

BOY SCOUTS OF THE PHILIPPINES
NATIONAL OFFICE
MANILA

July 03, 2013

NATIONAL OFFICE MEMORANDUM

No. 15 Series of 2013

TO : Regional Scout Directors, Council Scout Executives, Officers-In-Charge
Program Commissioners at all Ranks and Levels

**SUBJECT : NATIONAL SEMINAR-WORKSHOP FOR PROGRAM
COMMISSIONERS**

1. In line with the 2013 National Scouting Events and Observances, we are pleased to announce the holding of a **NATIONAL SEMINAR-WORKSHOP FOR PROGRAM COMMISSIONERS** with the Theme: "Scouting: Education for Life", on the following dates and venues to wit:
 - a. **Luzon:** August 22 – 25, 2013 in Mt. Makiling, Los Baños, Laguna
 - b. **Mindanao:** September 19 – 22, 2013 in BSP Camp Malagos, Davao City
 - c. **Visayas:** Dates and venue will be at the 10th National Rover Moot,
which will be announced thru a NO Memorandum.
2. The seminar-workshop is for volunteers and professionals working to support the BSP Youth Programme's Educational Methods at all levels. It is open to all duly registered and appointed national, regional, council and district program commissioners and their respective deputies, especially those involved in the implementation of sectional programs namely: KID, KAB, Boy, Senior, Rover Scouting, Neighborhood/Community-Based Scouting and Training Commissioners.
3. The seminar-workshop aims to bring quality volunteers and professionals together to discuss and share experiences to come up with reviews and recommendations for better youth programme anchored on the Seminar-Workshop **Theme: "Scouting: Education for Life"**, having three (3) priority areas: (1) The Impact of Scouting in the Life of Young People and the Communities; (2) The Educational Methods of Scouting; and (3) 21st Century Leadership in Scouting.
4. As a result of this seminar-workshop, the participants are expected to:
 - a. Have an in-depth understanding of emerging trends in the Youth Programme development such as Youth Empowerment, Involvement, Engagement and Participation;
 - b. Make necessary recommendations on the Educational Proposals of the BSP's Five (5) Sectional Programs and its relevant activities that suit the needs, wants and aspirations of young people today;
 - c. Resolve challenges in the implementation of Youth Programme Policy, especially in the Scout Advancement and Merit Badge System
 - d. Discuss the relevance of current Youth Programme along with DepEd's Thrust toward K to 12 Curriculum;
 - e. Plan for the revitalization of the Community-Based Scouting and NSTP-CWTS Rover Scouting.

5. **Workshop Fee:** Each participant will charge a workshop fee of **Four Thousand Pesos (Php 4,000)** to cover the cost of meals (from dinner of day before the Opening Ceremony until lunch of the last day after the Closing Ceremony as scheduled per region), workshop materials, souvenir and other administrative requirements.
6. Participants are expected to be at the venue **not later than 05:00 PM of the day before the Opening Ceremony as stated in item no. 1 of this memorandum** for briefing and orientation. Cost of transportation to and from the workshop venue shall be borne by the participants and or may be arranged by the participating regional and or local council offices.
7. Authorization for request for NAFCO withdrawal must reach the National Office, BSP at least one (1) month before the scheduled seminar-workshop in your respective regions. Cash payments may be made at the National Office or at the workshop venue. NAFCO authorization brought at the workshop venue on the date of the scheduled workshop shall NOT be processed.
8. **Attire:** All participants are expected to wear the Official Type-A Scout Uniform (Long Pants for Male and Skirt for Female) during the Opening and Closing Ceremonies, while polo shirt and jeans for more comfortable clothing during workshop proper is highly recommended. Smart-Casual attire for socialization is also advised.
9. **Things to bring:** Aside from personal medication as necessary, participants are expected to bring Program and Training Guides, Handbooks, Manuals and References that will be used as discussion guide during workshop proper.
10. **Preparation for Participation:** Each participating Council within the Region, will be given at least 15 to 20 Minutes of Presentation showcasing their "Best Practices" in the field of "Quality Program Implementation", which may include but not limited to Progressive Scheme and Badge System, Advancement, Council/Regional Scouting Events and Activities, Innovative Scouting Program and Training. Presentations are preferably in powerpoint format with pictures and brief narrative and description, which will form part of program souvenir and references. You may send your presentation to pard@scouts.org.ph / fod@scouts.org.ph / yaz.sarona@scouts.org.ph / boyet.francia@scouts.org.ph
11. Regional Scout Directors, Council Scout Executives and Officers-In-Charge are encouraged to attend and participate in this seminar-workshop to share their insights and address critical issues in the interpretation and implementation of program policy.
12. Attached here are the following documents for your easy reference: (1) seminar-workshop aims and objectives; (2) general program of activities; and the (3) individual application to attend the seminar-workshop together with the reply slip shall reach the National Office, BSP c/o PARD, Field Operations Division at least one (1) month before the scheduled date for your region.
13. For information, guidance, wide dissemination and participation of all concerned.


ATTY. WENDEL E. AVISADO
SVP and Acting Secretary General

BOY SCOUTS OF THE PHILIPPINES
NATIONAL SEMINAR-WORKSHOP FOR PROGRAM COMMISSIONERS
22 – 25 August, Mt. Makiling, Luzon • 19 – 22 September, BSP Camp Malagos, Davao City, Mindanao
THEME: “Scouting: Education for Life”

Aim:

The **National Seminar-Workshop for Program Commissioners** aims to bring quality volunteers and professionals together to share, discuss and debate experiences to come up with reviews and recommendations for better youth programme anchored on the Seminar-Workshop **Theme: “Scouting: Education for Life”**, having three (3) priority areas: (1) The Impact of Scouting in the Life of Young People and the Communities; (2) The Educational Methods of Scouting; and (3) 21st Century Leadership in Scouting.

Objectives:

At the end of the seminar-workshop, the participants should be able to:

1. Know the emerging trends in Youth Programme Development, especially in the fields of Youth Empowerment, Involvement, Engagement and Participation;
2. Revise the current Educational Proposals of the BSP Five (5) Sectional Programs, including its respective aims, objectives and the focus of its educational activities;
3. Recommend policies and resolutions in the implementation of better Progressive Scheme and Badge System, Outdoor Program of each Section and the ;
4. Integrate the relevance of our Youth Programme along with DepEd’s Thrust towards New K to 12 Basic Education Curriculum;
5. Develop a long term plan for the revitalization and better implementation of the Community-Based Scouting Units and NSTP-CWTS Rover Scouting.

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GENERAL PROGRAM OF ACTIVITIES

DATE TIME	DAY 0	FIRST DAY	SECOND DAY	THIRD DAY	FOURTH DAY
0700 – 0830 H		MORNING ROUTINE / WAKE-UP / WASH – UP / REFLECTIONS / CEREMONIES / BREAKFAST			
0830 – 0900 H		OPENING CEREMONIES Photo Session	BSP Youth Program SWOT Analysis	Community-Based Scouting	ACTION PLANNING
0900 – 1000 H			Council Presentations	Council Presentations	
1000 – 1030 H		MORNING COFFEE / TEA BREAK			
1030 – 1100 H		Defining Seminar-Workshop Aim and Objectives	The KID and KAB Scouting Program	CWTS – Rover Scouting Program Revisited	Open Forum and Workshop Evaluation
1100 – 1200 H		Expectation Management Integration Session	Council Presentations	Proposed BSP National Program Policy	CLOSING CEREMONIES
1200 – 1330 H		LUNCH BREAK			
1330 – 1400 H	FREE TIME	Backgrounder “Scouting: Education for Life”	The Boy and Senior Scouting Program	Progressive Scheme and Badge System	HOME SWEET HOME
1400 – 1500 H	STAFF MEETING	WOSM Youth Programme Policy and Educational Methods	Council Presentations	Keeping Scouts Safe From Harm & Child Protection Policy	
15:00 – 15:30 H	ORGANIZATION	AFTERNOON COFFEE / TEA BREAK			
1500 – 1600 H	ARRIVALS	Revisiting the BSP’s Five (5) Sectional Programs	The Rover Scouting Program	BSP Outdoor Program Policy	
1600 – 1700 H	ORIENTATION	DepEd’s K to 12 Program Overview	Council Presentations	Safety & Risk Management Policy in Scouting	
1700 – 1830 H		DINNER BREAK			
1830 – 1930 H	REGISTRATION	FOCUS GROUP DISCUSSION / DIALOGUE (SECTIONAL GROUPINGS)		SOCIALIZATION	
1930 – 2030 H	SETTLE-IN	WRITE SHOP ON PROGRAM POLICY RECOMMENDATIONS			
2030 – 2100 H		STAFF MEETING			
2100 H	END OF DAY REFLECTIONS / TAPS / LIGHTS OUT				

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PARTICIPANTS’ INFORMATION SHEET AND APPLICATION TO ATTEND

All Print:	(Last Name)	(First Name)	(Middle Name)
Council:	Region:		
Mailing Address:			
Birthdate:		Birthplace:	
Civil Status:		Religion:	
Contact No:	Landline:	Mobile No.:	
	Email Address:	Fax No.:	
Educational Attainment:			
Occupation:		Position:	
Unit No.	District	Scouting Position:	
ATC No.	CALT/CML No.	CLT/CMT No.	
Honourable Charge / Appointment:			
Section: Langkay: Kawan: Troop: Outfit: Circle: LOA:			
Council/Region/National Trainings and Seminars Attended (Title, Dates and Venue)			

Field of Interest in Youth Programme Development:

_____ Scout Advancement	_____ Outdoor Activities	_____ Program Planning
_____ Merit Badges	_____ PLTC/CLTC	_____ Unit & Sub-Unit Meeting
_____ Community Service	_____ Scout Method	_____ Special Projects & Program
_____ Go Green	_____ Messengers of Peace	_____ World Scout Environment Badge
_____ NSTP-CWTS Scouting	_____ Community Scouting	_____ Emergency Service Corps
_____ Others (Pls. specify): _____		

To the organizers of the National Seminar-Workshop for Program Commissioner, the undersigned hereby endorsed and approved the participation of the above-named Scout Leader, in the expectation that he will participate actively and help contribute to the Output of the seminar-workshop and to ensure that the aim and objectives are met according to prescribe standards.

We further reaffirm and guarantee that he/she is currently registered and serving as an active leader in our Local Council / Region, that his Action Plan shall be submitted to our respective offices for appropriate action and implementation, especially in the field of Youth Development Program in our Local Council / Region.

Endorsed by:

Approved by:

Council Scout Executive/OIC
(Print Name over Signature)
Date: _____

Regional Scout Director
(Print Name over Signature)
Date: _____

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17 – 20 October, Capitol Hills Scout Camp, Cebu City, Visayas

SEMINAR-WORKSHOP REPLY SLIP

Region:		Local Council:	
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☐ Our Region/Local Council will send the following participant/s to this seminar-workshop, with Travel Itinerary as follows:

Full Name (in print)	Gender	Age	Position in Scouting	Email or Mobile No.	Time/Date of Arrival	Time/Date Departure	Any Dietary Restriction	T-Shirt Size
1.								
2.								
3.								
4.								
5.								

☐ Our Region/Local Council will NOT be able to send participant/s in this seminar-workshop due to:
REMARKS: _____

Endorsed for Participation by:

Approved for Participation by:

Date Submitted:

Council Scout Executive / OIC

Regional Scout Director

Please send this filled-out reply slip not later than:

1. July 31, 2013 (Wednesday) for Luzon Group
2. August 16, 2013 (Friday) For Mindanao Group
3. September 16, 2013 (Monday) for Visayas Group

MR. YASSER F. SARONA

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MR. CARMELO B. FRANCIA

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