

Republic of the Philippines
BOY SCOUTS OF THE PHILIPPINES
National Office
Manila

30 March 2015

NATIONAL OFFICE MEMORANDUM

No. 25, Series of 2015

TO: REGIONAL SCOUT DIRECTORS, COUNCIL SCOUT EXECUTIVES AND OFFICERS-IN-CHARGE

SUBJECT: 8TH ASIA PACIFIC REGIONAL SCOUT YOUTH FORUM

1. We are pleased to inform you that the World Scout Bureau – Asia Pacific Region (WSB-APR) will be holding the **8th Asia Pacific Regional Scout Youth Forum** at the **Suncheon Asia-Pacific Scout Centre (SAPSC), Suncheon, Cholla Nam-do, Korea** on 29 October – 1 November 2015 with the theme, 'Growth Towards Unity.'
2. The 8th Asia Pacific Regional Scout Youth Forum will be held in conjunction with the **25th Asia Pacific Regional Scout Conference** and is organized in collaboration with the Korea Scout Association (KSA).
3. The purpose of having a Regional Scout Youth Forum as an ancillary event to the Conference is to provide young people the opportunity to participate in the decision-making process of the Movement. The youth forum gives young people the avenue to enhance their skills in decision-making at the institutional level of Scouting.
4. **Eligibility.** Participants to the 8th Asia Pacific Regional Scout Youth Forum must meet the following standards:
 - a. Must be currently registered as a Rover Scout
 - b. Must be between 18 to 26 years old on the date of the Forum
 - c. Must be physically fit and in good health as certified by a Physician
 - d. Must be fully conversant about the Scout Youth Forum
 - e. Must have participated in at least a National Scout Youth Forum
5. **Participation Quota.** The BSP is entitled to send a total of ten **(10) participants**, two (2) of which shall be voting delegates and the rest are observers. The BSP National Office reserves the right to appoint the voting delegates purely based on merits.
6. **Registration Fee.** Interested participants shall be assessed a registration fee amounting to **ONE HUNDRED DOLLARS (USD100.00)**. The registration fee covers forum kit and materials, inland transportation and accommodation for five (5) nights (check-in on 28 October and check-out on 2 November), food for five (5) days (dinner of 28 October to breakfast of 2 November), educational tour and forum documents saved in CD-ROM.
7. **Deadline.** Interested applicants must send a Letter of Intent to the BSP National Office (via registered mail or electronic mail), along with the enclosed Application Form for International Events duly endorsed by the Local Council and Regional Scout Director not later than **29 May 2015 (Friday)** for verification and approval.
8. **Visa Requirements.** If the application has been verified and approved by the BSP National Office, the participants must submit the corresponding documents not later than **15 September 2015 (Tuesday)**:
 - Visa Application Form completely filled up (enclosed)
 - Valid Philippine Passport (old and new), undamaged
 - Three (3) Passport Sized photos, colored, taken over a white background
 - Affidavit of Support and Consent of Parents
 - Parent's Bank Certification/s with Bankbook
 - Parent's Current Income Tax Return (ITR)
 - Parent's Certificate of Employment/Business Name/ Permit or SEC Registration
 - Photocopy of the current school ID
 - Certification of Enrolment/Registration

- Birth Certificate printed in the NSO Security Paper
 - Parent's Birth Certificate and Marriage Contract printed in the NSO Security Paper
9. Should you have any question, you may refer them to the Field Operations Division thru the Acting Deputy Secretary General, Engr. Rogelio S. Villa, Jr. at (02) 527 5112 local 513, roger.villa@scouts.org.ph and/or thru the Assistant Program Officer, Mr. Kenny Ralph S. Fernando at kenny.fernando@scouts.org.ph local 516.
10. For information, guidance and wide dissemination.



WENDEL E. AVISADO
SVP and Acting Secretary General

/krsf.26Mar2015ver2

Encl. APR Circular No. 21, Series of 2014
 APR Circular No. 01, Series of 2015
 BSP Application Form for International Events
 Affidavit of Support and Consent
 Visa Application Form



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World Organization of the Scout Movement
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المنظمة العالمية للحركة الكشفية

**World Scout Bureau, Asia-Pacific Regional Office
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CIRCULAR NO. 21, series of 2014

To: Chief Commissioners
International Commissioners
Chief Scout Executives

28 November 2014

8th Asia-Pacific Regional Scout Youth Forum – Korea

Dear Colleagues,

Greetings from Manila!



We are pleased to inform you that the Asia-Pacific Region is organizing the 8th Asia-Pacific Regional Scout Youth Forum in conjunction with the 25th Asia-Pacific Regional Scout Conference. This event is being organized in collaboration with Korea Scout Association.

In pursuance to the 33rd World Scout Conference Resolution 10/93, the purpose of having the regional youth forum as an ancillary event to the conference is to provide young people the opportunity to participate in decision-making. The youth forum gives young people the avenue to enhance their skills in decision-making at the institutional level of Scouting.

Below are the preliminary information of this event:

Date: 29 October – 1 November 2015

Participants should arrive 28 October 2015 and may leave 2 November 2015 if not attending the 25th APR Scout Conference. It is important to arrive one day before as the forum venue is about 4 - 5 hours away from Incheon International Airport (ICN).

Venue: Suncheon Asia-Pacific Scout Centre (SAPSC)
Suncheon, Cholla Nam-do, Korea
Tel. No.: +82 61-755-4210
Email: SAPScholic@gmail.com

Theme: "Growth Towards Unity"

Eligibility of participants: Each National Scout Organization (NSO) shall appoint two delegates with a maximum of eight observers to the Youth Forum (total of ten participants).

Participants from NSOs must be endorsed by the National Scout Organization and must be between 18 to 26 years old on the date of the forum.

We would like to recommend that your National Scout Organization holds a National Scout Youth Forum to select participants who can properly represent the NSO to this event.

**Youth Forum
Registration Fee:**

USD100.00 per participant

The fee covers forum kit and materials, inland transportation, and accommodation for five nights (check-in on 28 October and check-out on 2 November), food for five days (dinner of 28 October to breakfast of 2 November), educational tour and forum documents saved in CD-ROM.

One of the responsibilities of participants to the Youth Forum is to inform the Youth Forum Planning Committee through their NSOs about the topics they are interested in and would like to discuss during the Youth Forum. According to the Guidelines for Asia-Pacific Regional Scout Youth Forum, the final topic for discussion would be sent to participants three months before the opening of the Youth Forum. Therefore, to gather ideas from young people, we would like your NSO to help us invite as many young people as possible to join the Youth Forum Facebook Group, as follows:

<https://www.facebook.com/8APRScoutForum>

Please complete the attached Reply Slip and send it to the World Scout Bureau, Asia-Pacific Regional Office **not later than 30 June 2015** with a copy to Korea Scout Association. Please note that this reply slip is different from the "Youth Forum Registration Form" where your participants will be asked to fill-up individually, through their NSO, at a later date together with Forum Fee.

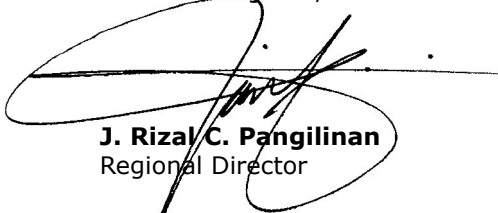
Furthermore, National Scout Organizations are also encouraged **to include young people in the conference delegation** as official delegates or observers, in pursuance to the 22nd Asia-Pacific Regional Scout Conference Resolution 2/07 adopted in Japan, which reads "NSOs be encouraged to send young delegates with at least one young member under 26 to the APR Scout Conference". Therefore, we would like to encourage all NSOs to arrange for their Youth Forum participants to continue attending until the conference.

Youth Forum participants, who will attend the 25th Asia-Pacific Conference, shall pay an additional **USD125.00** as registration fee to the conference. This conference fee does not include accommodation and meals during the conference. Furthermore, participants and staff who will also attend the 25th Asia-Pacific Scout Conference shall fill-up a Conference Registration Form separately, through their NSO, and pay the appropriate conference fee.

Additional detailed information including the general programme will be circulated in due course.

Your cooperation in making this Regional Youth Forum a success would be appreciated.

With best regards,



J. Rizal C. Pangilinan
Regional Director

Attachment:

- Reply Slip



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World Organization of the Scout Movement
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Всемирная Организация Скаутского Движения
Organización Mundial del Movimiento Scout
المنظمة العالمية للحركة الكشفية

**World Scout Bureau, Asia-Pacific Regional Office
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CIRCULAR NO. 01, series of 2015

To: Chief Commissioners
International Commissioners
Chief Scout Executives

13 January 2015

Revised Guidelines for the Asia-Pacific Regional Scout Youth Forum

Dear Colleagues,

Further to APR Circular 21/14, dated 28 November 2014 re: 8th APR Scout Youth Forum, we are pleased to provide you a copy of the revised "Guidelines for Asia-Pacific Regional Scout Youth Forum." This version has been approved by the APR Scout Committee at its meeting in October 2014 in Ulaanbaatar, Mongolia. In addition to minor corrections in rhetoric and style, the following has been incorporated in the guidelines as additional provisions:

In Part I, namely: Item V.1.a.ii; Item V.1.c.iii; and Item VI.2.b.i.

In Part II, namely: Item II.2.; II.5.; II.6.; and IV.4.

Please note that the additional provisions mentioned above are underlined in the attached revised version of the guidelines, for your ready reference.

This version of the "Guidelines for Asia-Pacific Regional Scout Youth Forum" will be used at the 8th APR Scout Young Forum scheduled from 29 October 2015 – 1 November 2015 at the Suncheon Asia-Pacific Scout Centre in Suncheon City, Republic of Korea.

Your cooperation in making this forum a success would be appreciated.

With best regards,



J. Rizal C. Pangilinan
Regional Director



Guidelines for Asia-Pacific Regional Scout Youth Forum

Part I: Asia-Pacific Regional Scout Youth Forum

I. Introduction

Asia-Pacific Regional (APR) Scout Youth Forums provide opportunities for young people in Scouting to express their views and make recommendations on issues of interest to them; and to develop the skills necessary to strengthen their capacity to take part in decision-making processes.

APR Scout Youth Forums also provide an opportunity for the World Organization of the Scout Movement – at Regional, National and local levels – to listen to the views of young members on issues that concern them.

APR Scout Youth Forums constitute one approach, among many, towards the implementation of the Policy on Involvement of Young Members in Decision-Making, adopted by the 33rd World Scout Conference in 1993.

This document has been developed based upon the experiences of previous World Scout Youth Forums and APR Scout Youth Forums – in Singapore 1995, Hong Kong 1998, India 2002 and Brunei Darussalam 2004. This guidelines also took into consideration the proposed Rules of Procedure for World Scout Youth Forums, drawn up by the participants of the 5th World Scout Youth Forum held in Kanderstag, Switzerland 1992.

The Guidelines for the APR Scout Youth Forum have been approved and adopted by the APR Scout Committee in its meeting on 19 July 1993 in Bangkok, Thailand. Furthermore, this guideline has been revised based on the paper entitled, *Youth Involvement in the Asia Pacific Regional Scout Committee including Sub-Committees and Work Streams*, which was approved by the APR Scout Committee in June 2004.

This guideline has been further revised in April 2006 during the meeting of the APR Programme Sub-Committee to “fine-tune” provisions, consistent to the document ‘*Youth Involvement in the Asia Pacific Regional Scout Committee including Sub-Committees and Work Streams.*’

This guideline has been revised by the APR Scout Committee, at its meeting on 14-15 April 2007 in Tokyo, Japan to add one more Vice-Chairman as member of the Steering Committee that should come from the host country.

The APR Scout Committee has again amended this guideline during its meeting on 25-26 April 2009 in Kuala Lumpur, increasing the maximum number of participants for the APR Scout Youth Forum per member country.

This version of the Youth Forum Guideline is approved by the APR Scout Committee at their meeting of 16 April 2011 in Makati, Philippines, clarifying the role of national Scout organizations (NSOs) in preparing and supporting young people in their attendance to the Youth Forum.

Because of the changes in the APR Scout Constitution, the APR Scout Committee has further amended this guideline during its meeting on 21-22 October 2014 in Ulaanbaatar, adding a number of new provisions concerning Young Adult Members Group (YAMG).

II. Purpose

Thus, APR Scout Youth Forums can prepare proposals that may be voted on by the APR Scout Conference, provided the APR Scout Committee or a recognized NSO formally presents the proposals to the Conference.

Furthermore, APR Scout Youth Forum provides the opportunity for delegates and observers to develop the necessary practical skills to enable them to take part more effectively in the decision-making activities and undertake leadership roles both within and outside the Movement for their own personal development.

III. Objectives of the Forum

In conjunction with the APR Scout Conference, the APR Scout Youth Forum is organized, with the support of the APR Programme Sub-Committee, to:

- 1) Provide a learning environment through discussions on interesting topics and sharing of experiences;
- 2) Enhance participants' their decision-making skills for Scouting and society in general;
- 3) Develop friendship among the participants; and create networks that can be continued beyond the forum; and
- 4) Give relevant input, proposals, and recommendations. These recommendations will be presented at the Regional Scout Conference.

IV. The Regional Scout Youth Forum and the Regional Scout Conference

Regional Scout Youth Forums must take place regularly, in conjunction with Regional Scout Conferences, as an ancillary event. It is recommended that Forum participants (delegates and observers) also be designated as either delegates or observers to the Regional Scout Conference.

V. Participants

1) Role of Participants

a) Before:

- (i) To make contact with the National Scout Office/Headquarters about the Youth Forum;
- (ii) To gather information from the country (through national/local forums in the NSO and through any form or research and resource) about the topics in discussion; and
- (iii) To inform the Youth Forum Planning Committee through the NSO about the potential Youth Forum topics.

b) During:

- (i) To take a stance on what they strongly feel about the topics in discussion;
- (ii) To participate through speaking, listening and recognizing the opinion of others; and
- (iii) To encourage quieter members to participate.

c) After:

- (i) To disseminate information gathered from the APR Scout Youth Forum back to the youth members in the NSO

(ii) To promote the idea of the Youth Forum and encourage Youth Involvement in Decision-Making at local level.

(iii) To continue communicating to the youth forum participants at regular basis.

2) Description and Eligibility

- a) Regional Scout Youth Forum participants must be between 18-26 years of age.
- b) There are two kinds of participants in Regional Scout Youth Forums: delegates (participants with right to speak and to vote) and observers (participants with right to speak but not to vote).
- c) Each NSO may appoint two delegates and eight observers to a Regional Scout Youth Forum, i.e., a maximum of ten participants per NSO.
- d) The host organization may nominate additional participants to the Youth Forum but not more than 25% of the total Youth Forum participants. This percentage should include young people from four to five kindred or partner organizations, one per organization, especially invited to attend the youth forum, as observers. This is to maintain the regional flavor of the Youth Forum.
- e) In addition, NSOs that is in the process of being recognized by WOSM may send two participants who shall also be designated as observers, provided that in no case shall more than four such participants come from any one country.

3) Selection

- a) NSOs are responsible to ensure the selection and recommendation of participants in a Regional Scout Youth Forum.
- b) Participants must be selected three months in advance. They should be selected in a democratic way, and should involve young members.
- c) The participants of the APR Scout Youth Forum should represent the NSO well and therefore, participants should ideally be elected from a National Youth Forum or equivalent institutional structure like a National Rover Council. Some NSOs have young people in their National Executive Board. They, too, are ideal participants of the Youth Forum;
- d) If there is no institutional structure in place or resources available to send appropriate representatives, the selection process should take into consideration the participants' capacity to contribute to the Forum discussions;

4) Representation

- a) In the selecting their participants, NSOs should attempt to achieve an even representation of the types of geographical, ethnic and social backgrounds found in their country.
- b) Where the NSO includes both male and female as young members, it is recommended that one delegate be male and the other female.

5) Preparation

- a) NSOs are responsible for providing support to Youth Forum participants in their preparation for the event.
- b) The Reply Slip shall be submitted by NSOs, at least three months prior to the APR Scout Youth Forum
- c) Adequate information (e.g.: theme, objectives, agenda, topics for discussion) should be given to registered participants at least three months in advance to allow participants to prepare themselves in depth, in order to participate well in the deliberations of the Youth Forum and thereby representing their NSO well.

6) After The Forum

- a) NSOs are responsible for ensuring that Youth Forum participants are enabled to render a post-event report of the APR Scout Youth Forum to responsible bodies within the association.
- b) The post-event report should include the recommendations of the Youth Forum, among others.

VI. Administrative Structure

1) Planning Committee

- a) Composition. The Planning Committee must be composed of at least:
 - (i) Chairman of the APR Programme Sub-Committee, who shall chair this committee;
 - (ii) Forum Director (from the host Association);
 - (iii) Chairman of the Young Adult Members, elected from the previous Youth Forum. In case the Chairman is absent, any one from the Young Adult Members can represent the Chairman;
 - (iv) Executive of the World Scout Bureau/APR Office, in-charge of Youth Programme.
- b) Functions. The Planning Committee has the following tasks:
 - (i) to develop and recommend to the APR Scout Committee for approval of the themes, objectives and agenda of the APR Scout Youth Forum;
 - (ii) to inform NSOs of the themes of the Youth Forum three months before the event in order to allow them to work on these themes with as many young people as possible involved;
 - (iii) to choose the working methods of the Youth Forum, favoring discussions and group work by participants; and
 - (iv) to support the Steering Committee, if needed, in their conduct of the Youth Forum.

2) The Steering Committee. Only official youth delegates can stand up for election, as members of the Steering Committee

- a) Composition. The Steering Committee comprises of:
 - (i) The Chairman, elected from the previous Youth Forum;
 - (ii) Four Vice Chairmen;
 - one from either - Australia, New Zealand, Fiji, Papua New Guinea, Brunei Darussalam, Singapore, Kiribati, Polynesia, Malaysia, Indonesia
 - one from either - Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan, Sri Lanka
 - one from either – Scout of China (Taiwan), Japan, Korea, Cambodia, Philippines, Thailand, Mongolia, Hong Kong, Macau
 - one from host NSO
 - (iii) General Rapporteur shall be elected from the Youth Forum delegates.
- b) The Steering Committee has the following tasks:
 - (i) to ensure that the Circular for APR Scout Youth Forum is sent to NSOs at least one year before the Youth Forum.

- (ii) To take into account the participant's needs;
- (iii) to assist the Forum in achieving its objectives;
- (iv) to adopt the agenda if required, according to the needs of the Forum;
- (v) to represent the Forum at the APR Scout Conference; and
- (vi) to ensure follow-up of the results of the Forum, liaise with Forum participants about the implementation of the recommendation by their NSOs.

3) Forum Chairman's Functions

- a) to chair the APR Scout Youth Forum;
- b) to maintain contact with the Chairman of the APR Programme Sub-Committee;
- c) to draft a report on the result of the Youth Forum, which must be handed to the Planning Committee of the next Forum one year in advance; and
- d) to read the recommendations at the APR Scout Conference.

4) Vice-Chairman's functions

To formulate recommendations arising from Youth Forum discussions for approval by the Youth Forum, and subsequent presentation to the APR Scout Conference and inclusion in the final Youth Forum Report.

5) General Rapporteur's Functions

- a) To maintain the record of the Youth Forum's deliberations;
- b) To prepare a summary report of the Youth Forum for presentation to the APR Scout Conference; and
- c) To draft a final report of the Youth Forum, including its recommendations, as quickly as possible after the conclusion of the Youth Forum.

VII. Recommendations, Report and Follow-Up

- 1) In accordance with the Rules of Procedure, the majority of the delegates must accept the Forum Recommendations.
- 2) At the beginning of the APR Scout Conference, the Chairman of the APR Scout Youth Forum will provide a summary of the discussions of the Forum and will read the recommendations before the APR Scout Conference in its entirety. At the end of this presentation, the Youth Forum Chairman will give a copy of all the recommendations to the Regional Scout Committee; a copy will also be given to each NSO present at the Conference.

The written report of the Youth Forum shall contain all the recommendations adopted by the delegates. It shall also contain a summary of the most important discussions and events of the Forum. The General Rapporteur is responsible for the editing of the report. Support for translation, layout and publication is provided by the World Scout Bureau/Asia-Pacific Region.

As pointed out in the Constitution and By-Laws of the Asia-Pacific Region, any member NSO, supported or seconded by another member NSO, can pick-up any or all recommendation/s of the Youth Forum and put them forward as proposed resolutions to the conference.

3) Follow-Up

Until the next APR Scout Youth Forum, the newly elected Chairman of the YAMG should keep in touch with the Chairman of the APR Programme Sub-Committee, rest of the Young Adult Members and the participants and assist them in their efforts to implement the recommendations of the Forum.

One year before the following APR Scout Youth Forum, the Chairman of YAMG will prepare a report of what has happened since the last Youth Forum. This report will be submitted to the Planning Committee of the next APR Scout Youth Forum.

VIII. Financial Matters

- 1) In principle, the same policies and procedures concerning financial matters that apply to Regional Scout Conferences apply to Regional Scout Youth Forums; this includes the self-financing nature of all Regional Events and the responsibility of the host NSO to cover any eventual financial deficit.
- 2) Since Regional Scout Youth Forums run in conjunction with Regional Scout Conferences, financial matters, such as budget and financial control for the two events, may be combined;
- 3) The host NSO must establish, jointly with the World Scout Bureau/Asia-Pacific Region, the budget of the APR Scout Youth Forum reflecting all income and expenditures associated with the event. In this regard, budgeted expenditure must include costs to be incurred by the Host Committee, the Planning Committee and the World Scout Bureau/Asia-Pacific Region in all phases of planning and conducting the Forum;
- 4) The host NSO must propose to the APR Scout Committee, for its approval, the fee for the APR Scout Youth Forum on the basis of the provisional budget. Moreover, the host NSO, which assumes the final financial result at the closing of the accounts for the event, must raise the necessary funds to provide that part of the budgeted income that is not covered by the participant's fees. The World Scout Bureau/Asia-Pacific Region will offer whatever assistance it can in identifying sources of funding, including special projects.
- 5) Notwithstanding the foregoing, the fee for the APR Scout Youth Forum should be kept as low as possible to encourage participation by young people from as many countries as possible. In addition, the host NSO is encouraged to consider what possibilities may exist, through the fee structure or other means of demonstrating solidarity, to facilitate the participation of young people from less wealthy countries.

IX. Other Responsibilities of the Host National Scout Organization

- 1) In principle, the NSO hosting the APR Scout Youth Forum fulfills the same responsibilities for the Youth Forum as for a Regional Scout Conference. Since the two events run in conjunction, many common procedures may be combined.
- 2) The host NSO, thus, arranges for government support. This support shall include the assurance of entry for Youth Forum participants from all member countries, provide the venue (meeting rooms, offices and equipment), arrange for participant's reception, inland transportation and accommodation, organize the opening and closing ceremony and social programme, and provide necessary staff to support the Youth Forum.

X. Responsibilities of the Regional Scout Committee

- 1) The APR Scout Committee is responsible for the approval of the theme and agenda of the APR Scout Youth Forum, as recommended by the Planning Committee.
- 2) The APR Scout Committee must devote the necessary resources, similar to those accorded to Scout Conferences, to ensure the success of the APR Scout Youth Forum. This includes secretarial and translation support. The Planning Committee, through the World Scout Bureau/APR Office, must provide appropriate support to the Steering Committee in following up the conclusions of the Youth Forum.
- 3) The APR Scout Committee is responsible for studying the recommendations of the APR Scout Youth Forum. The APR Scout Committee shall consider these recommendations and may include them as actions steps of the Triennial Plan.

Part II - The Young Adult Members Group

I. Introduction

The inclusion of Young Adult Members Group (YAMG) in the Asia Pacific Regional Operational Framework demonstrates the APR Scout Committee's belief in the capability of young people to take responsibilities at regional level and provides young people with experience in operating with regional level structures.

At each Regional Scout Youth Forum, commencing with the 4th APR Scout Youth Forum in Brunei, young people will be invited to elect young persons from among the participants to compose the YAMG.

II. Description and Eligibility

- 1) The APR Circular on the Call for Nominations of YAMG shall be circulated at least six months before the Youth Forum.
- 2) Candidates for the Young Adult Members should be under 23 years old in order to fulfill the age limit of 26 at the succeeding Youth Forum. The nomination of YAMG by NSO shall be submitted to the Regional Office at least three months in advance to allow participants of the forum to assess the competencies of candidates, and make constructive decisions.
- 3) The number of young people to be elected will be determined by the number of Priority Areas in the triennial plan. Furthermore, the number of Young Adult Members should be equal to the number of Sub-Committees created by the APR Scout Committee during the triennial.
- 4) In order to maintain the balance among the Young Adult Members, gender and geographical aspects should be considered and the Youth Forum may take appropriate electing procedures to ensure this balance.
- 5) A member of the YAMG is not eligible for re-election.
- 6) If a vacancy of Young Adult Members occurs before the next Youth Forum, the candidate to be appointed as a successor will be according to the order of higher votes received from the Youth Forum and s/he will serve her/his term until the next Youth Forum.

A vacancy can occur if:

- a) A member or the Chairman resigns from the position on her/his own initiative.
- b) A member or the Chairman is not performing her/his duties for more than three months or is not available for this period. In this case, the member and the corresponding NSO shall be contacted to request a clarification on his/her absence. If there is no response within 30 days, or the response is considered unsatisfactory after the evaluation by the Chairman of the Sub-committee s/he is assigned to, the rest of YAMG may decide to have removed from the position.

III. Election of the Chairman

The Young Adult Members will elect a Chairman from among the Group. The Chairman shall represent the youth of the region at all appropriate forums. The elected Chairman of the Young Adult Member Group shall be a member of the Planning Committee and Chairman of the next APR Scout Youth Forum, under a specific implementing guideline.

IV. Responsibility of the Young Adult Members

- 1) Each participant must understand that, if elected, they are expected to fully participate in either the Regional Committee and/or one of the Sub-Committee/Work Streams they are assigned to, by e-mail, mail and fax, as well as, attend a minimum of one meeting during the triennium. Any travel costs will be at the individual's expense or that of the NSO and/or any external sponsors. The APR Youth Fund is established to support their traveling cost.

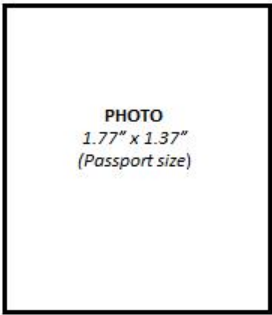
- 2) These Young Adult Members will be requested to indicate their interest and availability to participate in the discussions and work towards any issues on which the Asia Pacific Regional Scout Committee would like to have the input of young people in any of the Sub-Committees / Work Streams (ideally each sub-committee / work stream will have one Young Adult Member).
- 3) The YAMG shall support the Steering Committee in the conduct of the Youth Forum. The Young Adult Members shall participate to the succeeding Youth Forum with a status of Young Adult Members and may or may not necessarily be official delegates/observers of NSOs.
- 4) If the nominated YAMG is elected, it is strongly suggested that the corresponding NSO should help to ensure s/he can participate the assigned sub-committee or Regional Scout Conference held during the term.
- 5) Young Adult Members shall have a responsibility to report back and keep dialogue with the participants from the Regional Scout Youth Forum and to continue to discuss issues with young people around the Region during their mandate period of office (up to three years).

This version of the Youth Forum Guidelines is APPROVED by the APR Scout Committee at its meeting in October 2014 in Ulaanbaatar, Mongolia, incorporating additional provision in Part I, namely: Item V.1.a.ii; Item V.1.c.iii; and Item VI.2.b.i. and in Part II, namely: Item II.2.; II.5.; II.6.; and IV.4.

12-Jan-2015/ypc



BOY SCOUTS OF THE PHILIPPINES
NATIONAL OFFICE
Manila



APPLICATION FORM
(for International Events)

Please complete all parts of the application form in block letters

Scouting Event: _____
Name of Local Council: _____ Region: _____

PERSONAL DETAILS:

Surname: _____ First Name: _____ Middle Initial: _____ Nickname: _____
Gender: _____ Date of Birth: ____/____/____ (dd/mm/yy) Place of Birth: _____
Height: ____ Weight: ____ Blood Type: ____ Nationality: _____ Religion: _____
Father's Name: _____ Mother's Name: _____
Home Address: _____ City/Province: _____ Zip: _____
Tel No.: _____ Mobile No.: _____ Fax No.: _____ E-mail: _____
Passport No.: _____ Date issue: _____ Date of expiration: _____

School or Profession: _____ Grade or Level of Education: _____
Address: _____ Telephone No: _____
Scouting Position: _____ Scout Unit: _____ Rank: _____
Membership Card No.: _____ Expiration Date: ____/____/____ (dd/mm/yy)
Camping, Jamboree & Training experiences (Title, Venue, and Inclusive Dates):

Honors/Awards/Recognition received (Organization, Title of award and date received):

Special Skills/Qualifications: _____

CONTACT PERSON I N CASE OF EMERGENCY:

Name: _____
Relationship: _____ Address: _____
Tel No.: _____ Mobile No.: _____ Fax No.: _____ E-mail _____

I do hereby to agree to exert my very best effort to be worthy as representative not only of the Boy Scouts of the Philippines but also of my country thru my strict observance of the Scout Ideals as embodied in the Scout Oath and Law.

And, as a faithful delegate, I shall abide by the decision of the duly designated Contingent Head who has been authorized to exercise all actions necessary to maintain the prestige of the Philippines in general and the Boy Scouts of the Philippines in particular.

Applicant's Signature _____
Date ____/____/____(dd/mm/yy)

HEALTH DETAILS

Name: _____ Local Council: _____
Special Health Problem (Do you have any illness of the following?)

<input type="checkbox"/> Heart disease	<input type="checkbox"/> Hay fever	<input type="checkbox"/> Diabetic	<input type="checkbox"/> Hypertension	<input type="checkbox"/> Fainting
<input type="checkbox"/> Haemophilia	<input type="checkbox"/> Asthma	<input type="checkbox"/> Epileptic	<input type="checkbox"/> Sleep Walking	<input type="checkbox"/> Autism

Any other Allergies _____
Any physical disability _____
Others (please specify) _____
Recommendation and/or restrictions (if none, so state): _____
Physician (Signature over Printed Name): _____ License No.: _____

APPROVAL OF PARENTS OR GUARDIAN
(for applications of minor age)

We hereby approve this application and certify to its correctness. In consideration of the benefits to be derived, we expressly waive any and all claims again the Boy Scouts of the Philippines or its representatives on account of any incident or injury or damage to personal property that may occur beyond the control of the Contingent Officials/BSP provided adequate safety measures and precautions have been instituted in connection with the participation of Scout _____ in the _____.

We further agree to have said Scout meet the health requirements which includes his examination by a Medical Officer who will use the form provided by the National Office, BSP, for this purpose and obtain certification from school authorities attesting to his academic standing.

Father/Guardian
(signature over printed name)

Mother/Guardian
(signature over printed name)

Date

ACTION OF THE LOCAL COUNCIL

Date:_____

We hereby certify that the above applicant has met all the requirements for participation in his Scout event as set forth by the National Office of the Boy Scouts of the Philippines. We have personally interviewed Scout _____ and found him physically fit and qualified to be member of the BSP Contingent. He is currently registered and on the basis of his record of satisfactory Scouting experience and his cooperative attituded towards his fellow Scouts/Scout Leaders, we recommend his acceptance as a member of the Philippine Delegation.

Troop Leader/Outfit Advisor

Institutional Head

Council Scout Executive

Council Chairman

ACTION OF THE REGIONAL OFFICE

Recommending Approval:

Regional Scout Director

Date

ACTION OF THE NATIONAL OFFICE

Recommending Approval:

Director, Field Operations Division

Date

Approved:

SVP & Acting Secretary General

Date

NOTE: Please return this form together with the photocopy of your Philippine Passport and submit to the Boy Scouts of the Philippines – International Affairs Section, Field Operations Division at 181 Natividad Almeda-Lopez Street, Ermita, Manila Philippines or Email: bsp@scouts.org.ph.

AFFIDAVIT OF SUPPORT AND CONSENT

We, _____ and _____
both of legal age, married/single/widow/widower. Filipino citizens and with postal address at _____ and _____,
respectively, having been duly sworn to in accordance with law hereby depose and say:

THAT we are the parents of _____ who is/are
going to _____ for a period of not more than _____.

THAT the purpose of the trip of _____
to _____ is _____
and that we have no objection for his/her/their stay abroad;

THAT we hereby undertake and guarantee to assume any and all expenses which may be incurred
by him/her/them during his/her/their stay abroad;

THAT this affidavit is being executed for the purpose of informing the proper authorities concerned
our willingness and ability to support our son's/daughter's/children's trip abroad.

FURTHER AFFIANT SAYETH NAUGHT.

Father

Mother

SUBSCRIBED AND SWORN to before me this _____ day of _____
20__ at the City/Province of _____ affiants with their Residence Certificate No.
_____ issued at _____ on _____
and No. _____ issued at _____ on _____
respectively.

NOTARY PUBLIC

Until _____
Doc. No. _____
Page No. _____
Book No. _____
Series No. _____

PTR No.
Date
Place
TIN

사증발급신청서 APPLICATION FOR VISA

※ 사증발급인정번호(CONFIRMATION OF VISA ISSUANCE No.:)

사 진 PHOTO 3.5cm×4.5cm	1.성 Surname	3.漢字姓名	4.성별 Gender []M []F
	2.명 Given Names	5.생년월일 Date of Birth	
	6.국적 Nationality	7.출생국가 Country of Birth	
	8.현주소 Home Address		
	9.전화번호 Phone No.	10.휴대전화 Mobile Phone No.	
	11.이메일 E-mail	12.신분증번호 National Identity No.	

여권	13.여권번호 Passport No.	14.여권종류 Classification 외교,公務,公務普通,因私,其他 DP(外交), OF(官用), OR(一般), Others(其他)
	15.발급지 Place of Issue	16.발급일자 Date of Issue 17.기간만료일 Date Of Expiry

직업	18.직업 Occupation	19.직장전화번호 Business Phone No.
	20.직장명 및 주소 Name and Address of Present Employer	

결혼여부 Marital Status	21.[]기혼 Married []배우자사망 Widowed []미혼 Single []이혼 Divorced	
	22.배우자 성명 Spouse's Name	23.배우자 생년월일 Spouse's Date of Birth
	24.배우자 국적 Spouse's Nationality	25.배우자 연락처 Spouse's Phone No.

26.입국 목적 Purpose of Entry	27.체류예정기간 Potential Length of Stay
28.입국예정일 Potential Date of Entry	29.방한사실 Previous Visit (If Any)
30.국내체류지 Address in Korea	31.국내전화번호 Phone No. in Korea
32.국내 체류비용 지불자 Who Will Pay For The Expense For Your Stay?	
33.과거 5년간 여행국가 Countries You Have Travelled During The Past 5 Years	

※ Please note that C-series visa holders are not able to change their residential status after entry into Republic of Korea pursuant to the first clause of article 9 of Immigration Regulation

34.동반가족 Accompanying Family	관계 Relationship	국적 Nationality	성명 Name	생년월일 Date of Birth	성별 Gender
35.국내 보증인 Guarantor or Reference in Korea	관계 Relationship	국적 Nationality	성명 Name	생년월일 Date of Birth	성별 Gender

I declare that the statements made in this application are true and correct to the best of my knowledge and belief, that I will observe the provisions of the Immigration Law of the Republic of Korea and that I will not engage in any activities irrelevant to the purpose of entry stated herein. Besides, I am fully aware that any false or misleading statement may result in the refusal of a visa, and that possession of a visa does not entitle the bearer to enter the Republic of Korea upon arrival at the port of entry if he/she is found inadmissible.

신청일자 DATE OF APPLICATION

신청인 서명 SIGNATURE OF APPLICANT

공용란 FOR OFFICIAL USE ONLY						
기본사항	체류자격		체류기간		사증종류	단수·복수(2회, 3회 이상)
접수사항	접수일자		접수번호		처리과	
허가사항	허가일자		허가번호		고지사항	
결 재	담당자		가 · 부	〈심사의견〉		

수입인지 부착란

Notice

- ☐ Fill out the form in English language and sign it with your signature.
- ☐ Attach a photo taken within the last 6 months.
- ☐ Submission of additional documents may be requested, after the application is completed.
- ☐ The visa issuance may be denied after the screening of the application.
- ☐ Applicants shall notify the competent Korean embassy if there is a material change after the application is lodged or a visa has been issued.
- ☐ If you obtain a new passport after a visa has been issued, you should transfer the visa onto a new passport before departure.
- ☐ If you have a history of breaking the immigration law in foreign countries, you should submit the details of it with the application.
- ☐ Visa fee is not refundable even if visa is denied.

How to fill it out

Write down the number of the Confirmation of Visa Issuance, if applicable.

1~2. Write down the name as printed in your passport. Surname is last name and given name is first name.

3. If you have the Chinese character name, write down in Chinese character.

※ Only for people from countries that use Chinese character.

4. To mark your gender, check a bracket below.

5. Write down the date of birth in the order of day, month, and year.

6. Write down your nationality.

7. Write down the name of the country you were born in.

8.~11. Write down your address, phone number, mobile phone number and email in your home country.

13.~17. Write down the type of your passport (see your passport) and draw a circle around the appropriate one.

※ DP(Diplomatic Passport), OF(Official Passport), OR(Ordinary Passport)

18.~20. Write down your occupation and the phone number • name • address of your company.

21.~25. Write down personal data of your spouse, if you are married.

29. Write down how many times you have visited Korea.

30.~31. Write down the address and phone number of a place you are going to stay after arriving in Korea. If they are undecided, write down "undecided."

32. Write down who will bear the cost of your stay in Korea. (name, relation)

34. If you are a spouse or a child under the age of 20 of a person who holds the visa status of Culture and Art(D-1), Student(D-2), General Training(D-4) through Particular Occupation(E-7), fill these blanks.

35. Write down the name of person who sponsors your visa.

※ A sponsor may be a non-Korean.