

Republic of the Philippines
BOY SCOUTS OF THE PHILIPPINES
National Office
Manila

4 January 2016

NATIONAL OFFICE MEMORANDUM

No. 02, Series of 2016

TO : **NATIONAL OFFICE DIRECTORS AND EXECUTIVES, REGIONAL SCOUT DIRECTORS, COUNCIL SCOUT EXECUTIVES, OFFICERS-IN-CHARGE AND ALL CONCERNED**

SUBJECT : **PROJECT OFFICERS FOR 2016 BSP ACTIVITIES AND EVENTS**

1. Herewith attached is the list of Scouting Events and Activities for Calendar Year 2016 and the corresponding Project Officers/Officer-in-Charge.
2. The Project Officers are responsible in the preparation, implementation, monitoring and evaluation of the assigned project or task and are hereby advised to submit Items 2.1 to 2.6 **not later than 29 January 2016, Friday** to the Office of the Acting Secretary General thru their respective Division Directors, viz:
 - 2.1. activity design and/or master operations plan
 - 2.2. organization and staffing
 - 2.3. budgetary requirements
 - 2.4. timeline and/or schedule of task group and/or committee meetings
 - 2.5. recommendation/s to ensure the success of the activity, and
 - 2.6. after action report
3. The Project Officers shall closely monitor the progress of the activity and ensure proper coordination with all concerned for technical assistance and support. National Office Directors, Regional Scout Directors, Council Scout Executives and Officers-in-Charge are hereby advised to coordinate directly with the concerned Project Officer of each activity for queries and/or clarifications.
4. Likewise, all Divisions and Offices are advised to extend any and/all help that may be required by the Project Officers in discharging their responsibilities.
5. For the information, guidance and compliance of all concerned.


WENDEL E. AVISADO
Acting Secretary General

RSV/krxf

Encl. As stated

2015 LIST OF ACTIVITIES/EVENTS AND THE PROJECT OFFICERS

| DATE | NAME OF ACTIVITY/EVENT | PROJECT OFFICER |
|--------------------|---|---|
| January | Group Planning Workshops (National Office Divisions and Regional Offices) | Division Directors Regional Scout Directors |
| January – February | National Scouts Youth Forum (L/V/M) | RSD Imelda S. Samson (L) RSD Bienvenido B. Toledo (V) RSD Jesus M. Meris (M) APO Kenny Ralph S. Fernando |
| February 17-19 | 60 th Annual National Council Meeting | MISE Sofronio D. Hontanosas |
| | 2016 Tribute to the Scoutmaster, Outstanding Regional and Council Chairpersons/Commissioners | FSE Fortely C. Mabunga |
| | 2016 Lorillard Spencer Award | MISE Charlie M. Cameros |
| | 2016 National Court of Honor | AS Leon Carmelo D. Saliendra |
| February 18 | Meeting of the National Training Commission | PARDE Yasser F. Sarona |
| February 19-21 | National Trainers' Conference | PARDE Yasser F. Sarona |
| March – April | Disaster Risk Reduction Management Training Course for Scouts | PARDE Yasser F. Sarona |
| May 13-15 | National Rover Congress (IR/NELR/CLR) | RSD Imelda S. Samson PRDO Carmelo B. Francia |
| May 24-26 | National Rover Congress (NCR/STR/BR) | RSD Rodolfo C. Pangilinan PRDO Carmelo B. Francia |
| June 01-05 | World Scout Environment Education Course (Pilot Course for Environment Education / World Scout Environment Programme) | APO Kenny Ralph S. Fernando |
| June 04-05 | World Environment Day | PRDO Carmelo B. Francia |
| July 03-05 | National Mid-Year Performance Review and Planning Conference 2016 | Director Florencio B. Atinyao |
| July 06-08 | Mid-Year General Assembly | HRMO Aliw B. Delos Reyes |
| | Sports Festival 2016 | AA Frederick E. Bonifacio |
| July 28 | Scout Memorial Day | PRDO Carmelo B. Francia |
| September 21-23 | National Rover Congress (EVR/WVR) | RSD Bienvenido B. Toledo PRDO Carmelo B. Francia |
| September 25-30 | 7 th National Scout Venture Camp | RSD Bienvenido B. Toledo MISE Charlie M. Cameros |
| September 25-30 | National Scouts of the World Award Discovery Workshop (Pilot SWA Discovery Workshop) | APO Kenny Ralph S. Fernando |
| October 01 | Scouting Month Celebration (Kick-Off) | FSE Fortely C. Mabunga |
| October 11-14 | 2016 Search for the Ten Outstanding Boy Scouts of the Philippines | FSE Manuel G. Isidoro III |
| October 12-14 | National Rover Congress (WMR/EMR) | RSD Jesus M. Meris PRDO Carmelo B. Francia |

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| October 15-16 | 59 th Jamboree-On-The-Air (JOTA) and 20 th Jamboree-On-The-Internet (JOTI) | MISE Charlie M. Cameros |
| October 24-28 | 12 th National Rover Moot | Director Pedro B. Penados MISE Sofronio D. Hontanosas |
| October 31 | 80 th BSP Charter Anniversary | Director Florencio B. Atinyao |
| November 07-12 | 7 th ASEAN Scout Jamboree | ADSG Rogelio S. Villa, Jr. |
| December 05-07 | National Year-End Performance Review and 2017 Planning Conference | Director Florencio B. Atinyao |
| December 08-10 | Year-End General Assembly and Christmas Fellowship | HRMO Aliw B. Delos Reyes |
| December 09 | 2016 National Raffle Draw | WME Joanna B. Valeza |
| December 13-16 | 57 th Annual National Scout Executives Conference | FSE Manuel G. Isidoro III |
| January – December | International/National Training Courses | PARDE Yasser F. Sarona |
| January – December | International Events /Activities | FSE Manuel G. Isidoro III |