



# Boy Scouts of the Philippines

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SEP 06 2017

### NATIONAL OFFICE MEMORANDUM

No. 43 , Series of 2017

TO : National Office Directors and Executives  
Heads of Officers, Unit/Section Heads  
Regional Scout Directors  
Regional Field Scout Executives  
Council Scout Executives  
Officers-In-Charge  
All Others Concerned

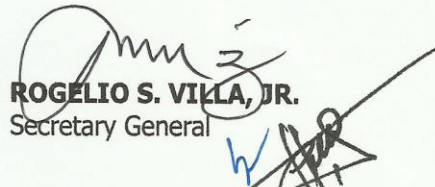
SUBJECT : General Guidelines for the Jamboree Visitors Program of the  
6<sup>th</sup> ASEAN Scout Jamboree



1. Relative to the holding of the 6<sup>th</sup> ASEAN Scout Jamboree at the Energy Park, Apokon, Tagum City, Davao del Norte on 27 November – 2 December 2017, we are pleased to inform you that we are launching the **Jamboree Visitors Program** to give the Adult Leaders who are not included as Members of the International Service Team (IST) or Contingent Management Team (CMT), parents, spectators and all other interested parties, the opportunity to experience Jamboree and outdoor life.
2. The Jamboree will gather 25,000 Scouts and Scout Leaders from all over the 7,107 islands of the Philippines, the 10 member-countries of the Association of Southeast Asian Nations (ASEAN), including other guest participants from different countries all over the world to promote peace, mutual understanding and respect while participating in various outdoor adventure activities and unique cultural experiences.
3. Jamboree visitors will have the opportunity to observe selected Jamboree Modules which offer activities and opportunities for adventure and outdoor education, visit the Global Development Village with exhibits from partner organizations, local and international. In addition, an exclusive 2-day tour package will also be included, giving the visitors the opportunity to explore the hidden wonders of Davao del Norte and other nearby areas.
4. To facilitate the registration process, the attached **Guidelines for the Jamboree Visitors Program of the 6<sup>th</sup> ASEAN Scout Jamboree** is herein promulgated and made as a matter of record. Any and all information stipulated thereat shall strictly be conformed and complied with.
5. Should there be any question/s, you may refer them directly to the National Project Management Team of the 6<sup>th</sup> ASEAN Scout Jamboree thru Mr. Kenny Ralph S. Fernando, Assistant Project Officer for Administration at (02) 527 5112 local 508 or via email at kenny.fernando@scouts.org.ph.

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26  
[Signature]

6. For information, guidance and strict compliance.

  
**ROGELIO S. VILLA, JR.**  
Secretary General

Encls. General Guidelines for the Jamboree Visitors Program  
Terms and Conditions for the Jamboree Visitors Program  
Jamboree Form No. 09, Application for the Jamboree Visitors Program

FOD.SDH/krst  
6ASJ-NPMT.PBP/SDH/krst

# General Guidelines for the Jamboree Visitors Program

## 6<sup>th</sup> ASEAN Scout Jamboree

This November, the ASEAN Scout Jamboree, the largest event of the ASEAN Scout Association for Regional Co-operation (ASARC) in Southeast Asia, will be held at the Energy Park, Apokon, Tagum City, Davao del Norte, Philippines, from the 27<sup>th</sup> of November to the 2<sup>nd</sup> of December 2017 with the expected participation of 25,000 Scouts and Scout Leaders all over the Philippines and the ASEAN countries, including visiting contingents from several National Scout Organizations all over the world.

To promote peace, mutual understanding and respect while participating in various outdoor adventure activities and unique cultural experiences of the Scout Movement and experience the Jamboree, a Jamboree Visitors Program will be offered. The admission ticket for the Jamboree Visitors Program should be purchased in advance.

Below are relevant information about the Jamboree Visitors Program of the 6<sup>th</sup> ASEAN Scout Jamboree:

### 1. Number of Jamboree Visitors

Everyone is eligible to join the Jamboree Visitors Program, regardless of whether they are active members of the Scout Movement or not. To secure enough parking space, avoid overcrowding and ensure the security of every visitor, the maximum number of visitors per category shall be as follows: Category A – 500; Category B – 500; and Category C – 1,000. The total number of visitors expected during the Jamboree is 2,000.

### 2. Categories and Inclusions

The Jamboree Visitors Program will be offered in three (3) categories with different dates and inclusions, namely:

Category	Dates	Inclusions
"A"	27-29 November 2017 Camp Visit – 27 November Guided Tour – 28-29 November	<ul style="list-style-type: none"><li>• 2-day Guided Tour with Transportation</li><li>• 1-day Camp Visit</li><li>• Visitor Pass / ID</li><li>• Visitor Certificate</li><li>• Jamboree Visitor Patch</li><li>• 2 lunch, 4 snacks</li></ul>
"B"	30 November – 2 December 2017 Guided Tour – 30 Nov – 1 Dec Camp Visit – 2 December	<ul style="list-style-type: none"><li>• 2-day Guided Tour with Transportation</li><li>• 1-day Camp Visit</li><li>• Visitor Pass / ID</li><li>• Visitor Certificate</li><li>• Jamboree Visitor Patch</li><li>• 2 lunch, 4 snacks</li></ul>
"C"	30 November 2017 (Camp Visit only)	<ul style="list-style-type: none"><li>• 1-day Camp Visit</li><li>• Visitor Pass / ID</li><li>• Visitor Certificate</li><li>• Jamboree Visitor Patch</li></ul>

2.1. Each category allows a Scout Leader to visit the Jamboree site for a day only, as specified in the table above. However, if you wish to visit the Jamboree site for more than one day [e.g. a Scout Leader intends to avail of Category "A" and Category "B" so that he could visit the Jamboree site on 27 and 30 November respectively], you

will need to purchase separate admission tickets for each category. Note that if capacity is reached per category, no more admission tickets will be sold for that category or dates.

- 2.2. For Categories "A" and "B", only lunch and snacks [morning and afternoon] will be served during the 2-day guided tour. No meals and snacks will be served during the day visit at the camp, except for a bottled water.
- 2.3. For Category "C", no meals will be served. Nevertheless, day visitors will be provided with a bottled water.
- 2.4. As an add-on to the packages above, a twin-sharing hotel accommodation may also be availed beforehand. The add-ons for the hotel accommodation are stated under Item 4 of this document.
- 2.5. Hotel accommodation, transportation and meals which are not covered in any of the above-stated packages will be shouldered personally by the participants. The City Tourism Office of the City Government of Tagum will be providing Tourism Assistance Hotlines to assist participants in looking and booking their respective hotels.

City Tourism Hotline  
City Tourism Mobile  
Website  
Email

**+63 (084) 216 1896**  
**+63 926 717 1455 | +63 947 216 2743**  
**[www.tourismtagum.com](http://www.tourismtagum.com)**  
**[tagumtourismofc@gmail.com](mailto:tagumtourismofc@gmail.com)**

To personally facilitate the booking of your hotels, you may access the list of hotels their contact details thru this link: **[www.tourismtagum.com/hotels/](http://www.tourismtagum.com/hotels/)**

### 3. Registration

To ensure the availability of slots, admission tickets for the Jamboree Visitors Program, most especially for those who would want to avail of Categories "A" and "B", must be booked and confirmed within the designated registration period only:

Start of Registration	<b>4 September 2017, Monday</b>
End of Registration	<b>13 October 2017, Friday</b>

There will be no on-site registration for Categories "A" and "B". On-site registration will only be entertained for the Day Visit, Category "C", but will depend on the availability of slots. Hence, it is highly recommended to pre-register for the program on the dates specified herein.

The duly filled out and endorsed Application for the Jamboree Visitors Program, including the **SCANNED [scanned, not photo taken thru mobile phone cameras]** copy of the deposit slip must be electronically transmitted to the National Project Management Team at [bsp@scouts.org.ph](mailto:bsp@scouts.org.ph) or at [kenny.fernando@scouts.org.ph](mailto:kenny.fernando@scouts.org.ph) for confirmation.

Registration Fees must be paid directly to the host council [Tagum City Council] via bank transfer, to the official Jamboree account, with the following details:

*Account Name*  
*Current Account Number*  
*Bank Name*  
*Branch*  
*Swift Code*

**BSP Tagum City Council**  
**00-0-50044-916-0**  
**Development Bank of the Philippines**  
**DBP Tagum**  
**DBPHPHMM**

## 4. Costs

The registration cost for the different categories of the Jamboree Visitors Program are as follows:

### 4.1. Overseas Participants

Category	With Accommodation	Without Accommodation
<b>"A"</b>	<b>USD 200.00</b> (3 days, 2 nights)	<b>USD 100.00</b>
<b>"B"</b>	<b>USD 200.00</b> (3 days, 2 nights)	<b>USD 100.00</b>
<b>"C"</b>	<b>USD 75.00</b> (2 days, 1 night)	<b>USD 25.00</b>

### 4.2. Local Participants

Category	With Accommodation	Without Accommodation
<b>"A"</b>	<b>PhP 4,500.00</b> (3 days, 2 nights)	<b>PhP 3,000.00</b>
<b>"B"</b>	<b>PhP 4,500.00</b> (3 days, 2 nights)	<b>PhP 3,000.00</b>
<b>"C"</b>	<b>PhP 1,000.00</b> (2 days, 1 night)	<b>PhP 250.00</b>

## 5. Visiting Areas and Guided Tour

All participants to the Jamboree Visitors Program will have to check-in and will be received at the Welcome Center located at the Atrium of the New Tagum City Hall by 0800H. All guided tours will begin and will end at the New Tagum City Hall.

For the day visit at the camp, participants will be able to visit the public access areas such as the Global Development Village with exhibits from partner organizations, local and international, and will have the opportunity to observe selected Jamboree Modules which offer activities and opportunities for adventure and outdoor education. However, participants of the Jamboree Visitors Program will not be allowed to enter the Sub-Camp areas where the Scouts stay.

A detailed itinerary of the guided tour and the full list of public access areas for the visitors will be published separately thru official jamboree bulletins or advisories.

## 6. Jamboree Bulletins

The National Project Management Team will be publishing and releasing Jamboree Bulletins and Advisories from time to time in order to provide everyone with the latest information and details about the Jamboree and all its component and ancillary programs,

allowing and enabling all participants to adequately prepare for the event. Jamboree Bulletins will be sent electronically and will be posted thru various online and social media platforms being handled by the National Office, viz:

<i>Official Website</i>	<b>www.scouts.org.ph/aseanjam</b>
<i>Official Email</i>	<b>bsp@scouts.org.ph</b>
<i>Official Facebook Fan Page</i>	<b>6<sup>th</sup> ASEAN Scout Jamboree (facebook.com/ASEANjam)</b>
<i>Official Twitter Account</i>	<b>@ScoutsPH (twitter.com/ScoutsPH)</b>

## 7. Contact Details

Should you have any question/s and/or query/ies, you may refer them to the National Project Management Team of the 6<sup>th</sup> ASEAN Scout Jamboree thru the any of following:

General Administration	<b>KENNY RALPH S. FERNANDO</b> Program Executive Field Operations Division <a href="mailto:kenny.fernando@scouts.org.ph">kenny.fernando@scouts.org.ph</a> (02) 527 5112 local 508
International Services and Participation	<b>MANUEL G. ISIDORO III</b> Field Services Executive Field Operations Division <a href="mailto:butch.isidoro@scouts.org.ph">butch.isidoro@scouts.org.ph</a> (02) 527 5112 local 509
City Tourism Office	<b>VICERJEAN CASIANO</b> City Tourism, Investments and Promotions Officer City Government of Tagum <a href="mailto:tagumtourismofc@gmail.com">tagumtourismofc@gmail.com</a> (084) 216 1896

## Terms and Conditions for the Jamboree Visitors Program

6<sup>th</sup> ASEAN Scout Jamboree

In order to ensure that the Jamboree is held smoothly and safely, participants to the Jamboree Visitors Program are requested to ensure that their behavior is in accordance with the terms and conditions. By completing payment or receiving an official invitation for the Jamboree Visitors Program, you indicate that you acknowledge and accept these terms and conditions.

### 1. Host Organization

The 6<sup>th</sup> ASEAN Scout Jamboree is the official international event of the ASEAN Scout Association for Regional Co-operation. The Jamboree is hosted by the Boy Scouts of the Philippines, a registered member of the World Organization of the Scout Movement.

### 2. Jamboree Visitors Program and Organizers

The Jamboree Visitors Program is composed of two (2) components – [a] the Guided Tour and [b] the Day Visit at the Jamboree Site.

The Guided Tour will be handled by the City Tourism Office of the City Government of Tagum and will have separate itineraries. The Day Visit at the Jamboree Site will be handled separately by the National Project Management Team.

### 3. Jamboree Visitors

The participants to the Jamboree Visitors Program may enter the Jamboree site during the **designated dates and opening hours only**, viz:

Designated Date	Designated Hours	
	Start	End
27 November 2017, Monday	0800H	1900H
30 November 2017, Thursday	0900H	1700H
2 December 2017, Saturday	0800H	2000H

Day visitors are not allowed to enter and/or be at the Jamboree site prior to or beyond the designated dates and opening hours. Furthermore, day visitors are not allowed to stay at the camp overnight.

### 4. Pre-Registration

Interested applicants are required to register in advance with the National Project Management Team and/or at the Jamboree site. If admission tickets are still available on the day, interested applicants who have not registered in advance may be allowed to purchase admission tickets for that day at the Jamboree site. However, depending on the circumstances, on-site registration may be closed at any time.

### 5. Refund and Transfer

The registration cost, once paid and/or remitted to the Jamboree account are non-refundable. However, the registration cost and the slot may be transferred from the original applicant to a new applicant, provided, therefore, that necessary endorsements from the Local Council and/or National Scout Organization have been duly secured.

### 6. Safety Reminders

#### 6.1. Admission

- 6.1.1. Participants to the Jamboree Visitors Program are **REQUIRED** to wear their identification (ID) cards throughout the duration of the program – during the guided tour, and most especially while inside the Jamboree site.
- 6.1.2. All ID cards and corresponding issuances will be distributed upon check-in at the Welcome Center.
- 6.1.3. Unaccompanied minors will not be allowed to enter the jamboree site.
- 6.1.4. No animals will be allowed to enter the jamboree site with the day visitors.
- 6.1.5. No alcoholic drinks shall be permitted to be brought inside the Jamboree site. Similarly, no person shall be admitted to the program if found to be intoxicated and/or under the influence of prohibited drugs.
- 6.1.6. Firearms, sharp and pointed objects are not allowed to be brought inside the Jamboree site.

#### 6.2. Clothing



- 6.2.1. Since the Jamboree has only little shade and that no vehicles will be allowed to enter, day visitors will just be walking around the camp. As such, visitors are advised to bring hats, towels and drinks. Participants should be aware of the risks of heat strokes.
- 6.2.2. Visitors are also advised to wear comfortable shoes.
- 6.2.3. Wearing of inappropriate clothing is strictly prohibited and will be refused admission.

### 6.3. Belongings

- 6.3.1. Day visitors are required to take care of their respective belongings. The Jamboree Organizing Committee or any of its duly constituted offices and/or appointed authorities shall not be held liable for any loss of property.
- 6.3.2. Day visitors are required to throw their rubbish in designated trash bins.

### 6.4. Prohibited Behavior

The following behaviors are prohibited while inside the Jamboree site:

- 6.4.1. Entering sub-camps and other prohibited or restricted areas.
- 6.4.2. Consumption of alcoholic drinks and beverages at the Jamboree site or prior to entering the Jamboree site.
- 6.4.3. Smoking in non-smoking areas.
- 6.4.4. Bringing of hazardous materials and sharp and pointed objects.
- 6.4.5. Bringing of inappropriately large items.
- 6.4.6. Selling or displaying products.
- 6.4.7. Distributing flyers, holding rallies or making speeches.
- 6.4.8. Photography or filming any part of the Jamboree site or activities thereat for commercial purposes.
- 6.4.9. Anti-social behavior, causing nuisance to other day visitors or campers, and/or causing disruption to any part of the jamboree program.
- 6.4.10. Any disruption to the management of the Jamboree.
- 6.4.11. Behavior which are inimical to the smooth and safe holding of the Jamboree.

### 6.5. Security

- 6.5.1. Since the Jamboree site is covered under the state of martial law, a tight security measure is currently in place and will strictly be enforced by the Armed Forces of the Philippines, the Philippine National Police and the Philippine Coast Guard prior to and throughout the duration of the Jamboree. Day visitors will be subjected to search and seizure, random spot checks and other security protocols which may be warranted and are necessary in order to ensure the safety and security of the campers.
- 6.5.2. Any day visitor found to have violated any provisions of the terms and conditions will immediately be expelled from the Jamboree site, without prejudice to any criminal, civil and administrative case which may be filed thereafter.

## **7. Handling of Personally Identifiable Information, Images and Videos**

Personal information gathered in the course of the registration for the Jamboree Visitors Program will be used and will be stored in a general database for the Jamboree. Personal information may be provided to third parties in the course of the management of the Jamboree. In such case, the use of the personal information by any third party will strictly be controlled by means of a contract and duty stipulations.

Personal information will be handled in accordance with relevant laws on the protection of personal information and will be destroyed and/or erased from storage upon conclusion of the Jamboree.



Any recordings, such as images and videos taken in order to retain a record of the Jamboree will be treated as the property of the ASEAN Scout Association for Regional Co-operation and/or the Boy Scouts of the Philippines. The recordings of day visitors may be used for websites, brochures and other publications in order to promote Scouting and other Scouting events. The recordings will be used in such a manner that it will be difficult to determine the identity of any individual.

By registering personal information, participants to the Jamboree Visitors Program accept the collection and use of personal information, including images and videos. This also applies to other volunteers participating in the Jamboree

## **8. Other Transitory Provisions**

- 8.1. The ASEAN Scout Association for Regional Co-operation and/or the Boy Scouts of the Philippines shall refuse entry to the Jamboree site of suspected members of associates of any organized crime syndicates, terrorist groups, among others.
- 8.2. The ASEAN Scout Association for Regional Co-operation and/or the Boy Scouts of the Philippines assumes no responsibility for any accident or theft or loss of personal belongings during the duration of the program. Each participant shall be responsible for his/her belongings.
- 8.3. The ASEAN Scout Association for Regional Co-operation and/or the Boy Scouts of the Philippines assumes no responsibility for any injury or damage which may be caused by the participant's negligence.

# APPLICATION FOR THE JAMBOREE VISITORS PROGRAM

## 6<sup>TH</sup> ASEAN SCOUT JAMBOREE

ENERGY PARK, APOKON, TAGUM CITY, DAVAO DEL NORTE • 27 NOVEMBER – 2 DECEMBER 2017  
THEME: "GROWTH AND STABILITY"

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This form must be ELECTRONICALLY transmitted to bsp@scouts.org.ph.

National Scout Organization		<b>National Office Action</b> Date _____ Received _____ Recorded _____	<b>Registration Status</b> Total Fees _____ Payment ____ Full ____ Partial Date _____
Scout Region			
Council			

#	Full Name	Date of Birth	Age	Gender	Designation	Category
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Endorsed By:

\_\_\_\_\_  
Council Scout Executive/OIC

Recommending Approval:

\_\_\_\_\_  
Regional Scout Director

Approved By:

**SOFRONIO D. HONTANOSAS**  
Chief Assistant Project Officer, 6<sup>th</sup> ASJ