:

a. Service Award for Unit Leaders (*Maximum of 1.5 points*)

Bronze	-	0.25 points
Silver	-	0.50 points
Gold	-	0.75 points

b. Merit Award for Unit Leaders (*Maximum of 1.75 points*)

Bronze	-	0.25 points
Silver	-	0.50 points
Gold	-	1.00 points

c. USA Award (*Maximum of 2.00 points*)

Bronze	-	0.25 points
Silver	-	0.75 points
Gold	-	1.00 points

d. Tamaraw Award (*Maximum of 2.00 points*)

Bronze	-	0.50 points
Silver	-	0.75 points
Gold	-	1.00 points

3. Special awards such as Plaques/Certificates of Recognition given by the BSP Awards Committee to particular individuals at the council, regional and national levels shall be credited as follows:


Council	-	0.50 points
Regional	-	0.75 points
National	-	1.25 points

4. To ensure better control in screening teacher-grantees, it is desired that BSP District Awards Committees be created to screen and process all pertinent records, and to recommend teachers for awards to the Council Awards Committee. Membership to this Committee shall come from the community, such as the professional and religious groups and local government officials. The District Supervisor, being the Boy Scouts District Commissioner, may serve as the Chairman of this Committee.

5. In addition to the function of the Schools Division Superintendent appointed as Council Commissioner and as mandated member of the local BSP Council, he/she shall verify and certify the achievements of any teacher recommended for an award by the District Awards Committee.

6. All DECS issuances contrary to the provisions of this Memorandum are hereby rescinded.

7. Immediate dissemination of this Memorandum to all concerned is desired.

  
**ANDREW GONZALEZ, FSC**  
Secretary

Reference: DECS Order: No. 112, s. 1989

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

**AWARDS  
PROMOTION  
SCOUTING**



Republic of the Philippines  
**Department of Education**



DepED ORDER  
No. **49**, s. 2007

JUL 19 2007

REVITALIZING BOY SCOUTING IN SCHOOLS

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Elementary and Secondary Schools

1. Scouting with the Boy Scouts of the Philippines is an effective program in the leadership and value formation of every child. The main objective of this program is consistent with the Department of Education's mission to develop boys and young men into well-rounded individuals with exemplary character worth the emulation of schoolchildren. The BSP has, so far, consistently produced leaders and models who are true adherents to the Scout Oath and Law.

2. With its impressive track record on youth development, the Department of Education recognizes the significant role of the Boy Scouts of the Philippines in aiding the school system mold pupils and students into responsible and responsive citizens of the country and in contributing to efforts to achieve quality education. As a co-curricular program, Scouting helps stem away vices and bad influence of drugs and peers. As such, membership and participation in Boy Scouting and its programs, projects and activities should be highly encouraged and supported in the schools.

3. In view thereof, the Department of Education supports the revitalization of the Boy Scouting nationwide in various areas of possible partnership and cooperation and issues the following guidelines:

3.1 Promotion of Membership to the Boy Scouts of the Philippines

All Department of Education officials and personnel are encouraged to be members of the Boy Scouts of the Philippines. All public and private elementary and secondary schools, thru their school principals/heads are advised to promote membership to the Boy Scouts of the Philippines among all pupils, students, parents and teachers at the start of the School Year.

3.2 Collection of Membership Fees

Membership to the Boy Scouts of the Philippines is voluntary and shall not be made a condition for enrolment, transfer or clearance of pupils and students. Membership fees and other fund-raising activities of the Boy Scouts of the Philippines shall be collected by the BSP unit leaders who shall immediately remit in full to the Boy Scouts of the Philippines Local Councils duly chartered by the National Office. No quota on membership shall be required.

### 3.3 Schedule of Membership Campaign and Collection

July	-	Membership Campaign Month
1 <sup>st</sup> Week	-	“Linggo ng Scouting sa Paaralan” (Introduction) Local Councils shall pay a visit to all the schools in the area and make their presence felt. Posters may be posted in designated areas and exhibits on the incoming programs, projects and activities may be mounted to attract membership.
2 <sup>nd</sup> Week	-	“Membership Campaign Period” (Orientation)
3 <sup>rd</sup> Week	-	Representatives of the Boy Scouts of the Philippines may be given time during meetings of the Parents Teachers and Community Associations (PTCA) or any other institutional forums or meetings in the district, division or region where they can properly campaign for membership and conduct Scouting Orientation. They may also be allowed to conduct a brief classroom by classroom Scouting Orientation provided the policy on non-disruption of classes is observed.
4 <sup>th</sup> Week	-	“Organization of Units” (Recruitment) The schools may organize Scout Units of KID, KAB, Boy, Senior and Rover Scouts. The Application for Unit Registrations, together with the corresponding payments, are made, forwarded, remitted and receipted at the Local Council.
August to November		Collection Period (Membership Fee) The authorized membership fees are as follows: Scouts - PhP40.00 Unit leaders - PhP50.00 Institutional Representatives / - PhP100.00 Parent Representatives

### 3.4 Strengthening Quality Scouting Program

Officials of the Department of Education are urged to actively contribute in the development and implementation of quality scouting program.

### 3.5 Participation of Department of Education Officials, Personnel and Schoolchildren in Scouting activities

All DepED officials, personnel and schoolchildren are advised to participate in the activities of Scouting, such as jamborees, camps, competitions, trainings and conferences in school, division, regional, national and international levels, subject to existing DepED policies, rules and regulations.

### 3.6 Institutional Support

All DepED officials and personnel are encouraged to support the Boy Scouts of the Philippines by being active members and officers thereof. Wearing of the scout uniform by DepED officials and personnel including pupils and students is also desired for visibility and image-building.

3.7 Service Credits, Other Credits for Awards Received and Trainings Attended and Other Incentives

DECS Memorandum No. 143, s. 1997 on service credits, DECS Order No. 99, s. 1999 on credits for BSP Awards and DECS Order No. 106, s. 1998 on revised rules on exemption of scouts from the Citizens Army Training (CAT) are hereby reiterated.

Awards and citations received and trainings conducted and/or attended relative to Boy Scouting shall be credited and considered in determining employment or promotion pursuant to DECS Order No. 54, s. 1993 on the DECS System of Ranking Positions and Employees and other pertinent DepED Orders and Memoranda.

4. The Center for Students and Co-Curricular Affairs is hereby designated as the office-in-charge of all scouting matters in the DepED.


5. In the field offices, the Regional Directors, Schools Division Superintendents and School Principals shall designate their respective Education Supervisors and Department Heads/Teachers, respectively, as Scouting coordinators to assist in, support and monitor the implementation of the Scouting program as a way to ensure its benefits to all schoolchildren interested in the Scouting movement.

6. All Regional Directors, Schools Division Superintendents and School Principals are authorized to formulate specific directives in accordance with this Order to ensure the revitalization of Boy Scouting in the schools.

7. The Boy Scouts of the Philippines, Regional and Division Offices of the Department of Education shall submit all report requirements to the Center for Students and Co-Curricular Affairs.

8. All other issuances not inconsistent with this Order shall remain effective.

9. Immediate and wide dissemination of and compliance with this Order is hereby directed.

  
**JESLI A. LAPUS**  
Secretary

Reference:

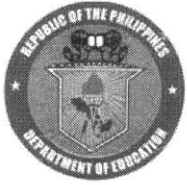
N o n e

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

OFFICIALS  
POLICY  
SCOUTING

Model: Boy Scouting



SEP 08 2009

DepED ORDER  
No. **92**, s. 2009

REVISED GUIDELINES ON THE SELECTION OF HONOR PUPILS AND STUDENTS  
IN PUBLIC ELEMENTARY AND SECONDARY SCHOOLS

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public Elementary and Secondary Schools

1. Candidates for honors, at any grade or year level, shall be drawn from the top ten (10) pupils/students of the school. They must not have a final grade lower than 80% in any subject.
2. To determine the top ten (10), pupils/students shall be ranked using the 7-3 point scheme (7 points for academic performance and 3 points for co-curricular activities) as contained in Enclosure Nos. 1 and 2.
3. The pupils/students' grades in the previous curriculum level shall not be considered in the ranking of honors for graduating pupils/students.
4. Only the grades in the current curriculum year shall be considered in the ranking of honor pupils/students. Transferees shall be considered in the ranking provided they are enrolled not later than the second week of classes of the current School Year.
5. The final rating shall be computed to the three decimal places. In case of tie, candidates shall both be declared in the same honor ranking (both as valedictorians, salutatorians and so on).
6. All candidates for honors must be of good moral character and have not been subjected to any disciplinary actions within the current School Year.
7. Achievements of pupils/students in specific academic disciplines (such as Mathematics, Science and English) and in special curricular areas (such as athletics, performing arts and campus journalism) shall be given recognition.
8. Schools with special curriculum programs (such as special science, arts, sports, special education) and duly recognized annexes of public elementary and secondary schools, provided the annex is a complete school with all the curriculum grades/years, shall select their own set of honor pupils/students.

9. Any member of the school selection committee must not be related within the second degree of consanguinity or affinity to any of the candidates for honors.

10. The School Head shall be the chairman of the school selection committee composed of at least three (3) members from the teaching staff and shall make the final announcement of honor pupils/students after final results have been duly recommended and approved by the School Head and/or Schools Division Superintendent, respectively, not later than fifteen (15) days before the recognition/commencement rites. Candidates for honors and their advisers must be present during the open selection process.

11. In case of protest, it shall be filed by the candidate with his/her parent or guardian to the School Head within five (5) working days from the final announcement and shall be settled by the school selection committee within five (5) working days from the filing of the protest.

12. Previous issuances, policies and guidelines inconsistent with this Order are hereby rescinded and/or repealed.

13. Immediate dissemination of and compliance with this Order is directed.

  
**JESLI A. LAPUS**  
Secretary

Encls.:

As stated

Reference:

DepED Order: No. 10, s. 2006

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

POLICY  
PUPILS  
RATINGS  
STUDENTS

Madel:Honor Pupils  
8-26-09

## **PROCEDURE IN THE RANKING OF HONOR PUPILS AND STUDENTS**

1. The following shall be used in determining the honors:

1.1. **Academic Excellence** (7 Points)

Academic excellence shall be based on the general average of all the learning areas in the curriculum year. The procedure for ranking based on academic excellence is as follows:

- 1.1.1. Compute the average of each learning area up to three decimal places.
- 1.1.2. Get the average of the grades of all learning areas.
- 1.1.3. Rank the candidates according to their average.
- 1.1.4. Multiply the rank by 7 points.

*Illustration*

NAME OF CANDIDATES	AVERAGE OF GRADES IN THE LEARNING AREAS	RANK	WEIGHTED RANK
A	91.345	1	7
B	91.258	2	14
C	90.390	3	21
D	90.012	4	28
E	89.891	5	35

1.2. **Co-Curricular Performance** (3 Points)

Co-curricular performance covers the achievements of the candidates in all levels (school, division, regional, national and international), active participation in authorized student organizations or clubs, outstanding awards in recognition of the actualization of what has been learned from school, travels in relation to school work, and other civic activities.

The rating shall be based on the combined assessments of all the teachers of the candidate in the curriculum grade/year.

- 1.2.1. Get the composite rank (sum of all the ranks given by the raters) of each candidate.
- 1.2.2. Rank the candidates from the lowest to the highest sum.
- 1.2.3. Multiply the rank by 3 points.

*Illustration*

NAME OF CANDIDATES	ACTIVITIES						COMPOSITE RANK	FINAL RANK	WEIGHTED RANK
	1	2	3	4	5	6			
A	1	1	5	3.5	2	3	15.5	1.5	4.5
B	2	4	4	3.5	1	1	15.5	1.5	4.5
C	4	5	1	1	3	4	18.0	3	9
D	5	2	2	3.5	4	5	21.5	5	15
E	3	3	3	3.5	5	2	19.5	4	12

### 1.3. **Final Ranking**

1.3.1. Add the weighted ranks of the pupils or students.

1.3.2. Rank the sums from the lowest to the highest.

#### Illustration

NAME OF CANDIDATES	ACADEMIC EXCELLENCE	CO-CURRICULAR PERFORMANCE	TOTAL	RANK
A	7	4.5	11.5	1
B	14	4.5	18.5	2
C	21	9	30.0	3
D	28	15	43.0	4
E	35	12	47.0	5

## POINTS FOR CO-CURRICULAR PERFORMANCE

AREAS/ACTIVITIES	LEVEL OF PARTICIPATION	POINTS GIVEN			
		First Gold	Second Silver	Third Bronze	Participant
1. Official <b>Contests and Competitions</b> sanctioned by a DepED Order or Memorandum issued by the National, Regional, Division and District Offices. Schoolwide-initiated contests should be approved in writing by the School Head.	International	15	10	8	6
	National	10	8	6	4
	Regional	8	6	4	2
	Division	6	4	2	1
	District	4	2	1	.75
	School	2	1	.75	.5
AREAS/ACTIVITIES	POSITION	POINTS GIVEN			
		National	Regional	Division	District/School
2. <b>Student Leadership</b> [shall refer to Supreme Pupil Government (SPG) pursuant to DepED Order No. 45, s. 2007 and Supreme Student Government (SSG) pursuant to DepED Order No. 79, s. 2009]	President/Mayor	15	12	10	8
	Vice President/Vice Mayor	12	10	8	6
	Secretary/Treasurer	10	8	6	4
	Auditor, Peace Officer, Public Information Officer	8	6	4	2
	Representative/Councilor	6	4	2	1
	COMELEC and Committee Chair and Vice Chair	4	2	1	.75
	COMELEC and Committee Member	2	1	.75	.5
	Homeroom President				1
	Other Homeroom Officers				.75
	Other Officers				.5
AREAS/ACTIVITIES	POSITION	POINTS GIVEN			
3. <b>Campus Journalism</b> [shall be considered only if the School Paper Organization has released a publication]	Editor-In-Chief	6			
	Associate Editor	5			
	Managing Editor	5			
	Section Editor	4			
	Contributor	3			
	Others	2			
AREAS/ACTIVITIES	LEVEL OF PARTICIPATION	POSITIONS/POINT GIVEN			
		President or Equivalent	Vice President or Equivalent	Secretary, Treasurer and Other Officers or Equivalent	Members
4. <b>Officership and Membership</b> in DepED-established or recognized organizations (such as STEP, YECS, YES-O, Scouting) other than the SPG, SSG and School Paper. The establishment or recognition must be contained in a DepED Order or Memorandum issued by the National, Regional, Division and District Offices. School-initiated organizations or clubs must be given recognition in writing by the School Head.	International	10	8	6	4
	National	8	6	4	3
	Regional	6	4	3	2
	Division	4	3	2	1.5
	District	3	2	1.5	1
	School	2	1.5	1	.75

**(Enclosure to No. 2 to DepED Order No. 92, s. 2009)**

**POINTS FOR CO-CURRICULAR PERFORMANCE**

AREAS/ACTIVITIES	LEVEL OF PARTICIPATION	POINTS GIVEN
<b>5. Participation or Attendance</b> in DepED-recognized seminar, camp, exchange programs, training, conference or workshop and other similar activities. Authority to conduct the seminar, camp, training, conference or workshop or other related activities must be contained in a DepED Order or Memorandum from the national, regional, division and district offices. School-initiated similar activities must be sanctioned in writing by the School Head.	International	8
	National	6
	Regional	4
	Division	3
	District	2
	School	1

6. Computations of points shall be cumulative. However, points for concurrent positions held in violation of existing DepED policies shall not be considered, in which case only the position with the highest point shall be included. (Section 8, Article VIII, DepED Order No. 79, s. 2009 on the Revised Constitution and By-Laws of the Supreme Student Governments in Secondary Schools).

7. To be considered as points, copies of all documentary and evidentiary requirements (DepED Order, DepED Memorandum, written authorization from the School Head, certificates, medals, trophies, plaques and others) shall be presented.

8. To be considered as points, officers in organizations seeking ranking shall present an accomplishment report verified thru certifications by proper authorities.