BOY SCOUTS OF THE PHILIPPINES

National Office Manila

07 January 2014

NATIONAL OFFICE MEMORANDUM

No. 01 Series of 2014

TO : Regional Scout Director, Council Scout Executives and

Officers-In-Charge

SUBJECT: Recommendation for Regional and Council Commissioners'

Staff at all Ranks and Levels

- 1. In line with the thrust of the National Adults in Scouting Policy, as approved by the National Executive Board, to provide sound organizational leadership and structure support in the effective delivery of our Quality Youth Programme and Adult Leader Training, all Regional and Council Offices, with the concurrence of the respective Regional Scout Committees and Local Council Executive Boards are hereby directed to submit the endorsement of their respective Commissioners.
- 2. All concerned are to submit their recommendation to the Field Operations Division, copy furnished the Office of the Acting Secretary General, with the list of Commissioner Staff and their respective Deputies for all ranks and levels as follows:
 - a. Regional / Council Scout Commissioner
 - b. Regional / Council Public Relations Commissioner
 - c. Regional / Council Commissioner for Community-Based Scouting
 - d. Regional / Council Training Commissioner
 - e. Deputy Regional / Council Training Commissioner
 - f. Regional / Council Program Commissioner
 - i. Deputy for KID Scouting
 - ii. Deputy for KAB Scouting
 - iii. Deputy for Boy Scouting
 - iv. Deputy for Senior Scoutina
 - v. Deputy for Rover Scouting
- 3. These shall warrant the issuance of necessary Appointment and Commission Certificates, together with the Terms of Reference, Job Profile and Job Description, which stipulates the duration of appointment and key performance indicators for performance evaluation to be carried out by the Regional and Council Scout Commissioners in your jurisdiction.
- 4. All Directors, Executives and Staff in the professional service of the BSP are expected to provide all necessary assistance and support to all volunteers in the field to effectively and efficiently carry-out their functions, duties and responsibilities for the betterment of the Scouting Movement.
- 5. All recommendations and endorsements are expected to reach the National Office on or before **31 January 2014.**
- 6. For information, guidance and compliance of all concerned.