

Republic of the Philippines
BOY SCOUTS OF THE PHILIPPINES
National Office
Manila



20 April 2016

NATIONAL OFFICE MEMORANDUM

No. 23 , Series of 2016

TO : REGIONAL SCOUT DIRECTORS, COUNCIL SCOUT EXECUTIVES AND OFFICERS-IN-CHARGE

SUBJECT : 1st WORLD SCOUT ENVIRONMENT EDUCATION COURSE (WSEEC)

1. We are pleased to announce the conduct of the **1st World Scout Environment Education Course (WSEEC)** at the **Philippine Scouting Center for the Asia-Pacific Region, Makiling National Scout Reservation, Mt. Makiling, Los Baños, Laguna** on **1-5 June 2016** with the theme, **"Nature Study is the Key Element in Scouting."**
2. **Aims and Objectives.** The 1st World Scout Environment Education Course aims to stimulate exchange of ideas on environmental education and foster new working knowledge and strategies in the implementation of the World Scout Environmental Program (WSEP), as well as strengthen the SCENES Centres and Environment Partnerships. Specifically, the WSEEC has the following objectives:
 - 2.1. To improve and enhance the ability of the Local Councils and institutions to provide sustainable and comprehensive environmental education program by implementing the World Scout Environment Programme, including its component programs SCENES Initiatives and Scouts Go Solar, at national and local/community level;
 - 2.2. To provide a learning platform for the Local Councils, institutions and other stakeholders through this Course, for gaining variety of experiences and share understanding of the environment education activities with each other;
 - 2.3. To provide an avenue and facilitate the exchange of ideas on the improvement and strengthening of the WSEP, SCENES Initiative, Scouts Go Solar and Environment Partnerships and Networks;
 - 2.4. To create a network among the participations for collaboration, free exchange of ideas, best practices and other ways of helping each other towards the achievement of the goals of the Course and the fulfilment of the objectives of the BSP Strategy Map: Vision 2025.
3. **Qualifications.** For an individual to qualify to participate in the World Scout Environment Education Course, the following standards must be met:
 - 3.1. Must be currently registered
 - 3.2. Must have an official Type A Scout Uniform
 - 3.3. Must at least be a Wood Badge Holder

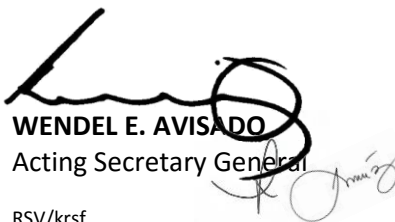
The WSEEC is open to the Chairpersons and Members of the Program Committees, Advancement and Award Committees, Program Commissioners, unit leaders, other volunteers, lay leaders and professional Scouters in-charge of the Youth Program and/or Environment Education in their respective Local Councils.

4. **Quota Allocation.** The Course is limited to only **sixty (60) participants**. Hence, in order to assure diversity and maximum representation, **each Scouting Region is allocated with SIX (6) SLOTS ONLY**. The Regional Scout Directors shall oversee the selection and endorsement of the participants based on the qualifications stated above, and the willingness and capability of the applicant to re-echo the Course and implement the program at sub-national, regional or local levels, subject for confirmation by the National Office.
5. **Registration Details.** Hereunder are the important information regarding the Course Registration System and Procedure:
 - 5.1. **Registration Fee.** Participation to the 1st World Scout Environment Education Course is **FREE OF CHARGE**. However, the travel expenses to and from the Course venue shall be shouldered personally by the participants, or by the participating Local Councils/Regions, as the case may be.

The BSP National Office shall shoulder all administrative, program and other operational costs, reference materials and handouts, equipment, food, accommodation, training facilities, Course kits and souvenirs.
 - 5.2. **Registration Deadline.** All Application Forms (please see attached) duly endorsed by the Local Council Office and the Regional Office must be submitted to the National Project Management Team **not later than 23 May 2016, Monday**, thru any of the following:
 - 5.2.1. Via Fax – (02) 527 51 12
 - 5.2.2. Via Electronic Mail – kenny.fernando@scouts.org.ph
 - 5.2.3. Via Courier Service – Kindly address the parcel / documents to Mr. Kenny Ralph S. Fernando at the Field Operations Division.
 - 5.3. **Registration Reminders.** Interested applicants are reminded of the following:
 - 5.3.1. No application shall be confirmed and/or acted upon by the National Office without prior endorsement from the Local Council and the Regional Office.
 - 5.3.2. The Regional Offices shall confirm the roster of participants with the National Project Management Team **not later than 23 May 2016, Monday**.
6. **Travel Itinerary.** For reference and monitoring purposes, all participants are advised to submit their Course Itineraries to the BSP National Office via mail at kenny.fernando@scouts.org.ph.
7. **Venue and Reporting Time.** Participants must report at the **Executive Hall** not later than **1700H of 31 May 2016 (Tuesday)** and are to stay at the venue not later than **1200H of 5 June 2016 (Sunday)**. Should a participant opt to arrive earlier than the required date of arrival, or stay beyond the coverage of the Course, the expenses will be borne personally by the participant.

Participants are required to attend the **General Orientation** scheduled on 31 May 2016, Tuesday, 1900H.

8. **Food.** Food for the participants will be provided from **Dinner of 31 May 2016 (Tuesday)** until **Lunch of 5 June 2016 (Sunday)**.
9. **Attire.** The participants must be in their Type "A" Scout Uniform with Gilwell Tokens during formal ceremonies. For the remainder of the duration of the Course, the participants are advised to strictly conform to the daily dress code, as specified in the General Program and Activities (please see attached).
10. Should you have any further question/s, you may refer them directly to the Office of the Deputy Secretary General thru the Project Officer of the 1st World Scout Environment Education Course, Mr. Kenny Ralph S. Fernando at (02) 527 51 12 local 516 or via mail at kenny.fernando@scouts.org.ph.
11. For information, guidance and strict compliance of all concerned.



WENDEL E. AVISADO
Acting Secretary General

RSV/krsf

Encls. As stated




GENERAL PROGRAM OF ACTIVITIES

1ST WORLD SCOUT ENVIRONMENT EDUCATION COURSE

(Pilot Course on Environment Education and the World Scout Environment Programme)

PSC-APR, MAKILING NATIONAL SCOUT RESERVATION, MOUNT MAKILING, LOS BAÑOS, LAGUNA • 1-5 JUNE 2016

Theme: *“Nature Study is the Key Element in Scouting”*

TIME	31 MAY 2016 Tuesday	1 JUNE 2016 Wednesday	2 JUNE 2016 Thursday	3 JUNE 2016 Friday	4 JUNE 2016 Saturday	5 JUNE 2016 Sunday		
Attire	Smart Casual	AM: Type A Uniform PM: Smart Casual	Smart Casual	Smart Casual (Outdoor, Pull Overs) with Shades	Casual (Shorts and Tees) w/ Shades and Cap	Pre-Closing: Casual Closing: Course Shirt		
0600H – 0700H	Arrival, Registration and Settling-in of the Participants and Staff <i>Executive Hall and Makati Hall</i>	BREAKFAST • Morning Reveille • Bugle Call • Personal Time • Individual Spiritual Trek						
0700H – 0800H		Morning Inspection • Flag Ceremony • Recognition and Awards						
0800H – 0900H		OPENING CEREMONY	Renewable Sources of Energy	Principles of Leave No Trace and Backpacking	World Environment Day Celebration <i>Tree Planting and Clean-Up Drive</i>	WED Celebration Mass		
0900H – 1000H		Managing Expectations and Objectives				Personal Action Plan		
1000H – 1015H		COFFEE AND TEA BREAK • STA						
1015H – 1100H		Environment Education through Scouting	Scouts Go Solar (SGS) Activities	Basic Mountaineering and Outdoor Skills	Practicum and Demo Teaching	Evaluation, Clearing House, Open Forum		
1100H – 1200H		WSEP Framework				CLOSING CEREMONY		
1200H – 1300H	LUNCH BREAK							
1300H – 1400H	Pre-Course Planning and Staff Meeting <i>Executive Hall</i>	The Integration of the WSEP in the Scout Advancement	Disaster Risk Reduction and Management (DRRM)	YUNGA Badges <i>Biodiversity, Forest, Water and Ocean</i>	Practicum and Demo Teaching	Post Course Evaluation and Staff Meeting		
1400H – 1500H		COFFEE AND TEA BREAK • STA						
1500H – 1515H		Environment Education in the Scouts of the World Award (SWA)	Environmental Hazards and Natural Disasters	Marine Ecology (with Water Conservation/Protection)	Program Planning on WSEP and Scout Advancement	 DISPERAL / HOME SWEET HOME		
1515H – 1600H				Wildlife and the Endangered Species				
1600H – 1700H				BROTHERHOOD DINNER				
1700H – 1800H								
1800H – 1900H	General Orientation <i>Executive Hall</i>	Peace and the Environment Messengers of Peace	Climate Change and Global Warming Film Showing	Scout Environmental Advocates Ball Socialization	CAMPFIRE <i>Theme: “Nature Study is the Key Element in Scouting”</i>			
1900H – 2000H								
2000H – 2100H								
2100H – 2200H								
2300H	END OF DAY ACTIVITY • PRAYER • TAPS • LIGHTS OUT							

APPLICATION FORM

1ST WORLD SCOUT ENVIRONMENT EDUCATION COURSE

(Pilot Course on Environment Education and the World Scout Environment Programme)
PSC-APR, Makiling National Scout Reservation, Mount Makiling, Los Baños, Laguna
1-5 June 2016

GENERAL INSTRUCTION: Accomplish all the necessary fields in this form and send it electronically to **kenny.fernando@scouts.org.ph** or via courier service addressed to the Field Operations Division of the BSP National Office in Manila.

Sectional Program _____ Shirt Size _____

Full Name, in print, block (FN, GN, MI) _____

Home Address _____

Email Address _____ Contact # _____

Date of Birth _____ Place of Birth _____ Age _____

Religion _____ Civil Status _____ Gender _____

Council _____ Region _____

Scouting Position _____ Honorable Charge _____

Advanced Training Course (Tick the appropriate line): ____ Kawan ____ Troop ____ Outfit ____ LOA

Course Recognition No. _____ Date _____ Venue _____

I hereby certify to the correctness and truthfulness of the information stated above to the best of my knowledge.

Applicant's Signature over Printed Name

ENDORSEMENTS

ENDORSEMENT OF THE LOCAL COUNCIL

Date Received _____
Recorded _____

Council Scout Executive/OIC
Signature Over Printed Name
Date _____

ENDORSEMENT OF THE REGIONAL OFFICE

Date Received _____
Qualification Verified _____

Regional Scout Director
Signature Over Printed Name
Date _____

ACTION OF THE NATIONAL OFFICE

Date Received _____
Received By _____
Posted / Recorded _____

Payment Status _____
OR No. _____ Date _____

Remarks _____

Having thoroughly reviewed and verified the application and the qualifications, I hereby
____ **APPROVE** ____ **DISAPPROVE** the
applicant's participation to the 1st World Scout
Environment Education Course (WSEEC).

Project Officer
Date _____